

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.

Superintendent

Governing Board Meeting Summary Wednesday, June 5, 2019

Executive Board Meeting Summary Thursday, June 27, 2019

June 5 Governing Board Meeting

Orientation Meeting: Prior to the regular meeting, Superintendent Val Donnan presented an orientation on SEDOL that included: (1) mission and beliefs; (2) governance and organizational structure; (3) programs and services; (4) budget/ financial operations; and (5) curriculum.

Election of Officers & Minutes: The Governing Board appointed Mrs. Carey McHugh (Wauconda #118) to serve a one-year term as Governing Board President and Dr. Stephen Mack (Community Consolidated #46) to serve a one-year term as Governing Board Secretary. The Board approved the minutes of the meeting held on March 13, 2019.

Special Recognition: Mrs. Donnan introduced Alexander “Lex” Mitchell who was selected as a winner of an Infintec North Outstanding Student Technology Award in April. She then showed video of Lex receiving his award at the Infintec dinner. Lex is from Mundelein #75, and he attends the LASSO-3 Program at Laremont School.

Mrs. Donnan recognized Dr. Guy Schumacher, Superintendent of Libertyville District #70, who is retiring at the end of the school year. Dr. Schumacher served on the Executive Board since June 2014.

Annual Meeting Actions: The Governing Board took the following actions as part of the annual organizational process:

- Executive Board Appointments: The following members were reappointed to serve another two-year term through June 2021: Mrs. Carey McHugh, Governing Board member from Wauconda #118; Mrs. Joanne Osmond, Governing Board member from Lake Villa #41; and Dr. Christy Sefcik, Superintendent of Grant High School #124. The Board also appointed Dr. Jason Lind, Superintendent of Millburn District #24, to a two-year term to replace Dr. Guy Schumacher.
- Delegation of Executive Board Authorities: The Governing Board approved the delegation of authorities to the Executive Board for FY20.
- Appointment of Treasurer: The Board appointed Ms. Barbara Watson, Assistant Superintendent of Business, CSBO, to continue to serve as treasurer for the 2019-20 school year.
- Meeting Dates: The Board approved the following meeting dates (all Wednesdays) for the 2019-20 school year: August 28, 2019; December 4, 2019; March 4, 2020; and June 3, 2020.

Tentative Budget: Mrs. Donnan and Ms. Watson provided an overview of the FY20 tentative budget, which included: (1) a 1% increase in tuition rates across the board; (2) the gradual realignment of special needs paraprofessionals to regular classroom paraprofessionals; (3) a transfer of \$450,000 from the Education Fund to the Transportation Fund in order to cover the 20% that ISBE does not reimburse; (4) the potential transfer of \$4 million from the Education Fund to the O&M Fund to pay for necessary renovations to Fairhaven School if SEDOL is able to lease the school from Diamond Lake #76; (5) the new 7-tiered housing credit system that will be used to reimburse member districts who house SEDOL classrooms; and (6) the impending change in IDEA funding and the importance of districts meeting the maintenance of effort requirements. The Governing Board approved the tentative budget for FY20 and scheduled a hearing on the final budget for 6:30 p.m. on August 28. The Governing Board will be asked to approve the final budget that same evening.

Open Forum: Governing Board members were encouraged to suggest agenda items for the August 28 meeting and to make whatever comments they felt appropriate.

Public Comment: There was no public comment.

Closed Session: The Board entered into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees.

With no other items to discuss, the Board took action to adjourn the meeting.

June 27 Executive Board Meeting

Oath of Office: President Osmond administered the oath of office to Dr. Jason Lind, Superintendent of Millburn District #24, who was appointed to fill the vacancy created by the retirement of Dr. Guy Schumacher. Dr. Lind's term will expire in June 2021.

Consent Agenda

Minutes, financial matters and minor policy revisions were approved along with the following personnel items:

- ☺☺☺ Request for contracts for 4 educational support personnel (ESP) and 8 licensed staff
- ☺☺☺ Resignations/retirements by 13 ESP and 8 licensed staff
- ☺☺☺ Request for leave by 1 licensed staff
- ☺☺☺ Request for increase in contract time by 1 ESP and 2 licensed staff
- ☺☺☺ See last page of summary for professional vacancies anticipated for 2019-20.

Old Business

- A. Fairhaven Draft Lease & Facility Projects: The Board received a draft of the proposed lease agreement with Diamond Lake #76 to lease Fairhaven School. Ms. Watson reported that a new item that has come up is the need for more parking. Administration hopes to present a lease for approval at the July 25 Executive Board meeting, so work can begin in the fall on the facility projects that would need to be completed before the start of the 2020-21 school year.

New Business

- A. Policy Revisions: Proposed policy revisions were presented for first reading. The policies will be presented for second reading and approval in July.
- B. Extension of ROE Program: The Board approved a one-year extension of the amended agreement between SEDOL and the Lake County ROE to administer and operate the Alternate School Program for the 2019-20 school year.
- C. EmbraceIEP: The Board approved an agreement with Brecht's Database Solutions, Inc. for software, website hosting and support services for all ISBE-required IEP forms and notice of consent forms and other related services at a cost of \$13,625 for the 2019-20 school year.
- D. Agreement for ALOP Program: The Board approved the intergovernmental agreement between Zion-Benton Township High School District #126, the Lake County ROE and SEDOL in order to continue the Alternate Learning Opportunities Program for member district students who are eligible for services.
- E. District #79 Agreement: Ms. Watson reported that for the past 5-6 years, SEDOL has had an agreement with Fremont District #79 to provide transportation services for some Transition Program students. Circumstances have changed for both SEDOL and District #79, so this arrangement will be set aside for the coming school year. Ms. Watson plans to talk to the new business manager to see if something can be worked out for the following year.
- F. Change Order – Summer Projects: The Board reviewed a change order from Efraim Carlson & Son for work being done at South School, Powers Center and Laremont School. Formal action was not required as the change order was a deduct in the amount of \$3,024.

Public/Board Member Comment: No comment was made by the public or Executive Board members.

Committee Reports: There were no committee reports to present.

Program/School Reports

A. Announcements / Wins

Mrs. Donnan showed pictures as she talked about each of the following events/items:

- Construction has started at South School and John Powers Center.
- Resource Development, in collaboration with the SEDOL Foundation and Cyd Lash Academy Social Worker Amy Lazzaretti, secured a \$10,000 grant from the A. Montgomery Ward Foundation. The grant, titled *Creating a Sensory Safe Space for Students with Disabilities*, will be split between Cyd Lash Academy and South School to provide sensory items in the classroom, so students may better self regulate. The goal of the project is to reduce office referrals and increase self-help skills to enhance on-task behavior and learning.
- ESY had a successful start with all programs being at the Gages Lake campus.

B. Extended School Year: Mrs. Wojcik reported that there are 479 students attending ESY – 347 students are in building-based programs and 132 are from sector programs. The theme for the summer program is amusement park.

Closed Session: The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective bargaining matters and evaluation of the superintendent.

Other Business

A. Retirement Agreement: The Board approved a retirement agreement and general release with Barbara Smith.

B. Update on SEDOL Staffing for FY20: Mrs. Donnan reported on some of the changes that will be made for the coming school year to ensure accountability and transparency, which includes: (1) the addition of a Supervisor of Behavioral Supports who will oversee the office intervention area for all buildings and CPI training; (2) the creation of an alternate learning environment at Gages Lake School with therapeutic supports and different educational tools available; (3) work with Counseling Connections to interview Gages Lake School staff and parents; (4) partner with Midwest PBIS to provide technical assistance and ongoing coaching. Ms. Watson noted that all of the changes will be reflected in the final budget to be presented for approval at the August 28 Governing Board meeting.

Adjournment: With no other items to discuss, the meeting was adjourned.

:dm -- 7/9/19

Proposed* 2019-20 Executive Board Meeting Schedule SEDOL Office Bay Room

Thursday, July 25, 2019 – 9:30 a.m.

Thursday, August 22, 2019 – 9:30 a.m.

Thursday, September 26, 2019 – 9:30 a.m. *May conflict with IASA Conference*

Thursday, October 24, 2019 – 9:30 a.m.

Thursday, November 14, 2019 – 9:30 a.m.

Thursday, December 19, 2019 – 9:30 a.m.

Thursday, January 23, 2020 – 9:30 a.m.

Thursday, February 27, 2020 – 9:30 a.m.

Thursday, March 19, 2020 – 9:30 a.m.

Continued – Proposed* 2019-20 Executive Board Meeting Schedule

Thursday, April 9, 2020 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 23, 2020 – 9:30 a.m.

Thursday, May 28, 2020 – 9:30 p.m.

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

*The Executive Board will approve the 2019-20 meeting schedule at its July meeting.

Governing Board Meeting Schedule *Gages Lake School Community Room unless noted otherwise*

Wednesday, August 28, 2019 – 7:00 p.m. *Public Hearing on Budget @ 6:30 p.m.*

Wednesday, December 4, 2019 – 7:00 p.m.

Wednesday, March 4, 2020 – 7:00 p.m.

Wednesday, June 3, 2020 – 7:00 p.m.

Professional Vacancies Anticipated for 2019-20

- 1 Anticipated Supervisor (TBD)
- 1 Social Worker part-time (TBD)
- 2 Speech/Language Pathologists (TBD)
- 1 Registered Nurse part-time (Gages Lake School & Transition)
- 2 Special Needs Registered Nurses (Laremont School)
- 1 Certified School Nurse (TBD)
- 1 Substitute Registered Nurse (Various Locations)
- 2 Adapted PE Teachers (Laremont School)
- 1 Physical Education Teacher (Regional Safe School Program)
- 1 Office Intervention Teacher (South School)
- 1 High School Elective Teacher (Cyd Lash Academy)
- 1 ED/BD Teacher (Gages Lake School)
- 2 ED/BD Teacher (South School)
- 1 Vision Itinerant Teacher
- 2 LASSO-3 Teachers (Laremont School)
- 1 Behavior Specialist (District Wide)
- 1 Art Therapist (South School and Sector)