

New Visitor & Volunteer Sign-In Procedures Begin Apr 15, 2024



Beginning April 15, 2024, the Unified School District of De Pere will begin using Raptor, a visitor management system designed to strengthen our school security procedures.

All parents, guardians and guests (visitors, volunteers, contractors, etc.), who enter a building during normal school hours will need to:

1. Enter through the front office
2. Provide a driver's license or other US government issued ID to an office staff member for scanning in the Raptor system to verify one's identification
3. If a visitor, parent or guardian for any reason does not have a US government-issued ID, the school staff member can use any form of identification and manually enter the person's name into the Raptor system
4. The visitor will then receive a printed ID badge
5. A visitor/volunteer without identification will not be permitted to leave the office
6. Prior to leaving the building, visitors/volunteers need to stop in the office and check out with the office staff member
7. Visitors will need to use the Raptor system and present an ID to obtain a badge for every school visit.

If you are dropping items off in the school office or need to pick something up from the school office, a driver's license will not be needed.

Please contact us if you have any questions or concerns.