



**Valerie M. Donnan, Ed.D.**  
*Superintendent*

**Executive Board Meeting Summary**  
**Thursday, March 23, 2023**

**CONSENT AGENDA**

Minutes, financial, and policy matters were approved along with the following personnel items:

- ~ Request for Contracts for 9 educational support personnel (ESP) and 1 licensed staff
- ~ Resignations/retirements by 21 ESP and 6 licensed staff
- ~ Increase in Contract for 1 ESP and 2 licensed staff
- ~ Request for Leave of Absence by 3 ESP

**RECOGNITION**

STARS Student

February

The Board recognized a student from Ms. Carbonara's classroom at Woodland Middle School as the February STARS Student. This student is a great role model. He is a leader in the classroom, helps with tasks throughout the day, and is known by staff throughout the school. He is very happy and outgoing.

March

The Board recognized a student from Mr. Nussbaum's classroom at Gages Lake School as the March STARS Student. This student is kind and a friend to all of her classmates. She advocates for herself, asks questions to further her understanding, and has a passion for technology. This student is doing so well that she will be transitioning back to her home school for part of the day.

Employee of the Month

February

The Board recognized Ms. Juliette Sheedy, Fairhaven School long term sub as February's Employee of the Month. Ms. Sheedy began covering a leave for a teacher at the end of October and has done a remarkable job. She is organized, energetic, engaging and creative. She seamlessly stepped into the leadership role allowing the class to continue to operate smoothly.

March

The Board recognized Ms. Jill Schwarz, Laremont School Teacher as March's Employee of the Month. Ms. Schwarz exhibits kindness and patience with her students. She provides her students engaging curriculum relevant to their cognitive level and has them active in learning the entire class time. Ms. Schwarz exemplifies excellence in education.

**PUBLIC COMMENT**

Dr. Donnan read a letter from an employee to the Board.

**OLD BUSINESS**

FY22 Audit

The final FY22 audit from Eder, Casella was shared by Ms. Loris and approved by the Board.

**NEW BUSINESS**

Exceptional Learning Solutions Agreement

Dr. Donnan reviewed the agreement between SEDOL and Exceptional Learning Solutions. This agreement will provide an onsite Program Review between April 2023 and June 2023 at a cost of \$130,000. Dialogue with SEDOL programs, staff, families, and member districts will be included in the review process. The Board approved this agreement.

*Exceptional Services for Exceptional Students by Exceptional Staff*

### Facilities Assessment Update

Peter Graves from Graves Design Group shared a PowerPoint reviewing the Facility Survey and Condition Assessment. Key areas reviewed:

1. Data- SEDOL building specs and history of each building
2. Evaluation of “remaining useful life” before replacement/repairs are needed
3. Replacement budget- prioritizing
4. Developing a 5-year plan

### Cyd Lash Academy HVAC Contract

The Board approved the heating, ventilation, and air conditioning (HVAC) contract between SEDOL and Happ Builders, Inc. in the amount of \$510,800.00 based on the bids opened on February 13, 2023.

### Cyd Lash Academy BAS Contract

The Board approved the building automation system (BAS) contract between SEDOL and Intelli-Building Control Solutions \$196,000.00 based on the bid opened on February 16, 2023.

### Technology Purchases

1. The Board approved a portion of the bid for wireless access points, switches, and wireless cloud controller to Qubit for the purchase of a wireless cloud controller, wireless access points, and layer two switches in the amount of \$233,972.84.
2. The Board approved a portion of the bid for wireless access points, switches, and wireless cloud controller to CDW for the layer three core switches in the amount of \$61,449.25.
3. The Board approved the request for quote (RFQ) for the removal of existing wireless access points and installation of CAT6A and wireless access points at Cyd Lash Academy to CRW, Inc. in the amount of \$17,544.00

### Resolution to Set Hearing on Interfund Transfer

At the April meeting, the Executive Board will be asked to approve a resolution authorizing an interfund transfer from the Education Fund to the Operations and Maintenance Fund (\$2,150,000.00). In order to do this, there are specific criteria that must be met including holding a public hearing to discuss the interfund transfers. The Board approved holding a public hearing immediately prior to the regular Executive Board meeting on Thursday, April 27, beginning at 9:00 a.m.

### Policy Revisions 1<sup>st</sup> Reading

The Board reviewed revisions to policy 5:250 *Leaves of Absences*. This policy will be reviewed for final approval at the April 27<sup>th</sup> meeting.

### Policy Revisions 2<sup>nd</sup> Reading

The following policies were approved by the Board: 4:140 Waiver of Student Fees; 5:120 Employee Ethics; 6:260 Complaint About Curriculum, Instruction.

### School Calendar 2023-24

The calendar was developed based on the suggested calendar from the Regional Superintendent of Schools, but was modified to fit the special needs of SEDOL facilities. The calendar pertains to Laremont School, Gages Lake School, Cyd Lash Academy, Fairhaven School, SEDOL Vocational Program, Transition Program at John Powers Center, REACH Community Site, the Regional Safe School Program, the ALOP Program and the administrative office. All other programs follow the calendar as established by the host school district for the class/program/attached building. The Board approved the 2023-24 School Calendar.

### FOIA

1. On Thursday, January 26, 2023, Dr. Valerie Donnan received an email from Nathan Mihelich from Illinois Retired Teachers Association requesting the following information:
  - *Please provide the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.*

On January 30, 2023, Dr. Wojcik emailed Mr. Mihelich the requested information.

2. On Monday, February 20, 2023, Ms. Loris received an email from Ms. Bo Kim from UnionBids.com requesting the following information for commercial purposes:
  - Bid Results/Tabulations or Award for 02/13/2023 Special Education District of Lake County School District No. 825 – SEDOL Summer 2023 Project - HVAC (Lake County)

On February 23, 2023, Mr. Loris emailed Ms. Kim the requested information.

### **CLOSED SESSION**

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

### **COMMITTEE REPORTS**

- A. The Personnel Committee met on March 2, 2023. Dr. Wojcik provided an overview of the meeting and updating the Board of changes.
- B. The Finance Committee met on March 1, 2023. Dr. Donnan provided a brief overview.
- C. Dr. Donnan reminded the Board of the April 6<sup>th</sup> Tentative Budget Special Meeting.

### **OTHER BUSINESS**

#### Terminations

The Board approved the recommended termination of support staff member Maronda Dixon effective February 15, 2023.

#### Recommendations for FY23 Personnel Reductions in Force and Dismissals

The Board approved necessary personnel reductions, dismissals and other possible related personnel actions for the 2023-24 school year to include the following two resolutions: #1 Honorable Dismissal of Teachers to include Maria Sciacca, Cooper Smith, Michelle Pinta, and Leticia Mendez-Garza; and #2 Honorable Dismissal of Educational Support Personnel Employees to include Delsey Hughes and Gretel Gamboa.

### **PROGRAM/SCHOOL REPORTS**

#### Evidence of Exceptional Service

1. Laremont School hosted Sibshops on Saturday, February and March 11<sup>th</sup>.
2. SEDOL after-school professional development is being offered over the next couple of months.
3. Approximately forty SEDOL and member district staff attend an in-person/virtually workshop on Transition/Vocational Services.
4. STAR training took place for member district staff.
5. Laremont transition classes along with their new custodian, Brian are supporting the basic supply needs across the building. With this system of ordering, stocking, and refilling students are able to experience vocational success. Hats off to the team at Laremont developing and implementing this program.

### **ADJOURNMENT**

With no other items to discuss, the meeting was adjourned.

**SEDOL Vacancies as of 03/17/2023**

**Vacancies 2023-2024 School Year**

1	Bilingual Special Education Teacher	Various
1	School Psychology Intern	Various
1	School Social Worker Intern	Various

**Vacancies 2022-2023 School Year**

1	Chief School Business Official (23-24)	Administration
1	Asst Supt of Educational Services (23-24)	Administration
1	Asst Supt of Curriculum & Assessment (23-24)	Administration
1.6	Speech Lang Pathologists - 1 pending contract	Administration
1.4	Social Workers	Administration
1	Audiologist Part-time	Administration
1	EC LASSO Teacher	Fairhaven
1	Adapted PE Teacher (part time)	Administration
1	DHH Teacher	JPC
1	Vocational Facilitator	Various
1	Part-time Early Childhood ELP Teacher	Laremont
1	Lasso II Teacher	Spaulding
1	Lasso II Teacher	Cotton Creek
1	EC Teacher 1/2 day	Laremont
1	Full-Time Custodian	Laremont
8	1:1 Dist Wide 1:1 Para's (GLS, JPC DHH, Varied	Various
23	Dist Wide Para's (GLS, South, Fairhaven, JPC (DHH),	Various

**2022-23 Executive Board Meeting Schedule** SEDOL Office Bay Room

Thursday, April 6, 2023 – 9:30 a.m.

*Special Meeting to Review Tentative Budget Meeting*

Thursday, April 27, 2023 – 9:30 a.m.

Thursday, May 25, 2023 – 9:30 a.m.

Thursday, June 22, 2023 – 9:30 a.m.

Thursday, July 27, 2023 – 9:30 a.m.

**2022-23 Governing Board Meeting Schedule**

Wednesday, June 7, 2023 – 7:00 p.m.