



Valerie M. Donnan, Ed.D.
Superintendent

Minutes

**SEDOL EXECUTIVE BOARD MEETING
January 26, 2023**

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Odie Pahl at 9:30 a.m. on Thursday, January 26, 2023 at the SEDOL Administrative Offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46
Dr. Jason Lind, Superintendent, Millburn D24
Dr. Donn Mendoza, Superintendent, Round Lake Unit D116
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41
Ms. Odie Pahl, Governing Board Member, Gurnee D56
Dr. Christine Sefcik, Superintendent, Grant High School D124
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education

Board Members Absent

Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Sara Martinez, Recording Secretary

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Ms. Joanne Osmond, second by Dr. Jason Lind, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind Dr. Donn Mendoza Dr. Christine Sefcik	Dr. Lynn Glickman Ms. Joanne Osmond Dr. Michael Karner Ms. Odie Pahl
	Nays:	None	
	Absent:	Ms. Carey McHugh	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Jason Lind, second by Ms. Joanne Osmond, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of December 15, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the January, 2023 accounts payable list:

Accounts Payable	\$1,581,847.55
Payroll Liabilities 12/15/22	\$799,636.53
Net Payroll 12/15/22	\$982,060.47
Payroll Liabilities 12/28/22	\$745,953.20
Net Payroll 12/28/22	\$877,144.36
Payroll Liabilities 01/13/23	\$709,777.93
Net Payroll 01/13/23	<u>\$846,775.38</u>
TOTAL	\$6,543,195.42

Treasurer's Report: Report for December, 2022

Policy Matters

Revisions to the following policies were approved.

0220 Powers and Duties	0615 School Accountability
0230 School District Elections	0620 School Year Calendar
0250 Board Member Term of Office	0650 School Wellness
2100 Conflict of Interest	0660 Curriculum Content
2105 Ethics and Gift Ban	0665 Student Social Emotional Dev
2210 Organizational Mtg	6160 English Learners
2250 Dist Public Records	6220 BYOT Pgm Resp Use & Conduct
2265 Title IX Sexual Harassment Grievance	6250 Comm Resource Person/Volunteers
0310 Goals Objectives	6255 Assemblies and Ceremonies
0350 Admin Personnel	6270 Guidance and Counseling
0360 Admin Responsibility of the Bldg Principal	6280 Acad Ach/Grad/Prom
0410 Fiscal & Business Management	6300 Grad Req
4120 Food Service	6310 HS Credit
4165 Awareness Preven Child Sex Abuse	6340 Student Testing
4190 Targeted School Violence Prevention	0710 Equal Ed Opportunities
0510 Equal Employment	0720 Harassment
0520 Workplace Harassment	0750 School Admin & Student Trans
5190 Teacher Qualifications	0770 Attendance Truancy
5200 Employment-Dismissal	7100 Health-Immun & Student Exclusion
5220 Substitute Teachers	7180 Bully Intim/Harassment
5270 Empl At-Will, Comp, Assignment	7190 Student Behavior
5280 Duties and Qualifications	7250 Student Support Services
5290 Emp Termination and Suspension	7285 Anaphylaxis Prev, Response, & Manag Pro
5320 Evaluation	7290 Suicide Depression Awareness
	7340 Student Records

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|-------------------------|--|
| <u>Alvarez, Isaac</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget Approved Vacancy- \$16.72/hour- January 9, 2023 |
| <u>Dungca, Alison</u> | <ul style="list-style-type: none">- Paraprofessional – Fairhaven School- Budget Approved Vacancy- \$17.77/hour- January 30, 2023 |
| <u>Gamino, Julissa</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget Approved Vacancy- \$16.72/hour- January 18, 2023 |
| <u>Jensen, Sharon</u> | <ul style="list-style-type: none">- Food Service Manager- Approved Expansion Position- \$15.91/hour (.5 part time)- January 9, 2023 |
| <u>Magana, Lisa</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget Approved Vacancy- \$17.14/hour- January 30, 2023 |
| <u>Nordby, Lisa</u> | <ul style="list-style-type: none">- Paraprofessional – Laremont School- Budget Approved Vacancy- \$16.72/hour- January 17, 2023 |
| <u>Retana, Kayla</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget Approved Vacancy- \$17.14/hour- January 17, 2023 |
| <u>Stanley, Taylor</u> | <ul style="list-style-type: none">- Paraprofessional – Gages Lake School- Budget Approved Vacancy- \$16.72/hour- December 6, 2022 |
| <u>Sterner, Maxwell</u> | <ul style="list-style-type: none">- Paraprofessional – Gages Lake School- Budget Approved Vacancy- \$18.62/hour- January 30, 2023 |

Licensed Staff

- | | |
|------------------------|--|
| <u>Hanson, Eufemia</u> | <ul style="list-style-type: none">- Teacher – Sector- Budget Approved Vacancy- MA/MS, Grand Canyon University- \$47,944 (22-23 rate) prorated- January 9, 2023 |
|------------------------|--|

- Kloss, Elizabeth
- Certified School Nurse – Sector
 - Budget Approved Vacancy
 - BA/BS, University of Illinois at Chicago
 - \$49,571 (prorated)
 - December 13, 2022

2. Resignations/Retirements

Educational Support Personnel

- Bedker, Amanda
- Paraprofessional – Laremont School
 - Original Hire Date: December 5, 2022
 - Resigned December 20, 2022
- Carey, Heather
- Administrative Assistant Human Resources
 - Original Hire Date: August 21, 2008
 - Resigning March 31, 2023
- Cirone, Linda
- Paraprofessional – John Powers Center
 - Original Hire Date: August 28, 1995
 - Resigned January 9, 2023
- Cohen, Jodi
- Paraprofessional – Sector
 - Original Hire Date: September 2, 2009
 - Resigned December 29, 2022
- Fitzmaurice, Laura
- Registered Nurse – John Powers Center
 - Original Hire Date: August 24, 1995
 - Retiring May 30, 2023
- Hernden, Mason
- Paraprofessional – Sector
 - Original Hire Date: August 15, 2022
 - Resigned January 28, 2023
- Johnson, Breanna
- Paraprofessional – Fairhaven School
 - Original Hire Date: October 31, 2022
 - Resigned December 20, 2022
- Kloss, Elizabeth
- Registered Nurse – Sector
 - Resigned RN position on December 12, 2022 to accept Certified School Nurse position due to earning CSN license.
- Komers, Melody
- Paraprofessional – Laremont School
 - Original Hire Date: August 15, 2013
 - Resigned January 23, 2023
- Nolan, Cynthia
- Paraprofessional – Laremont School
 - Original Hire Date: August 12, 2019
 - Retiring May 31, 2023
- Olson, Rebecca
- Paraprofessional – Gages Lake School
 - Original Hire Date: October 24, 2022
 - Resigned January 11, 2023
- Orante, Flavia
- Paraprofessional - Sector
 - Original Hire Date: March 5, 2003
 - Retiring June 15, 2023

- Owens, William
 - Paraprofessional – Fairhaven School
 - Original Hire Date: August 18, 2022
 - Resigned January 23, 2023

- Sterner, Maxwell
 - Paraprofessional – Fairhaven School
 - Original Hire Date: August 15, 2022
 - Resigned January 3, 2023

- Sturm, Lori
 - Administrative Assistant Special Services
 - Original Hire Date: July 15, 2019
 - Resigning July 14, 2023

Licensed Staff

- Loris, Joyce
 - Assistant Superintendent of Business/CSBO
 - Original Hire Date: January 4, 2021
 - Resigning June 30, 2023

- Martinez, Brenda
 - Teacher – Sector
 - Original Hire Date: August 12, 2019
 - Resigned January 9, 2023

- Taterka, Bob
 - Assistant Superintendent of Educational Services
 - Original Hire Date: July 1, 2021
 - Resigning June 30, 2023

- Trocke, Linda
 - Teacher – Sector
 - Original Hire Date: August 17, 2017
 - Retiring at the end of the 2026-27 school year

3. Increase/Decrease in Contract

Licensed Staff

- Mshaiel, Ahmad
 - Vision Itinerant increase in time from .6 to .8 FTE

4. Request for Leave of Absence

Educational Support Personnel

- Murphy, Jill
 - Paraprofessional – Sector
 - Request for unpaid leave of absence from January 19, 2023 through the end of the 2022-23 school year

- Tomas, Rosemary
 - Paraprofessional – Sector
 - Request for unpaid leave of absence effective January 13, 2023

- Wenzel, Angelica
 - Bilingual Interpreter
 - Request for unpaid leave of absence from January 12, 2023 through the end of the 2022-23 school year

review would pertain to three priority areas including communication, programs/services, and financial transparency. The Board reviewed Hanover, EAB, Exceptional Learning Solutions, and the OM Group. The Board agreed with the recommendation of Exceptional Learning Solutions to provide a detailed program review.

FY22 Audit

The FY22 audit from Eder, Casella has not been finalized therefore, was unable to be presented to the board. Ms. Loris expects to have the final copy for the February 16, 2023 meeting and will present for approval.

NEW BUSINESS

Technology Budget Planning/Infrastructure Refresh

Dr. Barbini presented a 5-year budget for technology including the need to refresh the wireless network infrastructure throughout SEDOL. Outlined in the plan was cyber security, filtering, internet safety, and hardware needs.

Bid Approval

Motion to Approve Bid Process

Motion by Ms. Joanne Osmond, second by Dr. Donn Mendoza, to approve the purchase of network equipment for current wireless infrastructure as presented.

Administration received approval to bid the purchase of network equipment necessary for SEDOL to refresh the existing wireless infrastructure through the purchase of wireless access points, wireless cloud controller and licensing, and switches.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:	Ms. Carey McHugh	

MOTION CARRIED

Request for Quote (RFQ) Process

Motion to Approve RFQ Process

Motion by Ms. Joanne Osmond, second by Dr. Lynn Glickman, to approve beginning the RFQ procurement process as presented.

Administration received approval to invite third party vendors to submit pricing for the removal of existing wireless access points, installing cabling, and installing access points at Cyd Lash Academy this summer through the Request for Quote (RFQ) procurement process. Grant funding will help offset the costs for this project.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:	Ms. Carey McHugh	

MOTION CARRIED

GoGuardian Contract

Motion to Approve Contract

Motion by Dr. Lynn Glickman, second by Dr. Jason Lind, to approve the 1-year contract between SEDOL and GoGuardian for student filtering services as required by CIPA in the amount of \$23,150.64 as presented.

Administration received approval of the contract with GoGuardian who will replace our current provider of student content filtering services. This is a required service pursuant to the Child Internet Protection Act (CIPA). This is a one year contract and would begin April 1, 2023 at a cost of \$23,150.64.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza	Dr. Michael Karner Dr. Lynn Glickman Ms. Joanne Osmond Ms. Odie Pahl
	Nays:	None	
	Absent:	Ms. Carey McHugh	

MOTION CARRIED

Policy Revisions 1st Reading

The Board reviewed the first reading of the following revised policies. The second reading and final approval will be requested at the February 16 meeting. 4:140 Waiver of Student Fees, 5:120 Employee Ethics and 6:260 Complaint About Curriculum, Instruction.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:34 a.m. Ms. Joanne Osmond moved, second by Dr. Lynn Glickman, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

<u>Roll Call Vote:</u>	Ayes:	Dr. Michael Karner Dr. Lynn Glickman Ms. Joanne Osmond	Dr. Jason Lind Dr. Donn Mendoza Dr. Christine Sefcik Ms. Odie Pahl
	Nays:	None	
	Absent:	Ms. Carey McHugh	

MOTION CARRIED

Motion to Return to Public Session

At 10:58 a.m. Ms. Joanne Osmond moved, second by Dr. Jason Lind, for the Board to return to public session.

Fairhaven School Proposed Purchase Agreement

Motion to Approve Purchase/Agreement

Motion by Dr. Lynn Glickman, second by Dr. Jason Lind, to approve the Real Estate Purchase and Sale Agreement for Fairhaven School to be presented to the Governing Board for approval at the March 1, 2023 meeting.

The Board approved the Real Estate Purchase and Sale agreement between the Board of Education for Diamond Lake School District 76 and SEDOL to purchase Fairhaven School to be presented for Governing Board approval at the meeting on March 1, 2023.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:	Ms. Carey McHugh	

MOTION CARRIED

Planning for March Governing Board Meeting

The Board reviewed a draft agenda for the March 1st Governing Board meeting with no recommended changes.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

1. Generosity from the SEDOL Foundation and Gratitude Generation (g2) supporting SEDOL families during the holidays.
2. SEDOL's partnership with Organic Life is providing nutritious food for students on the Gages Lake Campus.
3. Jessica Trudeau and the Laremont staff have been working together to use Splashtop software to share desktops and interactive boards to student's individual devices.
4. SEDOL's OTs, Stacy Calcagino and Alyssa Girten are exceptional coaches and champions for students and did an overview of Get Ready to Learn, a yoga program for students with Autism with LASSO 2 teachers. SEDOL is piloting this program in LASSO 2 and LASSO 3.

EXECUTIVE BOARD MEMBER COMMENTS

Dr. Donnan provide each Board Member with a piece of framed artwork created by Laremont students.

COMMITTEE REPORTS

1. The Personnel Committee met on January 26, 2023. The committee reviewed a draft of the Organizational Chart for the 2023-34 school year.
2. A Finance Committee meeting will be set up in the near future.

ADJOURNMENT

Motion to Adjourn

At 11:15 a.m. Dr. Lynn Glickman moved, second by Dr. Christine Sefcik to adjourn the meeting.

Voice Vote:

Ayes: Dr. Christine Sefcik
Dr. Jason Lind
Ms. Joanne Osmond
Nays: None
Absent: Ms. Carey McHugh
Dr. Donn Mendoza (left at 11:10 a.m.)

Dr. Michael Karner
Dr. Lynn Glickman
Ms. Odie Pahl

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary