

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, February 24, 2022
TIME: 9:30 A.M.
LOCATION: Laremont School Gym (note the change in location)
(please enter through door #11)

Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at smartinez@sedol.us or 847-986-2319 by 7:30 a.m. on Thursday, February 24, 2022.

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — ROLL CALL VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public minutes of the regular meeting (no closed session) of January 27, 2022. A copy is included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the February, 2022 accounts payable list:

Accounts Payable	\$630,725.76
Payroll Liabilities 01/31/22	\$735,736.96
Net Payroll 01/31/22	\$860,606.71
Payroll Liabilities 02/15/22	\$741,067.77
Net Payroll 02/15/22	<u>\$863,458.36</u>

TOTAL \$3,831,595.56

2. Treasurer's Report: The treasurer's report for January, 2022 is included in your electronic packet.

C. Policy Revisions

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A red-line copy of the policies are included in Board member electronic agenda packet.

- 2:105 Ethics and Gift Ban
- 2:120 Board Member Development
- 2:150 Committees
- 2:260 Uniform Grievance Procedure
- 3:40 Superintendent
- 3:50 Administrative Personnel Other Than the Superintendent
- 3:60 Administrative Responsibility of the Building Principal
- 4:60 Purchases and Contracts
- 4:80 Accounting and Audits
- 4:120 Food Services
- 4:160 Environmental Quality of Buildings and Grounds
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:30 Hiring Process and Criteria
- 5:210 Resignations
- 5:220 Substitute Teachers
- 5:260 Student Teachers
- 6:120 Education of Children with Disabilities
- 6:340 Student Testing and Assessment Program
- 7:60 Residence
- 7:210 Expulsion Procedures
- 7:310 Restrictions on Publications; Elementary Schools
- 7:345 Use of Educational Technologies; Student Data Privacy/Security
- 8:70 Accommodating Individuals with Disabilities
- 8:100 Relations with Other Organizations and Agencies

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Adetokunbo (Julie), Adeoye - Paraprofessional – Fairhaven School
 - BS- University of Ilorin (Kwara State, Nigeria)
 - Budget Approved Vacancy
 - \$19.47/hour
 - February 2, 2022

- Choudhury, Mahin - Paraprofessional – John Powers Center (DHH)
 - BA- Rochester Institute of Technology
 - Budget Approved Vacancy
 - \$16.92/hour
 - January 26, 2022

- Kerby, Megan
- Paraprofessional 1:1– Laremont
 - Budget Approved Vacancy
 - \$16.32/hour
 - February 17, 2022

Licensed Staff

- Balkema, Diana
- Teacher – Sector
 - MA/MS- University of Phoenix
 - Budget Approved Vacancy
 - \$60,150 (prorated)
 - February 7, 2022
- Pinta, Michelle
- Teacher – Regional Safe School Program
 - MA/MS- Barat College of DePaul
 - Budget Approved Vacancy
 - \$67,170 (prorated)
 - February 14, 2022

2. Resignations/Retirements

Educational Support Personnel

- Bohmbach, Rachel
- Paraprofessional – South School
 - Resigned February 16, 2022
- Dudley-Walker, Debbra
- Sign Language Interpreter – John Powers Center
 - Resigned February 18, 2022
- Foster, Yolunda
- Paraprofessional – Fairhaven School
 - Resigning February 28, 2022
- Gillespie, Andria
- Paraprofessional – Fairhaven School
 - Retiring June 1, 2022
- Schacherer, Robin
- Paraprofessional – Sector
 - Resigned February 09, 2022

Licensed Staff

3. Request to Increase/Decrease Contract

Educational Support Personnel

- Osa, Jane
- Quarantine Room Supervisor – John Powers Center
 - Decrease contract from 1.0 FTE to 0.6 FTE per employee request
 - Decrease to begin February 28, 2022

Licensed Staff

- Nedza, Katelyn
- Speech/Language Pathologist – Sector
 - Increase contract from 0.3 FTE to 0.4 FTE to cover Millburn expansion (independent contract)
 - Increase to begin February 14, 2022

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Professional Vacancies Anticipated for 2021-22
 - 1 Full-Time Social Worker Sector (Jan 2022) – Administration
 - 1 Sign Language Interpreter – John Powers Center
 - 1 Part-Time LASSO Itinerant Teacher – Administration
 - 1 English Teacher – Regional Safe School
 - 1 ED Teacher – Gages Lake School
 - 1 Vocational Job Coach – Various
 - 1 Quarantine Supervisor (substitute) – Various
 - 1 Quarantine Supervisor – Fairhaven School
 - 1 1:1 Nurse (part-time) – Laremont
 - 2 1:1 Nurse (full-time) – Laremont
 - 1 RN (temp position approx. 6 weeks end of Feb 2022) – John Powers Center

V. **RECOGNITION (Dr. Donnan)**

A. STARS Student

The Board will recognize a student from Ms. Alexa Svetlecich classroom at Grayslake North High School, as the STARS Student for February.

B. Employee of the Month

The Board will recognize Ms. Stacy Calcagnino, Occupational Therapist/Assistive Technology Specialist as February's employee of the month.

VI. **PUBLIC COMMENT/BOARD CORRESPONDENCE (Ms. Pahl)**

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. **OLD BUSINESS**

A. SEDOL Update – **INFORMATIONAL** (Dr. Donnan)

Dr. Donnan will provide an update regarding SEDOL programs including enrollment/enrollment caps and SEDOL mitigation measures.

VIII. NEW BUSINESS

A. Teachers' Retirement System of Illinois Resolution – **ACTION NEEDED** (Ms. Loris)

Administration recommends approval of the *Resolution Authorizing Execution of Employer Participation Agreement for Supplemental Savings Plan Through the Teachers' Retirement System (TRS) of Illinois*. A copy is included in Board member electronic packet.

Motion to Adopt Resolution – ROLL CALL VOTE

Move adoption of the *Resolution Authorizing Execution of Employer Participation Agreement for Supplemental Savings Plan Through the Teachers' Retirement System (TRS) of Illinois* as presented.

B. Policy Revisions 1st Reading — **INFORMATIONAL** (Dr. Wojcik)

Proposed revisions to the following policies have been reviewed by the Policy Committee. Redline copies of these policies are included in Board member electronic agenda packet.

- 2:110 Qualifications, Terms, and Duties of Board Officers
- 5:50 Drug/Alcohol-Free Workplace
- 5:90 Abused and Neglected Child Reporting
- 5:185 Family and Medical Leave

C. FOIA Request - **INFORMATIONAL** (Ms. Loris)

January 18, 2022 – Ms. Loris received a request from the Illinois Retired Teachers Association for the names and email addresses of certified staff retiring this year.

January 20, 2022 - Ms. Loris responded electronically to freedom@irtaonline.org the names and email addresses of five certified personnel retiring in FY2022 via email.

IX. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

- 1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
- 2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**

Motion to Return to Public Session – ROLL CALL VOTE

Move the Board return to public session.

X. OTHER BUSINESS

A. Possible Action to Termination or Accept Resignation – **ACTION NEEDED** (Ms. Pahl)

Administration recommends possible action to terminate or accept resignation for support staff employee #02242022-1.

**Motion to Approve Possible Action to Termination or Accept Resignation –
ROLL CALL VOTE**

**Move approval of possible action to termination or accept resignation
for employee #02242022-1 as recommended.**

B. Possible Action to Termination or Accept Resignation – **ACTION NEEDED** (Ms. Pahl)

Administration recommends possible action to terminate or accept resignation for support staff employee #02242022-2.

**Motion to Approve Possible Action to Termination or Accept Resignation –
ROLL CALL VOTE**

**Move approval of possible action to termination or accept resignation
for employee #02242022-2 as recommended.**

XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)Evidence of Exceptional Service

1. The Regional Safe School Program (RSSP) has moved into their new location and the transition has been a success.
2. Cyd Lash students continue to work with Mr. Jones and Mr. Sonders after being commissioned to create a representation of SEDOL for the Administration Building.
3. Abbott Labs delivered school supplies and they are being used by students.
4. SEDOL stakeholders provided input shaping current SEDOL mitigations.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIII. COMMITTEE REPORTS

- Finance/Personnel Committee meeting scheduled for March 3rd at 10:00 a.m.

XIV. ADJOURNMENT – **ACTION NEEDED** (Ms. Pahl)**Motion to Adjourn — ROLL CALL VOTE**

Move the Board Adjourn.

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2021-22 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, March 24, 2022 – 9:30 a.m.

Thursday, April 7, 2022 – 9:30 a.m.

Special Meeting to Review Tentative Budget Meeting

Thursday, April 28, 2022 – 9:30 a.m.

Thursday, May 26, 2022 – 9:30 a.m.

Thursday, June 23, 2022 – 9:30 a.m.

Thursday, July 28, 2022 – 9:30 a.m.

2021-22 Governing Board Meeting Schedule *Gages Lake School Gymnasium*

Wednesday, March 2, 2022 – 7:00 p.m.

Wednesday, June 1, 2022 – 7:00 p.m.