

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, Ed.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, August 25, 2022  
TIME: 9:30 A.M.  
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

**Motion to Accept/Amend Agenda — VOICE VOTE**

**Move the agenda be accepted/amended as presented.**

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of July 28, 2022. Copies are included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the August, 2022 accounts payable list:

Accounts Payable	\$520,685.52
Payroll Liabilities 06/28/22-07/30/22	\$676,745.17
Net Payroll 06/28/22-07/30/22	\$991,406.26
Payroll Liabilities 06/29/22-08/15/22	\$595,084.01
Net Payroll 06/29/22-8/15/22	<u>\$765,100.57</u>

TOTAL \$3,549,021.53

2. Treasurer's Report: The treasurer's report for July, 2022 is included in your electronic packet.

### C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

#### 1. Requests for Contracts

##### Educational Support Personnel

- |                        |   |
|------------------------|---|
| <u>Connor, Louise</u>  | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$17.14/hour</li> <li>- August 22, 2022</li> </ul>   |
| <u>Dessain, Jodi</u>   | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- BA/BS, Eastern Illinois University</li> <li>- \$20.83/hour</li> <li>- August 23, 2022</li> </ul>                         |
| <u>Diaferio, Jenna</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Budget Approved Vacancy</li> <li>- BA/BS, Judson College</li> <li>- \$19.51/hour</li> <li>- August 15, 2022</li> </ul>                            |
| <u>Freund, Abigale</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$17.14/hour</li> <li>- August 15, 2022</li> </ul>   |
| <u>Glass, Tracy</u>    | <ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Budget Approved Vacancy</li> <li>- BA/BS, University of Illinois Champaign-Urbana</li> <li>- \$20.83/hour</li> <li>- September 6, 2022</li> </ul> |
| <u>Gunther, Mariah</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$16.72/hour</li> <li>- August 18, 2022</li> </ul>   |
| <u>Hines, Curtis</u>   | <ul style="list-style-type: none"> <li>- Paraprofessional – Cyd Lash Academy</li> <li>- Budget Approved Vacancy</li> <li>- BA/BS, University of Wisconsin- Parkside</li> <li>- \$20.83/hour</li> <li>- August 15, 2022</li> </ul>         |
| <u>Hubka, Lanie</u>    | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$16.72/hour</li> <li>- August 23, 2022</li> </ul>   |

- Lindsey, Lauren
- Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - BA/BS, Carthage College
  - \$18.19/hour
  - August 15, 2022
- McClendon, Lacechia
- Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$18.46/hour
  - August 18, 2022
- Meadowcroft, Quinnlyn
- Paraprofessional – Sector
  - Budget Approved Vacancy
  - BA/BS, University of North Carolina- Charlotte
  - \$19.51/hour
  - August 22, 2022
- Murillo, Nesly
- Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - August 23, 2022
- Ott, Karen
- Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - BA/BS, Illinois State University
  - \$22.04/hour
  - August 15, 2022
- Perez, Aura
- Administrative Assistant – Fairhaven School
  - Budget Approved Vacancy
  - \$18.12/hour
  - August 8, 2022
- Perez, Destiny
- Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - BA/BS, Carthage College
  - \$18.19/hour
  - August 16, 2022
- Peterson, Jenna
- Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - August 22, 2022
- Rittenhouse, Kimberly
- Paraprofessional – Sector
  - Budget Approved Vacancy
  - BA/BS, Loyola University
  - \$17.77/hour
  - August 23, 2022
- Russ-Acosta, Maya
- Paraprofessional – Gages Lake School
  - Budget Approved Vacancy
  - \$17.14/hour
  - August 15, 2022

Thomas, LaShawn

- Paraprofessional – Sector
- Budget Approved Vacancy
- \$16.72/hour
- August 18, 2022

Utterback, Liguora

- Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- BA/BS, Loyola University
- \$20.83/hour
- August 15, 2022

#### Licensed Staff

Afroz, Sharmina

- Teacher – Fairhaven School
- Budget Approved Vacancy
- MA, University of Dhaka
- \$46,525 (21-22 schedule)
- August 15, 2022

Carey, Sarah

- Principal – John Powers Center
- Budget Approved Vacancy
- MA, Concordia University
- \$95,305 (prorated for 233 days)
- August 9, 2022

Evans, Pam

- Sector Supervisor
- Budget Approved Vacancy
- MA, Northeastern Illinois University
- \$127,849
- August 1, 2022

Matlock, Emily

- Teacher – Fairhaven School
- Budget Approved Vacancy
- MA, Arkansas State University
- \$67,170 (21-22 schedule)
- August 15, 2022

O’Neal, Essence

- School Psychologist – D24 Contract/SEDOL Programs
- Budget Approved Vacancy
- Doctorate, Argosy University
- \$95,957 (21-22 schedule)(prorated for 9/5/22 start)
- September 6, 2022

Schumacher, Lindsey

- Teacher – Laremont
- Budget Approved Vacancy
- MA, Concordia
- \$58,904 (21-22 schedule)
- August 15, 2022

## 2. Resignations/Retirements

### Educational Support Personnel

Axelson, Sam

- Paraprofessional – Sector
- Original Hire Date: September 4, 2019
- Resigned July 31, 2022

Brown, Hannah

- Paraprofessional – Fairhaven School
- Original Hire Date: February 28, 2022
- Resigned August 10, 2022

<u>Finerty, Martha</u>	<ul style="list-style-type: none"> <li>- Art Therapist</li> <li>- Original Hire Date: August 12, 2019</li> <li>- Resigned August 12, 2022</li> </ul>
<u>Franco, Miguel</u>	<ul style="list-style-type: none"> <li>- Head Custodian – Laremont School</li> <li>- Original Hire Date: August 1, 2022</li> <li>- Resigned July 28, 2022</li> </ul>
<u>Gannon, Michelle</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Original Hire Date: December 2, 2019</li> <li>- Resigned August 4, 2022</li> </ul>
<u>Herring, Darnisha</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Original Hire Date: August 15, 2022</li> <li>- Resigned August 8, 2022</li> </ul>
<u>Miteff, Jeanne</u>	<ul style="list-style-type: none"> <li>- Job Coach</li> <li>- Original Hire Date: March 21, 2022</li> <li>- Resigned August 10, 2022</li> </ul>
<u>Mock, Samantha</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Gages Lake School</li> <li>- Original Hire Date: August 16, 2021</li> <li>- Resigned August 12, 2022</li> </ul>
<u>Moscato, Courtney</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Original Hire Date: November 16, 2021</li> <li>- Resigned August 16, 2022</li> </ul>
<u>Perez, Aura</u>	<ul style="list-style-type: none"> <li>- Receptionist – Laremont School</li> <li>- Resigned August 5, 2022 to accept position as Administrative Assistant at Fairhaven School</li> </ul>
<u>Rosales, Estela</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Original Hire Date: September 7, 2021</li> <li>- Resigned August 14, 2022</li> </ul>
<u>Sorby, Jena</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Original Hire Date: December 1, 2017</li> <li>- Resigned August 5, 2022</li> </ul>
<u>Stolarick, Janet</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Laremont School</li> <li>- Original Hire Date: January 9, 2012</li> <li>- Resigned August 12, 2022</li> </ul>
<u>Walker, Tatiana</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Original Hire Date: September 27, 2021</li> <li>- Resigned August 5, 2022</li> </ul>
<u>Westerberg, Lisa</u>	<ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Original Hire Date: August 13, 2018</li> <li>- Resigned August 2, 2022</li> </ul>
<u>Licensed Staff</u>	
<u>Buckman, Theresa</u>	<ul style="list-style-type: none"> <li>- Social Worker</li> <li>- Original Hire Date: August 22, 2002</li> <li>- Retiring at the end of the 2025-26 school year</li> </ul>

- Carey, Sarah
- Assistant Principal – John Powers Center
  - Resigned August 9, 2022 to accept position as Principal at John Powers Center
- Evans, Pam
- Principal – John Powers Center
  - Resigned August 1, 2022 to accept position as Sector Supervisor
- Jacobson, Steve
- Teacher – Cyd Lash Academy
  - Original Hire Date: August 21, 2000
  - Retiring at the end of the 2025-26 school year
- Lilla, Ryan
- Teacher – Sector
  - Original Hire Date: August 23, 2023
  - Resigned July 18, 2022
- Miller, Kathleen
- Teacher – John Powers Center
  - Original Hire Date: October 28, 1992
  - Retiring at the end of the 2025-26 school year

3. Increase/Decrease in Contract

Licensed Staff

- Mshaiel, Ahmad
- Vision Itinerant increase in time from .4 to .6 FTE

4. Request for Leave of Absence

Educational Support Personnel

- Cobb, Lisa
- Paraprofessional – Laremont School
  - Request for unpaid leave of absence from August 15, 2022- January 6, 2023
- Jewell, Amanda
- Paraprofessional – Sector
  - Request for unpaid leave of absence from August 22, 2022 through December 12, 2022

Licensed Staff

- Yonek, Kira
- Teacher – Laremont School
  - Request for unpaid leave of absence for the 2022-23 school year

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

5. SEDOL 2022-23 Vacancies

1	Assistant Supervisor	Administration Bldg
4	Speech/Language Pathologists	Various
2	Social Workers	Various
2	LPN FT/PT	Various
1	Part-time Orientation & Mobility Specialist	Various
1	Sign Language Interpreter	Various
1	Mathematics Teacher	RSSP
1	Audiologist Part-time	Administration
1	LASSO I Teacher Grades 3-5	Millburn Elementary

1	DHH Teacher	JPC
1	Lasso II Teacher	Spaulding
1	REACH Transition Teacher	Seymour
1	LASSO I Teacher Grades 6-8 <sup>th</sup>	Millburn Middle
1	EC Teacher ½ day	Laremont
1	1:1 Nurse Part-time	Laremont
1	1:1 Nurse Full-time	Laremont
1	1:1 LPN	Administration
1	Receptionist	Laremont

#### V. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

#### VI. OLD BUSINESS

##### A. Updated Organizational Chart — **ACTION NEEDED** (Dr. Donnan)

Administration will review changes to the Organizational Chart and recommend approval of the 2022-23 Updated Organizational Chart as presented. A copy is included in your electronic packet.

##### **Motion to Approve Updated Organizational Chart — ROLL CALL VOTE**

**Move approval of the updated 2022-23 Organizational Chart as presented**

#### VII. NEW BUSINESS

##### A. Audit Update – **INFORMATIONAL** (Ms. Loris)

SEDOL conducts an annual audit with Eder, Casella & Co. Ms. Loris will give an update on the current status of the audit in process.

B. SEDOL Wellness Committee – **INFORMTIONAL** (Ms. Loris)

The SEDOL Wellness Committee met in May to conduct the Local Wellness Triennial Assessment as required by ISBE. It was determined that we are in compliance with our wellness policy.

C. Return to School Update – **INFORMATIONAL** (Dr. Donnan)

SEDOL Administration will provide an update regarding the return to school and include current staffing needs.

D. Transportation Bid – **INFORMATIONAL** (Ms. Loris)

Ms. Loris will begin to prepare transportation bid for FY24.

E. Food Service Bid – **INFORMATIONAL** (Ms. Loris)

Ms. Loris reviewed current providers for student meals for FY23. The Business Department is currently seeking input from food service vendors regarding equipment needed in our kitchen(s) for them to consider bidding on a food service bid. Business Department will begin working on bid specs for ISBE approval.

VIII. CLOSED SESSION

**Motion to Enter into Closed Session – ROLL CALL VOTE**

**Move the Board enter into closed session to discuss:**

- 1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
- 2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**
- 3. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**

**Motion to Return to Public Session – VOICE VOTE**

**Move the Board return to public session.**

IV. OTHER BUSINESS

A. Update on Fairhaven School – **INFORMATIONAL** (Dr. Donnan/Ms. Loris)

V. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

A. Evidence of Exceptional Service

1. Chris Singleton presented a message of unity and love to SEDOL staff during Institute Day.
2. The Illinois Food Bank has opened a new location which will provide service learning opportunities for SEDOL students.
3. Students returned to school and were welcomed by exceptional staff.

4. Gages Lake School hosted a PBIS kick-off where students practiced building-wide expectations; Respect, Responsibility, and Safe.
5. Cyd Lash Academy students and staff returned to new furniture to help support the physical environment geared to support Caring, Learning, and Achieving.

B. Jane Wells, SEDOL Teacher who worked at Sally Potter and Cyd Lash Academy from 2003 – 2013 passed away on August 8, 2022

VI. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

VII. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)

**Motion to Adjourn — VOICE VOTE**

**Move the Board Adjourn.**

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**2022-23 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, September 22, 2022 – 9:30 a.m.  
 Thursday, October 27, 2022 – 9:30 a.m.  
 Thursday, November 10, 2022 – 9:30 a.m.  
 Thursday, December 15, 2022 – 9:30 a.m.  
 Thursday, January 26, 2023 – 9:30 a.m.  
 Thursday, February 16, 2023 – 9:30 a.m.  
 Thursday, March 23, 2023 – 9:30 a.m.  
 Thursday, April 6, 2023 – 9:30 a.m.  
 Thursday, April 27, 2023 – 9:30 a.m.  
 Thursday, May 25, 2023 – 9:30 a.m.  
 Thursday, June 22, 2023 – 9:30 a.m.  
 Thursday, July 27, 2023 – 9:30 a.m.

*Special Meeting to Review Tentative Budget Meeting*

**2022-23 Governing Board Meeting Schedule**

Wednesday, December 7, 2022 – 7:00 p.m.  
 Wednesday, March 1, 2023 – 7:00 p.m.  
 Wednesday, June 7, 2023 – 7:00 p.m.