

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, Ed.D.

Superintendent

Governing Board Meeting Summary Wednesday, December 6, 2023

PLEDGE, AGENDA, and MINUTES

Following the Call to Order/Roll Call and Pledge of Allegiance by President McHugh, the Board accepted the agenda and the Public Session Minutes from the August 23, 2023 meeting.

PUBLIC COMMENT

There were four people who submitted and spoke for Public Comment.

OATH OF OFFICE TO MEMBERS

All present members of the Board recited the Oath of Office.

PROGRAM REPORTS

An update on the Standards for Exceptional Services (SES) Teams #2 - #7 was shared by SEDOL Administration.

Items that the teams are collaborating on and data shared include:

- Team #1 SEDOL Advisory
 - Schedule set for feedback sessions for each team
- Team #2 Fiscal Responsibility
 - The CSBO and department/building leadership responsibilities of budgeting and reporting work to build capacity in the various areas of the transition from central office to campus leadership.
- Team #3 Safety and Security
 - Heightened employee safety awareness to reduce frequency and severity of injuries by being proactive and promoting a culture of safety.
 - Multi-faceted approach to ongoing security of staff and facilities, includes awareness training, communications components and technology.
- Team #4 Recruitment, Retention, and Onboarding
 - Review of retention data from July 1st – November 30th for FY23 vs. FY24
 - Increase of staff retention from 72 to 56
 - Decrease of staff resignations 27 vs. 16
 - Average days worked prior to resignation 14 vs. 32
 - Strengths of onboarding program and areas of focus for improvement were also discussed
- Team #5 Parent and Community Relations
 - Program descriptions updated on SEDOL website
 - Generating promotional materials and identifying strategic communication goals
 - Establishing sense of community for parents
- Team #6 Curriculum and Assessment
 - District-wide Assessment Calendar completed
 - Monthly programmatic instructional walkthroughs
 - Professional development offerings expanded
 - Building and program-based curriculum teams

- Team #7 Policy, Procedure, and Behavioral Supports
 - Implement placement protocols- feedback from member districts
 - New member district support meetings
 - Program descriptions to support appropriate placement
 - Narrowing focus on data to support decision making

The teams are comprised of SEDOL staff, parents, member districts, and community members. The teams are open to all invested in SEDOL.

SEDOL 2015B UPDATE

Ms. Peterson provided the Board with an update on the current bond status.

PARA LIAISON MOU

Dr. Wojcik provided a brief overview of the tentative agreement reached with the SEDOL Support Staff Association regarding the creation and compensation relating to the newly-created Paraprofessional Liaison position. Currently two Paraprofessional Liaison positions are open. The Board approved this agreement.

OPEN FORUM

The Board requested a follow-up on the following information:

- Data on the reason staff leave SEDOL
- HR report on how staff complaints are resolved
- Safety/awareness of student or staff emergency incidents reported to the Board
- Transition steps for Dr. Donnan’s retirement
- ELS update for next meeting

ADJOURNMENT

With no other items to discuss, the Board acted to adjourn the meeting.

:sm 12/7/2023

2023-24 Executive Board Meeting Schedule *SEDOL Office Bay Room*

- Thursday, December 14, 2023 – 9:30 a.m.
- Thursday, January 25, 2024 – 9:30 a.m.
- Thursday, February 15, 2024 – 9:30 a.m.
- Thursday, March 21, 2024 – 9:30 a.m.
- Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
- Thursday, April 25, 2024 – 9:30 a.m.
- Thursday, May 23, 2024 – 9:30 a.m.
- Thursday, June 27, 2024 – 9:30 a.m.
- Thursday, July 25, 2024 – 9:30 a.m.

2023-24 Governing Board Meeting Schedule

- Wednesday, March 6, 2024 – 7:00 p.m.
- Wednesday, June 5, 2024 – 7:00 p.m.