

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819  
847-548-8470 Fax 847-548-8472 VP 224-207-8476  
www.sedol.us



**Valerie M. Donnan, Ed.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, April 28, 2022  
TIME: 9:30 A.M.  
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

**Motion to Accept/Amend Agenda — VOICE VOTE**

**Move the agenda be accepted/amended as presented.**

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of March 24, 2022 and the public minutes of the special meeting of April 14, 2022. Copies are included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the April, 2022 accounts payable list:

Accounts Payable	\$737,132.28
Payroll Liabilities 03/29/22	\$730,742.79
Net Payroll 03/29/22	\$862,685.18
Payroll Liabilities 04/15/22	\$732,332.41
Net Payroll 04/15/22	<u>\$850,801.79</u>

TOTAL \$3,913,694.45

2. Treasurer's Report: The treasurer's report for March, 2022 is included in your electronic packet.

## C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

### 1. Requests for Contracts

#### Educational Support Personnel

- |                           |   |
|---------------------------|---|
| <u>Best, Jessica</u>      | - Administrative Assistant – Audiology<br>- Budget Approved Vacancy<br>- \$14.88/hour<br>- April 4, 2022      |
| <u>Bufunda, Alexander</u> | - 1:1 Paraprofessional (D41 will be billed)<br>- Budget Approved Vacancy<br>- \$15.92/hour<br>- April 4, 2022 |

#### Licensed Staff

- |                         |   |
|-------------------------|---|
| <u>Barbini, Matthew</u> | - Director of Innovation and Technology<br>- Budget Approved Vacancy<br>- Ed.D. Northern Illinois University<br>- \$131,704<br>- July 1, 2022 |
|-------------------------|---|

### 2. Resignations/Retirements

#### Educational Support Personnel

- |                              |  |
|------------------------------|--|
| <u>Gangware, Gayle</u>       | - Registered Nurse – Sector<br>- Retiring at the end of the 2021-22 school year                          |
| <u>Horn, Morgan</u>          | - Paraprofessional – John Powers Center, Transition<br>- Resigning at the end of the 2021-22 school year |
| <u>Johnson, Laura</u>        | - Paraprofessional – Sector<br>- Resigning at the end of the 2021-22 school year                         |
| <u>McMichael, Marneathea</u> | - Vocational Facilitator<br>- Resigned April 8, 2022   |
| <u>Petralia, Lisa</u>        | - Paraprofessional - Sector<br>- Retiring at the end of the 2021-22 school year                          |
| <u>Ott, Karen</u>            | - Paraprofessional – Fairhaven School<br>- Resigning at the end of the 2021-22 school year               |
| <u>Trimarco, Natalie</u>     | - Paraprofessional – Fairhaven School<br>- Resigning at the end of the 2021-22 school year               |

#### Licensed Staff

- |                         |   |
|-------------------------|---|
| <u>Hillbo, Jennifer</u> | - Psychologist<br>- Resigning at the end of the 2021-22 school year |
| <u>Evans, Pam</u>       | - Principal – John Powers Center<br>- Retiring June 30, 2025        |

3. Request to Increase/Decrease Contract

Educational Support Personnel

- Maynard, Heather - Physical Therapist – Laremont School  
 - Increase contract from 0.6 FTE to 0.8 FTE  
 - Effective August 15, 2022
- Michna, Maria - Occupational Therapist – Sector  
 - Increase contract from 0.6 FTE to 1.0 FTE  
 - Effective August 15, 2022
- Ansari, Silky - School Psychologist – Sector/Laremont School  
 - Decrease contract from 1.0 FTE to 0.6 FTE  
 - Effective August 15, 2022
- Hernandez, Dawn - Occupational Therapist – Sector  
 - Decrease contract from 1.0 FTE to 0.6 FTE  
 - Effective August 15, 2022

4. Reinstatement of Staff for 2022-23

Licensed Staff

- Sowle, Megan - Audiologist 0.2 FTE

5. Employment Recommendations for 2022-23

A list of staff recommended for re-employment for the 2022-23 school year is included at the end of the agenda.

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

6. Professional Vacancies Anticipated for 2021-22

- 1 Part-Time LASSO Itinerant Teacher – Administration
- 1 ED Teacher – Gages Lake School
- 1 1:1 Nurse (part-time) – Laremont
- 2 1:1 Nurse (full-time) – Laremont

V. RECOGNITION (Dr. Donnan)

A. STARS Students

The Board will recognize a student from Ms. Shaw's classroom at South School, as the STARS Student for April.

B. Employee of the Month

The Board will recognize Ms. Juliana Wetterberg, John Powers Center Paraprofessional as April's employee of the month.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

## VII. OLD BUSINESS

### A. Policy Revisions 2<sup>nd</sup> Reading/Approval – **ACTION NEEDED** (Dr. Wojcik)

Proposed revisions to the following Executive Board policies were presented for first reading at the March meeting. The policies are presented for second reading and Board approval. A red-lined copy of the policies is included in Board member electronic agenda packets.

- 02:20 Powers and Duties of the School Board
- 02:58 GB Delegation
- 4:165 Awareness/Prevention of Child Sexual Abuse/Grooming Behaviors
- 5:100 Staff Development Program
- 5:120 Employee Ethics
- 5:125 Personal Technology and Social Media
- 5:150 Personnel Records
- 6:130 Program for the Gifted
- 6:220 Bring Your Own Technology Program

#### **Motion to Approve Revised Policies – VOICE VOTE**

**Move approval of policies as recommended.**

## VIII. NEW BUSINESS

### A. Extended Collective Bargaining Agreement With SSSA — **ACTION NEEDED** (Dr. Wojcik/Ms. Osmond)

Dr. Wojcik and Ms. Osmond of the SEDOL Board Negotiations Team will provide a brief overview of the tentative extended bargaining agreement for the 2022-2023 school year reached with the SEDOL Support Staff Association. A summary of the agreement will be disseminated to Governing Board members prior to the meeting.

#### **Motion to Approve — ROLL CALL VOTE**

**Move to recommend the approval of the tentative extended bargaining agreement for the 2022-2023 school year with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the June 1, 2022 meeting.**

B. Seymour Lease Approval – **ACTION NEEDED** (Ms. Loris)

Administration recommends approval of the one-year lease agreement between Marling Management and SEDOL for the purpose of housing the SEDOL Transition Program. This property is located at 31 S Seymour, Units A & B Grayslake, IL 60030. Lease dates will run from August 1, 2022 – July 31, 2023 in the amount of \$3045/month.

**Motion to Approve Lease Agreement – ROLL CALL VOTE**

**Move approval of the Seymour Lease Agreement between Marling Management and SEDOL as presented.**

C. Net 56 E-Rate Service Agreement Approval — **ACTION NEEDED** (Ms. Loris)

Administration recommends approval of agreement with Net56 for purchase and installation of switches under the Federal E-Rate Program. This agreement is effective July 1, 2022. The cost of the agreement is calculated at 10 units at \$552 for a total of \$5,520 and is reimbursable at 20% for e-rate funding.

**Motion to Approve Agreement – ROLL CALL VOTE**

**Move approval of the Net56 E-Rate Service Agreement as presented.**

D. Strategic Plan Update/Superintendent Goals — **INFORMATIONAL** (Dr. Donnan)

Dr. Donnan will provide an update to the Strategic Plan and include an update on the Superintendent goals with the Board.

E. Request for Non-Member District Placements — **ACTION NEEDED** (Dr. Donnan)

Administration recommends approval of the requests by Harvard D50, Kildeer D96, North Shore School D112, and Crystal Lake D155 to place students in SEDOL programs for the 2022-23 school year. D50 is requesting continuation of placement for one student at Laremont School, D96 is requesting continuation of placement for one student at John Powers Center, D112 is requesting continuation of placement for one student at Gages Lake School SAB, and D155 is requesting continuation of placement for one student at Grayslake North HS. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

**Motion to Approve Requests — VOICE VOTE**

**Move approval of the requests by Harvard D50, Kildeer D96, North Shore School D112, and Crystal Lake D155 for continuation of placement in SEDOL programs as presented.**

F. FOIA Request - **INFORMATIONAL** (Dr. Wojcik)

On March 27, 2022– Dr. Wojcik received a request from Robert Monahan, Esq., for electronic copies of the following:

1. A copy of the General Ledger for SEDOL;
2. The Special Education Tuition Cost Sheet (ISBE form 50-66A) for each program that is run by the special education cooperative;
3. Number of students enrolled and average daily enrollment data for each program that is run by the special education cooperative organized by public school districts;

4. Separate schedule of tuition costs and;
5. For each program, list all administrative, educational, related service, and support staff and employees organized by: position, number of employees/contractors in the position identified in Item 5(a), and total salary cost (include benefits).

On April 5, 2022 Dr. Wojcik requested an extension. On April 12, 2022, Dr. Wojcik provided Mr. Monahan via email the above documents as requested.

G. Planning for June Governing Board Meeting — **INFORMATIONAL** (Dr. Donnan)

The Board will be asked to review a draft of the agenda for the June 1 Governing Board meeting. The draft is included in Board member agenda packets.

IX. CLOSED SESSION

**Motion to Enter into Closed Session – ROLL CALL VOTE**

**Move the Board enter into closed session to discuss:**

1. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**
2. **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**
3. **The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**

**Motion to Return to Public Session – VOICE VOTE**

**Move the Board return to public session.**

X. OTHER BUSINESS

Tentative Budget for FY23 — **ACTION NEEDED** (Dr. Donnan/Ms. Loris)

Administration will seek a recommendation regarding presentation of the tentative budget to the Governing Board at its June 1 meeting. The tentative budget and overview were reviewed at the special Executive Board meeting on April 14. A copy is included in the Board member electronic agenda packets.

**Motion to Approve Tentative Budget — ROLL CALL VOTE**

**Move approval of the tentative budget for FY23 and recommend approval by the Governing Board at its June 1 meeting.**

XI. COMMITTEE REPORTS

XII. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

Evidence of Exceptional Service

1. A student from SEDOL's DHH Program at Grayslake School North High School has been accepted and plans to attend the University of Wisconsin, Madison.

XIII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIV. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)

**Motion to Adjourn — VOICE VOTE**

**Move the Board Adjourn.**

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**2021-22 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, April 28, 2022 – 9:30 a.m.

Thursday, May 26, 2022 – 9:30 a.m.

Thursday, June 23, 2022 – 9:30 a.m.

Thursday, July 28, 2022 – 9:30 a.m.

**2021-22 Governing Board Meeting Schedule** *Gages Lake School Gymnasium*

Wednesday, June 1, 2022 – 7:00 p.m.

## Recommendation for Re-Employment of Professional Staff for the 2022-23 School Year

<i>Part-Time Non-Tenure Staff</i>		
Name:	Position:	#Days Worked:
Silky Ansari	School Psychologist	0.6
Susannah Cox	Physical Therapist	0.4
Dawn Hernandez	Occupational Therapist	0.6
Laurie Johansen	Speech Language Pathologist	0.7
Sheri Joseph	Speech Language Pathologist	0.6
Heather Maynard	Physical Therapist	0.6
Megan Sowle	Audiologist	0.2
<i>First Year Full-Time Probationary Staff (2022-23 School Year) (Hired after 11/01/2021)</i>		
Tansy Moy	Teacher	
<i>Second Year Full-Time Probationary Staff (2022-23 School Year) (Hired on/before 11/01/2020)</i>		
Name:	Position:	#Days Worked:
Stefania Ardeleanu	Teacher	
Amanda Chavez	Teacher	
Estefani Falcon	Teacher	
Marjorie Gell	Speech Language Pathologist	
Alex Kempen	Teacher	
Samantha Magid	Teacher	
Brenda Martinez	Teacher	
Amanda Moy	Speech Language Pathologist	
Robert Schless	Teacher	

**Recommendation for Re-Employment of Professional Staff  
for the 2022-23 School Year**

<b><i>Second Year Full-Time Probationary Staff (2022-23 School Year) Continued (Hired on/before 11/01/2020)</i></b>		
<b>Name:</b>	<b>Position:</b>	<b>#Days Worked:</b>
Shannon Tuzzio	Teacher	
Daniel Ward	School Social Worker	
<b><i>Third Year Full-Time Probationary Staff (2022-23 School Year) (Hired on/before 11/01/2020)</i></b>		
Jennifer Brueck	School Social Worker	
Julia Christiansen	Teacher	
Elizabeth Connolly	Teacher	
Elzbieta Dobrzelecka	Registered Nurse	
Carly Fishman	School Social Worker	
Alyssa Girten	COTA	
Tyler Haim	Teacher	
Molly Havlic	Speech Language Pathologist	
Kendall Huemann	School Social Worker	
Jennifer Kaplan	Teacher	
Myungjin Kim	Speech Language Pathologist	
Elizabeth Kloss	Registered Nurse	
Amanda Lynch	Speech Language Pathologist	
Matt Marino	Teacher	
Patricia Mayer	Certified School Nurse	
Carolyn Plath	Speech Language Pathologist	
Shaun Saville	School Social Worker	
Alexa Svetlecich	Teacher	

**Recommendation for Re-Employment of Professional Staff  
for the 2022-23 School Year**

<b><i>Third Year Full-Time Probationary Staff (2022-23 School Year) Continued (Hired on/before 11/01/2020)</i></b>		
<b>Name:</b>	<b>Position:</b>	<b>#Days Worked:</b>
Shari Scovill	Teacher	
Samantha Walega	Teacher	
Kira Yonek	Teacher	
<b><i>Fourth Year Full-Time Probationary Staff (2022-23 School Year) (Hired on/before 11/01/2019)</i></b>		
Justin Baker	School Social Worker	
Luther Bennet	Teacher	
Claire Cerny	School Social Worker	
Elizabeth Field	School Social Worker	
Marissa Friese	Teacher	
Emily Greenberg	Speech Language Pathologist	
Grace Kuffel	Registered Nurse	
Andrea LaMarre	Teacher	
Shayna Mortensen	Teacher	
Daniel Russert	Teacher	
Brittany Smith	Speech Language Pathologist	
Megan Swirsley	Teacher	
Michelle Willkomm	Teacher	
Rebecca Zaslavsky	Teacher	
<b><i>Non-Tenured Full-Time Staff</i></b>		
Lori Basten	Occupational Therapist	
Jaime Block	Audiologist	

**Recommendation for Re-Employment of Professional Staff  
for the 2022-23 School Year**

<i>Non-Tenured Full-Time Staff Continued</i>		
Name:	Position:	#Days Worked:
Stacy Calcagnino	Occupational Therapist	
Sandra Callahan	COTA	
Julie Channell	Occupational Therapist	
Ana Corona	Registered Nurse	
Ann Dehmlow	Registered Nurse	
Maria Dungca	Physical Therapist	
Michelle Dvorak	COTA	
Laurie Earley	Physical Therapist	
Susan Fischer	Registered Nurse	
Laura FitzMaurice	Registered Nurse	
Kathleen Flynn	Occupational Therapist	
Gayle Gangware	Registered Nurse	
Paula Gumbs	Registered Nurse	
Jean Hamann	Occupational Therapist	
Doreen Herina	Registered Nurse	
Constance Hickey	Registered Nurse	
Nancy Johnson	Registered Nurse	
Susan Kruckman	Nursing Coordinator	
Cheryl Lardner	Registered Nurse	
Amy Larish	Physical Therapist	
Cindy Leprich-Gort	Physical Therapist	
Kelly Lerman	Registered Nurse	

## Recommendation for Re-Employment of Professional Staff for the 2022-23 School Year

<i>Non-Tenured Full-Time Staff Continued</i>		
Name:	Position:	#Days Worked:
Marika Mayer	Registered Nurse	
Venessa Medved	Registered Nurse	
Sharon Meekma	Occupational Therapist	
Maria Michna	Occupational Therapist	
Kelsey Nowak	Music Therapist	
Anne Peterson	Registered Nurse	
Jeanne Pitcher	Registered Nurse	
Kathryn Pierce-Church	Physical Therapist	
Susan Richey	Occupational Therapist	
Minerva Rossi	Occupational Therapist	
Monika Schneider	Occupational Therapist	
Carolyn Smith	Registered Nurse	
Susan Snyder	PTA	
Julie Sweeney-Grana	Audiologist	
Lauren Tebben	Registered Nurse	
Lisa Rae Treslo	Audiologist	
Sherri Vinci	Registered Nurse	
Kathleen Wood Wollmuth	Occupational Therapist	
<i>Tenured at the beginning of the 2022-23 School Year</i>		
Alicia Brite	Teacher	
Montserrat Cortes	Teacher	
Barbara Joy	Teacher	

**Recommendation for Re-Employment of Professional Staff  
for the 2022-23 School Year**

<i>Tenured at the beginning of the 2022-23 School Year Continued</i>		
<b>Name:</b>	<b>Position:</b>	<b>#Days Worked:</b>
Erin MacDonald	Speech Language Pathologist	
Elizabeth Nasci	Teacher	
Casey Neu	Teacher	
Michael Paloucek	Teacher	
Kristen Sepe	School Social Worker	
Elizabeth Zambo	Teacher	
<i>Accelerated Tenure at the beginning of the 2022-23 School Year</i>		