

Staff Development Advisory Committee Meeting

Meeting Date:	April - 8 - 2024
Meeting Start/EndTime:	4 pm -5:30 pm
Meeting Location:	District Office
Members Present:	
Other Attendees:	
Members Absent:	



<i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners.	<i>Our Mission:</i> Inspire, curiosity, empower resiliency, engage community.
<i>District Belief Statements:</i> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success	<i>Core Values:</i> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.
<i>Committee Purpose and Collective Commitments:</i> • To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities. • To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.	

- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

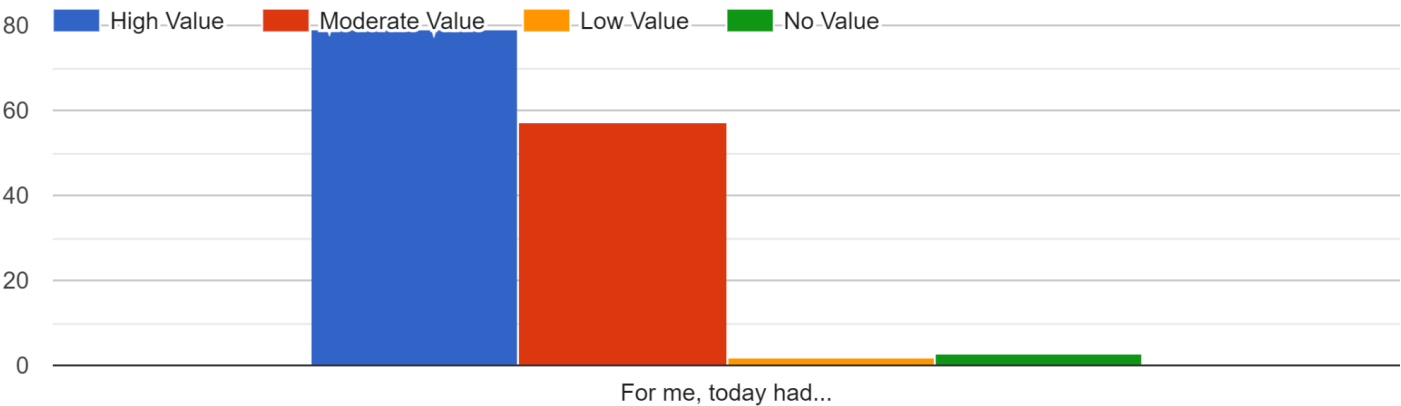
Type: [\(Procedural, Information, Briefing, Action\)](#)

<u>Agenda Item:</u>	<u>Time</u>	<u>Type:</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> (Reports to Superintendent)
Call to Order	4:00	Procedural		
Approval of Feb Minutes	4:00-4:05	Action Item		
23-24 Budget	4:05-4:10	Information		
End of school year / Next year fund allocation	4:10-4: (Brad & Sarah)	Action Item	• Utilize staff development funds to support the June in-service days for EC and elementary teachers this spring. That shift would help free up funds in the general budget. • Utilize staff development funds to support opening in-service days for 2024-25 school year • Utilize staff development funds to support a larger portion of instructional coach salary/benefits for 2024-25 school year	
Processes updated this year: • Staff Dev Fund Request Process • The Curriculum Writing Request Process		Information	• Staff Development Fund Request Process ◦ We cleaned up website and clarified the process ◦ Coaches can now access the DW staff dev fund request form via their pages too. • Reminder: The curriculum Writing Request Process was updated earlier this year. • District-wide communication can go out soon. Please	

			determine the dates site SD teams will review summer writing requests.	
April 1 Workshop Feedback	4:30-4:40 (Terri)	Information	Feedback: See chart below agenda Positive feedback! High value: 79 Moderate value: 57 Low value: 2 No Value: 3	
Mindset Survey Analysis	4:40-5:15 (Terri)	Information	• Purpose: Analyze mindset survey results as one data point out of many to inform 3-year PD plan. • Mindset survey results from Feb • Analyze the results in small groups using this template to capture patterns and reflections. Each small group can use a separate chart on the template. • Whole group share • Future SDAC mtg: Collaborative work on 3-year PD Plan	
June Elementary days	5:10-5:30 (Terri)	Information	Draft Overview of the week for licensed staff: • Time for grading and report cards • Transition planning (Prek-1 and building-level) • AVID PD • DLI PD for Rios teachers • Choice PD Sessions • Grade level & department time: ELA pacing, Report card revisions, etc. • Work Time for LETRS/OL&LA READ Act Cohorts • Etc DRAFT Overview of week for non-licensed staff: • CPI training • Catalyst: Keeping them in the Room • PD with Joe Jerzierski and the Regional Center for Excellence • Ect	

Adjournment	5:10	Procedural		
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On a 4 point scale, how valuable was the time you spent with your Vertical Content Team today?



Rating scale:
4- Very valuable/aligned
3- Somewhat valuable/aligned

2-Somewhat not valuable/aligned

1-Not valuable/aligned

[illegible]

[illegible]