



**Valerie M. Donnan, Ed.D.**  
Superintendent

**Minutes**  
**SEDOL EXECUTIVE BOARD MEETING**  
**December 16, 2021**

The Executive Board meeting was structured to allow in person access. The public was required to RSVP by 7:30 a.m. on Thursday, December 16, 2021. Since there was room, the public was able to join at the time of the meeting without RSVPing.

**CALL TO ORDER**

The regular meeting of the SEDOL Executive Board was called to order by President Pahl at 9:33 a.m. on Thursday, December 16, 2021 at the SEDOL administrative offices in Gages Lake, Illinois.

**ROLL CALL**

**Board Members Present**

Dr. Matthew Barbini, Superintendent, Libertyville Elementary #70  
Mr. Bob Gold, Superintendent, Big Hollow District #38  
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education  
Dr. Jason Lind, Superintendent, Millburn District #24  
Ms. Carey McHugh, Governing Board Member, Wauconda Unit District #118 arrived at 9:35 a.m.  
Ms. Joanne Osmond, Governing Board Member, Lake Villa District #41  
Ms. Odie Pahl, Governing Board Member, Gurnee District #56  
Dr. Christine Sefcik, Superintendent, Grant High School District #124

**Board Members Absent**

**Staff Members Present**

Dr. Valerie Donnan, Superintendent  
Ms. Joyce Loris, Assistant Superintendent of Business  
Mr. Bob Taterka, Assistant Superintendent of Educational Services  
Dr. Laura Wojcik, Assistant Superintendent of Human Resources  
Ms. Jill Mattner, Representing STU  
Ms. Sara Martinez, Recording Secretary

**Guests**

Ms. Monika Harding, SEDOL Staff  
Mr. Ryan Hawkins, SEDOL Administrator  
Ms. Julie Maihack, SEDOL Staff

**PLEDGE OF ALLEGIANCE**

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

**ACCEPTANCE OF AGENDA**

**Motion to Accept the Amended Agenda**

Motion by Ms. Joanne Osmond, second by Mr. Bob Gold, to accept the agenda as presented.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Dr. Matthew Barbini
		Dr. Michael Karner	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Jason Lind	Ms. Odie Pahl
	Nays:	None	
Absent:	None		

MOTION CARRIED

**CONSENT AGENDA**

**Motion to Approve Consent Agenda**

Motion by Dr. Jason Lind, second by Mr. Bob Gold, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of November 11, 2021.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the December, 2021 accounts payable list:

Accounts Payable	\$874,051.77
Payroll Liabilities 11/15/21	\$757,162.68
Net Payroll 11/15/21	\$865,661.89
Payroll Liabilities 11/30/21	\$763,234.51
Net Payroll 11/30/21	<u>\$868,123.61</u>

TOTAL \$4,128,234.46

Treasurer's Report: Report for November, 2021

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

<u>Ascencio, Holly</u>	- Paraprofessional – Gages Lake School
	- Budget Approved Vacancy
	- \$15.92/hour
	- December 6, 2021

<u>Baryla, Abigail</u>	- Paraprofessional – Sector
	- Budget Approved Vacancy
	- \$15.92/hour
	- December 6, 2021

Gallo, Nancy - Paraprofessional – Gages Lake School  
- Budget Approved Vacancy  
- \$21.19/hour  
- January 10, 2022

Guice, Rachel - Paraprofessional – John Powers Center  
- BA, Missouri Baptist University  
- Budget Approved Vacancy  
- \$16.92/hour  
- November 30, 2021

Kusek, Alexandria - Paraprofessional – Gages Lake School  
- Budget Approved Vacancy  
- \$15.92/hour  
- December 6, 2021

Luna, Cristina - Paraprofessional – Sector  
- Budget Approved Vacancy  
- \$15.92/hour  
- December 6, 2021

Moscato, Courtney - Paraprofessional – Sector  
- Budget Approved Vacancy  
- \$15.92/hour  
- November 16, 2021

Parker, Alexandra - Paraprofessional – Fairhaven School  
- BS, University of Minnesota  
- Budget Approved Vacancy  
- \$17.32/hour  
- December 13, 2021

Ramirez, Lourdes - Paraprofessional – Fairhaven School  
- Budget Approved Vacancy  
- \$16.92/hour  
- December 6, 2021

Vander Tuuk, Sara - Paraprofessional – Fairhaven School  
- BA, Ashford University  
- Budget Approved Vacancy  
- \$19.84/hour  
- November 29, 2021

Licensed Staff

Moy, Tansy - Teacher – Fairhaven School  
- BA/BS, Northern Illinois University  
- Budget Approved Vacancy  
- \$41,540 (prorated)  
- December 6, 2021

2. Resignations/Retirements

Educational Support Personnel

Gaider, Zach - Paraprofessional – Cyd Lash Academy  
- Resigned December 6, 2021

Gordan, Nancy - Paraprofessional – Sector  
- Retiring December 31, 2021



**OLD BUSINESS**

**SEDOL Update**

Dr. Donnan updated the board on current enrollment caps and discussed the plans to open a TAB/LASSO 1 primary class at Millburn Elementary after winter break. Ongoing efforts are being utilized to ensure staffing prior to opening expansion classes. Expansion classes are prioritized for opening based on SEDOL Action Requests received from member districts. Dr. Donnan also noted the increase in non-member district requests for placement over the past couple of weeks.

**SEDOL Architect Recommendation**

**Motion to Approve Recommendation**

Motion by Dr. Matthew Barbini, second by Ms. Joanne Osmond, to approve the committee’s recommendation for Architect of Record as presented.

The initial screening team consisting of SEDOL Administrators Dr. Laura Wojcik, Ms. Joyce Loris, Mr. Kevin Saum and Ms. Ann Subry, SEDOL Foundation Director reviewed nine proposals, one was disqualified for not meeting requirements. On December 10, the interview committee consisting of Board Members Dr. Matthew Barbini and Ms. Joanne Osmond along with SEDOL Administrators Dr. Laura Wojcik, Ms. Joyce Loris, and Mr. Kevin Saum interviewed three perspective architects for the SEDOL Architect of Record. The committee recommended Graves Design Group. The Board approved this recommendation.

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh Ms. Joanne Osmond Mr. Bob Gold Dr. Michael Karner	Dr. Matthew Barbini Dr. Jason Lind Dr. Christine Sefcik Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

**FY21 Audit**

**Motion to Approve Audit**

Motion by Ms. Carey McHugh, second by Dr. Jason Lind, to approve the FY21 audit as presented.

The Board approved the FY21 Audit presented by Ms. Joyce Loris.

<u>Roll Call Vote:</u>	Ayes:	Dr. Matthew Barbini Dr. Jason Lind Dr. Christine Sefcik Ms. Carey McHugh	Ms. Joanne Osmond Mr. Bob Gold Dr. Michael Karner Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

**Fairhaven School Update**

Ms. Loris discussed the ventilators that were installed at Fairhaven School in 2019. There have been continual issues and the units have not been fully functional with the software, temperatures, etc. The manufacturer has been contacted multiple times, they have sent techs to assess and repair only to continue having issues. The SEDOL legal team has written the manufacturer requesting a meeting to discuss an extension of the warranty to begin once the units are repaired and without issues.

**NEW BUSINESS**

**Snow Removal Agreement**

**Motion to Approve Agreement**

Motion by Mr. Bob Gold, second by Ms. Joanne Osmond, to approve the agreement between SEDOL and Mundelein District 75 for snow removal and salt application at South School as presented.

Mundelein District 75 will provide snow removal and salt application services to SEDOL's South School for the period November 1, 2021 through November 1, 2025. Total cost for this service will be calculated at \$50 per plow. Sidewalks or entrances to buildings are not part of this service agreement. The Board approved the agreement.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond Mr. Bob Gold Dr. Michael Karner Dr. Matthew Barbini	Dr. Jason Lind Dr. Christine Sefcik Ms. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

**Life Safety Report 2021-22**

Ms. Loris reviewed the annual Life Safety Report for SEDOL buildings from the Lake County Regional Office of Education. Kevin Saum, Supervisor of Operations has begun corrective action in each building. The citations identified will be easy fixes and can be completed internally.

**FOIA Request**

December 1, 2021- Mr. Angel Tormis, SteepSteel, LLC requested via email copies of all active leases/licenses for cell towers, rooftop antennas, or other wireless installations on property owned or managed by Special Education District of Lake County, Illinois along with 24 months of associated payment histories. On *December 7, 2021 Dr. Wojcik responded electronically to Mr. Tormis that there were no records on file for his request and on December 8, 2021 via US mail.*

**CLOSED SESSION**

**Motion to Enter into Closed Session**

At 9:57 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

<u>Roll Call Vote:</u>	Ayes:	Dr. Jason Lind Dr. Christine Sefcik Ms. Carey McHugh Ms. Joanne Osmond	Mr. Bob Gold Dr. Michael Karner Dr. Matthew Barbini Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

**Motion to Return to Public Session**

At 10:11 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond, for the Board to return to public session.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Carey McHugh
		Dr. Matthew Barbini	Ms. Joanne Osmond
		Dr. Jason Lind	Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

While in closed session, the Board discussed employee, collective bargaining, and litigation matters.

**PROGRAM/SCHOOL REPORTS**

**Announcements**

Evidence of Exceptional Service

1. The SEDOL Foundation and Fairhaven School supported families during this holiday season by raising funds for holiday gifts.
2. South School Student Leadership Team hosted a student v. staff Pickleball Tournament.
3. Laremont School was excited to receive new equipment from The SEDOL Foundation and ESSER Funds.
4. Gages Lake School hosted a workshop on Least Restrictive Learning Environment and District Considerations When Placing Students with Specialized Service Needs for staff working to increase successful transitions.
5. SEDOL and the SEDOL Foundation were highlighted as keynote speakers for Abbott on International Day of Persons with Disabilities.
6. SEDOL received two donations, one from the Knights of Columbus for Cyd Lash Academy and the second from Greater Lake County USBC for the Laremont/Cyd Lash Academy Outdoor Classroom.
7. SEDOL Sector staff are motivating students with innovative experiences including a pond life simulation.
8. SEDOL received shoes as part of Operation Warm this week from the Gurnee Rotary. Students throughout Lake County will benefit from this donation.

In Memoriam

Ms. Perrie Kominsky, former SEDOL Speech Pathologist, passed away on November 10, 2021. Ms. Kominsky worked at SEDOL from 2003 – 2016.

**EXECUTIVE BOARD MEMBER COMMENT**

Ms. Pahl wished everyone a happy holiday season.

**ADJOURNMENT**

**Motion to Adjourn**

At 10:19 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond to adjourn the meeting.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik	Dr. Michael Karner
		Ms. Carey McHugh	Dr. Matthew Barbini
		Ms. Joanne Osmond	Dr. Jason Lind
		Mr. Bob Gold	Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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Ms. Odie Pahl  
Board President

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Dr. Valerie M. Donnan  
Board Secretary