

# Salinas City Elementary School District

Business

Regulation #3551

---

## FOOD SERVICE OPERATIONS/CAFETERIA FUND

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091, 38092)

The cafeteria fund shall be used only for Board-authorized expenditures necessary for the operation of school cafeterias as defined in the California School Accounting Manual or appropriately reported to the California Department of Education. (Education Code 38091, 38101)

These expenditures may include, but are not limited to, expenditures for the following: (Education Code 38091)

1. Construction, alteration, or improvement of a central food processing plant
2. Lease, purchase or installation of additional cafeteria equipment of the central food processing plant
3. Vending machines and their installation and housing
4. Computer equipment and related software
5. Lease or purchase of vehicles used primarily in connection with the central food processing plant

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

Any funds derived from the sale of cafeteria food and deposited in a Board-established cafeteria equipment reserve shall be used only for the purchase, lease, maintenance or replacement of cafeteria equipment. (Education Code 38102)

### Food Serving

The Food Service program will use equipment and logistics planning for delivery of food to ensure the food served at each site is presented as fresh as possible. This process shall include appropriate heating and cooling equipment for the transportation and storing of food prepared for student meals.

### Consulting Services

The term of any agreement for consulting services related to food services, shall not exceed one year. Any renewal of the agreement or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5)

An agreement for food service consulting services shall not result in the supervision of food service classified staff by the consultant, nor shall it result in the elimination of any food

# Salinas City Elementary School District

Business

Regulation #3551

---

service classified staff or position or have any adverse effect on the wages, benefits or other terms and conditions of employment of classified food service staff or positions. (Education Code 45103.5)

## **Wellness Policy Compliance**

Any Food Service Consulting service will comply with the nutrition standards outlined in Ed Code 49431 (a) through (c) and 49431.5 (a) through (a)(2)(B). These excerpts are attached as an appendix to Board Policy 3550.

## **Staff Development activities include the following;**

All staff working in the preparation of food will be trained in a "Serv Safe" class. All must pass the "Serv Safe" examination and renew every three years. Cost to be covered by Food Service Department).

Staff will be trained in the basics of a HACCP (Hazard Analysis Critical Control Point) food safety system. This system provides employee training to identify the foods and procedures that are most likely to cause food borne illness.

All food service staff will complete trainings as required by the CURFFL regulations (114020) and demonstrate those Food Handler requirements

Health criteria established by the district for classified staff shall be applicable to all persons providing food service consulting services. (Education Code 45103.5)