SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Valerie M. Donnan, M.Ed.
Superintendent

Governing Board Meeting Summary
Wednesday, June 6, 2018

Executive Board Meeting Summary
Thursday, June 21, 2018

June 6 Governing Board Meeting

Election of Officers & Minutes: The Governing Board appointed Mrs. Carey McHugh (Wauconda #118) to serve a one-year term as Governing Board President and Mr. Jim Loris (Grant High School #124) to serve a one-year term as Governing Board Secretary. The Board approved the minutes of the meeting held on August 30, 2017 and the special meeting of January 25, 2018. There was no comment from the public.

Student Recognition: Dr. Moline showed video of two students who were selected as winners of an Infinitec North Outstanding Student Technology Award in April. One student was from Lake Villa District #41, and the other student was from North Chicago District #187.

Annual Meeting Actions: The Governing Board took the following actions as part of the annual organizational process:

- Executive Board Appointments: Reappointed the following members to serve another two-year term through June 2020: Mrs. Odie Pahl, Governing Board member from Gurnee #56, and Dr. Lonny Lemon, Superintendent of Oak Grove #68. The Board also appointed Dr. Keely Roberts, Superintendent of Zion District #6, to a two-year term to replace Mr. Jim McKay who resigned his seat on the Executive Board. It was noted that another Governing Board member is needed to replace Mr. David Northern who also resigned from the Board.
- Delegation of Executive Board Authorities: Approved the delegation of authorities to the Executive Board for FY19.
- Appointment of Treasurer: Appointed Ms. Barbara Watson, Assistant Superintendent of Business, CSBO, to continue to serve as treasurer for the 2018-19 school year.
- Meeting Dates: Approved the following meeting dates (all Wednesdays) for the 2018-19 school year: August 29, 2018; November 28, 2018; March 6, 2019; and June 5, 2019.

Post Issuance Tax Compliance Report for the Series 2015-B Bonds and Filing Financial Information with EMMA: Ms. Watson explained that reports must be made each year in order to remain in compliance with reporting requirements for the Series 2015 Bonds. Governing Board members received a memo from Ms. Watson regarding the Post-Issuance Tax Compliance Report and information filed with the Electronic Municipal Marketing Access (EMMA).

Tentative Budget: The Governing Board approved the tentative budget for FY19 and scheduled a hearing on the final budget for 6:30 p.m. on August 29.

Open Forum: Governing Board members were encouraged to suggest agenda items for the August 29 meeting and to make whatever comments they felt appropriate. Dr. Moline thanked Governing Board members for their support. He also introduced Mrs. Val Donnan, the new SEDOL Superintendent effective July 1, after which the meeting was adjourned.

June 21 Executive Board Meeting

Oath of Office: President Osmond administered the oath of office to Dr. Stephen Mack, Governing Board Member from Community Consolidated District #46, who was appointed to fill the vacancy created by the resignation of Mr. David Northern. Dr. Mack's term will expire in June 2020.

Consent Agenda

Minutes and financial matters were approved along with the following personnel items:

- Request for contracts for 5 educational support personnel (ESP) and 12 licensed staff
- Resignations/retirements by 2 ESP and 7 licensed staff
- Request for leave by 1 licensed staff
- Request for reduction of contract time by 1 ESP
- See last page of summary for professional vacancies anticipated for 2018-19.

Public/Board Member Comment: There was no public comment. The Board and Administration welcomed Dr. Stephen Mack to the Executive Board. Board members also thanked Dr. Moline for his service as SEDOL Superintendent and Mr. Jim McKay for his service on the Executive Board.

Old Business

A. Policy Revisions: The Board approved proposed policy revisions.

New Business

A. Prevailing Wage Rates: The Board adopted a resolution regarding prevailing wage rates.
B. Extension of ROE Program: The Board approved a one-year extension of the amended agreement between SEDOL and the Lake County ROE to administer and operate the Alternate School Program for the 2018-19 school year. The approval included the reinstatement of the ROE School staff.
C. Request to Borrow from Education Fund: The Board approved a Resolution Authorizing the Transfer (Loan) of Funds from the Education Fund to the Transportation fund in an amount sufficient to ensure the Transportation Fund has a positive balance when the fiscal year closes on June 30 but not to exceed $400,000.
D. Request for Non-Member District Placement: The Board denied the request by Crystal Lake District #47 for the continuation of a student's placement at Laremont School for the 2018-19 school year. The request was denied as Laremont School is at capacity.
E. Request for Placement by District #120: No action was necessary as the withdrawal hearing concluded the previous evening, and the Lake County Regional Board of School Trustees ruled that Mundelein High School District #120 could not withdraw from SEDOL.
F. Bid Opening on Food Service Contract: The Board approved the bid by Preferred Meals in the amount of $191,222 to provide student meals for the 2018-19 school year.
G. Ricoh Contract/Service Agreement: The Board approved entering into a new 4-year agreement with Ricoh for multi-functioning printing devices. The new agreement/service contract will result in an annual savings of approximately $19,000.
I. Continuation of ALOP Program: Administration reported that the intergovernmental services agreement between SEDOL, the Lake County ROE and Zion-Benton Township High School District #126 to implement the ALOP Program will continue for the 2018-19 school year.

Committee Reports: There were no committee reports to present.

Program/School Reports

A. In Memoriam: Administration was very sad to report the passing of a former, long-time employee. Karen Scalzitti began her employment with SEDOL in August 1991 as a receptionist for the Lake-McHenry Regional Program Lake Diagnostic Center. In July 1995, when SEDOL and the Lake Diagnostic Center moved into the current administrative building, Karen continued to serve as a receptionist untio she retired on March 30, 2018. Karen passed away on June 4 at age 63.

B. Extended School Year: Mrs. Wojcik reported that the ESY Program is off to a good start with 486 students enrolled. Programs are housed at Gages Lake School, Laremont School, Cyd Lash Academy and John Powers Center.

C. Announcements/Wins: Nursing Coordinator Susan Hodgkinson was part of a panel discussion titled *Family/Provider Perspectives* at Advocate Lutheran General Hospital on May 19. This was part of an all-day seminar presented by Advocate Children's Hospital called *Care of the Child with Medical Complexity in the Community Setting*.

Other Business: Dr. Moline reported that Administration would present a request at the July meeting from Fox Lake District #114 for an 8th grade student to attend Cyd Lash Academy for the 2018-19 school year. Dr. Moline recommended approval of the request, as the student will be a resident of Grant High School District #124 for the 2019-20 school year.

Adjournment: With no other items to discuss, the meeting was adjourned.

:dm -- 7/6/18

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*
Wednesday, August 29, 2018 – 7:00 p.m. ***Public Hearing on Budget @ 6:30***
Wednesday, November 28, 2018 – 7:00 p.m.
Wednesday, March 6, 2019 – 7:00 p.m.
Wednesday, June 5, 2019 – 7:00 p.m.

Proposed* 2018-19 Executive Board Meeting Schedule *SEDOL Office Bay Room unless noted otherwise*
Thursday, July 26, 2018 – 9:30 a.m.
Thursday, August 23, 2018 – 9:30 a.m.
Thursday, September 27, 2018 – 9:30 a.m.
Thursday, October 25, 2018 – 9:30 a.m.
Wednesday, November 14, 2018 – 9:30 a.m.
Thursday, December 20, 2018 – 9:30 a.m.
Thursday, January 24, 2019 – 9:30 a.m.
Thursday, February 28, 2019 – 9:30 a.m.
Thursday, March 21, 2019 – 9:30 a.m.
Thursday, April 11, 2019 – 9:30 a.m. *Special Meeting to Review Tentative Budget*
Thursday, April 25, 2019 – 9:30 a.m.
Thursday, May 23, 2019 – 9:30 p.m.
Thursday, June 27, 2019 – 9:30 a.m.
Thursday, July 25, 2019 – 9:30 a.m.

**The Executive Board will approve the 2018-19 meeting schedule at the July meeting.*

Professional Vacancies Anticipated for 2018-19

1 Adapted P.E. Teacher (Various Locations)
1 Assistive Technology Specialist (Various Locations)
1 Certified School Nurse (Gages Lake School)
1 Physical Therapist (Various Locations)
1 Occupational Therapist (Various Locations)
1 SAB Teacher (Gages Lake School)
1 ED/BD Teacher (Gages Lake School)
1 ED/BD Teacher (7^{th}-8^{th} – Cyd Lash Academy)
1 LASSO-2 Teacher (Sector)
1 D/HH Teacher (Itinerant)
1 Math Teacher (ROE Safe School)
1 English Teacher (ROE Safe School)
1 OT/PT Liaison (1 day/week)
1 Assistant Principal (Cyd Lash Academy)