

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, September 23, 2021
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at smartinez@sedol.us or 847-986-2319 by 7:30 a.m. on Thursday, September 23, 2021.

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — ROLL CALL VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of August 26, 2021 are included in your electronic packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the September, 2021 accounts payable list:

Accounts Payable	\$1,040,535.66
Payroll Liabilities 06/30/21, 08/29/21-08/31/21	\$688,309.85
Net Payroll 06/30/21, 08/29/21-08/31/21	\$794,877.67
Payroll Liabilities 09/15/21	\$749,722.90
Net Payroll 09/15/21	<u>\$870,750.90</u>

TOTAL \$4,144,196.98

2. Treasurer's Report: The treasurer's report for August, 2021 is included in your electronic packet.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

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|--------------------------------|--|
| <u>Berrens, Jr., Frederick</u> | <ul style="list-style-type: none"> - Paraprofessional – Grayslake Central HS, DHH - Budget Approved Vacancy - BS, Columbia College - \$18.58/hour - August 23, 2021 |
| <u>Farwell, Kayla</u> | <ul style="list-style-type: none"> - Paraprofessional – John Powers Center, DHH - Budget Approved Vacancy - MA, Northeastern Illinois University - \$18.15/hour - August 30, 2021 |
| <u>Modell, Amy</u> | <ul style="list-style-type: none"> - Paraprofessional – Gages Lake School - Budget Approved Vacancy - \$16.32/hour - September 20, 2021 |
| <u>Morozin, Kelsey</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$16.73/hour - September 1, 2021 |
| <u>Osa, Jane</u> | <ul style="list-style-type: none"> - Quarantine Room Supervisor- John Powers Center - Budget Approved Vacancy - \$25.00/hour - September 8, 2021 |
| <u>Rosales, Estela</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$15.92/hour - September 7, 2021 |
| <u>Ross, Lori</u> | <ul style="list-style-type: none"> - Transition Specialist - Budget Approved Vacancy - \$23.03/hour - August 16, 2021 |

Licensed Staff

- | | |
|-----------------------|---|
| <u>Chavez, Amanda</u> | <ul style="list-style-type: none"> - Teacher – Fairhaven School - Budget approved vacancy - MA/MS, Dominican - \$49,017 \$46,525 correction - August 16, 2021 |
|-----------------------|---|

2. Resignations/Retirements

Educational Support Personnel

- Bruchert, Monika - Paraprofessional – Gages Lake School
- Resigned September 7, 2021
- Devience, Debbie - Paraprofessional – Fairhaven School
- Resigned September 24, 2021
- Doyle, Hallie - Paraprofessional – Gages Lake School
- Resigned September 3, 2021
- Hurt, Alexander - Custodian – South School
- Resigned September 10, 2021
- Pashley, Natalie - Paraprofessional – Sector
- Resigned September 10, 2021

Licensed Staff

- Cunningham, Maura - Psychologist
- Retiring at the end of the 2025-26 School year
- O'Brien, Michael - Principal – Cyd Lash Academy
- Changed retirement date from the last day of the 2023-24 school year to September 30, 2022.
- Winston, Lisa - Social Worker
- Retiring at the end of the 2024-25 School year

Motion to Approve Consent Agenda — *ROLL CALL VOTE*

Move approval of consent agenda items and addendum as presented.

3. Professional Vacancies Anticipated for 2021-22
 - 1 Sign Language Interpreters – John Powers Center
 - 1 LASSO II Teacher – Millburn Middle School
 - 1 DHH Teacher – Grayslake North HS
 - 1 LASSO Itinerant Teacher (part-time) – Administration
 - 1 LASSO Itinerant Teacher – Administration
 - 1 Vocational Facilitator – Administration
 - 1 Transition Teacher – John Powers Center
 - 2 LASSO III Teacher – Fairhaven School
 - 1 OI Paraprofessional – South School
 - 1 Vocational Job Coach – Administration
 - 1 1:1 Nurse (part-time) – Laremont School
 - 1 1:1 Nurse – Various
 - 3 Quarantine Room Supervisor(s) – Various

V. RECOGNITION (Mrs. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Swirsley's classroom at Millburn Elementary School, as the STARS Student for September.

B. Employee of the Month

The Board will recognize Erin Tidd, a Transition Teacher at Laremont, as September's employee of the month.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. SEDOL Update – **INFORMATIONAL** (Dr. Donnan)

Dr. Donnan will provide an update regarding SEDOL programs including mitigation measures such as testing and quarantining of individuals.

VIII. NEW BUSINESS

A. Application For School Maintenance Grant – **ACTION NEEDED** (Mrs. Loris)

Mrs. Loris will provide a brief overview of the proposed project for the matching grant. Board approval is needed to apply for the grant.

Motion to Approve Application — ROLL CALL VOTE

Move approval of the application to apply for grant as presented.

B. School Improvement Plans – **INFORMATIONAL** (Mr. Taterka)

Mr. Taterka will provide a brief overview of the current School Improvement Plan.

C. Architect Discussion – **INFORMATIONAL** (Dr. Donnan)

SEDOL Administration will discuss the possibility of a request for proposals from architects for the district.

IX. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

Motion to Return to Public Session – ROLL CALL VOTE

Move the Board return to public session.

X. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

Evidence of Exceptional Service

1. The Millburn Sensory Room has been specially designed by SEDOL OTs to assist students regulate and recharge during the school day
2. The Cyd Lash Academy Trades program is up and running with projects on the SEDOL campus.
3. Gages Lake School hosted a kindness campaign including thanking the bus drivers, guest readers in classrooms and special activities focused on kindness activities.
4. Positive interventions and trauma informed practices are resulting in all physical restraint and time out data being reduced or eliminated.
5. Fairhaven Social Work team and The SEDOL Foundation is supporting families regarding housing and other needs beyond the classroom.
6. Laremont PSO hosted a successful MOD Pizza fundraiser this month.

XI. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XII. COMMITTEE REPORTS

XIII. ADJOURNMENT – **ACTION NEEDED** (Ms. Pahl)

Motion to Adjourn — ROLL CALL VOTE

Move the Board Adjourn.

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2021-22 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, October 28, 2021 – 9:30 a.m.
 Thursday, November 11, 2021 – 9:30 a.m.
 Thursday, December 16, 2021 – 9:30 a.m.
 Thursday, January 27, 2022 – 9:30 a.m.
 Thursday, February 24, 2022 – 9:30 a.m.
 Thursday, March 24, 2022 – 9:30 a.m.
 Thursday, April 7, 2022 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
 Thursday, April 28, 2022 – 9:30 a.m.
 Thursday, May 26, 2022 – 9:30 a.m.
 Thursday, June 23, 2022 – 9:30 a.m.
 Thursday, July 28, 2022 – 9:30 a.m.

2021-22 Governing Board Meeting Schedule *Gages Lake School Gymnasium*

Wednesday, December 1, 2021 – 7:00 p.m.
 Wednesday, March 2, 2022 – 7:00 p.m.
 Wednesday, June 1, 2022 – 7:00 p.m.