



Valerie M. Donnan, Ed.D.
Superintendent

Executive Board Meeting Summary
Thursday, October 28, 2021

The Executive Board meeting was structured to allow in person access. The public was required to RSVP by 7:30 a.m. on Thursday, October 28, 2021. Since there was room, the public was able to join at the time of the meeting without RSVPing.

CONSENT AGENDA

- Minutes, financial matters, and policy revisions were approved along with the following personnel items:
- ~ Request for Contracts for 9 educational support personnel (ESP) and 1 licensed staff
 - ~ Resignations/retirements by 5 ESP and 1 licensed staff
 - ~ Request for Continued Leave of Absence by 1 ESP.

RECOGNITION

STARS Student

The Board recognized a student from Ms. Amy Smith's classroom at Cotton Creek Elementary School, as the October STARS Student. This student is working hard on work completion, has been engaging in activities with peers, and is happier to be at school.

Employee of the Month

The Board recognized Mr. Daniel Russert, a Ranger at Gages Lake School, as the October Employee of the Month. Daniel has worked with administration, staff, and students in helping create a positive environment within Gages Lake School. He is motivational, patient, and has a great understanding of the students.

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

SEDOL Update

Dr. Donnan review the SEDOL August 2021 Humanex survey results with the Board. Focus was on the top five categories:

1. Engage-Inspire received a 4.24 satisfaction rating
2. Pride received a 4.20 satisfaction rating
3. Quality received a 4.16 satisfaction rating
4. Continuous Improvement received a 4.15 satisfaction rating
5. Satisfaction received a 4.11 satisfaction rating

Any rating over a 4.0 means we are doing great in that area. In addition, 81% of SEDOL staff are engaged or highly engaged and satisfied or highly satisfied working at SEDOL. Teams created to review the data are working on action plans to implement continued improvement across SEDOL.

Cunningham Recreation Quote

The Board approved the quote from Cunningham Recreation for the Fairhaven playground project. A grant received by SEDOL in the amount of \$44,324.05 is included in the quote.

FY21 Audit Update

Mrs. Loris informed the Board that the auditors received the GASB 74/75 Financial Statement from the actuary and are finalizing asset reports. She confirmed that there should not be a problem meeting the extended due date.

NEW BUSINESS

Mundelein District 120 Agreement

The Board approved the agreement between Mundelein School District 120 and SEDOL. They will provide snow removal and salt application services to Fairhaven School for the 2021-22 school year. Total cost for this service will be calculated at a rate of \$45.00 per hour on an as needed basis. Sidewalks or entrances to buildings are not part of this service agreement.

Planning for December Governing Board Meeting

The Board and Administration reviewed a copy of the draft agenda for the December 1, 2021 meeting.

Substitute Update

Dr. Wojcik discussed substitutes including that vacancies, multiple sick days when related to COVID, and sub pool deficiencies all contributing to the low fill rate. SEDOL currently has on average 109 daily absences with 52 of those absences needing substitutes. Additional coverage has come from relocating staff, sector staff filling in on days off, and help from administration. A few options were presented for Board feedback. The Board also discussed enrollment caps being within the authority of the SEDOL Superintendent and they would be provided an update for any program enrollment cap.

Tentative Memorandum of Understanding with the STU

The Board Negotiation Team provided a brief overview of the updated tentative Memorandum of Understanding between SEDOL and the SEDOL Teachers' Union regarding items relating to COVID-19 and performance evaluations. The Board recommended Governing Board approval at the December 1, 2021 meeting.

Tentative Memorandum of Understanding with the SSSA

The Board Negotiation Team provided a brief overview of the tentative Memorandum of Understanding between SEDOL and the SEDOL Support Staff Association regarding items relating to COVID-19 and performance evaluations. The Board recommended Governing Board approval at the December 1, 2021 meeting.

Non-Union COVID-19 Benefits

Dr. Wojcik outlined Administration's recommendations of COVID-19 benefits for the non-union groups for feedback from the Board.

CLOSED SESSION

The Board entered into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

OTHER BUSINESS

Settlement Agreement and General Release

The Board approved the settlement agreement and general release between SEDOL and Erik Wenckebach.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

1. Various SEDOL center based programs are working on supporting students transitioning to less restrictive placements.

2. Fairhaven completed a virtual field trip to the Fremont Library.
3. Dog therapy started across the district in the center based programs!
4. Staff are continuing to do an amazing job shifting to and from in-person and virtual learning quickly and with ease.
5. Laremont's vocational interns are doing an incredible job!

BOARD MEMBER COMMENT

Mrs. Osmond discussed the National School Board Association's (NSBA) letter to President Biden and that Illinois Association of School Boards (IASB) has not paid their membership dues for the upcoming year as they continue to discuss the NSBA's actions.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

2021-22 Executive Board Meeting Schedule *SEDOL Office Bay Room*

- Thursday, November 11, 2021 – 9:30 a.m.
- Thursday, December 16, 2021 – 9:30 a.m.
- Thursday, January 27, 2022 – 9:30 a.m.
- Thursday, February 24, 2022 – 9:30 a.m.
- Thursday, March 24, 2022 – 9:30 a.m.
- Thursday, April 7, 2022 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
- Thursday, April 28, 2022 – 9:30 a.m.
- Thursday, May 26, 2022 – 9:30 a.m.
- Thursday, June 23, 2022 – 9:30 a.m.
- Thursday, July 28, 2022 – 9:30 a.m.

2021-22 Governing Board Meeting Schedule *Gages Lake School Gymnasium*

- Wednesday, December 1, 2021 – 7:00 p.m.
- Wednesday, March 2, 2022 – 7:00 p.m.
- Wednesday, June 1, 2022 – 7:00 p.m.

Professional Vacancies Anticipated for 2021-22

- 1 Sign Language Interpreters – John Powers Center
- 1 LASSO II Teacher – Millburn Middle School
- 1 LASSO Itinerant Teacher (part-time) – Administration
- 1 LASSO III Teacher – Fairhaven School
- 1 Vocational Job Coach – Administration
- 1 Transition Teacher – John Powers Center
- 1 1:1 Nurse (part-time) – Laremont School
- 1 1:1 Nurse – Various
- 1 Bookkeeper/Payroll – Administration
- 1 Behavior Assistant – Administration