



Valerie M. Donnan, Ed.D.

Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING

Thursday, September 21, 2023

Board Members Present: Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Board Members Late:

Board Members Absent: Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

Staff Members Present: Ms. Sara Martinez, Dr. Valerie Donnan, Dr. Laura Wojcik, Mr. Matthew Crowley, Ms. Suzana Peterson, and Ms. Traci Strieter

Staff Members Late:

Guest:

PUBLIC HEARING

A public hearing on the resolution to adopt the eLearning/Distance Learning Plan was held prior to the start of the regular meeting.

1. CALL TO ORDER - ROLL CALL (Dr. Donnan)

At its June meeting, the Governing Board took action to reappoint members to the Executive Board. Dr. Donnan administered the oath of office to Dr. Jason Lind who was absent from the July 27th organizational meeting and the August 24th meeting. Dr. Lind will serve a two-year term expiring in June 2025.

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

Move the agenda be accepted as presented.

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Move approval of the consent agenda items and addendum, if included, as presented.

Moved by: Ms. Odie Pahl

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

Approval of Minutes

Public and closed session minutes of the regular meeting of August 24, 2023.

[Minutes Aug 24 2023.pdf](#) 

4.1 Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented.

[1- 2170 Procurement Services Sep 21 2023.pdf](#) 

[2- 0445 Insuff Funds Checks and Debt Recovery SEP 21 2023.pdf](#) 

[3- 4100 Insurance Management Sept 21 2023.pdf](#) 

[4- 5230 Maint Student Discipline Sep 21 2023.pdf](#) 

[5- 0610 Ed Philos and Object Sep 21 2023.pdf](#) 

[6- 6190 Extra and Co-Curr Act Sep 21 2023.pdf](#) 

[7- 6240 Field Trips Sep 21 2023.pdf](#) 

[8- 7305 Concussion Head Injury Sep 21 2023.pdf](#) 

[9- 7330 Stud Use of Bldgs Equal Access Sep 21 2023.pdf](#) 

[10- 0825 Advertise Distribute Materials Non-School Related Entities Sep 21 2023.pdf](#) 

[11- 0895 Parent Involvement Sep 21 2023.pdf](#) 

Financial Matters

Paid Accounts payables and Fund Balance Report:

[FY24 September Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 08-31-23_0001.pdf](#)  [Paid AP Check Run 09-21-23.pdf](#) 

[Paid AP Check Run Over \\$8,000 09-21-23.pdf](#) 

[Paid AP Manual Checks 08-18,22,25,30-23.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 08-18,22,25,30-23.pdf](#) 

[Fund Balance Report 09.21.2023.pdf](#) 

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[Personnel Recommendations and Vacancies.pdf](#) 

[Sept 21, 2023 EB Addendum.pdf](#) 

5. RECOGNITION (Dr. Donnan)

5.1 STARS Student

The Board recognized a student from Ms. Cortes' classroom at John Powers Center, as the September STARS student. This student has a positive attitude, always tries his best, and academically and socially is doing great.

5.2 Employee of the Month

The Board recognized Ms. Alyssa Girten, Sector Certified Occupational Practitioner, as September's Employee of the Month. Alyssa provides excellent care for her students, students are challenged in a positive way, and she is not afraid to jump in and take charge.

6. PUBLIC COMMENT (Dr. Lind)

There was no Public Comment.

7. OLD BUSINESS

7.1 e-Learning/Distance Learning Program Resolution - ACTION NEEDED (Ms. Stieter)

The Board approved the 3-year (2023-24, 2024-25, 2025-26) e-Learning/Distance Learning Plan and Resolution.

[e-Learning:Distance Learning SEDOL Plan.pdf](#) 

[e-Learning Program Verification.pdf](#) 

[e-Learning Resolution.pdf](#) 

Motion to Approve Resolution - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Dr. Lynn Glickman

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

8. NEW BUSINESS

8.1 Mosyle Contract Renewal - ACTION NEEDED (Ms. Peterson)

The Board approved the 3-year contract renewal with Mosyle Corporation in the amount of \$24,702 for wireless device management for student and staff apple devices (iOS and macOS). This is a planned expenditure and is included in the multiple year technology budget.

Motion to Approve Contract Renewal - ROLL CALL VOTE

Moved by: Ms. Carey McHugh

Seconded by: Dr. Lynn Glickman

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

8.2 Wireless Infrastructure Expansion - ACTION NEEDED (Ms. Peterson)

The Board approved the contract with NetSource Solution, Inc. to expand the wireless network at Laremont School, Fairhaven School, and the Administration Building in the amount of \$33,960. NetSource Solutions, Inc. was the lowest of four vendors who responded to SEDOL's Request for Quote (RQF) for this project.

Motion to Approve of Vendor and Quote - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

8.3 Gages Lake Campus Fence Project - INFORMATIONAL (Ms. Peterson)

The Fence Project will repost the Request for Quote for this project as only one bid was received in response to the last posting. The plan is for this project to be completed by the end of the year. A new request for quote has been initiated.

8.4 Superintendent and Administrative Team Goals - ACTION NEEDED (Dr. Donnan)

Dr. Donnan presented her proposed as well as the SEDOL Leadership Team Members' goal areas that align to the strategic improvement plan being developed with the Standards for Exceptional Services teams. Action Steps include:

What are we focused on as exceptional staff?

- Financial Stewardship- Creating Programmatic Budgets
- Student and Staff Growth- Ongoing support for all SEDOL Programs opened to member districts

- High quality staff recruitment and retention

How do we know when we have provided the appropriate support?

- Student Outcomes- Aligned to Common Core
- Student Outcomes- Aligned to the Alternate Curriculum
- Student Wellness- Addressing mental health needs

Additional categories in the goal areas include: Materials or Resources Needed, Timeline, My goal is met when..., Date Action Step Completed. The Board will receive updates to all goal areas quarterly.

[Leadership Team Goals.pdf](#) 

Motion to Approve Goal Areas - VOICE VOTE

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

8.5 Policy Revisions 1st Reading - INFORMATIONAL (Dr. Wojcik)
Proposed revisions to the following policies were reviewed and will be included for 2nd reading and approval in October.

[*1- 0280 Code of Conduct Oct 26 2023.pdf](#) 

[*2- 7275 Orders to Forgo Life Sustaining Treatment Oct 26 2023.pdf](#) 

9. CLOSED SESSION

Motion to Enter Into Closed Session - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

The Board entered into closed session at 9:59 a.m. to discuss:

1. The placement of individual students in special education programs and other matters relating to individual students.

Motion to Return to Public Session - VOICE VOTE

Moved by: Ms. Carey McHugh

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Carried 5-0

The Board returned to Open Session at 10:19 a.m.

10. OTHER BUSINESS

10.1 Request for Non-Member District Placement - ACTION NEEDED(Dr. Donnan)

Leyden High School District 212 requested new placement for one student in the SEDOL Community Transition Program. The Board denied this request.

Motion to Approve Request - ROLL CALL VOTE

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Carey McHugh

Aye

Nay Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, and Dr. Lynn Glickman

Denied 0-5

10.2 Request for Non-Member District Placement - ACTION NEEDED (Dr. Donnan)

Johnsburg School District 12 requested new placement for one student in the SEDOL Gages Lake School ED Alt Program. The Board approved this request.

Motion to Approve Request - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Dr. Lynn Glickman

Aye

Nay Ms. Odie Pahl, Dr. Lynn Glickman, Dr. Jason Lind, Ms. Joanne Osmond, and Ms. Carey McHugh

Denied 0-5

10.3 Request for Non-Member District Placement _ ACTION
NEEDED (Dr. Donnan)

1. McHenry High School District 156 requested new placement for one student in the SEDOL Supported Transition Program. The Board denied this request.

Motion to Approve Request - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye

Nay

Ms. Odie Pahl, Dr. Lynn Glickman, Dr. Jason Lind, Ms. Joanne Osmond, and Ms. Carey McHugh

Denied 0-5

11. COMMITTEE REPORTS: No Committee Reports

EXECUTIVE BOARD COMMENTS: The Board discussed possibly involving alumni in the Foundation.

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

1. Cyd Lash Academy students placed 3rd in the people's choice awards for their BBQ sauce at the Glen Ellen Backyard BBQ.
2. The SEDOL Foundation Golf Outing was full of smiles and support for Laremont students even on a rainy day. The specific 16th hole ask raised approximately \$16,000 for technology to support students at Laremont.
3. SEDOL hosted the first of four quarterly meetings for the Special Education Member Special Education Administrators. This meeting included a discussion on the SEDOL Program Review and ISBE Special Education Indicators.
4. SEDOL continues to support new special education administrators with a monthly boot camp. This month the focus was on compliance, laws and special education indicators.
5. SEDOL LASSO 2 classes are being supported and are implementing strategies taught at the LASSO 2 Boot Camp this summer.
6. The SEDOL Market is getting set to host their Open

House and open for business. This exciting vocational opportunity is located in the SEDOL Administration Building.

7. The ALOP Parent Meeting experienced increased attendance in comparison to previous years. Going forward we will include a virtual meeting component.
8. Programmatic budgets (in process) allows for fiscal transparency for the exceptional services SEDOL provides to both member and non-member districts.
9. Paraprofessionals are being trained extensively for their role in supporting students with exceptional services.

13. ADJOURNMENT - ACTION NEEDED (Dr. Lind)

With no other items to discuss, the meeting was adjourned at 10:20 a.m.

Respectfully submitted by,
Sara Martinez
Recording Secretary

Approved by:

Dr. Jason Lind
Board President

Dr. Valerie M. Donnan
Board Secretary