



Valerie M. Donnan, Ed.D.
Superintendent

Minutes

**SEDOL EXECUTIVE BOARD MEETING
June 22, 2023**

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Pahl at 9:32 a.m. on Thursday, June 22, 2023 at the SEDOL Administrative Offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Jason Lind, Superintendent, Millburn D24
Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118
Dr. Donn Mendoza, Superintendent, Round Lake Unit D116
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41
Ms. Odie Pahl, Governing Board Member, Gurnee D56
Dr. Christine Sefcik, Superintendent, Grant High School D124
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education (arrived at 9:41 a.m.)

Board Members Absent

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Suzana Peterson, Director of Business
Ms. Sara Martinez, Recording Secretary
Ms. Sandra Callahan, SSSA Union President

PLEDGE OF ALLEGIANCE

Mr. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Dr. Jason Lind, second by Dr. Christine Sefcik, to accept the agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind Ms. Carey McHugh Dr. Christine Sefcik	Dr. Donn Mendoza Ms. Joanne Osmond Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Michael Karner	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Jason Lind, second by Dr. Christine Sefcik, to approve the consent agenda as follows.

Approved Minutes

Public and closed session minutes of the regular meeting of May 25, 2023 and public minutes of the special meeting on June 8, 2023.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the June, 2023 accounts payable list:

Accounts Payable	\$1,337,158.10
Payroll Liabilities 05/31/23	\$697,208.40
Net Payroll 05/31/23	\$864,388.47
Payroll Liabilities 06/15/23	\$723,325.25
Net Payroll 06/15/23	<u>\$895,909.81</u>

TOTAL \$4,517,990.03

Treasurer's Report: Report for May, 2023

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Parra, Celia
- Occupational Therapist – Fairhaven School
 - Budget Approved Vacancy
 - Doctorate of Occupational Therapy
 - \$76,856
 - August 16, 2023

Licensed

- Greenawalt, Sarah
- School Social Worker
 - Budget Approved Vacancy
 - MA, University of Illinois- Chicago
 - \$59,864
 - August 16, 2023

- Howes, Cassandra
- Certified School Nurse
 - Budget Approved Vacancy
 - BA, Herzing University
 - \$64,593
 - August 16, 2023

- Mattea, Samantha
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - BS, Illinois State University
 - \$43,792
 - August 16, 2023

- Sath, Tiffany
 - Teacher – Sector
 - Budget Approved Vacancy
 - BA, Southern Illinois University
 - \$43,792
 - August 21, 2023

- Schechtman, Judith
 - School Social Worker
 - Budget Approved Vacancy
 - MA, Loyola University
 - \$73,439
 - August 16, 2023

- Story, Kelly
 - Teacher – John Powers Center
 - Budget Approved Vacancy
 - MA, Missouri State University
 - \$78,388
 - August 21, 2023

- Timonen, Amy
 - Assistant Principal – John Powers Center
 - Budget Approved Vacancy
 - MA, Concordia University
 - \$94,726
 - August 1, 2023

- Vara, Thalia
 - Teacher – Gages Lake School
 - Budget Approved Vacancy
 - BA, Southern Illinois University
 - \$43,792
 - August 21, 2023

2. Resignations/Retirements

Educational Support Personnel

- Diaz, Tahiri
 - Registered Nurse
 - Original Hire Date: August 16, 2023
 - Resigned June 7, 2023

- Jeffries, Michael
 - Custodian
 - Original Hire Date: April 10, 2000
 - Retiring May 31, 2024

- Lebaron, Sheila
 - Paraprofessional – Regional Safe School Program
 - Original Hire Date: October 13, 2020
 - Resigned June 1, 2023

- Murphy, Jill
 - Paraprofessional – Sector
 - Original Hire Date: August 22, 2011
 - Retired May 31, 2023

- Ramirez-Polifka, Joanne
 - School Nurse – Laremont
 - Original Hire Date: August 28, 2002
 - Retiring June 30, 2023. This is a change from her original date of June 30, 2026.

- Rittenhouse, Kim
 - Paraprofessional – Sector
 - Original Hire Date: June 9, 2022
 - Resigning July 13, 2023

- Wenzlaff, Gloria
- Benefits Clerk
 - Original Hire Date: June 13, 2011
 - Retiring June 30, 2027

Licensed Staff

- Assmann, Judith
- Director of Special Services
 - Original Hire Date: August 25, 1987
 - Retiring June 30, 2023. This is a change from her original date, the end of the 2023-24 school year.

- Link, Carol
- Teacher – Fairhaven School
 - Original Hire Date: August 17, 2001
 - Resigning at the end of the 2023-24 school year

- Miller, Julie
- Teacher – Sector
 - Original Hire Date: August 26, 2022
 - Resigned June 12, 2023

- Sweeney-Grana, Julie
- Audiologist
 - Original Hire Date: December 18, 1989
 - Retiring at the end of the 2026-27 school year.

3. Request for Leave of Absence

Licensed

- Svetlecich, Alexa
- Teacher – Sector
 - Request for unpaid leave of absence to begin October 15, 2023 through the end of the 2023-24 school year.

4. Increase/Decrease in Contract

Educational Support Personnel

- Otero, Edgar
- Custodian- decrease in time from 1.0 FTE to .50 FTE effective June 5, 2023

- Smart, Peter
- Custodian- increase in time from .50 FTE to 1.0 FTE effective June 5, 2023

Roll Call Vote:

Ayes:	Dr. Donn Mendoza	Ms. Carey McHugh
	Ms. Joanne Osmond	Dr. Christine Sefcik
	Dr. Jason Lind	Ms. Odie Pahl
Nays:	None	
Absent:	Dr. Lynn Glickman, Dr. Michael Karner	

MOTION CARRIED

5. SEDOL Vacancies- as of 06/16/2023

Vacancies 2023-24 School Year

1	Principal Cyd Lash Academy	Cyd Lash
1	Principal Fairhaven School	Fairhaven

1	Assistant Principal John Powers	John Powers	<i>contract pending</i>
1	Assistant Principal Laremont	Laremont	<i>offered position</i>
1	School Psychologist	Administration	
1	Behavior Specialist	Fairhaven	
1	Lasso II Teacher	Spaulding	<i>contract pending</i>
4	Lasso III Teacher	Fairhaven	<i>1 offered position</i>
1	ED Teacher	Gages Lake	<i>offered position</i>
1	SAB Teacher Grades 4-6	Gages Lake	
1	DHH Teacher	JPC	<i>offered position</i>
4	Speech Language Pathologist	Administration	<i>1 contract pending, 1 offered position</i>
6	Social Worker	Administration	<i>2 contracts pending</i>
1	Admin Asst Educational Services	Administration	
1	Part-Time Social Worker	Administration	
1	Audiologist Full-time	Administration	
1	O&M Part-Time	Administration	
8	Sign Language Interpreter	JPC	
2	RN	Various	<i>2 contracts pending</i>
2	Certified School Nurse	Various	<i>1 contract pending</i>
1	Bilingual Special Ed Teacher	Various	
2	Lasso II Teacher	Millburn Elem	<i>2 offered positions</i>
1	Lasso II Teacher	Millburn Middle	<i>1 offered position</i>
1	Lasso II Teacher	Hawthorn Elem	
1	Lasso II Teacher	Cotton Creek	
1	EC Teacher	Fairhaven	
1	ED Teacher Middle School	Cyd Lash	
1	Project SEARCH Para	RSSP	
1	RSSP Para	RSSP	
1	Adapted PE Teacher	Various	<i>offered position</i>
1	Art Therapist	Various	
1	PT Voc Facilitator-PT Special Assignment	Various	
1	Occupational Therapist	Various	<i>contract pending</i>
1	Part-Time Physical Therapist	Various	
2	Vocational Facilitator	Various	<i>1 contract pending</i>
1	Community Exp. Coach	Various	
1	Part Time Receptionist	John Powers	

RECOGNITION

The Board recognized Dr. Christine Sefcik, Superintendent of Grant High School District #124, who is resigning from the Executive Board. Dr. Sefcik has served on the Executive Board since June 2017.

PUBLIC COMMENT

There was no Public Comment

OLD BUSINESS

Final Budget for FY24

Motion to Accept and Present Final Budget

Motion by Ms. Joanne Osmond, second by Dr. Jason Lind, to accept the final budget for FY24 and recommend Governing Board approval at the August 23, 2023 meeting as presented.

The final budget for FY24 was approved by the Board to be presented for Governing Board approval at the August 23, 2023 meeting.

<u>Roll Call Vote:</u>	Ayes:	Dr. Donn Mendoza Ms. Joanne Osmond Dr. Michael Karner	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman	

MOTION CARRIED

NEW BUSINESS

Student Lunch Fees

Ms. Loris informed the Board that student lunch fees will increase from \$3.10 to \$3.56 for the 2023-24 school year to remain in line with the USDA reimbursement rate.

Educational Affiliation Agreement

Motion to Approve Agreement

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve the extension of the Educational Affiliation Agreement with Carthage College as presented.

The Board approved Administration's recommendation to extend the 2-year Educational Affiliation Agreement with Carthage College. The agreement will allow Carthage College to provide learning and clinical experience for nursing education degree-seeking students at SEDOL facilities from July 1, 2023-June 30, 2025

<u>Voice Vote:</u>	Ayes:	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind	Ms. Joanne Osmond Dr. Michael Karner Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman	

MOTION CARRIED

Organic Life Contract

Motion to Approve Contract

Motion by Dr. Jason Lind, second by Dr. Donn Mendoza, to approve the contract between SEDOL and Organic Life as presented.

The Board approved the food service contract between SEDOL and Organic Life effective July 1, 2023-June 30, 2024.

Motion to Return to Public Session

At 10:18 a.m. Ms. Joanne Osmond moved, second by Dr. Michael Karner, for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind	Ms. Joanne Osmond Dr. Michael Karner Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman	

MOTION CARRIED

While in closed session, the Board discussed employee and litigation matters.

COMMITTEE REPORTS

The Finance Committee met on June 20, 2023.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

A. Evidence of Exceptional Service

1. Amazing celebrations, retirements, transition night, and graduations.
2. ESY has begun with 361 students.
3. The SEDOL Foundation granted over \$7,000.00 in grants to SEDOL staff for this fall.

B. Memoriam

Ms. Emily Matlock, previous early childhood teacher at Fairhaven School from August, 2022- May, 2023 passed away June 9, 2023.

EXECUTIVE BOARD MEMBER COMMENTS

- The July 27, 2023 Executive Board Meeting will have a change in location. The meeting will be held in the Gages Lake Community Room. This will allow staff, parents, and students the opportunity to attend the SEDOL Program Review presentation. Dr. Donnan informed the Board they should plan for an additional 1 ½ hour for the July meeting to include the presentation.
- Thank you to Dr. Sefcik, Ms. Loris, and Mr. Taterka for their service to SEDOL.

ADJOURNMENT

Motion to Adjourn

At 10:23 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond, to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Michael Karner Dr. Donn Mendoza	Dr. Christine Sefcik Dr. Jason Lind Ms. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary