



Valerie M. Donnan, M.Ed.
Superintendent

Executive Board Meeting Summary **Thursday, February 25, 2021**

The Executive Board meeting was structured to allow two options for public viewing and public comment, limited in person access and through the webinar link provided. The public was able to register electronically for public comment until 8:30 a.m. or up to the start of the meeting if in person.

CONSENT AGENDA

Minutes and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 2 educational support personnel (ESP) and 2 licensed staff
- ~ Resignations/retirements by 6 ESP and 2 licensed staff
- ~ Request for Leave of Absence by 3 ESP

RECOGNITION

STARS Student

The Board recognized a student from Cyd Lash Academy as the STARS Student for February. This student has made tremendous academic and emotional growth this year. She is committed, advocates for herself, and is gaining confidence in her abilities.

Employee of the Month

The Board recognized Ms. Carol Palmer, Executive Assistant to Interpreting Services, John Powers Center as February's Employee of the Month. Carol is a steady and calm leader. She has created and fostered a positive work culture that is student focused. Carol is an extremely dedicated employee.

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Approval of Policy Revisions

Revisions to Policy 5:170, *Copyright* were approved by the Board.

NEW BUSINESS

Project Authorization Approval

The Project Authorization with Wold to replace the South School gym floor was approved by the Board. This will be a 2021 summer project.

Fairhaven Project Change Order and Update

- Change Order #8 from LAMP, Inc. was approved by the Board as a deduct in the amount of \$811,734.00. This closes the Fairhaven School project.
- Mr. Ken Frank reported that SEDOL received a lien from the Chicago Regional Council of Carpenters Pension Fund against Trademark Flooring Inc in the amount of \$19,300.13 for flooring work completed at Fairhaven School. He explained that the flooring contract for the Fairhaven project was awarded to Benchmark Flooring, Inc. who in turn subcontracted the project to Trademark Flooring Inc. We have been instructed by SEDOL's attorney to hold any outstanding payment due to Benchmark Flooring, Inc. At this time, the amount owed to Benchmark Flooring Inc. is \$4,089. This payment amount has been withheld. In addition, SEDOL has notified the Chicago Regional Council of Carpenters Pension Fund and Benchmark Flooring Inc that the \$4,089 payment will be withheld until the matter has been resolved. SEDOL has also informed the surety of this situation.

Cybersecurity/Net56

Mr. Koch and Mr. Spight from Net56 spoke on the importance of providing cybersecurity for student data privacy. The technology and cybersecurity governance consulting and advising service options will be discussed in more detail at the March 8th finance committee meeting.

Student Online Privacy Protection Act (SOPPA)

Beginning July 1, 2021, Illinois public schools must comply with the Student Online Personal Protection Act (SOPPA). Mrs. Wojcik and Mrs. Strollo along with Mr. Koch and Mr. Spight from Net56 discussed the alignment of this coverage along with the cybersecurity plans discussed previously. This will be discussed in more detail at the March 8th finance committee meeting.

Cyd Lash Academy Carpet/Tile Project

Ms. Watson discussed the need to replace/remove the carpeted areas throughout Cyd Lash Academy. She suggested the carpet in the classrooms be replaced with tile and that the carpet in the main office area be replaced. The Board was in agreement so she will move forward on the project.

SEDOL 2015 Bond Review

Moody's Investors Services has changed their methodology in rating school coops. SEDOL currently has one outstanding bond and will be rated on that bond as an individual district as opposed to previously having to factor in all other districts associated with that bond.

Regional Safe School Program (RSSP)

Administration discussed SEDOL renting space at Gages Lake School to the Regional Safe School Program (RSSP) for FY22. There would be a separate entrance available to them and separate bussing area. This program is currently located and Zion. The Board asked that Ms. Watson move forward on evaluating costs to determine if this feasible.

Return to School Discussion

Mrs. Donnan provided the Board with a summary and recommendations for increasing hybrid student's in person learning to 5 days a week beginning March 15, 2021. Discussion included:

- Wednesday remote days were originally scheduled as deep cleaning days. Deep cleaning would be completed in the evenings and scheduled for Wednesdays and Fridays.
- Four cases of COVID since students and staff returning in January have been reported in the buildings with no contact spreading occurring.
- Staff volunteering for the COVID vaccine should be able to log into AllVax and scheduled an appointment at this time.
- Increased attendance issues were noted with hybrid students during remote Wednesdays across the district.
- Increased PPE for staff/students; smocks, gloves, disinfectant spray, laundering, etc. are available.
- Concerns from staff who are required to wear large amounts of PPE all day. Administration encourages staff to take breaks and step outside, remove PPE, and get fresh air. Administration is working on scheduling more services in the buildings, this will allow teachers/staff time to refresh.
- Staff continue to be working with HR concerning medical needs and accommodations.
- Staff's emotional stress is a big concern at this time.
- Discussion regarding the shift to 5 days in person have included both the STU and the SSSA.
- Two week advance notice of shifting to 5 days hybrid learning for those programs following the SEDOL calendar would allow families to access transportation and arrange schedules and provide staff time to prepare their educational environments and to arrange personal needs.

The Board was very understanding of staff concerns and the mental strain that teachers have undergone. They were thankful for the caring, dedicated and committed staff that work for SEDOL. It was reiterated that the Board hears and supports the SEDOL staff. After much conversation and knowing there is the ability to review or alter the plan, the Board approved increasing hybrid student's in person learning to 5 days a week beginning March 15, 2021.

SEDOL Travel Guidance

SEDOL Administration recommended to continue to follow SEDOL's current practice, but to add to the self-certification process additional questions to assist in identifying when students or staff should be on quarantine for travel. This includes the addition of the question, "Have you traveled internationally in the past 14 days or have you traveled domestically by air in the last 14 days?" In addition, SEDOL Administration will ask students and staff to share their testing information and vaccination status if they traveled by air prior to letting them enter a SEDOL classroom.

FOIA Requests

A request was received via email on February 2, 2021, from Nathan Mihelich, Illinois Retired Teachers Association. On February 3, 2021, Dr. Lynch responded electronically to Mr. Mihelich with the requested documents.

A request was received via email on February 4, 2021, from Joe Sutton. On February 5, 2021, Dr. Lynch responded electronically to Mr. Sutton with the information she could provide.

CLOSED SESSION

The Board entered into closed session to discuss:

1. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

OTHER BUSINESS

No other business

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Services

- Member district high school and a few Fairhaven transition students are going to Cyd Lash Academy for their Vocational experiences.
- Students at Laremont participated in the Great Kindness Challenge.
- Project SEARCH has interns throughout the SEDOL campus including Laremont and GLS.
- Two students from Cyd Lash Academy were recognized for Leadership and Academic gains and chosen as CLA Students of the Year by the Grayslake Exchange Club.
- South School and a DHH student transitioned back to their home district.

BOARD MEMBER COMMENT

- Mrs. Pahl recognized SEDOL staff for their dedication.
- Mrs. McHugh noted that she is still working on filling the vacant seat on the Executive Board by a Governing Board member.

COMMITTEE REPORTS

A joint Personnel and Finance Committee meeting will be held on March 8, 2021 at 9:00 a.m. at the SEDOL Administration Building, Bay Room.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

2020-21 Executive Board Meeting Schedule SEDOL Office Bay Room

- Thursday, March 18, 2021 – 9:30 a.m.
- Thursday, April 8, 2021 – 9:30 a.m. *Special Meeting to Review Tentative Budget*
- Thursday, April 22, 2021 – 9:30 a.m.
- Thursday, May 27, 2021 – 9:30 a.m.
- Thursday, June 24, 2021 – 9:30 a.m.
- Thursday, July 22, 2021 – 9:30 a.m.

2020-21 Governing Board Meeting Schedule

Wednesday, March 3, 2021 – 7:00 p.m.

Wednesday, June 2, 2021 – 7:00 p.m.

Professional Vacancies Anticipated for 2020-21

- 1 Registered Nurse (Laremont)
- 1 Part-Time School Social Worker (Transition)
- 1 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Requisition/Purchasing Agent (Administration)
- 1 Art Therapist (Various)
- 1 Substitute Teacher (Various)

:sm 2/26/2021