SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Valerie M. Donnan, M.Ed.
Superintendent

Governing Board Meeting Summary
Wednesday, March 4, 2020

PLEDGE, AGENDA AND MINUTES

Following the call to order and pledge, the Board accepted the agenda and approved the minutes of December 4, 2019 and the amended minutes from August 28, 2019.

APPOINTMENT OF NOMINATING COMMITTEE FOR GOVERNING BOARD OFFICERS

Information was presented regarding the need to appoint three Governing Board members to a nominating committee to develop recommendations for the offices of Governing Board President and Secretary. The committee should make its recommendations known to Governing Board members 30 days prior to the June meeting. Governing Board members interested in serving on the nominating committee were asked to call Recording Secretary Sara Martinez or Superintendent Val Donnan.

APPOINTMENT OF NOMINATING COMMITTEE FOR EXECUTIVE BOARD MEMBERS

Information was presented regarding the need to establish a nominating committee to recommend appointments to the Executive Board. The committee is composed of one Governing Board member, two Executive Board members and the Regional Superintendent of Schools. The committee should make its recommendations known to Governing Board members 30 days prior to the June meeting. Governing Board members interested in serving on the nominating committee were asked to call Recording Secretary Sara Martinez or Superintendent Val Donnan.

RECOGNITION

Sarah Hilton was recognized as SEDOL's 2018-19 Employee of the Year. Sarah is an SLP at Laremont School and has been with Sedol since 2015. She works countless hours preparing for her students. Sarah has earned over 250 hours of professional development.

ARTICLES OF JOINT AGREEMENT FIRST READING

As a result of the procedural changes in the IDEA grant, all IDEA funds are required to flow directly to each district effective July 1, 2020. Administration presented a draft copy of the proposed amendments to the Articles of Joint Agreement which reflected the changes and updates recommended by legal counsel. The proposed amendments to the Articles of Joint Agreement were approved by the Executive Board and were presented for first reading. The Articles will be presented again for second reading and approval at the June 3rd meeting.

SEDOL TASK FORCE

Val Donnan, Jennifer Hillbo, Kelly Olsen, Laura Wojcik, Meagan Dwyer, Daniel Russert, and Elizabeth Zambo from the Task Force team presented to the Board. Since December, the Task Force team has had six scheduled meetings. Members from the team have also met on weekends and the team extended the end time of the meetings to allow for more collaboration. Attendance has averaged approximately twenty staff per meeting. A copy of the PowerPoint presentation is included at the end of this summary.

PUBLIC COMMENT

Six staff addressed the Governing Board expressing their concerns with working conditions and safety issues throughout SEDOL. In addition to those issues, concerns with administration were also presented.

FIRST READING OF POLICY REVISIONS
The following policies were presented for first reading: 2:20 Powers and Duties of the Governing Board; Indemnification, 2:100 Governing Member Conflict of Interest and 2:10 Ethics and Gift Ban.
These will be presented for second reading and approval at the June 3 meeting.

HUMANEX PRESENTATION
Svetlana Popovic, HUMANeX, presented results from the January climate and culture survey. Of SEDOL's 690 staff, 583 participated in the survey, 84%. She reviewed the top three results and the bottom three results explaining the data. The gathered data will be used to help support employees' climate/culture and to provide professional development. Each group surveyed will select three dimensions and work to set goals for those areas. The next steps include developing a district team to look deeper into the data and set up goals.

OPEN FORUM
- Administration was asked to continue forwarding information to the Board regarding HUMANeX and Task Force updates.
- Laremont staff were asked to create Wish Lists after the December Governing Board meeting. Items from those lists have been arriving daily, a total of $30,000 worth of supplies.
- On February 14th, SEDOL students participated in a 'Day of Service.' Students made fleece blankets for children, adults and animals. Students also wrote letters to Veterans, made dog biscuits and art for seniors. Thirty-eight classrooms and more than 320 students worked together to make the day a success. This event had such a positive impact that those who participated recommended it become an annual event.

CLOSED SESSION
The Board entered into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees; litigation; and matters relating to individual students.

ADJOURNMENT
With no other items to discuss, the Board acted to adjourn the meeting.

:sm 3/5/2020

2019-20 Executive Board Meeting Schedule *SEDOL Office Bay Room*
Thursday, March 19, 2020 – 9:30 a.m.
Thursday, April 9, 2020 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***
Thursday, April 23, 2020 – 9:30 a.m.
Thursday, May 28, 2020 – 9:30 p.m.
Thursday, June 25, 2020 – 9:30 a.m.
Thursday, July 23, 2020 – 9:30 a.m.

Governing Board Meeting Schedule *Gages Lake School Community Room unless noted otherwise*
Wednesday, June 3, 2020 – 7:00 p.m.

SEDOL Task Force

GLS Task Force Overview

6 meetings

- Each meeting had an agenda and planned activities to engage everyone.
- Meetings were extended to meet the needs of the collective group



Data Highlighted and Reviewed Each Meeting

SEDOL Staff Figures:

Date	September, 2019	February 23, 2020
District wide	89%	94%
CLA	95%	100%
GLS	71%	86%
Laremont	90.5%	96%
Powers	100%	96%
Sector	91%	97%
South	86%	89%

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Data Highlighted and Reviewed Each Meeting

SEDOL Staff Worker Compensation Incidents:

	2019-2020 District / GLS	2018-2019 District / GLS
February (same amount of days)	31/17 - 55%	22/1 - 5%
January	42 / 19 - 45%	14 / 3 - 21%
December	42 / 26 - 61%	38 / 19 - 50%
November	46 / 24 - 52%	33 / 12 - 36%
October	52 / 29 - 56%	29 / 16 - 55%

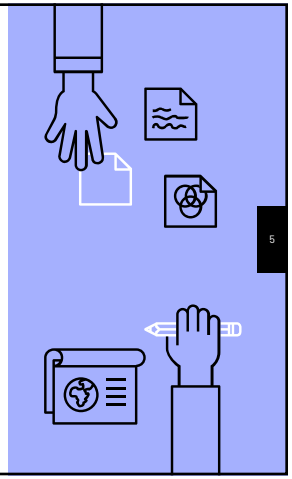
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Data Highlighted and Reviewed Each Meeting

GLS Enrollment and Staffing Ratios:

	2019 - 2020	2018 -2019
February	ED 77 SAB 32 LASSO 3 3 Total 112	ED 138 SAB 38 Total 176
January	ED 77 SAB 33 LASSO 3 2 Total 114	ED 135 SAB 35 Total 179

112 students	86.15 FTE	1 staff to every 1.3 students
ED	55.75 FTE	1 staff to every 1.4 students
SAB	26.4 FTE	1 staff to every 1.2 students
LASSO 3	2.0+ FTE	Less than 1 staff to every 1 student



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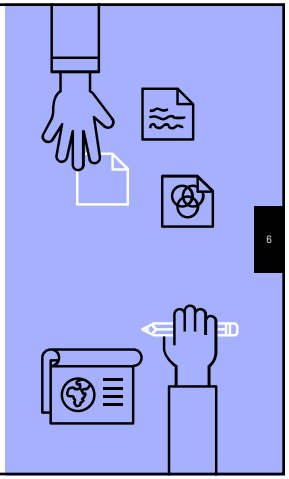
Data Highlighted and Reviewed Each Meeting

GLS Referrals by Problem Behavior :

	Average per student
8/1/2018 - 2/28/2019	49
8/1/2019 - 2/28/2020	49

GLS Referrals Per Day Per Month :

	2018-19	2019-20
January	6 per student per month	4 per student per month
February	7 per student per month	7 per student per month



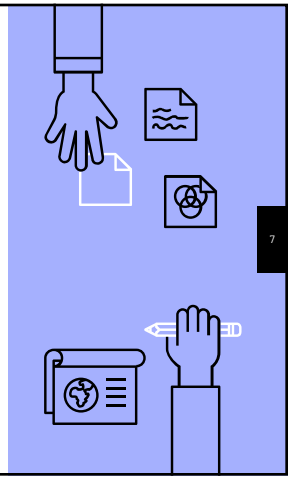
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Data Highlighted and Reviewed Each Meeting

GLS Physical Restraint and Time Out Data:

	Number of events	Average per student
2/1/2020 - 2/28/2020	171	1.71
2/1/19 - 2/28/2019	181	1.02

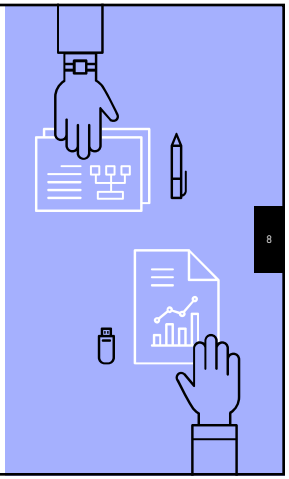
Shifting our focus to recognize what skills the students need to meet the expectation presented!



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Task Force Focus Areas:

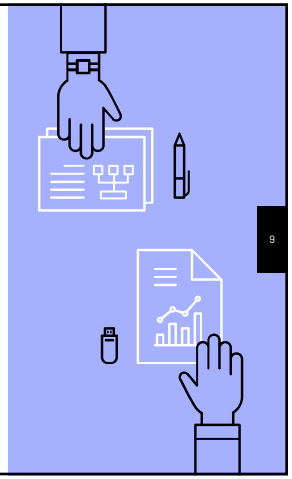
- The need to create a shared vision and professional development to increase student engagement and positive interventions.
- Ongoing planning for consistency and teaming of dysregulated students including written procedures to support staff and students.
- Developing a mindset for change and self care supports for staff.



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Goal Setting and Updates

- SMART GOALS were established
- They were reviewed each meeting.
- Goals evolved over time based on data taken
- Goals in academics, social emotional and staff morale
- Met 10 goals, partially met 1 goal, 1 ongoing for the fall



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ED Alt (EC to grade 5)

- By 2/1/2020 the classroom teachers will have completed benchmark assessments using EasyCBM in the areas of MCRC, Vocabulary and CCSS Math with all of their students. - GOAL MET
- By 2/5/2020 the psychologists will have completed the Easy CBM Passage Reading Fluency with all of their students. - GOAL MET
- By 2/24/2020, The The GLS ED Alt Staff will increase giving Grizzly Bucks during morning arrival for students having their backpacks ready and their pockets out resulting in 50 tickets being available for each drawing twice a week. In addition, all staff will be smiling, calling students by name and verbally saying good morning to students. GOAL PARTIALLY MET



ED Alt (EC to grade 5)

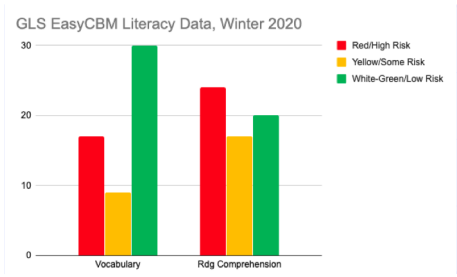
- By August, 2020, Data review meetings will be scheduled quarterly for the school year this will include a building administrator, the school psychologist and a schedule for each classroom teacher to attend a session.

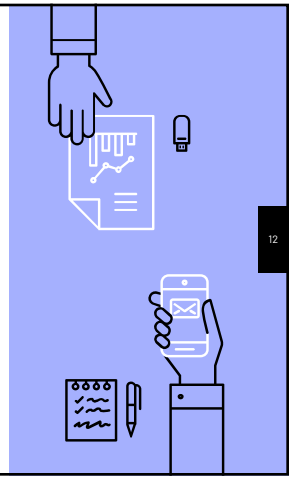
  GOAL MET
- For August, 2020, placement of mentors will be within individual pods as much as possible and assignments throughout the building will be a mixture of veteran and new staff as available.

  ONGOING



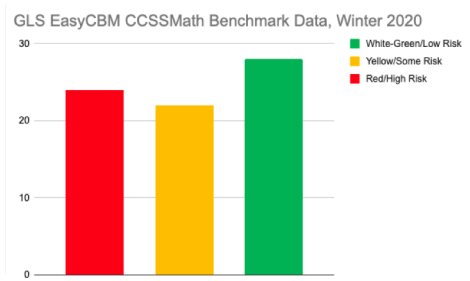
EasyCBM Benchmarking Data





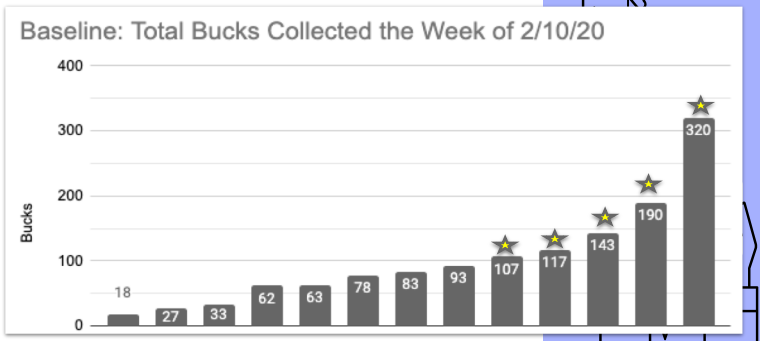
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EasyCBM Benchmarking Data



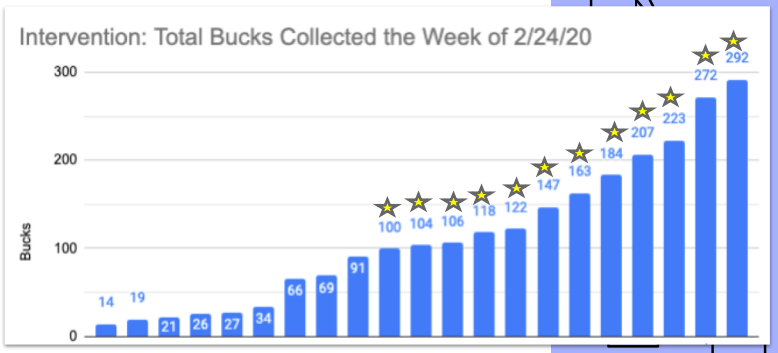
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"Grizzly Bucks" Data



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"Grizzly Bucks" Data



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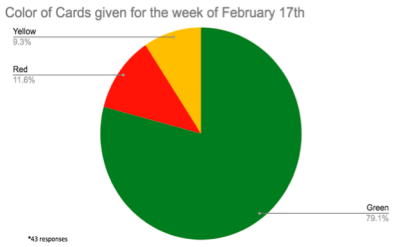
SAB (EC to grade 12)

- By 2/11, the SAB team will implement the Reading and Math Centers with specific age appropriate activities with at least 3 centers and detailed schedules for para's and teachers to follow. GOAL MET
- Given the implementation after coaching of the schedule and centers by February 11, the SAB team will take attendance at each center and card color behaviors data. With the implementation of the schedule and Reading/ Math centers baseline data of student attendance and green card behaviors during Reading/Math center times will be collected from the 11th to the 24th and goal will be set at the Task Force meeting on the 24th for growth. GOAL MET

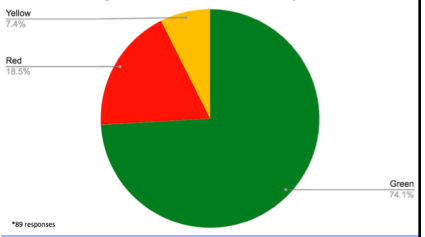


SAB Card Data

Color of Cards given for the week of February 17th



Color of Cards given for the week of February 24th



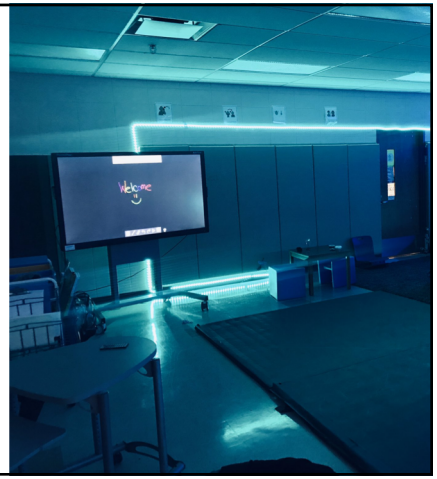
Building Wide Goals

- By February 11, 2020, the building administration will meet with the Social Committee and develop a plan for getting staff members ideas about what is reinforcing to them. GOAL MET
- By February 27, 2020, the GLS staff and district administration will identify and create a teachers lounge that is designed specifically for staff to have a place designated to be where they can take a break and have a quiet place available during the day. GOAL MET



Building Wide Goals

- By February 27, 2020, each staff member will write one positive event that occurred during the week related to staff, students, or classroom and post it on a shareable board in the copy room. Administration will choose a handful of positives to share with the entire staff during staff meetings. The board will be cleared each week for new positives to be posted. GOAL MET
- By March 2, 2020, professional development will be offered to the school based team regarding CPI, self care, Zones of Regulation, and sensory. GOAL MET
- By Tuesday, February 3rd the students will vote on the names for the sensory room, quiet room and gross motor room. GOAL MET - CHILLVILLE

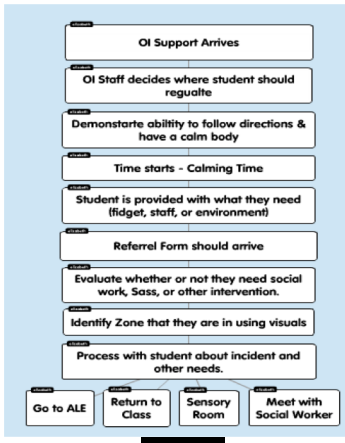




OI & ALE Sub Task Force

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The Professional Learning Community created flow charts for OI & ALE which were reviewed by a sub-task force. The flow charts revealed that only 3 steps occur per environment.



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Office Support

De-escalate
↓
Calming Time
↓
Restoration

Alternative Learning Environment

Calming Time
↓
Restoration
↓
Learn

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Past	Now & Future
Isolated Time Outs	No Doors
OI was a place	De-escalate & Calming can happen anywhere
At times, OI was framed as punishment.	OI is a support
ALE was after OI	ALE is used both proactively and after OI

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Next Steps:

Building Based

- Concerns/Input - Shifting to building leadership team meeting
- Goals - ongoing in monthly staff meetings
- Monthly report on goals to District Administrative Team

District Wide

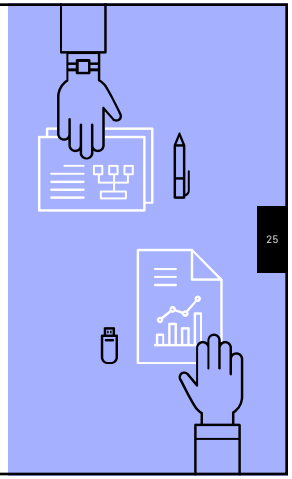
- Quarterly/Semester GLS Task Force meeting
- Begin to explore the next program to focus on for this spring
- Continue to host building based as well as district level labor management meetings to address immediate needs

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CREDITS

Special thanks to all the people who participated on the task force:

Judith Assmann	Kim Carlson	Michelle Clark
Ann Dehmlow	Valerie Donnan	Meagan Dwyer
Rachel Ferrigan	Beth Field	Jean Hamann
Jennifer Hillbo	Christina Iliadis	Kwanita Johnson
Natasha Kopystynsky	Jon Kreamer	Amanda Lewis
Margaret Lynch	Megan Maldonado	Carol McCarthy
Regina Nix	Kelly Olsen	Dave Papp
Leslie Parriott	Nicole Richter	Daniel Russert
Kate Schmuttenmaer	Rebecca Slye	Robin Smith
Barbara Watson	Kelly Weakley	Missy Willkomm
Julie Wilt	Laura Wojcik	Elizabeth Zambo



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