

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, October 28, 2021
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at smartinez@sedol.us or 847-986-2319 by 7:30 a.m. on Thursday, October 28, 2021.

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — ROLL CALL VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of September 23, 2021 are included in your electronic packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the October, 2021 accounts payable list:

Accounts Payable	\$925,049.72
Payroll Liabilities 09/30/21	\$754,450.90
Net Payroll 09/30/21	\$856,795.15
Payroll Liabilities 10/15/21	\$758,093.36
Net Payroll 10/15/21	<u>\$861,132.44</u>

TOTAL \$4,155,521.57

2. Treasurer's Report: The treasurer's report for September, 2021 is included in your electronic packet.

C. Policy Revisions

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A red-line copy of the policies are included in Board member agenda packets.

- 01:10 District Legal Status
- 01:20 District Organization, Operations/Cooperative Agreements
- 01:24 Membership
- 01:30 Mission Statement
- 02:10 District Governance
- 02:20 Powers and Duties of the Governing Board: Indemnification
- 2:130 Governing Board/Superintendent Relationship
- 2:240 Executive Board Policy Development
- 03:30 Line and Staff Relations
- 05:10 Equal Employment Opportunity and Minority Recruitment
- 05:30 Hiring Process and Criteria
- 6:100 Using Animals in the Educational Program
- 6:145 Migrant Students
- 6:160 English Learners
- 6:170 Title I Programs
- 6:235 Access to Electronic Network
- 6:255 Assemblies and Ceremonies
- 6:260 Complaints About Curriculum, Instructional Materials, and Programs
- 7:220 Bus Conduct
- 7:230 Misconduct by Students with Disabilities
- 7:280 Communicable and Chronic Infectious Disease
- 08:90 Parent Organization and Booster Clubs

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|-------------------------|--|
| <u>Ayers, Kathryn</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Budget Approved Vacancy - BA/BS, Northern Illinois University - \$19.84/hour - October 4, 2021 |
| <u>Bohmbach, Rachel</u> | <ul style="list-style-type: none"> - Paraprofessional – South School - Budget Approved Vacancy - BS, University of Illinois - \$16.92/hour - October 4, 2021 |
| <u>Garcia, Yamilet</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Budget Approved Vacancy - \$15.92/hour - October 18, 2021 |

Harris, Valerie - Quarantine Room Supervisor – Cyd Lash Academy
 - Budget Approved Vacancy
 - \$25.00/hour
 - October 6, 2021

Martinez-Otero, Fernando - Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - \$15.92/hour
 - October 25, 2021

Mayer, David - Paraprofessional – South School
 - Budget Approved Vacancy
 - Ba/BS Northeastern Illinois University
 - \$19.84/hour
 - November 1, 2021

Nomellini, Pamela - Paraprofessional – Sector (billed to D79)
 - Budget Approved Vacancy
 - \$16.32/hour
 - October 18, 2021

Scovill, Tascha - Vocational Facilitator
 - Budget Approved Vacancy
 - MA/MS, Brandman University
 - \$32.10/hour
 - October 11, 2021

Walker, Tatiana - Paraprofessional – Sector
 - Budget Approved Vacancy
 - BA, Illinois State University
 - \$16.92/hour
 - September 27, 2021

Licensed Staff

Flores, Mary - Teacher – Grayslake High School, DHH
 - Budget approved vacancy
 - MA, Purdue University
 - \$50,056 (prorated)
 - October 12, 2021

2. Resignations/Retirements

Educational Support Personnel

Acosta, Abiezer - Head Custodian – Laremont
 - Resigned October 8, 2021

Berrens Jr., Frederick - Paraprofessional – Sector
 - Resigned October 1, 2021

Langreck, Michelle - Behavior Specialist Assistant
 - Resigned October 29, 2021

Parks, Irish - Paraprofessional – Cyd Lash Academy
 - Resigned October 22, 2021

Rohan, Molly - Paraprofessional – Fairhaven School
 - Resigned October 1, 2021

Licensed Staff

- Montellano, Geri-Lynn - Teacher – Transition
- Retiring at the end of the 2021-22 School year

3. Leave of Absence

Educational Support Personnel

- Jones, LTanya - Paraprofessional – John Powers Center, Transition
- Extend from August 16, 2021 through ~~January 7,~~
2022 the end of the 2021-22 school year

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Professional Vacancies Anticipated for 2021-22

- 1 Sign Language Interpreters – John Powers Center
- 1 LASSO II Teacher – Millburn Middle School
- 1 LASSO Itinerant Teacher (part-time) – Administration
- 1 LASSO III Teacher – Fairhaven School
- 1 Vocational Job Coach – Administration
- 1 Transition Teacher – John Powers Center
- 1 1:1 Nurse (part-time) – Laremont School
- 1 1:1 Nurse – Various
- 1 Bookkeeper/Payroll – Administration
- 1 Behavior Assistant – Administration

V. RECOGNITION (Dr. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Amy Smith's class at Cotton Creek Elementary School, as the STARS Student for October.

B. Employee of the Month

The Board will recognize Mr. Daniel Russert, an OI Teacher at Gages Lake School, as October's Employee of the Month.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.

6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. SEDOL Update – **INFORMATIONAL** (Dr. Donnan)

Dr. Donnan will provide an update regarding SEDOL programs including the SEDOL Strategic Plan focused on climate and culture. Copies are included in the Board member electronic agenda packet.

B. Cunningham Recreation Quote – **ACT NEEDED** (Mrs. Loris)

Administration recommends acceptance of the Cunningham Recreation quotation for equipment for the Fairhaven playground project. This quote is for equipment, net of the \$44,324 grant received from Cunningham Recreation. The quote expires October 29, 2021. A copy is included in the Board member electronic agenda packet.

Motion to Approve Quote — ROLL CALL VOTE

Move approval of the Quote between Cunningham Recreation and SEDOL for the Fairhaven School playground as presented.

C. FY21 Audit Update — **INFORMATIONAL** (Mrs. Loris)

The ROE approved SEDOL's request to extend the audit due date of October 15. The auditors are awaiting a final GASB 74/75 Financial Statement from the actuary and are finalizing asset reporting.

VIII. NEW BUSINESS

A. Mundelein District 120 Agreement – **ACTION NEEDED** (Mrs. Loris)

Mundelein School District 120 will provide snow removal and salt application services to SEDOL's Fairhaven School for the 2021-22 school year. Total cost for this service will be calculated at a rate of \$45.00 per hour on an as needed basis. Sidewalks or entrances to buildings are not part of this service agreement. A copy is included in the Board member electronic agenda packet.

Motion to Approve Agreement – ROLL CALL VOTE

Move approval of the agreement between SEDOL and Mundelein District 120 for snow removal and salt application at Fairhaven School as presented.

B. Planning for December Governing Board Meeting — **INFORMATIONAL** (Dr. Donnan)

The Board will review a draft agenda for the December 1st Governing Board meeting. A copy is included in the Board member electronic agenda packet.

C. Substitute Update — **INFORMATIONAL** (Dr. Wojcik)

D. Tentative Memorandum of Understanding with the STU — ***ACTION NEEDED*** (Mrs. Osmond/Dr. Wojcik)

The Board Negotiation Team will provide a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Teachers' Union regarding items relating to COVID-19. A summary of the tentative agreement will be disseminated to Governing Board members prior to the meeting. A copy is included in the Board member electronic agenda packet.

Motion to Recommend Approval of Tentative Agreement — *ROLL CALL VOTE*

Move the Executive Board recommend approval of the Memorandum of Understanding with the SEDOL Teachers Union and the SEDOL Board by the SEDOL Governing Board at the December 1, 2021 meeting.

E. Tentative Memorandum of Understanding with the SSSA — ***ACTION NEEDED*** (Mrs. Osmond/Dr. Wojcik)

The Board Negotiation Team will provide an overview of the tentative Memorandum of Understanding reached with the SEDOL Support Staff Association regarding items relating to COVID-19. A summary of the tentative agreement will be disseminated to Governing Board members prior to the meeting. A copy is included in the Board member electronic agenda packet.

Motion to Recommend Approval of Tentative Agreement — *ROLL CALL VOTE*

Move the Executive Board recommend approval of the Memorandum of Understanding with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the December 1, 2021 meeting.

F. Non-Union COVID-19 Benefits — ***INFORMATIONAL*** (Dr. Wojcik)

IX. CLOSED SESSION

Motion to Enter into Closed Session – *ROLL CALL VOTE*

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

Motion to Return to Public Session – *ROLL CALL VOTE*

Move the Board return to public session.

X. OTHER BUSINESS

A. Resignation Agreement and General Release – ***ACTION NEEDED***

Motion to Approve Agreement – *ROLL CALL VOTE*

Move approval of the Resignation Agreement and General Release between SEDOL and SEDOL Employee as presented.

XI. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL*** (Dr. Donnan)

Evidence of Exceptional Service

1. Various SEDOL center based programs are working on supporting students transitioning to less restrictive placements.

2. Fairhaven completed a virtual field trip to the Fremont Library.
3. Dog therapy started across the district in the center based programs!
4. Staff are continuing to do an amazing job shifting to and from in-person and virtual learning quickly and with ease.
5. Laremont's vocational interns are doing an incredible job!

XII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIII. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)

Motion to Adjourn — ROLL CALL VOTE

Move the Board Adjourn.

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2021-22 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, November 11, 2021 – 9:30 a.m.
 Thursday, December 16, 2021 – 9:30 a.m.
 Thursday, January 27, 2022 – 9:30 a.m.
 Thursday, February 24, 2022 – 9:30 a.m.
 Thursday, March 24, 2022 – 9:30 a.m.
 Thursday, April 7, 2022 – 9:30 a.m.
 Thursday, April 28, 2022 – 9:30 a.m.
 Thursday, May 26, 2022 – 9:30 a.m.
 Thursday, June 23, 2022 – 9:30 a.m.
 Thursday, July 28, 2022 – 9:30 a.m.

Special Meeting to Review Tentative Budget Meeting

2021-22 Governing Board Meeting Schedule *Gages Lake School Gymnasium*

Wednesday, December 1, 2021 – 7:00 p.m.
 Wednesday, March 2, 2022 – 7:00 p.m.
 Wednesday, June 1, 2022 – 7:00 p.m.