



Valerie M. Donnan, M.Ed.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
January 28, 2021

The Executive Board meeting was structured to allow public viewing and public comment via webinar due to the Governor's Emergency Proclamation. Registration was through a link provided and up to the start of the webinar. The public was able to register for public comment until 8:30 a.m.

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Sefcik at 9:33 a.m. on Thursday, January 28, 2021 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Julie Brua, Superintendent, Gavin District #37
Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Jason Lind, Superintendent, Millburn District #24
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56 (joined at 9:45 a.m.)
Dr. Christine Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Joyce Loris, Director of Business
Mrs. Laura Wojcik, Assistant Superintendent of Educational Services
Mrs. Sara Martinez, Recording Secretary
Ms. Julie Wilt, President, SEDOL Support Staff Association

Guests

Ms. Cindy DeCola, Hodges, Loizzi, Eisenhammer, Rodick, & Kohn Legal Counsel
Ms. Aimee LeBlanc, Hodges, Loizzi, Eisenhammer, Rodick, & Kohn Legal Counsel

PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Mrs. Carey McHugh, second by Dr. Jason Lind, to accept the amended agenda as presented.

Roll Call Vote: Ayes: Mr. Bob Gold Mrs. Carey McHugh
 Dr. Julie Brua Mrs. Joanne Osmond
 Dr. Jason Lind Dr. Christine Sefcik
 Nays: None
 Absent: Mrs. Roycealee Wood and Mrs. Odie Pahl

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Joanne Osmond, second by Mr. Bob Gold, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of December 17, 2020.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the January, 2021 accounts payable list:

Accounts Payable	\$2,072,984.51
Payroll Liabilities 12/15/20	\$800,906.10
Net Payroll 12/15/20	\$922,269.27
Payroll Liabilities 12/29/20	\$774,333.52
Net Payroll 12/29/20	\$883,891.82
Payroll Liabilities 01/15/21	\$771,582.54
Net Payroll 01/15/21	\$861,835.72
TOTAL	\$7,087,803.48

Treasurer's Report: Report for December, 2020

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Requests for Contracts

Educational Support Personnel

Cirone, Linda

- SN Paraprofessional – John Powers Center, Transition
- Budget approved vacancy
- BA/BS, NIU- DeKalb University
- \$19.01/hour
- February 1, 2021

Licensed Staff

Mayer, Patricia

- Certified School Nurse
- Budget approved vacancy
- BA, University of Illinois – Chicago
- \$54,614
- January 4, 2021

- Taterka, Robert
- Assistant Superintendent for Educational Services
 - Budget approved vacancy
 - MA/MS, American College of Education- Illinois
 - \$127,500
 - July 1, 2021
 - *Last name spelling correction from agenda*

2. Resignations/Retirements

Educational Support Personnel

- Contreras, Erica
- Paraprofessional – Fairhaven School
 - Resigned January 15, 2021
- Cox, Nathaniel
- Paraprofessional – Laremont School
 - Resigned January 27, 2021
- Eckhardt, Kim
- Paraprofessional – John Powers Center
 - Resigned January 19, 2021
- Mayer, Patricia
- Registered Nurse
 - Resigned January 3, 2021 to accept the Certified School Nurse position on January 4, 2021
- Ramshaw, Christopher
- Paraprofessional – Fairhaven School
 - Resigned January 15, 2021
- Vallier, Jennifer
- Paraprofessional – John Powers Center
 - Resigned January 28, 2021

Licensed Staff

- Ekovich, Mary
- Teacher – Gages Lake School
 - Retiring at the end of the 2021-22 school year-
will now be retiring on January 31, 2021
- Mayer, Patricia
- Certified School Nurse
 - ~~Resigning February 5, 2021~~ Retracted resignation 1/28/21

2. Request for Leave of Absence

- Jones, L'Tanya
- Paraprofessional – John Powers Center, Transition
 - Beginning January 13, 2021 through the end of the 20-2021 school year
- Michna, Maria
- Occupational Therapist
 - Beginning January 19, 2021 through the end of the 20-2021 school year

Roll Call Vote:

Ayes:	Mrs. Carey McHugh	Dr. Julie Brua
	Mrs. Joanne Osmond	Dr. Jason Lind
	Mr. Bob Gold	Dr. Christine Sefcik
Nays:	None	
Absent:	Mrs. Roycealee Wood and Mrs. Odie Pahl	

MOTION CARRIED

Professional Vacancies Anticipated for 2020-21

- 1 Certified School Nurse (Gages Lake School)
- 1 Registered Nurse (Laremont)
- 1 Part-Time School Social Worker (Transition)
- 1 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 LASSO Autistic Teacher (Millburn)
- 1 Art Therapist (Various)
- 1 Vocational Facilitator
- 1 Substitute Teacher (Various)

INTRODUCTION

New Superintendent of Educational Services

Mrs. Donnan introduced Robert Taterka as the new Assistant Superintendent of Education Services beginning July 1, 2021. Bob will replace Laura Wojcik who will take over as Assistant Superintendent of Human Resources at that time.

RECOGNITION

STARS Student

The Board recognized a student from Karen Schreck's classroom at Laremont School as the STARS Student for January. This student received an eye gaze device in February, right before the schools went to remote learning and has excelled in learning the use of this device. She has a great sense of humor, is focused, and comes to her virtual learning classroom ready to go every morning!

Employee of the Month

The Board recognized Steve Jacobson, PE Teacher, South School as January's Employee of the Month. Steve is a very intracule part of South School and the PE team. He is always willing to assist and has a great rapport with the students. Steve truly represents the SEDOL mission of providing Exceptional Services for Exceptional Students.

PUBLIC COMMENT

Public Comment was afforded to the general public via the web-conference registration link. There was no Public Comment.

OLD BUSINESS

Medical Waste Management

Ms. Watson discussed with the Board the agreement with Stericycle. They will provide medical waste management services (COVID-19 testing materials) for seven SEDOL sites (Gages Lake School, Cyd Lash Academy, Admin Building, Laremont School, Fairhaven School, South School, and John Powers Center). They will also provide medical waste pick-up for unused epi-pens at Laremont School.

NEW BUSINESS

Policy Revisions for First Reading

Proposed revisions to policy *5:170 Copyright*, were reviewed by the Board for first Reading. The Board will vote on approval at the February meeting.

SEDOL Leadership Team Updates

Mrs. Donnan shared an update on the action steps developed from the leadership teams across the district using this year's HUMANeX survey results. These action steps will be evaluated monthly and updated annually.

Superintendent Contract

Motion to Accept and Present Contract

Motion by Mrs. Joanne Osmond, second by Dr. Jason Lind to accept and present the Superintendent's contract and recommend Governing Board approval at the March 3rd meeting.

Administration recommended the contract between SEDOL and Superintendent Valerie Donnan be presented for Governing Board approval at the meeting on March 3.

<u>Roll Call Vote:</u>	Ayes:	Dr. Julie Brua Dr. Jason Lind Mrs. Carey McHugh	Mrs. Joanne Osmond Mr. Bob Gold Mrs. Odie Pahl Dr. Christine Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

March Governing Board Meeting

The Board reviewed the draft agenda for the March 3rd Governing Board meeting.

FOIA Requests

A request was received via email on January 7, 2021, from Jennifer Smith Richards, Chicago Tribune and Jodi S. Cohen, ProPublica Illinois.

- *All contracts (and their amendments), memorandums of understanding, intergovernmental service agreements, and any agreements of any sort entered into between the school district and/or its schools and any law enforcement agencies from 2015 to the present.*
- *All invoices, receipts, billing summaries, purchase orders, daily logs, and other payment records between the school district and/or its schools and any law enforcement agencies from 2015 to the present.*
- *All records documenting the service the law enforcement agencies conducted at the district's school(s) from 2015 to the present.*

January 11, 2021, Dr. Lynch responded to Jennifer Smith Richards and Jodi S. Cohen via electronic mail providing the requested documents.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:52 a.m. Mrs. Joanne Osmond moved, second by Mrs. Carey McHugh, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Mrs. Joanne Osmond Mr. Bob Gold	Dr. Julie Brua Dr. Jason Lind Mrs. Odie Pahl Dr. Christine Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Motion to Return to Public Session

At 11:08 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl, for the Board to return to public session.

<u>Roll Call Vote:</u>	Ayes:	Dr. Julie Brua Dr. Jason Lind Mrs. Odie Pahl	Mrs. Joanne Osmond Mr. Bob Gold Mrs. Carey McHugh Dr. Christine Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

While in closed session, the Board discussed litigation, employee matters, and collective bargaining matters.

OTHER BUSINESS

Termination of Support Staff

Motion to Approve Termination

Motion by Dr. Jason Lind second by Mr. Bob Gold, to terminate support staff employee Raanan Burg as recommended effective January 28, 2021.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Joanne Osmond Mr. Bob Gold Mrs. Carey McHugh	Dr. Jason Lind Mrs. Odie Pahl Dr. Julie Brua
	Nays:	None	
	Abstain:	Dr. Christine Sefcik	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

PROGRAM/SCHOOL REPORTS

Announcements

Evidence of Exceptional Services

1. Cyd Lash Academy had 5 early graduates last semester.
2. With creative planning and the help of our dedicated staff, in person specialized services started two weeks ago and hybrid instruction returned on January 21st with 60% of our students returning.
3. Gages Lake staff provided high quality trauma informed training for Transition and DHH certified staff.
4. SEDOL Operations & Maintenance, SEDOL Tech, and Net 56 staff did an amazing job supporting the district following a Comcast mishap with the fiber line.
5. Dr. Ross Greene, author of Lost at School, contacted Gages Lake School Principal, Meagan Dwyer to recognize the book studies being completed by her and the Gages Lake School staff.

EXECUTIVE BOARD MEMBER COMMENT

Mrs. Pahl and Mrs. Osmond congratulated Mrs. Donnan on passing the Proposal stage of obtaining her doctorate. Mrs. Donnan is excited to be entering the final stages of this process. Also noted was that Mrs. Wojcik is also entering the final stages of her doctoral process as well.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

Motion to Adjourn

At 11:22 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl to adjourn the meeting.

<u>Roll Call Vote:</u>	Ayes:	Dr. Jason Lind Mrs. Odie Pahl Dr. Julie Brua	Mr. Bob Gold Mrs. Carey McHugh Mrs. Joanne Osmond Dr. Christine Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Christine Sefcik
President of the Board

Mrs. Valerie M. Donnan
Secretary of the Board