

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, Ed.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, December 16, 2021  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

*Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at [smartinez@sedol.us](mailto:smartinez@sedol.us) or 847-986-2319 by 7:30 a.m. on Thursday, December 16, 2021.*

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

**Motion to Accept/Amend Agenda — ROLL CALL VOTE**

**Move the agenda be accepted/amended as presented.**

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of November 11, 2021 are included in your electronic packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the December, 2021 accounts payable list:

Accounts Payable	\$874,051.77
Payroll Liabilities 11/15/21	\$757,162.68
Net Payroll 11/15/21	\$865,661.89
Payroll Liabilities 11/30/21	\$763,234.51
Net Payroll 11/30/21	<u>\$868,123.61</u>

TOTAL \$4,128,234.46

2. Treasurer's Report: The treasurer's report for November, 2021 is included in your electronic packet.

### C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

#### 1. Requests for Contracts

##### Educational Support Personnel

- |                          |  |
|--------------------------|--|
| <u>Ascencio, Holly</u>   | <ul style="list-style-type: none"> <li>- Paraprofessional – Gages Lake School</li> <li>- Budget Approved Vacancy</li> <li>- \$15.92/hour</li> <li>- December 6, 2021</li> </ul>  |
| <u>Baryla, Abigail</u>   | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$15.92/hour</li> <li>- December 6, 2021</li> </ul>   |
| <u>Guice, Rachel</u>     | <ul style="list-style-type: none"> <li>- Paraprofessional – John Powers Center</li> <li>- BA, Missouri Baptist University</li> <li>- Budget Approved Vacancy</li> <li>- \$16.92/hour</li> <li>- November 30, 2021</li> </ul> |
| <u>Kusek, Alexandria</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Gages Lake School</li> <li>- Budget Approved Vacancy</li> <li>- \$15.92/hour</li> <li>- December 6, 2021</li> </ul>  |
| <u>Luna, Cristina</u>    | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$15.92/hour</li> <li>- December 6, 2021</li> </ul>   |
| <u>Moscato, Courtney</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Sector</li> <li>- Budget Approved Vacancy</li> <li>- \$15.92/hour</li> <li>- November 16, 2021</li> </ul>  |
| <u>Parker, Alexandra</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- BS, University of Minnesota</li> <li>- Budget Approved Vacancy</li> <li>- \$17.32/hour</li> <li>- December 13, 2021</li> </ul>       |
| <u>Ramirez, Lourdes</u>  | <ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- Budget Approved Vacancy</li> <li>- \$16.92/hour</li> <li>- December 6, 2021</li> </ul>   |
| <u>Vander Tuuk, Sara</u> | <ul style="list-style-type: none"> <li>- Paraprofessional – Fairhaven School</li> <li>- BA, Ashford University</li> <li>- Budget Approved Vacancy</li> <li>- \$19.84/hour</li> <li>- November 29, 2021</li> </ul>            |

Licensed Staff

- Moy, Tansy
- Teacher – Fairhaven School
  - BA/BS, Northern Illinois University
  - Budget Approved Vacancy
  - \$41,540 (prorated)
  - December 6, 2021

2. Resignations/RetirementsEducational Support Personnel

- Gaider, Zach
- Paraprofessional – Cyd Lash Academy
  - Resigned December 6, 2021
- Moy, Tansy
- Paraprofessional – Fairhaven School
  - Resigned December 3, 2021 to accept teaching position at Fairhaven School.
- Skowzgard, Barbara
- Paraprofessional – Transition
  - Retiring at the end of the 2021-22 school year.

Licensed Staff

- Leader, Larisa
- School Social Worker
  - Resigning January 7, 2021

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

3. Professional Vacancies Anticipated for 2021-22

- 1 Anticipated Principal Cyd Lash Academy (7/1/2022)
- 1 Social Worker (part-time Sector) (January 2022)
- 1 Sign Language Interpreter – John Powers Center
- 1 LASSO Itinerant Teacher (part-time) – Administration
- 1 English Teacher – Regional Safe School
- 1 ED Teacher – Gages Lake School
- 1 TAB/LASSO I Teacher – Millburn Elementary
- 1 Vocational Job Coach – Various
- 1 1:1 Nurse (part-time) – Laremont

## V. RECOGNITION (Mrs. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Ronnie Carbonara's classroom at Woodland Middle School, as the STARS Student for December.

B. Employee of the Month

The Board will recognize Ms. Jill Mattner, SEDOL Vision Lead, as December's employee of the month.

## VI. PUBLIC COMMENT/BOARD CORRESPONDENCE (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

## VII. OLD BUSINESS

### A. SEDOL Update – **INFORMATIONAL** (Dr. Donnan)

Dr. Donnan will provide an update regarding SEDOL programs including enrollment and enrollment caps.

### B. SEDOL Architect Recommendation – **ACTION NEEDED** (Dr. Donnan)

The SEDOL Architect Recommendation Committee will present their recommendation for SEDOL's Architect of Record.

#### **Motion to Approve Recommendation — ROLL CALL VOTE**

**Move approval of the committee's recommendation for Architect of Record as presented.**

### C. FY21 Audit — **ACTION NEEDED** (Ms. Loris)

Ms. Loris will review the FY21 audit with the Board. A copy is included in the Board member electronic agenda packet.

#### **Motion to Approve Audit – ROLL CALL VOTE**

**Move approval of the FY20 audit as presented.**

### D. Fairhaven Update – **INFORMATIONAL** (Ms. Loris)

Ms. Loris will provide an update regarding Fairhaven School to the Board.

## VIII. NEW BUSINESS

A. Snow Removal Agreement – **ACTION NEEDED** (Mrs. Loris)

Mundelein District 75 will provide snow removal and salt application services to SEDOL's South School for the period November 1, 2021 through November 1, 2025. Total cost for this service will be calculated at \$50 per plow Sidewalks or entrances to buildings are not part of this service agreement. A copy of the agreement is included in the Board member electronic agenda packet.

**Motion to Approve Agreement — ROLL CALL VOTE**

**Move approval of the agreement between SEDOL and Mundelein District 75 for snow removal and salt application at South School as presented.**

B. Life Safety Report 2021-22 – **INFORMATIONAL** (Ms. Loris)

Ms. Loris will review the annual Life Safety Report on SEDOL buildings from Lake County ROE. A copy is included in the Board member agenda packet.

C. FOIA Request – **INFORMATIONAL** (Dr. Wojcik)

December 1, 2021- Mr. Angel Tormis, SteepSteel, LLC requested via email copies of all active leases/licenses for cell towers, rooftop antennas, or other wireless installations on property owned or managed by Special Education District of Lake County, Illinois along with 24 months of associated payment histories.

*December 7, 2021 Dr. Wojcik responded electronically to Mr. Tormis that there were no records on file for his request and on December 8, 2021 via US mail.*

## IX. CLOSED SESSION

**Motion to Enter into Closed Session – ROLL CALL VOTE**

**Move the Board enter into closed session to discuss:**

1. **The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
2. **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**
3. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**

**Motion to Return to Public Session – ROLL CALL VOTE**

**Move the Board return to public session.**

X. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)Evidence of Exceptional Service

1. The SEDOL Foundation and Fairhaven School supported families during this holiday season by raising funds for holiday gifts.
2. South School Student Leadership Team hosted a student v. staff Pickleball Tournament.

3. Laremont School was excited to receive new equipment from The SEDOL Foundation and ESSER Funds.
4. Gages Lake School hosted a workshop on Least Restrictive Learning Environment and District Considerations When Placing Students with Specialized Service Needs to staff working to increase successful transitions.
5. SEDOL and the SEDOL Foundation were highlighted as keynote speakers for Abbott on International Day of Persons with Disabilities.
6. SEDOL received two donations, one from the Knights of Columbus for Cyd Lash Academy and the second from Greater Lake County USBC for the Laremont/Cyd Lash Academy Outdoor Classroom.
7. SEDOL Sector staff are motivating students with innovative experiences including a pond life simulation.
8. SEDOL received shoes as part of Operation Warm this week from the Gurnee Rotary. Students throughout Lake County will benefit from this donation.

#### In Memoriam

Mrs. Perrie Kominsky, former SEDOL Speech Pathologist, passed away on November 10, 2021. Perrie worked with SEDOL from 2003 – 2016.

- XI. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)
- XII. COMMITTEE REPORTS
- XIII. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)  
**Motion to Adjourn — ROLL CALL VOTE**  
**Move the Board Adjourn.**

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#### **2021-22 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, January 27, 2022 – 9:30 a.m.  
 Thursday, February 24, 2022 – 9:30 a.m.  
 Thursday, March 24, 2022 – 9:30 a.m.  
 Thursday, April 7, 2022 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*  
 Thursday, April 28, 2022 – 9:30 a.m.  
 Thursday, May 26, 2022 – 9:30 a.m.  
 Thursday, June 23, 2022 – 9:30 a.m.  
 Thursday, July 28, 2022 – 9:30 a.m.

#### **2021-22 Governing Board Meeting Schedule** *Gages Lake School Gymnasium*

Wednesday, March 2, 2022 – 7:00 p.m.  
 Wednesday, June 1, 2022 – 7:00 p.m.