



**Valerie M. Donnan, Ed.D.**  
Superintendent

**Minutes**  
**SEDOL EXECUTIVE BOARD MEETING**  
**Thursday, January 25, 2024**

**Board Members Present:** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Board Members Late:**

**Board Members Absent:**

**Staff Members Present:** Ms. Sara Martinez, Dr. Valerie Donnan, Dr. Laura Wojcik, Mr. Matthew Crowley, Ms. Suzana Peterson, and Ms. Traci Strieter, and Mr. Jim Arie

**Staff Members Late:**

**Guest:** Mr. Kevin Smith, Eccezion Consulting (remote)

**1. CALL TO ORDER - ROLL CALL (Dr. Lind)**

The regular meeting of the SEDOL Executive Board was called to order by President Lind at 9:31 a.m. on Thursday, January 25, 2024 at the SEDOL Administrative Office in Gages Lake, Illinois.

**2. PLEDGE OF ALLEGIANCE (Dr. Lind)**

**3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)**

Motion to Accept the Agenda - VOICE VOTE

*Moved by:* Ms. Odie Pahl

*Seconded by:* Dr. Donn Mendoza

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

**4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)**

Motion to Approve the Consent Agenda - ROLL CALL VOTE

4.1 Approval of Minutes

Public and closed session minutes of the regular meeting of December 14, 2023.

Move approval of the consent agenda items and addendum, if included, as presented.

*Moved by:* Dr. Lynn Glickman

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[FY24 January Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 12-15-23\\_0001.pdf](#)



[Paid AP Check Register - Payroll Liabilities 12-27-](#)

[23\\_0001\\_0001.pdf](#) 

[Paid AP Check Run 01-25-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 01-25-24.pdf](#) 

[Paid AP Manual Checks 12-7,8,15,19,22,27-23.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 12-7,8,15,19,22,27-23.pdf](#)  


[Fund Balance Report](#) 

#### 4.3 Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented.

[POLICIES](#) 

#### 4.4 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[Personnel Recommendations & Vacancies.pdf](#) 

[January 25, 2024 Addendum.pdf](#) 

### 5. RECOGNITION (Dr. Donnan)

#### 5.1 STARS Students

The Board recognized a student from Ms. Tracy McMahon's classroom from the Grayslake North High School DHH program as the STARS Student for January. This student is hard working, great at advocating for herself, and very responsible. She achieved her goal of obtaining A's and B's to be able to attend Tech Campus her junior year.

## 5.2 Employee of the Month

The Board recognized Mr. Alex Letto, Behavior Specialist Asst/NCI Trainer, as January's Employee of the Month. Alex's calm and patient personality when working with students is amazing. He easily connects with students redirecting them in a positive manner. When providing staff training, he is clear, concise, and extremely engaging.

## 6. PUBLIC COMMENT (Dr. Lind)

There was no Public Comment.

## 7. OLD BUSINESS

### 7.1 FY23 Audit - INFORMATIONAL (Ms. Peterson)

Mr. Kevin Smith, Eccezion Consulting, updated the Board on the FY23 audit. The finalized audit is expected to be presented to the Board for approval at the February or March meeting.

### 7.2 SEDOL Program Update - INFORMATIONAL (Dr. Donnan)

Dr. Donnan updated the Board on the following:

- Exceptional Learning Solutions is onsite monitoring at the time of the meeting. They are meeting with Principals, Supervisors, and SEDOL staff.
- SEDOL Administration is exploring a partnership with TrueNorth Education Cooperative for a possible collaboration on low incidence programs and services.
- Administration along with Mr. Jim Arie, SEDOL Crisis and Safety Specialist, are in the process of creating a 5-year Safety and Security Plan.

### 7.3 Transportation Bid Approval - ACTION NEEDED (Ms. Peterson)

The Board approved the 3-year transportation contract with Lakeside Transportation in the amount of \$610,728.40 per year. This was the lowest bid submit and is our current transportation provider.

Motion to Approve Contract Agreement - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Ms. Odie Pahl

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

7.4 HVAC Bid Approval - ACTION NEEDED (Ms. Peterson)

The Board approved the Administration Building HVAC contract with Happ Builders in the amount of \$3,043,500.00. This project will begin this summer and run into the fall. This was the lowest bid submit. Renewable energy credits will be used to help fund this project.

Motion to Approve Contract Agreement - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Ms. Carey McHugh

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

7.5 Lawn Care Bid Approval - ACTION NEEDED (Ms. Peterson)

The Board approved the 3-year lawn care contract with Balanced Environments in the amount of \$30,731.00 per year. This was the lowest bid submit and is our current lawn care provider.

Motion to Approve Contract Agreement - ROLL CALL VOTE

*Moved by:* Ms. Odie Pahl

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

7.6 Sale of South - ACTION NEEDED (Ms. Peterson)

The Board approved recommending the contract of sale for South to Mundelein D75 in the amount of \$630,000.00 to the Governing Board for approval at the March 6, 2024 meeting.

Motion to Recommend Contract of Sale - ROLL CALL VOTE

*Moved by:* Dr. Lynn Glickman

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

**8. NEW BUSINESS**

8.1 Policy Revisions 1st Reading - INFORMATIONAL (Dr. Wojcik)  
Proposed revisions to the following policies were reviewed by the Board. Approval will be requested at the February 15, 2024 meeting.

[0410 Fiscal:Business Mngmt Feb 15 2024.pdf](#) 

[0460 Purchases:Contracts Feb 15 2024.pdf](#) 

[7165 Reserved School Uniforms Feb 15 2024.pdf](#) 

8.2 FOIA - INFORMATIONAL (Dr. Wojcik)

Dr. Wojcik provided the Board with the following information:

- On January 17, 2024, Dr. Donnan received an email from Nathan Mihelich, Illinois Retired Teachers Association, requesting the name and email address of any certified staff (teachers, admin, nurses, counselors, etc.) retiring this year.
- On January 18, 2024, Dr. Wojcik provided the information requested.

**9. CLOSED SESSION**

The Board entered into closed session at 10:17 a.m. to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

Motion to Enter Into Closed Session - ROLL CALL VOTE

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn

Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 7-0**

Motion to Return to Public Session - VOICE VOTE

*Moved by:* Ms. Odie Pahl

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

The Board returned to open session at 12:49 p.m.

It is noted that Dr. Karner left closed session at 11:42 a.m. and Ms. McHugh at 11:53 a.m. and they did not return.

## **10. OTHER BUSINESS**

### 10.1 IMRF Authorization - ACTION NEEDED (Ms. Peterson)

The Board did not approve the IMRF Out-of-State Credit Authorization request by staff member Dr. Heather Maynard.

Motion to approve Authorization - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye**

**Nay** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Denied 0-6**

### 10.2 Appeal of Uniform Grievance Decision - ACTION NEEDED (Dr. Wojcik)

The Board did not approve the uniform grievance decision appeal for employee #01252024-2.

Motion to Approve Appeal - ROLL CALL VOTE

*Moved by:* Dr. Donn Mendoza

*Seconded by:* Ms. Joanne Osmond

**Aye**

**Nay**

Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Denied 0-6**

10.3 Contracts for Interim Superintendents - ACTION NEEDED (Dr. Lind)

The Board approved recommending the 1-year contracts for SEDOL Interim Superintendents to the Governing Board for final approval at the March 6, 2024 meeting. If approved by the Governing Board, Dr. Judy Hackett and Dr. Tim Thomas would begin July 1, 2024 in the amount of \$1,450.00 per diem.

Move Approval of Contract Recommendations - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye**

Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

10.4 Termination - ACTION NEEDED (Dr. Wojcik)

The Board approved terminating support staff member Joseph Petrancosta due to job abandonment.

Motion to Approve Termination - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Donn Mendoza

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

10.5 Insurance Settlement - ACTION NEEDED (Dr. Donnan)

The Board approved to not object to insurer payment to resolve the civil rights and personal injury litigation filed by a former student in federal court.

Motion to Approve Action - VOICE VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Ms. Odie Pahl

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

10.6 Planning for March Governing Board Meeting - INFORMATIONAL (Dr. Donnan)

The Board reviewed a draft agenda for the March 6, 2024 Governing Board meeting.

**11. COMMITTEE REPORTS**

1. Finance Committee - February 1, 2024 at 1:30 p.m.
2. Personnel Committee - February 5, 2024 at 1:00 p.m.
3. Policy Committee - TBD

**12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)**

12.1 Evidence of Exceptional Service

1. Cyd Lash Academy volleyball season just concluded. Congratulations for making the Elite 8!

2. American Sign Language classes this fall were a success and the next session is starting.
3. Leadership team has completed or is scheduled to give a SEDOL update to all staff.
4. Vocational Partnerships continue to grow and has extended their hours.

**13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)**

There were no comments.

**14. ADJOURNMENT (Dr. Lind)**

The meeting was adjourned at 1:00 p.m.

Respectfully submitted by,  
Sara Martinez  
Recording Secretary

Approved by:

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Dr. Jason Lind  
Board President

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Dr. Valerie M. Donnan  
Board Secretary