



Valerie M. Donnan, Ed.D.

Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING

Thursday, August 24, 2023

Board Members Present: Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, and Dr. Donn Mendoza

Board Members Late: Dr. Michael Karner

Board Members Absent: Dr. Jason Lind and Dr. Lynn Glickman

Staff Members Present: Ms. Sara Martinez, Dr. Valerie Donnan, Dr. Laura Wojcik, Mr. Matthew Crowley, Ms. Suzana Peterson, and Ms. Traci Strieter

Staff Members Late:

Guest:

1. CALL TO ORDER - ROLL CALL (Dr. Donnan)

- 1.1 Executive Board Officer - ACTION NEEDED (Dr. Donnan)
Executive Board Policy 2:56 addresses the election of officers and states as follows:

The Executive Board shall elect one of its members to serve as President and Vice President. The Superintendent shall serve as the Secretary. The term of office for the President shall be a two-year term. The Vice President shall also be a two-year term with the understanding that the Vice President

shall become President. When possible, the office of President and Vice President shall be filled with one Superintendent and one Governing Board member. The rotation would continue every two years with the election of a Vice President every two years at the July organizational meeting.

In accordance with policy, Vice President Lind became Board President, and the Executive Board needed to elect a Governing Board Member to serve as Vice President for the next two years.

The Board recommended Ms. Carey McHugh, Governing Board Member from D118.

In President Lind's absence, Vice-President McHugh ran the meeting.

[0256 Board Structure.pdf](#) 

Motion to Elect Vice President - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, and Dr. Donn Mendoza

Carried 5-0

2. PLEDGE OF ALLEGIANCE (Ms. McHugh)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Ms. McHugh)

Motion to Accept the Agenda - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, and Dr. Donn Mendoza

Carried 5-0

4. **CONSENT AGENDA - ACTION NEEDED (Ms. McHugh)**

Motion to Approved Amended Consent Agenda - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, and Dr. Donn Mendoza

Carried 5-0

Approval of Minutes

Public and closed session minutes of the regular meeting of July 27, 2023.

[July 27, 2023 Minutes](#) 

Financial Matters

Paid Accounts Payable:

[*^FY24 August Executive Board Meeting Summary.pdf](#) 

[*^Paid AP Check Register - Payroll Liabilities.pdf](#) 

[*^Paid AP Check Run 08-24-23.pdf](#) 

[*^Paid AP Check Run Over \\$8,000 08-24-23.pdf](#) 

[*^Paid AP Manual Checks 07-21,24,28,31-23.pdf](#) 

[*^Paid AP Manual Checks Over \\$8,000 07-21,24,28,31-23.pdf](#) 

[Treasurer's Report](#) 

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the

position.

[New Hires/Resignations/Vacancies](#) 

[Aug 24, 2023 Addendum.pdf](#) 

5. **RECOGNITION (Dr. Donnan)**

- 5.1 2022-23 Employee of the Year Lynette Edwards, Speech and Language Pathologist.

6. **PUBLIC COMMENT (Ms. McHugh)**

There was one person for Public Comment.

7. **OLD BUSINESS**

8. **NEW BUSINESS**

- 8.1 e-Learning/Distance Learning Plan - INFORMATIONAL (Ms. Stieter)

Ms. Stieter reviewed the e-Learning/Distance Learning Plan with the Board. This plan would be in effect for three years. A notice will be posted/published of a public hearing scheduled for 9:00 a.m. on Thursday, September 21, 2013, in the Bay Room at the SEDOL Administration Building.

[e-Learning Plan- Draft](#) 

- 8.2 Return to School Update - INFORMATIONAL (Mr. Crowley/Ms. Stieter)

An update on staffing was shared by Ms. Stieter and Mr. Crowley noting the improvements compared to last year. Current vacancies include 10 teachers, 22 paraprofessionals, and professional service staff.

- 8.3 Facilities Update - INFORMATIONAL (Ms. Peterson)

Ms. Peterson provided progress details regarding the HVAC project at Cyd Lash Academy, fence installation around the pond, and the technology projects for summer 2023. She also discussed 2024 projects which include a new gym floor at Fairhaven School and an outdoor classroom. The Fairhaven School 5-year vision will be updated this year as well.

8.4 FY24 School to School Food Service Contract - ACTION NEEDED (Ms. Peterson)

The Board approved the FY24 School to School Food Service Contract with Community Consolidated D46. This will allow D46 to provide meals to SEDOL students in their building.

Motion to Approve Contract - ROLL CALL VOTE

Moved by: Ms. Odie Pahl

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 6-0

8.5 Program Review Proposal - ACTION NEEDED (Dr. Donnan)

The Board approved the Program Review Quarterly Monitoring and Support Proposal from Exceptional Learning Solutions. This is a two year contract (October 2023- August 2025) and will include monitoring, implementation support, planning and travel costs. The monitoring is designed to coach and provide accountability to the Standards for Exceptional Service (SES) teams. These services will be provided mainly onsite with a cost of \$85,850. The funds will come from restricted carryover ALOP funds.

Motion to Approve Proposal - ROLL CALL VOTE

Moved by: Dr. Donn Mendoza

Seconded by: Ms. Joanne Osmond

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 6-0

9. CLOSED SESSION

Motion to Enter into Closed Session - ROLL CALL VOTE

Moved by: Dr. Michael Karner

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey
McHugh, Dr. Scott Schwartz, Dr. Donn
Mendoza, and Dr. Michael Karner

Carried 6-0

The Board entered into closed session at 10:10 a.m to discuss:

1. The placement of individual students in special education programs and other matters relating to individual students.

Motion to Return to Public Session - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey
McHugh, Dr. Scott Schwartz, Dr. Donn
Mendoza, and Dr. Michael Karner

Carried 6-0

The Board returned to Open Session at 10:19 a.m.

10. OTHER BUSINESS

- 10.1 Request for Non-Member District Placement - ACTION
NEEDED (Dr. Donnan)
Lake Zurich D95 is requested placement for one student at
Laremont School. The Board approved this request.

Motion to Approve Request - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey
McHugh, Dr. Scott Schwartz, Dr. Donn
Mendoza, and Dr. Michael Karner

Carried 6-0

- 10.2 Request for Non-Member District Placement - ACTION NEEDED (Dr. Donnan)
Johnsburg D12 is requested placement for one student at Gages Lake School. The Board approved this request.
Motion to Approve Request - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 6-0

- 10.3 Request for Non-Member District Placement - ACTION NEEDED (Dr. Donnan)
North Shore D112 is requested placement for one student at Gages Lake School. The Board did not approve this request.
Motion to Approve Request - ROLL CALL VOTE

Moved by: Dr. Donn Mendoza

Seconded by: Dr. Scott Schwartz

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 6-0

11. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

- 11.1 Evidence of Exceptional Service
1. New staff orientation welcomed over 50 new staff to SEDOL this fall.
 2. Millburn sensory room is ready for students! This was a grant request by two SEDOL OTs to the SEDOL Foundation.
 3. Staff enjoyed a variety of professional development to prepare for students returning.

4. Students returned to SEDOL calendar based programs as well as some sector based classes for the fall.

12. EXECUTIVE BOARD MEMBER COMMENTS (Ms. McHugh)

13. ADJOURNMENT - ACTION NEEDED (Ms. McHugh)

Motion to Adjourn - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

Carried 6-0

Respectfully submitted by,
Sara Martinez
Recording Secretary

Approved by:

Dr. Jason Lind
Board President

Dr. Valerie M. Donnan
Board Secretary