

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, December 14, 2023
TIME: 9:30 AM
LOCATION: SEDOL Office Bay Room

- 1. CALL TO ORDER - ROLL CALL (Dr. Lind)**
- 2. PLEDGE OF ALLEGIANCE (Dr. Lind)**
- 3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)**
Motion to Accept the Agenda - VOICE VOTE
- 4. CONSENT AGENDA - ACTION NEEDED (Dr. Lind)**
Motion to Approve the Consent Agenda - ROLL CALL VOTE

Move approval of the consent agenda items and addendum, if included, as presented.

- 4.1 Approval of Minutes
Public minutes from the regular meeting on November 9, 2023.
- 4.2 Financial Matters
Paid Accounts Payables and Fund Balance Report:
[December Executive Board Meeting Summary.pdf](#) 
[Paid AP Check Register - Payroll Liabilities 11-15-23 0001.pdf](#) 
[Paid AP Check Register - Payroll Liabilities 11-30-23 0001.pdf](#) 

[Paid AP Check Run 12-14-23.pdf](#) 

[Paid AP Check Run Over \\$8,000 12-14-23.pdf](#) 

[Paid AP Manual Checks 11-03,10,17,21,29-23.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 11-03,10,17,21,29-23.pdf](#) 

[Fund Balance Report.pdf](#) 

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[Personnel Recommendations & Vacancies.pdf](#) 

5. **RECOGNITION (Dr. Wojcik)**

5.1 STARS Student

The Board will recognize a student from Ms. Dalin's sector classroom as the STARS Student for December.

5.2 Employee of the Month

The Board will recognize Ms. Stefania Ardeleanu, EL Itinerant, as the December Employee of the Month.

6. **PUBLIC COMMENT (Dr. Lind)**

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson,

if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.

6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

7. OLD BUSINESS

7.1 Eccezion Contract Agreement - ACTION NEEDED (Ms. Peterson)

Administration recommends approval of the 1-year auditing contract agreement, not to exceed \$42,900.00, with Eccezion Consulting, SEDOL auditors.

Motion to Approved Contract Agreement - ROLL CALL VOTE

Move the Board approve the auditing contract agreement, not to exceed \$42,900.00, between SEDOL and Eccezion Consulting as presented.

7.2 Skyward Contract - ACTION NEEDED (Dr. Wojcik/Ms. Peterson)

Administration recommends approval to enter into a three year contract with Skyward to purchase software and services for the human resources and business departments in the amount of \$77,010. Annual recurring fees after the expiration of the three year contract term will be approximately \$10,210.

Motion to Approve Contract - ROLL CALL VOTE

Move approval of the three year contract between Skyward and SEDOL in the amount of \$77,010 with annual recurring fees, after the three year contract, of approximately \$10,210 as presented.

7.3 Capital Project Update - INFORMATIONAL (Ms. Peterson)

Peter Graves from Graves Design will update the Board on SEDOL Capital Projects.

8. NEW BUSINESS

8.1 Superintendent Retirement - ACTION NEEDED (Dr. Lind)

Dr. Donnan, SEDOL Superintendent, has submit intention to retire on June 30, 2023.

Motion to Approve the Intent to Retire - ROLL CALL VOTE

Move the Executive Board recommend approval of the Superintendent's intent to retire on June 30, 2023 by the Governing Board at the March 6, 2024 meeting as presented.

8.2 Lawn Equipment - ACTION NEEDED (Ms. Peterson)

Administration recommends approval to dispose of (3) pieces of lawn equipment by either sale, donation, or scraping before the end of the year.

[Lawn Equipment \(1\).jpg](#) 

[Lawn Equipment \(2\).jpg](#) 

[Lwn Equipment \(3\).jpg](#) 

Motion to Dispose of Lawn Equipment - VOICE VOTE

Move approval to sell, donate, or scrap (3) pieces of lawn equipment as presented.

8.3 HVAC Replacement Project - INFORMATIONAL (Ms. Peterson)

SEDOL Administration will discuss the need for HVAC replacement request for proposals for the Administration Building.

8.4 Lawn Maintenance - INFORMATIONAL (Ms. Peterson)

SEDOL Administration will discuss the need for lawn maintenance request for proposals for the district.

8.5 Food Service - INFORMATIONAL (Ms. Peterson)

SEDOL Administration will discuss the need for food service request for proposals for the district.

8.6 Transportation - INFORMATIONAL (Ms. Peterson)

SEDOL Administration will discuss the need for transportation request for proposals for the district.

8.7 D120 Snow Removal Rate - INFORMATIONAL (Ms. Peterson)

District 120 will charge \$50/hr this year for snow removal/salt application services at Fairhaven School. This is an increase of \$5 from last year.

8.8 Extended School Year (ESY) - INFORMATIONAL (Ms. Strieter)

Administration will share plans for summer ESY programming.

8.9 Interpreter/Translation Services - INFORMATIONAL (Mr. Crowley)

Administration will discuss updated mandated interpreter laws and requirements from the State.

8.10 FOIA - INFORMATIONAL (Ms. Peterson)

On November 28, 2023 an email was received from Mr. Patrick Lee, IL State Volunteer for Change the Air Foundation requesting SEDOL's latest IAQ and Environmental Testing for our schools.

On December 4, 2023 Ms. Peterson emailed Mr. Lee indicating SEDOL did not have any of the information/records pertaining to his request.

9. CLOSED SESSION

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion to Return to Public Session - VOICE VOTE

Move the Board retrun to Public Session.

10. COMMITTEE REPORTS

11. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

12. ADJOURNMENT (Dr. Lind)

2023-24 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, January 25, 2024 – 9:30 a.m.

Thursday, February 15, 2024 – 9:30 a.m.

Thursday, March 21, 2024 – 9:30 a.m.

Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Mtg*

Thursday, April 25, 2024 – 9:30 a.m.

Thursday, May 23, 2024 – 9:30 a.m.

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

2023-24 Governing Board Meeting Schedule

Wednesday, March 6, 2024 – 7:00 p.m.

Wednesday, June 5, 2024 – 7:00 p.m.