

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

847-548-8470 Fax 847-548-8472 VP 224-207-8476

www.sedol.us



Valerie M. Donnan, Ed.D.
Superintendent

Notice: A Public Hearing to receive comment regarding an interfund transfer will be held on Thursday, April 27, 2023, at 9:00 a.m.; the hearing will be held in the Bay Room at the SEDOL district office.

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, April 27, 2023
TIME: 9:30 A.M.
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — VOICE VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of March 23, 2023 and public session minutes from the April 6, 2023 Special Budget meeting. Copies are included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the April, 2023 accounts payable list:

Accounts Payable	\$1,016,131.06
Payroll Liabilities 03/29/23	\$709,389.28
Net Payroll 03/29/23	\$867,728.30
Payroll Liabilities 04/14/23	\$874,100.46
Net Payroll 04/14/23	\$710,180.54

TOTAL \$4,177,529.64

2. Treasurer's Report: The treasurer's report for March, 2023 is included in your electronic packet.

C. Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policy as presented. Red-line copy of the policies are included in Board member electronic agenda packet.

- 2:110 Qualifications, Term, and Duties of Board Officers
- 03:40 Superintendent
- 04:60 Purchases and Contracts
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:170 Copyright
- 5:260 Student Teachers
- 6:135 Accelerated Placement Program
- 08:20 Community Use of School Facilities

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|------------------------|---|
| <u>Cortes, Jessica</u> | <ul style="list-style-type: none"> - Paraprofessional – Regional Safe School Program - Budget Approved Vacancy - \$17.14/hour - April 11, 2023 |
| <u>Strege, Laura</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Budget Approved Vacancy - BA/BS, Winona State University - \$20.83/hour - April 3, 2023 |

2. Resignations/Retirements

Educational Support Personnel

- | | |
|---------------------------|---|
| <u>Cameron, Alexander</u> | <ul style="list-style-type: none"> - Paraprofessional – Gages Lake School - Original Hire Date: January 11, 2022 - Resigning April 28, 2023 |
| <u>Canania, Olivia</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Original Hire Date: September 26, 2022 - Resigned April 14, 2023 |
| <u>Greisen, Joshalyn</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Original Hire Date: October 13, 2022 - Resigned April 7, 2023 |
| <u>Jackson, Katrina</u> | <ul style="list-style-type: none"> - Paraprofessional – Laremont School - Original Hire Date: February 13, 2023 - Resigned April 6, 2023 |
| <u>Lundstrom, Teresa</u> | <ul style="list-style-type: none"> - Sign Language Interpreter – Sector - Original Hire Date: August 25, 2003 - Retiring June 30, 2023 (revised) |

Sturm, Lori

- Administrative Assistant for Special Services
- Original Hire Date: July 15, 2019
- Change in resignation date from July 14, 2023 to June 30, 2023

Tomas, Rosemary

- Paraprofessional – Sector
- Original Hire Date: August 14, 2017
- Resigned March 24, 2023

Licensed Staff

Ascencio, Holly

- Teacher – Gages Lake School
- Original Hire Date: December 6, 2021
- Resigning at the end of the 2022-23 school year

Huemann, Kendall

- Social Worker – Gages Lake School
- Original Hire Date: August 13, 2020
- Resigning at the end of the 2022-23 school year

James, Shaina

- Social Worker – Fairhaven School
- Original Hire Date: August 15, 2022
- Resigning at the end of the 2022-23 school year

3. Employment Recommendations for 2023-24

A list of staff recommended for re-employment for the 2023-24 school year is included at the end of the agenda.

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. SEDOL Vacancies- as of 04/24/2023

Vacancies 2023-24 School Year

1	Lasso II Teacher	Spaulding	
2	ELP Teacher	Laremont	
3	Lasso III Teacher	Fairhaven	
1	ED Teacher	Gages Lake	Contract Pending
1	SAB Teacher	Gages Lake	
1	DHH Teacher	JPC	Contract Pending
6	Speech Language Pathologist	Administration	3 contracts pending
4	Social Worker	Administration	1 contract pending
1	Audiologist Part-time	Administration	
8	Sign Language Interpreter	JPC	
	Paraprofessionals	Various	
	1:1 Paraprofessionals	Various	
5	Registered Nurse	Various	
1	Certified School Nurse	Various	
1	Bilingual Special E Teacher	Various	

1	School Psychology Intern	Various	
1	School Social Worker Intern	Various	
1	Lasso II Teacher	Spaulding	
1	Lasso II Teacher	Millburn Elem	
1	Lasso II Teacher	Millburn Middle	
1	Lasso II Teacher	TBD	
3	LASSO 3 Teachers	Fairhaven	1 Contract Pending
1	Adapted PE teacher	Various	
1	Art Therapist	Various	
1	PT Hearing Intinerant	Various	
1	PT Lasso Intinerants-PT Behavior Specialist	Various	
1	PT Voc Facilitator-PT Special Assignment	Various	
1	Occupational Therapist	Various	
1	Part-Time Occupational Therapist	Various	
1	Part-Time Physical Therapist	Various	
1	Vocational Facilitator	Various	
1	Community Exp. Coach	Various	
1	Assistant Principal John Powers	John Powers	
1	Assistant Principal Laremont	Laremont	
<u>Vacancies 2022-23 School Year</u>			
1	Occupational Therapist	Administration	
1	Part-Time Occupational Therapist	Administration	
1.6	Speech Language Pathologists	Administration	1 Pending Contract
1.4	Social Workers	Administration	
1	Part-Time Social Workers	Administration	
1	Audiologist Part-time	Administration	
1	EC LASSO Teacher	Fairhaven	
1	Adapted PE Teacher	Various	
1	Adapted PE Teacher (part time)	Administration	
1	DHH Teacher	JPC	
1	Vocational Facilitator	Various	
1	PT O&M Specialist	Various	
1	Part-time Early Childhood ELP Teacher	Laremont	
1	EC Teacher 1/2 day	Laremont	
1	(Internal) Seasonal Operations Assistant	Various	
8	1:1 Dist Wide 1:1 Para's (GLS, JPC (DHH), Varied Sector)	Various	
23	Dist Wide Para's (GLS, South, Fairhaven, JPC (DHH), Varied Sector)	Various	
1	Substitute Nurse	Various	
1	Substitute Teachers	Various	
1	Substitute Teacher Assistants	Various	

V. RECOGNITION (Dr. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Hale's vocational class as the STARS Student for April.

B. Employee of the Month

The Board will recognize Mr. Randall Weidner, Teacher at Cyd Lash Academy as April's employee of the month.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. FY24 Budget Update – **ACTION ITEM** (Ms. Loris/Dr. Donnan)

Administration will seek a recommendation regarding presentation of the tentative budget to the Governing Board at its June 7 meeting. The tentative budget and overview were reviewed at the special Executive Board meeting on April 6 with updates presented today. A copy is included in the Board member electronic agenda packets.

Motion to Approve Tentative Budget — ROLL CALL VOTE

Move approval of the tentative budget for FY24 and recommend approval by the Governing Board at its June 7 meeting.

B. Long Range Facilities Assessment – **INFORMATIONAL** (Dr. Donnan)

Discussion of capital replacement and maintenance projects for the next five years.

C. Transportation Bid – **INFORMATIONAL** (Ms. Loris)

D. Policy Revisions 2nd Reading and Approval — **ACTION NEEDED** (Dr. Wojcik)

Policy 5:250 *Leaves of Absences* was presented to the Board in March for review and is now presented for 2nd reading and approval. A red-line copy is included in Board member electronic agenda packet.

Motion to Approve Policy Revisions— VOICE VOTE

Move approval of the policy revisions as presented.

VIII. NEW BUSINESS

A. Seymour Lease Approval – **ACTION NEEDED** (Ms. Loris)

Administration recommends approval of the one-year lease agreement between Marling Management and SEDOL for the purpose of housing the SEDOL Transition Program. This property is located at 31 S Seymour, Units A & B Grayslake, IL 60030. Lease dates will run from August 1, 2023 – July 31, 2024 in the amount of \$3045/month.

Motion to Approve Lease Agreement – ROLL CALL VOTE

Move approval of the Seymour Lease Agreement between Marling Management and SEDOL as presented.

B. SSSA Proposed Agreement– **ACTION NEEDED** (Dr. Wojcik/Ms. Osmond)

Dr. Wojcik and Ms. Osmond of the SEDOL Board Negotiations Team will provide a brief overview of the proposed 3-year agreement to start with the 2023-24 school year between the SEDOL Support Staff Association and the SEDOL Board. A summary of the agreement will be disseminated to Governing Board members prior to the meeting. A copy is included in your electronic packet.

Motion to Approve — ROLL CALL VOTE

Move to recommend the approval of the proposed 3- year contract to start with the 2023-2024 school year with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the June 7, 2023 meeting.

C. Strategic Plan Update/Superintendent Goals — **INFORMATIONAL** (Dr. Donnan)

Dr. Donnan will provide an update to the Strategic Plan and include an update on the Superintendent goals with the Board.

D. Planning for June Governing Board Meeting — **INFORMATIONAL** (Dr. Donnan)

The Board will be asked to review a draft of the agenda for the June 7 Governing Board meeting. The draft is included in the Board member electronic agenda packets.

E. Policy Revisions 1st Reading — **INFORMATIONAL** (Dr. Wojcik)

Proposed revisions to following policies have been reviewed by the Policy Committee and are presented to the Board for first reading. A red-line copy is included in Board member electronic agenda packet.

05:30	Hiring Process and Criteria
05:50	Abused and Neglected Child Reporting
5:150	Personnel Records
6:230	Library Media Program

a. FOIA – **INFORMATIONAL** (Dr. Wojcik/Ms. Loris)

1. On Monday, March 27, 2023, Ms. Loris received an email from Ms. Bo Kim from UnionBids.com requesting the following information for commercial purposes:
 - Bid Results/Tabulations or Award for 03/16/2023 Special Education District of Lake County School District No. 825 – SEDOL Summer 2023 Project - BAS (Lake County)
- On March 29, 2023, Mr. Loris emailed Ms. Kim the requested information.

IV. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. **The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
2. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**
3. **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**
4. **The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

X. OTHER BUSINESS

XI. COMMITTEE REPORTS

XII. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

A. Evidence of Exceptional Service

1. SEDOL Foundation Dinner Dance raised funds for sending students to camp.
2. Some Fairhaven School and Gages Lake School staff have received additional professional development and are piloting Ukeru.
3. Program Review with Educational Learning Solutions has started. Families, staff, and member districts set to participate.
4. IPA Principal Awards recognized students from Gages Lake School.

XIII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIV. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)

Motion to Adjourn — *VOICE VOTE*

Move the Board Adjourn

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2022-23 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, May 25, 2023 – 9:30 a.m.

Thursday, June 22, 2023 – 9:30 a.m.

Thursday, July 27, 2023 – 9:30 a.m.

2022-23 Governing Board Meeting Schedule

Wednesday, June 7, 2023 – 7:00 p.m.

**Recommendation for Re-Employment of Professional Staff
for the 2023-24 School Year**

<i>Part-Time Non-Tenure Staff</i>		
Name:	Position:	#Days Worked:
Silky Ansari	School Psychologist	0.6
Jennifer Axelrod	School Psychologist	0.2
Susannah Cox	Physical Therapist	0.4
Lindsey Coburn	Speech Language Pathologist	0.9
Dawn Hernandez	Occupational Therapist	0.6
Laurie Johansen	Speech Language Pathologist	0.8
Sheri Joseph	Speech Language Pathologist	0.6
Heather Maynard	Physical Therapist	0.8
<i>First Year Full-Time Probationary Staff (2023-24 School Year) (Hired after 11/01/2022)</i>		
Name:	Position:	#Days Worked:
Elizabeth Kloss	Registered School Nurse	
<i>Second Year Full-Time Probationary Staff (2023-24 School Year) (Hired on/before 11/01/2022)</i>		
Name:	Position:	#Days Worked:
Tansy Moy	Teacher	
<i>Third Year Full-Time Probationary Staff (2023-24 School Year) (Hired on/before 11/01/2021)</i>		
Name:	Position:	#Days Worked:
Stefania Ardeleanu	Teacher	
Amanda Chavez	Teacher	
Estefani Falcon	Teacher	
Samantha Magid	Teacher	
Robert Schless	Teacher	
Shannon Tuzzio	Teacher	
Daniel Ward	School Social Worker	
Kira Yonek	Teacher	

Recommendation for Re-Employment of Professional Staff for the 2023-24 School Year

<i>Fourth Year Full-Time Probationary Staff (2023-24 School Year) (Hired on/before 11/01/2020)</i>		
Name:	Position:	#Days Worked:
Julia Christiansen	Teacher	
Elizabeth Connolly	Teacher	
Carly Fishman	School Social Worker	
Alyssa Girten	COTA	
Tyler Haim	Teacher	
Myungjin Kim	Speech Language Pathologist	
Amanda Lynch	Speech Language Pathologist	
Matt Marino	Teacher	
Patricia Mayer	Certified School Nurse	
Shaun Saville	School Social Worker	
Alexa Svetlecich	Teacher	
<i>Non-Tenured Full-Time Staff</i>		
Name:	Position:	#Days Worked:
Lori Basten	Occupational Therapist	
Jaime Block	Audiologist	
Stacy Calcagnino	Occupational Therapist	
Sandra Callahan	COTA	
Julie Channell	Occupational Therapist	
Ana Corona	Registered Nurse	
Ann Dehmlow	Registered Nurse	
Elzbieta Dobrzelecka	Registered Nurse	
Maria Dungca	Physical Therapist	
Michelle Dvorak	COTA	
Laurie Earley	Physical Therapist	
Kathleen Flynn	Occupational Therapist	
Laura Fox	Physical Therapist	

**Recommendation for Re-Employment of Professional Staff
for the 2023-24 School Year**

Alyssa Girten	COTA	
Paula Gumbs	Registered Nurse	
Jean Hamann	Occupational Therapist	
Doreen Herina	Registered Nurse	
Constance Hickey	Registered Nurse	
Katherine Kostecki	Occupational Therapist	
Susan Kruckman	Nursing Coordinator	
Grace Kuffel	Registered Nurse	
Cheryl Lardner	Registered Nurse	
Amy Larish	Physical Therapist	
Cindy Leprich-Gort	Physical Therapist	
Kelly Lerman	Registered Nurse	
Marika Mayer	Registered Nurse	
Venessa Medved	Registered Nurse	
Sharon Meekma	Occupational Therapist	
Maria Michna	Occupational Therapist	
Kelsey Nowak	Music Therapist	
Anne Peterson	Registered Nurse	
Jeanne Pitcher	Registered Nurse	
Kathryn Pierce-Church	Physical Therapist	
Susan Richey	Occupational Therapist	
Minerva Rossi	Occupational Therapist	
Monika Schneider	Occupational Therapist	
Carolyn Smith	Registered Nurse	
Susan Snyder	PTA	
Julie Sweeney-Grana	Audiologist	
Lauren Tebben	Registered Nurse	
Lisa Rae Treslo	Audiologist	
Sherri Vinci	Registered Nurse	

Recommendation for Re-Employment of Professional Staff for the 2023-24 School Year

Kathleen Wood Wollmuth	Occupational Therapist	
<i>Tenured at the beginning of the 2023-24 School Year</i>		
Name:	Position:	#Days Worked:
Justin Baker	School Social Worker	
Luther Bennet	Teacher	
Claire Cerny	School Social Worker	
Elizabeth Field	School Social Worker	
Emily Greenberg	Speech Language Pathologist	
Andrea LaMarre	Teacher	
Shayna Mortensen	Teacher	
Daniel Russert	Teacher	
Brittany Smith	Speech Language Pathologist	
Julie Sweeney-Grana	Audiologist	
Megan Swirsley	Teacher	
Michelle Willkomm	Teacher	
Rebecca Zaslavsky	Teacher	