# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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***Valerie M. Donnan, Ed.D.***
Superintendent


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| TO: | Executive Board Members |
| FROM: | Administration |
| RE: | Executive Board Meeting |
| DATE: | Thursday, August 26, 2021 |
| TIME: | 9:30 A.M. |
| PLACE: | SEDOL Office Bay Room |

*Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at smartinez@sedol.us or 847-986-2319 by 7:30 a.m. on Thursday, August 26, 2021.*

I. CALL TO ORDER – ***ROLL CALL*** (Ms. Pahl)

A. Oath of Office to Members (Ms. Pahl)

Dr. Jason Lind, Superintendent D24 and Dr. Christine Sefcik, Superintendent D124 who were reappointed by the Governing Board to serve another 2 year term, were absent from the July Executive Board meeting and will be administered the oath today. The oath of office is as follows:

"**I**, (*name*), **do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Executive Board of the Special Education District of Lake County, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

**I further swear** (or affirm) that:

**I shall respect** taxpayer interests by serving as a faithful protector of the District's assets;

**I shall encourage** and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

**I shall recognize** that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

**I shall abide** by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

**As part of the Executive Board,** I shall accept the responsibility for my role in the equitable and quality education of every student in the District;

**I shall foster** with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for SEDOL;

**I shall assist** in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

**I shall strive** to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

**I shall serve** as education's key advocate on behalf of students and our community's schools to advance the vision of SEDOL; and

**I shall strive** to work together with the District Superintendent to lead the District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development."

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Ms. Pahl)

**Motion to Accept/Amend Agenda — *ROLL CALL VOTE***

**Move the agenda be accepted/amended as presented.**

IV. CONSENT AGENDA — ***ACTION NEEDED*** (Ms. Pahl)

A. Approval of Minutes: Public minutes of the regular meeting of July 22, 2021 are included in your electronic packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the August, 2021 accounts payable list:

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| Accounts Payable | $524,219.57 |
| Payroll Liabilities 06/28/21-07/30/21 | $683,404.02 |
| Net Payroll 06/28/21-07/30/21 | $954,637.35 |
| Payroll Liabilities 06/29/21-08/14/21 | $622,076.53 |
| Net Payroll 06/29/21-08/14/21 | $788,252.56 |
| TOTAL | $3,572,590.03 |

2. Treasurer's Report: The treasurer's report for July, 2021 is included in your electronic packet.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Bruchert, Monika
- Paraprofessional – Gages Lake School
- Budget Approved Vacancy
- $16.32/hour
- August 16, 2021

Cohen, Jodi
- Paraprofessional – Sector
- Budget Approved Vacancy
- BS, University of Phoenix
- $24.20/hour
- August 18, 2021

Coleman, Sade
- Paraprofessional – Gages Lake School
- Budget Approved Vacancy
- $16.32/hour
- August 16, 2021

Doyle, Beth
- Paraprofessional – John Powers Center
- Budget Approved Vacancy
- BA, Northern Illinois University
- $19.47/hour
- August 18, 2021

Doyle, Hallie
- Paraprofessional – Gages Lake School
- Budget Approved Vacancy
- $16.32/hour
- August 30, 2021

Gallegos, Adriana
- Quarantine Room Supervisor – Gages Lake School
- Budget Approved Vacancy
- $25.00/hour
- August 16, 2021

Heerema, Briana
- Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- BA/BS, Illinois State University
- $17.32/hour
- August 16, 2021

Ketchum, Matthew
- Paraprofessional – Cyd Lash Academy
- Budget Approved Vacancy
- BA/BS, University of St. Francis
- $18.15/hour
- August 16, 2021

Kloss, Elizabeth
- Nurse 1:1 – Laremont School
- Budget Approved Vacancy
- BA/BS, Purdue University
- $40,560
- August 16, 2021

Lehocky, Cristyn
- Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- BA, University of Wisconsin
- $17.32/hour
- August 16, 2021

McConville, Ryan
- Head Custodian – South School
- Budget Approved Vacancy
- $19.22/hour
- August 9, 2021

Moragne, Leiana
- Paraprofessional – Gages Lake School
- Budget Approved Vacancy
- $15.92/hour
- August 23, 2021

Otero-Solano, Edgar
- Custodian – Fairhaven School
- Budget Approved Vacancy
- $18.35/hour
- August 16, 2021

Ott, Karen
- Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- BS, Illinois State University
- $20.60/hour
- August 16, 2021

Rohan, Molly
- Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- BS, University of Illinois
- $18.15/hour
- August 16, 2021

Ross, Lori
- Transition Specialist
- Budget Approved Vacancy
- $23.03/hour
- August 16, 2021

Vara, Thalia
- Paraprofessional – Gages Lake School
- Budget Approved Vacancy
- $15.92/hour
- August 16, 2021

Licensed Staff

Ardeleanu, Stefania
- EL Itinerant – SEDOL Wide
- Budget approved vacancy
- MA, Eotvos Lorand Tudomanyegyetem, Hungary
- $52,822
- August 16, 2021

Chavez, Amanda
- Teacher – Fairhaven School
- Budget approved vacancy
- MA/MS, Dominican
- $45,613
- August 16, 2021

Falcon, Estefani
- Teacher – Gages Lake School, SAB
- Budget approved vacancy
- BA/BS, Southern Illinois University
- $40,726
- August 16, 2021

Foster, Thomas
- Teacher – Gages Lake School
- Budget approved vacancy
- MA/MS, Roosevelt University
- $72,900
- August 16, 2021

Lellman, Joe
- Teacher – John Powers Center, DHH
- Budget approved vacancy
- BA, Northern Illinois University
- $40,726
- August 18, 2021

Magid, Samantha
- Teacher – John Powers Center, DHH
- Budget approved vacancy
- BA, Illinois State University
- $50,012
- August 18, 2021

Martinez, Brenda
- Teacher – Fairhaven School
- Budget approved vacancy
- BA/BS, National Louis University
- $40,726
- ~~July 16, 2021~~ *correction August 16, 2021*

Schless, Robert
- Teacher – Fairhaven School
- Budget approved vacancy
- MA/MS, George Washington University
- $58,971
- August 16, 2021

Tuzzio, Shannon
- Teacher – Sector
- Budget approved vacancy
- MA/MS, Mount Mary College
- $54,817
- August 17, 2021

Ward, Daniel
- School Social Worker – South School
- Budget approved vacancy
- MA/MS, University of Illinois Chicago
- $45,613
- ~~July 16, 2021~~ *correction August 16, 2021*

2. Resignations/Retirements

Educational Support Personnel

Adams, Margaret
- Paraprofessional – Fairhaven School
- Resigned August 12, 2021

Barkus, Kim
- Transition Specialist
- Resigned August 4, 2021

Corley, Jean
- Paraprofessional – Sector
- Resigned August 10, 2021

Fischer, Susan
- Nurse 1:1 – Laremont
- Resigned August 10, 2021

Hunter, Tanya
- Paraprofessional – Fairhaven School
- Resigned August 11, 2021

Ioakimidis, Victoria
- Paraprofessional – Fairhaven School
- Resigned August 5, 2021

Johnson, Nancy
- Nurse – Laremont School
- Resigned August 10, 2021

Kauth, DeAnn
- Paraprofessional – Laremont School
- Resigned August 12, 2021

Martin, Joseph
- Paraprofessional – Gages Lake School
- Resigned July 30, 2021

McConville, Ryan
- Custodian – Fairhaven School
- Resigned August 9, 2021 to accept Head Custodian position at South School

Otero-Solano, Edgar
- Custodian – Part-Time
- Resigned August 16, 2021 to accept full-time Custodian position at Fairhaven School

Samorian, RuthAnne
- Sign Language Interpreter – John Powers Center
- Resigned August 5, 2021

Savio, Elizabeth
- Paraprofessional – Cyd Lash Academy
- Resigned August 13, 2021

Schulman, Matthew
- Paraprofessional – Fairhaven School
- Resigned August 9, 2021

Shepard, Lauren
- Paraprofessional – Sector
- Resigned August 9, 2021

Sierra, Monica
- Paraprofessional – Laremont School
- Resigned August 16, 2021

Steffens, Patricia
- Paraprofessional – Laremont School
- Resigned August 2, 2021

Swanson, Dorene
- Vocational Facilitator
- Resigned August 12, 2021

Velasco, Felix
- Custodian – Laremont
- Retiring June 1, 2022

Webb, Gail
- Paraprofessional – Sector
- Resigned July 30, 2021

Winkler, Lauretta
- Paraprofessional – John Powers Center
- Resigned August 11, 2021

Licensed Staff

Byron, Lynn
- Teacher – Sector
- Retiring at the end of the 2024-25 School year

Rodell, John
- Teacher – Fairhaven School
- Resigned July 27, 2021

Zanarini, Anne
- Teacher – Transition
- Retiring at the end of the 2024-25 School year

3. Request for Leave of Absence

Educational Support Staff

Nygard, Liz
- Paraprofessional – Laremont School
- Continued leave through the end of the 21-22 school year

4. Request for Increase/Decrease of Contract

Licensed Staff

Axelrod, Jennifer
- Psychologist – John Powers Center
- Effective August 16, 2021 increase from 0.4 to 1.0 FTE

Johansen, Laurie
- Speech/Language
- Effective August 16, 2021 decrease from 0.8 to 0.6 FTE

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| Joseph, Sheri | - Speech/Language<br>- Effective August 16, 2021 increase from 0.3 to 0.6 FTE |
| Michna, Maria | - Occupational Therapist<br>- Effective August 16, 2021 decrease from 1.0 to 0.6 FTE |

**Motion to Approve Consent Agenda — *ROLL CALL VOTE***

**Move approval of consent agenda items and addendum as presented.**

5. Professional Vacancies Anticipated for 2021-22
   - 1 Sign Language Interpreters – John Powers Center
   - 1 LASSO II Teacher – Millburn Middle School
   - 1 DHH Teacher – Grayslake North HS
   - 1 LASSO Itinerant Teacher (part-time) – Administration
   - 1 Vocational Facilitator – Administration
   - 1 SAB Teacher – Gages Lake School
   - 1 Transition Teacher – John Powers Center
   - 2 LASSO III Teacher – Fairhaven School
   - 1 OI Paraprofessional – South School
   - 1 Vocational Job Coach – Administration
   - 1 School Psychologist – Various
   - 1 1:1 Nurse (part-time) – Laremont School
   - 1 1:1 Nurse – Various
   - 5 Quarantine Room Supervisor(s) – Various
   - 1 Part-Time Social Worker – Various
   - 1 Speech Language Pathologist (.3 position) – Administration

V. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VI. OLD BUSINESS

A. Construction Update – ***INFORMATIONAL*** (Mrs. Loris)

Mrs. Loris will update the Board on current construction projects.

VII. NEW BUSINESS

A. Audit Update – ***INFORMATIONAL*** (Mrs. Loris)

SEDOL conducts an annual audit with Eder, Casella & Co. Mrs. Loris will give an update on the current status of the audit in process.

B. Extended Agreement for IAES Services — ***ACTION NEEDED*** (Mrs. Wojcik)

Administration recommends approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school. The proposed extension is included in your electronic packet.

**Motion to Approve Extended Agreement — *ROLL CALL VOTE***

**Move approval of a one-year extension of the agreement with Connections Day School as presented.**

C. Request for Non-Member District Placement — ***ACTION NEEDED*** (Dr. Donnan)

Administration recommends approval of the requests by North Shore School District #112 for placement of one student at Gages Lake School in the SAB program. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement. The district letter of request is included in your electronic packet.

**Motion to Approve Request — *ROLL CALL VOTE***

**Move approval of the request by North Shore School District #112 for placement in SEDOL programs as presented.**

D. ESSER III Update – ***INFORMATIONAL*** (Dr. Donnan)

SEDOL has submitted for Cooperative American Rescue Plan (ESSER III) funding. The submission includes designated funds for learning loss, summer enrichment, and after-school programming. An overview of the process for implementing the ESSER III funds will be reviewed.

E. TheraPets.orgLLC Agreement — ***ACTION NEEDED*** (Dr. Donnan)

The administration makes the recommendation to approve the contract between SEDOL and TheraPets.orgLLC in the amount of $26,550.00 for treatment sessions with animal assisted therapy for the 2021-22 School year pending approval of ESSER III funds by the state of Illinois. A copy of the agreement is included in your electronic packet.

**Motion to Approve Agreement — *ROLL CALL VOTE***

**Move approval of the agreement between SEDOL and TheraPets.orgLLC for the 2021-22 school year in the amount of $26,550.00 pending approval of ESSER III funds by the state of Illinois as presented.**

F. Ricoh DocuWare Lease – ***ACTION NEEDED*** (Mrs. Loris)

Administration recommends approval of the Ricoh DocuWare Services agreement. This agreement terminates the existing Ricoh copier leases (11 remaining payments) and initiates a new 36 month agreement which includes DocuWare services, which replace Docmall services. The cost is $6,647 per month, a reduction of $282 per month compared to the current lease and related document service. The proposal is included in your electronic packet.

**Motion to Approve Agreement — *ROLL CALL VOTE***

**Move approval of the new 36 month agreement between SEDOL and Ricoh at a cost of $6,647 per month as presented.**

G. SEDOL Wellness Committee – ***INFORMTIONAL*** (Mrs. Loris)

The SEDOL Wellness Committee met in April and May to conduct the Local Wellness Triennial Assessment as required by ISBE. It was determined that we are in compliance with our wellness policy. The committee will be reaching out to add a parent participant and a physical education teacher during the 2022 school year.

VIII. CLOSED SESSION

**Motion to Enter into Closed Session – *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss:**

1. **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**
2. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**

**Motion to Return to Public Session – *ROLL CALL VOTE***

**Move the Board return to public session.**

IX. PROGRAM/SCHOOL REPORTS **— *INFORMATIONAL*** (Dr. Donnan)

Evidence of Exceptional Service

1. SEDOL welcomed new staff during the week of August 9th. A multi-day experience was provided for certified staff and an opportunity for other new staff was hosted.
2. SEDOL Administration continue to build their knowledge base and capacity to lead equity focused initiatives by participating in professional development on leading as a team and "Learning for Equity and Excellence in the School Setting" with Dr. Lionel Allen.
3. SEDOL was recognized by Humanex Ventures as a "thriving" district due to the increase of staff satisfaction and engagement last school year. SEDOL continues to focus on this area as one of its strategic goals.
4. SEDOL welcomed staff and students back with a variety of activities across the district. It was an exciting start of this school year.

X. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XI. COMMITTEE REPORTS

XII. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)

**Motion to Adjourn — *ROLL CALL VOTE***

**Move the Board Adjourn.**

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**2021-22 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, September 23, 2021 – 9:30 a.m.
Thursday, October 28, 2021 – 9:30 a.m.
Thursday, November 11, 2021 – 9:30 a.m.
Thursday, December 16, 2021 – 9:30 a.m.
Thursday, January 27, 2022 – 9:30 a.m.
Thursday, February 24, 2022 – 9:30 a.m.
Thursday, March 24, 2022 – 9:30 a.m.
Thursday, April 7, 2022 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
Thursday, April 28, 2022 – 9:30 a.m.
Thursday, May 26, 2022 – 9:30 a.m.
Thursday, June 23, 2022 – 9:30 a.m.
Thursday, July 28, 2022 – 9:30 a.m.

**2021-22 Governing Board Meeting Schedule** *Gages Lake School Gymnasium*

Wednesday, December 1, 2021 – 7:00 p.m.
Wednesday, March 2, 2022 – 7:00 p.m.
Wednesday, June 1, 2022 – 7:00 p.m.