



**Valerie M. Donnan, M.Ed.**  
Superintendent

**Minutes**  
**SEDOL EXECUTIVE BOARD MEETING**  
**February 25, 2021**

The Executive Board meeting was structured to allow two options for public viewing and public comment, limited in person access and through the webinar link provided. The public was able to register electronically for public comment until 8:30 a.m. or up to the start of the meeting if in person.

**CALL TO ORDER**

The regular meeting of the SEDOL Executive Board was called to order by Vice-President Pahl at 9:34 a.m. on Thursday, February 25, 2021 at the SEDOL administrative offices in Gages Lake, Illinois.

**ROLL CALL**

**Board Members Present**

Dr. Julie Brua, Superintendent, Gavin District #37  
Mr. Bob Gold, Superintendent, Big Hollow District #38  
Dr. Jason Lind, Superintendent, Millburn District #24  
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118  
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41 (attended virtually)  
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56

**Board Members Absent**

Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education  
Dr. Christine Sefcik, Superintendent, Grant High School District #124

**Staff Members Present**

Mrs. Valerie Donnan, Superintendent  
Dr. Peggy Lynch, Assistant Superintendent for Human Resources  
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO  
Mrs. Joyce Loris, Director of Business  
Mrs. Laura Wojcik, Assistant Superintendent of Educational Services  
Mrs. Sara Martinez, Recording Secretary  
Ms. Michelle Clark, STU President

**Guests**

Mr. Ken Frank, Signature Development Group, Inc.  
Mr. Bruce Koch, Net 56  
Mr. Todd Spight, Net56

**PLEDGE OF ALLEGIANCE**

Vice-President Pahl asked everyone to stand and join her in the pledge of allegiance.

**ACCEPTANCE OF AGENDA**

**Motion to Accept the Amended Agenda**

Motion by Mrs. Carey McHugh, second by Dr. Jason Lind, to accept the amended agenda as presented.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Mrs. Carey McHugh
		Dr. Julie Brua	Mrs. Joanne Osmond
		Dr. Jason Lind	Mrs. Odie Pahl
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

**CONSENT AGENDA**

**Motion to Approve Consent Agenda**

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of January 28, 2020.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the February, 2021 accounts payable list:

Accounts Payable	\$677,240.85
Payroll Liabilities 01/29/21	\$778,543.93
Net Payroll 01/29/21	\$881,356.41
Payroll Liabilities 02/12/21	\$783,287.34
Net Payroll 02/12/21	<u>\$891,300.87</u>
TOTAL	\$4,011,729.40

Treasurer’s Report: Report for January, 2021

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Requests for Contracts

Educational Support Personnel

Solano, Jose

- Custodian – Cyd Lash Academy
- Budget approved vacancy
- \$16.23/hour
- February 18, 2021

Ross, Lori

- Vocational Facilitator
- Budget approved vacancy
- BA/BS, California State University, Sacramento
- \$21.92/hour
- February 22, 2021

Licensed Staff

Kempen, Alex

- Teacher – South School
- Budget approved vacancy
- BA, Olivet Nazarene
- \$40,726 prorated
- February 16, 2021

- Fiorito, Korine
- Academic Specialist
  - Budget approved vacancy
  - MA, Concordia University- Chicago
  - \$69,397 (to be adjusted pending FY22 salary schedule)
  - Start date pending 2021-22 calendar approval

2. Resignations/Retirements

Educational Support Personnel

- Grost, Lisa
- Paraprofessional – Fairhaven School
  - Resigned February 9, 2021

- Martinez Calderon, Brenda
- Paraprofessional – Fairhaven School
  - Retiring March 5, 2021

- Mundrick, Diane
- Paraprofessional – Fairhaven School
  - Retiring March 5, 2021

- Raia, Barbara
- Program Attendant – Laremont School
  - Retired February 5, 2021

- Strollo, Donna
- Technology Coordinator
  - Original retirement date of June 30, 2022  
changed to June 30, 2021

- Terrill, Ryan
- Purchasing/Requisition Agent
  - Resigned February 19, 2021

Licensed Staff

- Fiorito, Korine
- Assistant to the Principal and Director of Instructional Services
  - Resigning June 30, 2021 to accept the position as Academic Specialist for the 2021-22 School year.

- Rappaport, Michelle
- Social Worker – Cyd Lash Academy
  - Retiring at the end of the 2024-25 school year

2. Request for Leave of Absence

- Amjadi, Patricia
- Paraprofessional – Fairhaven School
  - Beginning February 9, 2021 through the end of the 20-2021 school year

- Kuperman, Rebecca
- Paraprofessional – Sector
  - Beginning March 1, 2021 through May 21, 2021

- Williams, Alexandra
- Paraprofessional – Fairhaven School
  - Beginning March 8, 2021 through the end of the 20-2021 school year

Roll Call Vote:

Ayes:	Mrs. Carey McHugh	Dr. Julie Brua
	Mrs. Joanne Osmond	Dr. Jason Lind
	Mr. Bob Gold	Mrs. Odie Pahl
Nays:	None	
Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

Professional Vacancies Anticipated for 2020-21

- 1 Registered Nurse (Laremont)
- 1 Part-Time School Social Worker (Transition)
- 1 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Requisition/Purchasing Agent (Administration)
- 1 Art Therapist (Various)
- 1 Substitute Teacher (Various)

**RECOGNITION**

**STARS Student**

The Board recognized a student from Cyd Lash Academy as the STARS Student for February. This student has made tremendous academic and emotional growth this year. She is committed, advocates for herself, and is gaining confidence in her abilities.

**Employee of the Month**

The Board recognized Ms. Carol Palmer, Executive Assistant to Interpreting Services, John Powers Center as February's Employee of the Month. Carol is a steady and calm leader. She has created and fostered a positive work culture that is student focused. Carol is an extremely dedicated employee.

**PUBLIC COMMENT**

Public Comment was afforded to the general public via the web-conference registration link and in person. There was no Public Comment.

**OLD BUSINESS**

**Policy Revisions Approval**

**Motion to Approve Revisions**

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to approve policy revisions as presented.

The following policy was approved by the Board.

5:170 Copyright *Designation of District Digital Millennium Copyright Act (DMCA) Agent*

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Dr. Jason Lind
		Mr. Bob Gold	Mrs. Odie Pahl
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

**NEW BUSINESS**

**Project Authorization Approval**

**Motion to Approve Project Authorization**

Move by Dr. Jason Lind, second by Mr. Bob Gold, to approve the Project Authorization with Wold for the South School gym floor replacement project as presented.

The Board approved the Project Authorization with Wold for the South School gym floor replacement in the amount of \$30,300. This will be a 2021 summer project.



### **SEDOL 2015 Bond Review**

Moody's Investors Services has changed their methodology in rating school coops. SEDOL currently has one outstanding bond and will be rated on that bond as an individual district as opposed to previously having to factor in all other districts associated with that bond.

### **Regional Safe School Program (RSSP)**

Administration discussed SEDOL renting space at Gages Lake School to the Regional Safe School Program (RSSP) for FY22. There would be a separate entrance available to them and separate bussing area. This program is currently located and Zion. The Board asked that Ms. Watson move forward on evaluating costs to determine if this is feasible.

### **Return to School Discussion**

#### **Motion to Approve Plan**

Move by Mrs. Joanne Osmond, second by Dr. Jason Lind to approve the 5-day school week hybrid plan as recommended.

Mrs. Donnan provided the Board with a summary and recommendations for increasing hybrid student's in person learning to 5 days a week beginning March 15, 2021. Discussion included:

- Wednesday remote days were originally scheduled as deep cleaning days. Deep cleaning would be completed in the evenings and scheduled for Wednesdays and Fridays.
- Four cases of COVID-19 since students and staff returning in January have been reported in the buildings with no contact spreading occurring.
- Staff volunteering for the COVID-19 vaccine should be able to log into AllVax and scheduled an appointment at this time.
- Increased attendance issues were noted with hybrid students during remote Wednesdays across the district.
- Increased PPE for staff/students; smocks, gloves, disinfectant spray, laundering, etc. are available.
- Concerns from staff who are required to wear large amounts of PPE all day. Administration encourages staff to take breaks and step outside, remove PPE, and get fresh air. Administration is working on scheduling more services in the buildings, this will allow teachers/staff time to refresh.
- Staff continue to be working with Human Resources concerning medical needs and accommodations.
- Staff's emotional stress is a big concern at this time.
- Discussion regarding the shift to 5 days in person have included both the SEDOL Teachers' Union (STU) and the SEDOL Support Staff Association (SSSA).
- Two week advance notice of shifting to 5 days hybrid learning for those programs following the SEDOL calendar would allow families to access transportation and arrange schedules and provide staff time to prepare their educational environments and to arrange personal needs.

The Board was very understanding of staff concerns and the mental strain that teachers have undergone. They were thankful for the caring, dedicated and committed staff that work for SEDOL. It was reiterated that the Board hears and supports the SEDOL staff. After much conversation and knowing there is the ability to review or alter the plan, the Board approved increasing hybrid student's in person learning to 5 days a week beginning March 15, 2021.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Joanne Osmond Mr. Bob Gold Dr. Julie Brua	Dr. Jason Lind Mrs. Carey McHugh Mrs. Odie Pahl
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

### **SEDOL Travel Guidance**

SEDOL Administration recommended continuing to follow SEDOL's current practice, but to add to the self-certification process additional questions to assist in identifying when students or staff should be on quarantine for travel. This includes the addition of the question, "Have you traveled internationally in the past 14 days or have you traveled domestically by air in the last 14 days?" In addition, SEDOL Administration will ask students and staff to share their testing information and vaccination status if they traveled by air prior to letting them enter a SEDOL classroom.

### **FOIA Requests**

On February 2, 2021 Nathan Mihelich, Illinois Retired Teachers Association requested via email the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year. He requested the records be provided electronically.

On February 3<sup>rd</sup>, 2021 Dr. Lynch responded electronically to Mr. Mihelich with the name and email address of the certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.

On February 4, 2021 Joe Sutton requested via email a digital copy of the following documents:

- The district's current website and/or content management system (CMS) provider contract.
- The district's current alerts and/or emergency notification provider contract.
- The district's current mobile app provider contract.
- The district's current learning management system (LMS) provider contract.

On February 5, 2021 Dr. Lynch responded electronically to Mr. Sutton with the district's website and/or content management system provider contract and the district's current alerts and/or emergency notification provider contract. SEDOL currently does not have a mobile app provider contract nor an LMS provider contract.

### **CLOSED SESSION**

#### **Motion to Enter into Closed Session**

At 10:50 a.m. Mrs. Carey McHugh moved, second by Mr. Bob Gold, for the Board to enter into closed session to discuss:

1. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

<u>Roll Call Vote:</u>	Ayes:	Dr. Jason Lind	Mr. Bob Gold
		Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Mrs. Odie Pahl
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

#### **Motion to Return to Public Session**

At 10:57 a.m. Mrs. Carey McHugh moved, second by Dr. Jason Lind, for the Board to return to public session.

<u>Roll Call Vote:</u>	Ayes:	Dr. Jason Lind	Mr. Bob Gold
		Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Mrs. Odie Pahl
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

While in closed session, the Board discussed collective bargaining matters and litigation.

## OTHER BUSINESS

There was no Other Business

## PROGRAM/SCHOOL REPORTS

### Announcements

#### Evidence of Exceptional Service

- Member district high school and a few Fairhaven transition students are going to Cyd Lash Academy for their Vocational experiences.
- Students at Laremont participated in the Great Kindness Challenge.
- Project SEARCH has interns throughout the SEDOL campus including Laremont and GLS.
- Two students from Cyd Lash Academy were recognized for Leadership and Academic gains and chosen as CLA Students of the Year by the Grayslake Exchange Club.
- South School and a DHH student transitioned back to their home district.

## EXECUTIVE BOARD MEMBER COMMENT

- Mrs. Pahl recognized SEDOL staff for their dedication.
- Mrs. McHugh noted that she is still working on filling the vacant seat on the Executive Board by a Governing Board member.

## COMMITTEE REPORTS

A joint Personnel and Finance Committee meeting will be held on March 8, 2021 at 9:00 a.m. at the SEDOL Administration Building, Bay Room.

## ADJOURNMENT

### Motion to Adjourn

At 11:06 a.m. Mrs. Carey McHugh moved, second by Dr. Jason Lind to adjourn the meeting.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Mrs. Joanne Osmond Mr. Bob Gold	Dr. Julie Brua Dr. Jason Lind Mrs. Odie Pahl
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	Dr. Christine Sefcik

MOTION CARRIED

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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Dr. Christine Sefcik  
President of the Board

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Mrs. Valerie M. Donnan  
Secretary of the Board