

Welcome to this Executive Session, Special Work Session and Meeting of the
Tigard-Tualatin School District Board of Directors

Thursday, April 4, 2024

Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Patty Roberts @ proberts@ttsd.k12.or.us, no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call.503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

I. EXECUTIVE SESSION ~ *TIME: 5:00 PM*

- A. *Convened under ORS 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. ~ Time: 5:00 PM*

II. WORK SESSION ~ *Time: 5:30 PM*

- A. CALL TO ORDER - Presenter: Chair Tristan Irvin ~ *Time: 5:30 PM*Page 03
David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)

- B. TTSD Discipline Framework – Presenter: Carol Kinch ~ *Time: 5:30 PM*Page 06

III. ADJOURN WORK SESSION - Presenter: Chair Irvin ~ *Time: 7:00 PM*

IV. SPECIAL MEETING ~ *Time: 7:00 PM*

- A. Executive Search Contract Award – Presenter: Chair Irvin ~ *Time: 7:01 PM*Page 07

- B. Vote on Matter from April 4, 2024 Executive Session – Presenter: Chair Irvin ~ *Time: 7:15 PM*Page 08

V. ADJOURN - Presenter: Chair Irvin ~ *Time: 7:30 PM*

Public Participation in Board Meetings

1. To provide public comment please send an email to [Patty Roberts](#), Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.
2. A group of visitors with a common purpose should designate a spokesman for the group.
3. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
4. Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
5. When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.
6. Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**
7. These procedures will be published on the back of every Board meeting agenda.

~ Matters Permitted for Executive Session ~

ORS 192.620 The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

As per ORS 332.061

- (1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
 - (a) Expulsion of a minor student from a public elementary or secondary school.
 - (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

As per ORS 192.660

- (2) The governing body of a public body may hold an executive session:
 - (a) To consider the employment of a public officer, employee, staff member or individual agent.
 - (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
 - (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
 - (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
 - (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - (f) To consider information or records that are exempt by law from public inspection.
 - (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
 - (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
 - (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.
- (3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.
- (5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
- (6) No executive session may be held for the purpose of taking any final action or making any final decision.
- (7) The exception granted by subsection (2)(a) of this section does not apply to:
 - (a) The filling of a vacancy in an elective office.
 - (b) The filling of a vacancy on any public committee, commission or other advisory group.
 - (c) The consideration of general employment policies.
 - (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
 - (A) The public body has advertised the vacancy;
 - (B) The public body has adopted regular hiring procedures;
 - (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
 - (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
- (8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.

A watercolor illustration on the left side of the page. It depicts two hands, rendered in shades of brown and orange, cupping a mound of dark brown soil. A small green plant with several leaves is growing out of the soil. The background is a mix of light green and blue washes, suggesting a natural, outdoor setting.

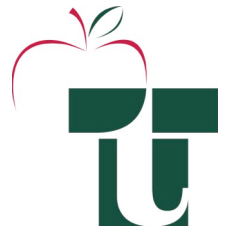
Art of Community

- We acknowledge that we bring our lived experiences into our conversations
- We strive to be in community with one another with care
- We try to stay curious about each other
- We recognize that we need each other's help to become better listeners
- We slow down, so we have time to think and reflect
- We remember that conversation is a natural way we think together
- We expect it to get messy at times
- We will listen with intention to learn something new

Equity Lens


When making decisions and taking action, utilize the following questions:

- *Does the decision align with the Four Pillars of the District's Strategic Plan?
- *Does the decision being made ignore or worsen existing disparities or produce other unintended consequences?
- *Whom does this decision affect both positively and negatively?
- *Are those being affected by the decision included in the process?
- *What other possibilities were explored? Is this decision/outcome sustainable?



2019

Land Acknowledgement



We acknowledge that we are gathered on the ancestral lands of many tribal nations who made their home here and/or traveled the Columbia River seasonally. The Confederated Tribes of Warm Springs, the Umatilla, and the Yakama Nation have a strong relationship to this region as do the Confederated Tribes of Siletz, the Confederated Tribes of Grand Ronde and the Chinook Tribe.

In Tigard-Tualatin we are situated on [traditional Atfalati \(Tualatin\) Kalapuya lands](#). These lands were taken by the federal government for settlers traveling the Oregon Trail long before they were legally ceded, first in the unratified treaty of 1851 and then in the ratified Willamette Treaty of 1855. Much more can be learned from the K-12 [curriculum written by local tribal leaders](#) under Senate Bill 13, which we are determined to implement in our district.

We solemnly reflect on the genocide and displacement of families and relatives. We commit ourselves to moving forward towards tribal sovereignty and reconciliation. We humbly look to Indigenous leadership on Indigenous lands. In a community process we solidified that commitment by making visible and known for future generations that we are on Kalapuya land through the naming of our early childhood center Kalapuya in Spring 2021.

*Shared from Dr. Julie Esparza-Brown, adapted by
Page 5 of 8 Rina Miyamoto-Sundahl for TTSD, updated August 2021*



Tigard-Tualatin School
District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 4, 2024

TO: Board of Directors

FR: Carol Kinch, Dr. McCall, Kelly Shelton, Amber Fields, & Zinnia Un

RE: TTSD Discipline Framework Work Session

EXPLANATION:

Per district policy, the [Student Rights and Responsibilities Handbook](#) must be approved by the Tigard-Tualatin School Board. The district has developed and is proposing to add the [TTSD Discipline Framework](#) to the existing 2023-24 handbook.

This work session is intended to provide the Board with an opportunity to discuss the framework and ask questions. Prior to the previously scheduled meeting, Director Weston shared questions and comments regarding the TTSD Discipline Framework. In preparation for the work session, we have provided some [preliminary responses](#) for the school board to preview.

A Student Rights and Responsibilities Handbook Committee that will meet annually to review and revise the handbook each year. This year the committee will convene starting in March with the goal of proposing the 2024-25 handbook for board approval by June 2024.

PRESENTER: Carol Kinch and Kelly Shelton

SUPPLEMENTARY

MATERIALS: [Student Rights and Responsibilities Handbook](#) and [TTSD Discipline Framework](#)

RECOMMENDATION: Work Session Item

PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 4, 2024
TO: Board of Directors
FR: Tristan Irvin, Chair
RE: Executive Search Contract Award

EXPLANATION:

The district recently initiated a Request for Proposal (RFP) process for Executive Search Services for the successful placement of a new Superintendent effective July 1, 2025, and potential help in finding a placement for the interim Superintendent effective July 1, 2024.

The District received two responses to the RFP from the following firms: 1) McPherson Jacobson, LLC and 2) Human Capital Enterprises.

Based on quality and scope of service, background and experience, and fee proposal, the recommendation is to award the contract to McPherson Jacobson, LLC be.

PRESENTER: Tristan Irvin, Chair

SUPPLEMENTARY
MATERIALS: [McPherson Jacobson, LLC Proposal](#)
[Human Capital Enterprises Proposal](#)

RECOMMENDATION: Award a contract to McPherson Jacobson, LLC for Executive Search Services.

PROPOSED MOTION: I move to award a contract to McPherson Jacobson, LLC for Executive Search Services, as presented.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 4, 2024
TO: Board of Directors
FR: Tristan Irvin, Board Chair
RE: Vote on the Matters from April 4, 2024 Executive Session

EXPLANATION:

On April 4, 2024 the Board met in an executive session under 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. Specific minutes from the executive session will not be made public, but the board is required by Oregon public meetings law to make its decision in an open session.

PRESENTER: Tristan Irvin, Board Chair

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: None

PROPOSED MOTION: I move that the Tigard-Tualatin School District Board of Education **[upholds/overturns]** the Superintendent's recommendation regarding the matter discussed in executive session on April 4, 2024, at 5:00 PM, regarding ORS 192.660(2)(b) to consider the dismissal or disciplining or, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she request an open meeting.