



Valerie M. Donnan, Ed.D.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
March 24, 2022

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Pahl at 9:31 a.m. on Thursday, March 24, 2022 at the SEDOL Administrative Offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lynn Glickman, Superintendent, Community Consolidated #46
Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education
Dr. Jason Lind, Superintendent, Millburn District #24
Ms. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Ms. Joanne Osmond, Governing Board Member, Lake Villa District #41
Ms. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Christine Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Sandra Callahan, Representing SSSA
Ms. Sara Martinez, Recording Secretary
Ms. Meagan Dwyer, Gages Lake School Principal
Mr. Daniel Russert, Gages Lake School

Guests

Dr. Carol DuClos, D187

OATH OF OFFICE

President Pahl administered the oath of office to Dr. Lynn Glickman, Superintendent from Community Consolidated School D46, who was appointed to fill the vacancy created by Dr. Matthew Barbini, Libertyville Elementary D70. This term expires in June 2022.

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Dr. Jason Lind, second by Mr. Bob Gold, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind	Dr. Lynn Glickman
		Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Christine Sefcik, second by Dr. Jason Lind, to approve the consent agenda as follows.

Approval of Minutes

Public minutes of the regular meeting and closed session of February 24, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the March, 2022 accounts payable list:

Accounts Payable	\$753,175.01
Payroll Liabilities 02/28/22	\$732,311.93
Net Payroll 02/27-28/22	\$865,584.13
Payroll Liabilities 03/15/22	\$728,376.40
Net Payroll 003/15-16/22	<u>\$858,848.39</u>

TOTAL \$3,938,295.86

Treasurer's Report: Report for February, 2022

Policy Revisions

Proposed revisions to the following policies were reviewed by the Policy Committee. Administration requested approval to change the policies as presented. Red-line copies of the policies were included in Board Member electronic agenda packet.

- 2:220 School Board meeting Procedures
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:170 Safety
- 4:175 Convicted Child Sex Offender; Screening; Notifications
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:250 Leaves of Absences
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 06:15 School Accountability
- 06:20 School Year Calendar and Day
- 06:50 School Wellness
- 6:135 Accelerated Placement Program
- 6:180 Extended Instructional Programs
- 6:300 Graduation Requirements
- 6:310 High School Credit for Non-District Experiences
- 6:320 High School Credit for Proficiency
- 07:10 Equal Educational Opportunities

- 07:20 Harassment of Students Prohibited
- 07:30 Student Assignment and Intra-District Transfer
- 07:50 School Admissions and Student Transfers

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Brown, Hannah
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$16.32/hour
 - February 28, 2022

- Diaz, Tahiri
 - Quarantine Room Supervisor- Fairhaven/John Powers
 - Budget Approved Vacancy
 - \$25.00/hour
 - March 10, 2022

- Huffman, Katie
 - Paraprofessional – Laremont School
 - BA- Olivet Nazarene University
 - Budget Approved Vacancy
 - \$17.32/hour
 - March 10, 2022

- McConville, Ryan
 - Head Custodian – Laremont School
 - Budget Approved Vacancy
 - \$19.22/hour
 - February 28, 2022

- Miteff, Jeanne
 - Job Coach – Pre Vocational Dept
 - BA- Purdue University
 - Budget Approved Vacancy
 - \$19.84/hour
 - March 21, 2022

- Thompson, Edna
 - 1:1 Paraprofessional – Sector (D73 will be billed)
 - Budget Approved Vacancy
 - \$15.92/hour
 - March 3, 2022

Licensed Staff

- LaCroix, Madelyn
 - Teacher – Regional Safe School Program
 - BA/BS – Western Governors University
 - Budget Approved Vacancy
 - \$41,540 (prorated)
 - March 14, 2022

2. Resignations/Retirements

Educational Support Personnel

Adetokunbo, (Julie) Adeoye - Paraprofessional – Fairhaven School
- Resigning April 1, 2022

Baryla, Abby - Paraprofessional – Sector
- Resigned March 4, 2022

Boz-Stolcers, Shannon - Paraprofessional – Gages Lake School
- Resigned March 18, 2022

Fishback, Mary - Paraprofessional – Laremont School
- Retiring at the end of the 2021-22 school year

Gilliland, Alyssa - Paraprofessional – Sector
- Resigning April 1, 2022

McConville, Ryan - Head Custodian – Laremont School
- Resigned March 11, 2022

Thompson, Edna - Paraprofessional – Fairhaven School
- Resigning March 21, 2022

Licensed Staff

Balkema, Diana - Teacher – Sector
- Resigning at the end of the 2021-22 school year

Goedken, Megan - Instructional Technology Coordinator
- Resigning June 30, 2022 to accept a bargaining unit position within SEDOL for the 2022-23 school year

Lellman, Joseph - Teacher – Transition at John Powers Center
- Resigning at the end of the 2021-22 school year

Sidarous, David - Social Worker – Sector
- Resigning at the end of the 2021-22 school year

Sniffen, Candice - Teacher – Gages Lake School
- Resigning at the end of the 2021-22 school year

Villacis, Shirley - Teacher – Regional Safe School Program
- Resigning at the end of the 2021-22 school year

Warrington, Amy - Speech/Language Pathologist
- Resigning at the end of the 2021-22 school year

2. Request to Increase/Decrease Contract

Educational Support Personnel

Jenson, Brittany - Quarantine Room Supervisor – Laremont School
- Increase contract from 0.4 FTE to 0.6 FTE
- Effective March 7, 2022

Licensed Staff

Coburn, Lindsey

- Speech/Language Pathologist – Sector
- Decrease contract from 1.0 FTE to 0.9 FTE for the FY23 school year.

Johansen, Laurie

- Speech/Language Pathologist – Sector
- Increase contract from 0.6 FTE to 0.7 FTE for the FY23 school year.

Roll Call Vote:

Ayes:

Dr. Lynn Glickman
Ms. Carey McHugh
Dr. Christine Sefcik
Dr. Jason Lind

Mr. Bob Gold
Ms. Joanne Osmond
Dr. Michael Karner
Ms. Odie Pahl

Nays: None

Absent:

MOTION CARRIED

Professional Vacancies Anticipated for 2021-22

- 1 Part-Time LASSO Itinerant Teacher – Administration
- 1 Admin Assistant for Audiology - Administration
- 1 ED Teacher – Gages Lake School
- 1 1:1 Nurse (part-time) – Laremont
- 2 1:1 Nurse (full-time) – Laremont
- 1 RN (temp position approx. 6 weeks end of Feb 2022) – John Powers Center

RECOGNITION

STARS Student

The Board recognized a student from Ms. Alexa Svetlecich’s classroom at Grayslake North High School DHH Program, as the February STARS Student. This student came to SEDOL as a freshman not knowing any English or sign language. She can now communicate in three different languages. Her desire to learn and adapt to the culture has been inspiring to all who know her. She takes on challenges and obstacles and continues to overcome them.

The Board recognized a student from Mr. Jeff Nussbaum’s classroom at Gages Lake School, as the March STARS Student. This student demonstrates kindness, leadership, and perseverance. He interacts with classmates in a positive and respectful manner and is a positive role model for his peers.

Employee of the Month

The Board recognized Mr. Tyler Haim, Adaptive Physical Education Teacher at Laremont School. Tyler jumped in from the start. Working remotely through the pandemic to in person learning, his lessons have been creative, innovated, and have the safety and wellbeing of the students as a priority. Tyler is a great asset to the staff and students at Laremont.

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Approval of Policy Revisions

Motion to Approve

Motion by Ms. Joanne Osmond second by Mr. Bob Gold, to approve the policy revisions as presented.

The Board approved the revisions to policies:

- 2:110 Qualifications, Terms, and Duties of Board Officers
- 05:50 Drug/Alcohol-Free Workplace
- 05:90 Abused and Neglected Child Reporting
- 5:185 Family and Medical Leave

<u>Voice Vote:</u>	Ayes:	Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Dr. Jason Lind
		Dr. Lynn Glickman	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

NEW BUSINESS

Special Education Procedures Revised

Motion to Approve Revisions

Motion by Ms. Joanne Osmond, second by Dr. Christine Sefcik, to adopt the revised edition of the *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities* as presented.

Administration recommended approval to adopt the revised edition (Sept. 2021) of the *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*. The Board approved adopting the revised document.

<u>Voice Vote:</u>	Ayes:	Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Michael Karner
		Dr. Jason Lind	Dr. Lynn Glickman
		Mr. Bob Gold	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

School Calendar 2022-23

Motion to Approve School Calendar

Motion by Dr. Jason Lind, second by Mr. Bob Gold, to approve the 2022- 23 SEDOL School Calendar as presented.

The calendar was developed based on the suggested calendar from the Regional Superintendent of Schools, but was modified to fit the special needs of SEDOL facilities. The calendar pertains to Laremont School, Gages Lake School, Cyd Lash Academy, Fairhaven School, SEDOL Vocational Program, Transition Program at John Powers Center, REACH Community Site, the Regional Safe School Program, the ALOP Program and the administrative office. All other programs follow the calendar as established by the host school district for the class/program/attached building. The Board approved the 2022-23 calendar.

<u>Voice Vote:</u>	Ayes:	Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Dr. Jason Lind
		Dr. Lynn Glickman	Mr. Bob Gold
		Ms. Carey McHugh	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Policy Revisions 1st Reading

Proposed revisions to the following policies were reviewed by the Policy Committee and presented to the Board for 1st reading. They will be presented at the April meeting for approval.

- 02:20 Powers and Duties of the School Board
- 02:58 GB Delegation
- 4:165 Awareness/Prevention of Child Sexual Abuse/Grooming Behaviors
- 5:100 Staff Development Program
- 5:120 Employee Ethics
- 5:125 Personal Technology and Social Media
- 5:150 Personnel Records
- 6:130 Program for the Gifted
- 6:220 Bring Your Own Technology Program

Lakeside Contract Extension FY23

Motion to Approve Extension

Motion by Dr. Jason Lind, second by Mr. Bob Gold, to approve the Lakeside contract extension for FY23 as presented.

Ms. Loris presented the Lakeside contract extension for FY23. Lakeside is implementing a 12% increase due to labor, liability insurance, and vehicle cost increases. The Board approved the extension.

<u>Roll Call Vote:</u>	Ayes:	Dr. Michael Karner	Dr. Jason Lind
		Dr. Lynn Glickman	Mr. Bob Gold
		Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

FOIA Request

On February 18, 2022– Dr. Wojcik received a request from Ted Novak, private citizen, for electronic copies of the following:

- Public Official Surety Bond Required By Illinois (15 ILCS 405/3) (From Ch.15, Par. 203), Governing Board of Education Blanket Surety Bond, Errors & Omissions (E&O), Surety Liability Insurance Policy, and the Duty of Care Policy, Liability Policies, School Board General Obligation Bonds, General Long Term Bond for the School Board, School Board Crime Policy, Risk Management Policy, ACORD 125, ACORD 126, ACORD 127, ACORD 128, Certificate of Liability, Public Officials and/or any other bonds pertaining to Proof of Liability and Policies, Faithful Performance Bond, Fidelity Bond, Public Employee Dishonesty Policy, Public, Employee Blanket Bond, Statutory Bond, Official Bond, Power of Attorney for the Surety Bond Company, Blanket Bond Power of Attorney for the Surety Bond Company, and the Oath of Office.

On February 25, 2022 Dr. Wojcik requested an extension. On March 4, 2022, Dr. Wojcik provided Mr. Novak via email the applicable documents as requested.

Project SEARCH

Dr. Donnan updated the Board on Project SEARCH at Sedgebrook and future planning of this full day, nine week internship program for 18-22 year old's which is currently a partnership with Sedgebrook, Clearbrook, SEDOL, and Project SEARCH. The plan is to involve the Regional Office of Education opening the program to all of Lake County.

Motion to Return to Public Session

At 10:11 a.m. Ms. Joanne Osmond moved, second by Dr. Christine Sefcik, for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind Mr. Bob Gold	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

While in closed session, the Board discussed collective bargaining and negotiating matters.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

1. SEDOL received approval of the ISBE Community Partnership Grant to support the mental health of students and educators.
2. SEDOL is participating in the Lake County Regional Office Equity Cohort.
3. IASPA Virtual Job Fair on March 8th was a success resulting in applications.
4. Flowers for Gages Lake School parent.

COMMITTEE REPORTS

Finance and Personnel Committee

The Finance and Personnel Committee met on March 3rd. Dr. Wojcik and Ms. Loris provided an overview of the meeting.

April 14th Special Meeting

Board members were reminded that the tentative budget special meeting scheduled for Thursday, April 7th was changed to Thursday, April 14. The meeting will be held in the Bay Room at 9:30 a.m.

ADJOURNMENT

Motion to Adjourn

At 10:35 a.m. Dr. Christine Sefcik moved, second by Mr. Bob Gold to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman Ms. Carey McHugh	Dr. Christine Sefcik Dr. Jason Lind Mr. Bob Gold Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary