



Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, June 22, 2023
TIME: 9:30 A.M.
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — VOICE VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of May 25, 2023 and public minutes of the special meeting on June 8, 2023. Copies are included in the Board Member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the June, 2023 accounts payable list:

Accounts Payable	\$1,337,158.10
Payroll Liabilities 05/31/23	\$697,208.40
Net Payroll 05/31/23	\$864,388.47
Payroll Liabilities 06/15/23	\$723,325.25
Net Payroll 06/15/23	<u>\$895,909.81</u>
TOTAL	\$4,517,990.03

2. Treasurer's Report: The treasurer's report for May, 2023 is included in your electronic packet.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Parra, Celia
- Occupational Therapist – Fairhaven School
 - Budget Approved Vacancy
 - Doctorate of Occupational Therapy
 - \$76,856
 - August 16, 2023

Licensed

- Greenawalt, Sarah
- School Social Worker
 - Budget Approved Vacancy
 - MA, University of Illinois- Chicago
 - \$59,864
 - August 16, 2023

- Howes, Cassandra
- Certified School Nurse
 - Budget Approved Vacancy
 - BA, Herzing University
 - \$64,593
 - August 16, 2023

- Mattea, Samantha
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - BS, Illinois State University
 - \$43,792
 - August 16, 2023

- Story, Kelly
- Teacher – John Powers Center
 - Budget Approved Vacancy
 - MA, Missouri State University
 - \$78,388
 - August 21, 2023

- Timonen, Amy
- Assistant Principal – John Powers Center
 - Budget Approved Vacancy
 - MA, Concordia University
 - \$94,726
 - August 1, 2023

2. Resignations/Retirements

Educational Support Personnel

- Diaz, Tahiri
- Registered Nurse
 - Original Hire Date: March 10, 2022
 - Resigned June 7, 2023

- Jeffries, Michael - Custodian
 - Original Hire Date: April 10, 2000
 - Retiring May 31, 2024
- Lebaron, Sheila - Paraprofessional – Regional Safe School Program
 - Original Hire Date: October 13, 2020
 - Resigned June 1, 2023
- Murphy, Jill - Paraprofessional – Sector
 - Original Hire Date: August 22, 2011
 - Retired May 31, 2023
- Ramirez-Polifka, Joanne - School Nurse – Laremont
 - Original Hire Date: August 28, 2002
 - Retiring June 30, 2023. This is a change from her original date of June 30, 2026.
- Rittenhouse, Kim - Paraprofessional – Sector
 - Original Hire Date: June 9, 2022
 - Resigning July 13, 2023

Licensed Staff

- Assmann, Judith - Director of Special Services
 - Original Hire Date: August 25, 1987
 - Retiring June 30, 2023. This is a change from her original date, the end of the 2023-24 school year.
- Sweeney-Grana, Julie - Audiologist
 - Original Hire Date: December 18, 1989
 - Retiring at the end of the 2026-27school year.

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

3. SEDOL Vacancies- as of 06/16/2023

1	Principal Cyd Lash Academy	Cyd Lash	
1	Principal Fairhaven School	Fairhaven	
1	Assistant Principal John Powers	John Powers	<i>contract pending</i>
1	Assistant Principal Laremont	Laremont	<i>offered position</i>
1	School Psychologist	Administration	
1	Behavior Specialist	Fairhaven	
1	Lasso II Teacher	Spaulding	<i>contract pending</i>
4	Lasso III Teacher	Fairhaven	<i>1 offered position</i>
1	ED Teacher	Gages Lake	<i>offered position</i>
1	SAB Teacher Grades 4-6	Gages Lake	
1	DHH Teacher	JPC	<i>offered position</i>

4	Speech Language Pathologist	Administration	<i>1 contract pending, 1 offered position</i>
6	Social Worker	Administration	<i>2 contracts pending</i>
1	Admin Asst Educational Services	Administration	
1	Part-Time Social Worker	Administration	
1	Audiologist Full-time	Administration	
1	O&M Part-Time	Administration	
8	Sign Language Interpreter	JPC	
2	RN	Various	<i>2 contracts pending</i>
2	Certified School Nurse	Various	<i>1 contract pending</i>
1	Bilingual Special Ed Teacher	Various	
2	Lasso II Teacher	Millburn Elem	<i>2 offered positions</i>
1	Lasso II Teacher	Millburn Middle	<i>1 offered position</i>
1	Lasso II Teacher	Hawthorn Elem	
1	Lasso II Teacher	Cotton Creek	
1	EC Teacher	Fairhaven	
1	ED Teacher Middle School	Cyd Lash	
1	Project SEARCH Para	RSSP	
1	RSSP Para	RSSP	
1	Adapted PE Teacher	Various	<i>offered position</i>
1	Art Therapist	Various	
1	PT Voc Facilitator-PT Special Assignment	Various	
1	Occupational Therapist	Various	<i>contract pending</i>
1	Part-Time Physical Therapist	Various	
2	Vocational Facilitator	Various	<i>1 contract pending</i>
1	Community Exp. Coach	Various	
1	Part Time Receptionist	John Powers	

V. RECOGNITION (Dr. Donnan)

The Board will recognize Dr. Christine Sefcik, Superintendent of Grant High School District #124, who is resigning from the Executive Board. Dr. Sefcik has served on the Executive Board since June 2017.

VI. PUBLIC COMMENT

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.

4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. Final Budget for FY24 — **ACTION NEEDED** (Ms. Loris/Ms. Peterson)

The final budget for FY24 is included in Board member packets. Administration recommends the budget be presented for Governing Board approval at the meeting on August 23. A copy is included in Board Member electronic packet.

Motion to Accept and Present Final Budget— ROLL CALL VOTE

Move acceptance of the final budget for FY24 and recommend Governing Board approval at the August 23 meeting as presented.

VIII. NEW BUSINESS

A. Student Lunch Fees – **INFORMATIONAL** (Ms. Loris)

Student lunch fees will increase from \$3.10 to \$3.56 for school year 2023-24.

B. Educational Affiliation Agreement – **ACTION NEEDED** (Ms. Loris)

Administration recommends a 2-year extension of the Educational Affiliation Agreement with Carthage College. The agreement will allow Carthage College to provide learning and clinical experience for nursing education degree-seeking students at SEDOL facilities from July 1, 2023- June 30, 2025. A copy is included in Board Member electronic packet.

Motion to Approve Agreement – VOICE VOTE

Move approval of extending the Educational Affiliation Agreement with Carthage College as presented.

C. Organic Life Contract – **ACTION NEEDED** (Ms. Loris)

Administration recommends the board approve the food service contract between SEDOL and Organic Life effective July 1, 2023- June 30, 2024. A copy is included in Board Member electronic packet.

Motion to Approve Contract — ROLL CALL VOTE

Move approval of the contract between SEDOL and Organic Life as presented.

D. Summer Project Updates – **INFORMATIONAL** (Dr. Donnan)

Administration will provide an update regarding summer projects for FY23 and proposed projects for FY24.

E. Request for Non-Member District ESY Placements — **ACTION NEEDED** (Dr. Donnan)

D95 is requesting a new Extended School Year (ESY) placement for one student at John Powers Center.

Motion to Approve Request — ROLL CALL VOTE

Move approval of the request by Lake Zurich D95 for a new placement in the John Powers Center ESY program as presented.

F. Business Office Update – **INFORMATIONAL** (Ms. Peterson)

Administration will update the Board on various practices and improvements in the SEDOL Business Office.

G. CLIC Cyber Liability Increase – **ACTION NEEDED** (Ms. Peterson)

Administration recommends an increase to SEDOL's Cyber Liability to \$4M. A copy of the proposed increase is included in Board Member electronic packet.

Motion to Increase Cyber Liability— ROLL CALL VOTE

Move to increase SEDOL's Cyber Liability to \$4M as presented.

H. Planning for Tentative August Governing Board Meeting — **INFORMATIONAL** (Dr. Donnan)

The Board will be asked to review a draft of the agenda for the tentative August 23, 2023 Governing Board meeting. The draft is included in Board Member electronic agenda packets.

IX. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. **The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
2. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

X. OTHER BUSINESS

XI. COMMITTEE REPORTS

Finance Committee met on June 20th.

XII. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

A. Evidence of Exceptional Service

1. Amazing celebrations, retirements, transition night, and graduations.
2. ESY has begun with 361 students.
3. The SEDOL Foundation granted over \$7,000.00 in grants to SEDOL staff for this fall.

B. Memoriam

Ms. Emily Matlock, previous SEDOL paraprofessional at Fairhaven School from August, 2022- May, 2023 passed away June 9, 2023.

XIII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

- July 27, 2023 Executive Board Meeting will have a change in location. The meeting will be held in the Gages Lake Community Room

XIV. ADJOURNMENT – **ACTION NEEDED** (Ms. Pahl)

Motion to Adjourn — VOICE VOTE

Move the Board Adjourn

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2023-24 *Tentative Executive Board Meeting Schedule SEDOL Office Bay Room

Thursday, July 27, 2023 – 9:30 a.m.
 Thursday, August 24, 2023 – 9:30 a.m.
 Thursday, September 21, 2023 – 9:30 a.m.
 Thursday, October 26, 2023 – 9:30 a.m.
 Thursday, November 9, 2023 – 9:30 a.m. *Conflict with IASA Conference*
 Thursday, December 14, 2023 – 9:30 a.m. *Conflict with Winter Break*
 Thursday, January 25, 2024 – 9:30 a.m.
 Thursday, February 15, 2024 – 9:30 a.m. *Conflict with IAASE Conference*
 Thursday, March 21, 2024 – 9:30 a.m.
 Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
 Thursday, April 25, 2024 – 9:30 a.m.
 Thursday, May 23, 2024 – 9:30 a.m.
 Thursday, June 27, 2024 – 9:30 a.m.
 Thursday, July 25, 2024 – 9:30 a.m.

**The Executive Board will approve the 2023-24 meeting schedule at its July meeting.*

2023-24 Governing Board Meeting Schedule

Wednesday, August 23, 2023 – 7:00 p.m. *6:30 p.m. Public Hearing - Budget*
 Wednesday, December 6, 2023 – 7:00 p.m.
 Wednesday, March 6, 2024 – 7:00 p.m.
 Wednesday, June 5, 2024 – 7:00 p.m.