

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, November 12, 2020 **Amended 11/12/2020**  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

The SEDOL Superintendent, head of a public body, has determined it is impractical for in person participation by all Board members and the public due to increased cases of COVID 19 in Lake County. Therefore, **for public participation**, please register through the following link:  
<https://attendee.gotowebinar.com/register/134064962903991054>  
To participate in Public Comment, please go to pages 3 of this agenda and use the link to register. You will need to be registered by 8:30 a.m. on November 12, 2020.

- I. CALL TO ORDER/ROLL CALL (Dr. Sefcik)
- II. PLEDGE OF ALLEGIANCE (Dr. Sefcik)
- III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Dr. Sefcik)  
**Motion to Accept/Amend Agenda — ROLL CALL VOTE**  
**Move the agenda be accepted/amended as presented/recommended.**
- IV. CONSENT AGENDA — **ACTION NEEDED** (Dr. Sefcik)
  - A. Approval of Minutes: Public and closed session minutes of the regular meeting of October 22, 2020 are included in Board member agenda packets.
  - B. Financial Matters
    1. Paid Accounts Payable List: The following expenditures represent the November, 2020 accounts payable list:

Accounts Payable	\$547,186.48
Payroll Liabilities 10/30/20	\$771,914.07
Net Payroll 10/30/20	\$896,879.81
Payroll Liabilities 11/13/20 (not available)	\$0
Net Payroll 11/13/20 (not available)	\$0
<b>TOTAL</b>	<b>\$2,215,980.36</b>

2. Treasurer's Report: The treasurer's report for October, 2020 is included in the Board member agenda packet.

C. Closed Session Minutes/Recordings

Administration recommends the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed:

April 23, 2020	Litigation, Student Matter
May 28, 2020	Employee Matter, Litigation, and Student Matter
June 25, 2020	Employee matter, Litigation, and Student Matter
August 27, 2020	Collective Bargaining
September 17, 2020	Employee Matter, Litigation, Student Matter, Collective Bargaining

In addition, Administration recommends the destruction of verbatim recordings for the following closed session meetings:

December 20, 2018	April 25, 2019
January 24, 2019	May 23, 2019
March 21, 2019	

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

<u>Solorzano, Eduardo</u>	- Paraprofessional – Fairhaven School - Budget approved vacancy - \$15.23/hour - October 26, 2020
<u>Rattner, Melissa</u>	- Paraprofessional – Antioch HS 1:1 Billed to D117 - Budget approved vacancy - BA/BS, Barat College in Lake Forest - \$16.61/hour - October 29, 2020

2. Resignations/Retirements

Educational Support Personnel

<u>Savio, Elizabeth</u>	- Paraprofessional – Cyd Lash Academy - Resigned November 12, 2020
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Licensed Staff

<u>Lulofs, Deanna</u>	- Psychologist - Retiring at the end of the 2020-21 school year. <i>This is a change from the original request of 2022-23.</i>
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3. Request for Leave of Absence

<u>Cieciwa, Wendi</u>	- Teacher – Fairhaven School - Beginning November 9, 2020 through the end of the 2020-21 school year.
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- Nygaard, Liz - Paraprofessional – Laremont School  
 - Beginning October 8, 2020 for the remainder of the 2020-21 school year.

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

4. Professional Vacancies Anticipated for 2020-21
- 1 Assistant Superintendent of Educational Services
  - 1 Part-Time School Social Worker (Gages Lake School)
  - 2 Emotional/Behavioral Needs Teacher (Gages Lake School)
  - 1 LASSO III Teacher (Fairhaven School)
  - 1 LASSO Autistic Teacher (Millburn)
  - 1 Art Therapist (Various)
  - 1 Vocational Facilitator
  - 1 Sign Language Interpreter (Butterfield School)
  - 1 Substitute Teacher (Various)
- V. **RECOGNITION (Mrs. Donnan)**
- A. STARS Student
- The Board will recognize a student from Ms. Oliveri’s class at Gages Lake School as the STARS Student for November.
- B. Employee of the Month
- The Board will recognize Lisa Westerberg, Paraprofessional at Millburn School as November’s employee of the month.
- VI. **PUBLIC COMMENT (Dr. Sefcik)**
- Public participation is being afforded to the general public via web-conference. To participate, please register by clicking on this link:  
<https://attendee.gotowebinar.com/register/134064962903991054>  
 Public comment is being afforded to the general public via web-conference. Anyone who would like to address the Board during public participation may do so by following particular registration requirements that are described on our agenda.  
 The individual needs to register by clicking on this link:  
<https://attendee.gotowebinar.com/register/134064962903991054>  
 prior to 8:30 a.m. on Thursday, October 22, 2020 with their name, address and phone number.
  - Speakers for public comment are asked to strictly observe SEDOL’s Public Participation Guidelines, including limiting their comments to five minutes.
  - Certain groups that are impacted by the agenda topics for SEDOL’s meeting are being afforded the opportunity to have a very limited number of pre-approved attendees physically present for the Board meeting and those attendees may give in-person public comment. Only approved attendees will be permitted to be present in person for the meeting.
  - SEDOL plans to revise this plan to the extent the Governor issues an Emergency Order relaxing the OMA or providing flexibility to public boards.

President Sefcik will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

## VII. OLD BUSINESS

### A. Fairhaven Project Change Order — ***ACTION NEEDED*** (Mrs. Donnan)

Administration recommends approval of the Owner Contract Change Order #7 received from Lamp, Inc. as a deduct in the amount of \$93,352. A copy of the change order is included in the Board member agenda packet.

#### **Motion to Approve Change Order – *ROLL CALL VOTE***

**Move approval of Lamp, Inc. Owner Contract Change Order #7  
as a deduct in the amount of \$93,352 as presented.**

### B. SEDOL Return to In Person Learning – ***ACTION NEEDED*** (Mrs. Donnan)

Mrs. Donnan will present various options for programming to the Board for discussion and direction regarding when to return to in person learning as outlined in the SEDOL Hybrid and Distance Learning Plan.

#### **Motion to Approve Plan – *ROLL CALL VOTE***

**Move approval of SEDOL's Return to In Person Learning plan as  
presented.**

## VIII. NEW BUSINESS

No New Business

## IX. CLOSED SESSION

#### **Motion to Enter into Closed Session – *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss:**

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).

**Motion to Return to Public Session — ROLL CALL VOTE**

Move the Board return to public session.

X. OTHER BUSINESS

~~A. Possible Resignation — ACTION NEEDED (Dr. Sefcik)~~

~~Recommend employee resignation effective October 29, 2020.~~

~~**Possible Motion to Accept Resignation from Support Staff Employee #11122020-1**  
**ROLL CALL VOTE**~~

~~Move approval of the resignation as presented.~~

~~B. Possible Termination — ACTION NEEDED (Dr. Sefcik)~~

~~Recommend employee termination effective October 29, 2020.~~

~~**Possible Motion to Approve Termination of Support Staff Employee #11122020-1**  
**ROLL CALL VOTE**~~

~~Move approval of the termination as presented.~~

C. Termination of Support Staff – ACTION NEEDED (Dr. Sefcik)

**Motion to rescind September 17, 2020, action to accept resignation of support staff employee #11122020-2 and to adopt a resolution for an Honorable Dismissal for Reasons Other than Reduction in Force #11122020-2 – ROLL CALL VOTE**

Move approval of the termination as presented.

XI. PROGRAM/SCHOOL REPORTS — INFORMATIONAL (Mrs. Donnan)

Announcements / Wins

1. As Fairhaven high school students learned about the election, the school held their own election to vote for their mascot. An all school, virtual, assembly was held on Friday, November 6th to announce the winner: Fairhaven Falcons!
2. Millburn Sector had students in person for almost two months prior to shifting to remote learning due to current community numbers!
3. Laremont had a great Halloween celebration. Students and staff participated in virtual Halloween fun including a pumpkin carving contest, costumes, scavenger hunt, and Halloween themed curriculum!
4. Zacharias Center virtually joined the Psychology/Social Work Department on November 5th to discuss implementing Erin's Law within special education.
5. Twelve Cyd Lash Academy students attended a virtual field trip sponsored by the organization "Hope for the Day". The trip was a "conversations summit" about mental health awareness and advocacy.

6. Gages Lake School is creating self-care time as a staff and had a great turn out for yoga and meditation time. We are continuing to focus on Trauma Informed Practices and have our Consulting Education Psychiatrists leading a professional development to increase our knowledge. We are continuing to read (and reread) *Lost at School* by Dr. Ross Greene as a staff.
7. SEDOL hosted successful virtual parent teacher conferences this fall across the district.
8. At South School increased student attendance is being documented and staff is receiving feedback from parents how grateful they are with student progress during this challenging time.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Sefcik)

Executive Board members are invited to make announcements or comments.

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT – ***ACTION NEEDED*** (Dr. Sefcik)

**Motion to Adjourn — ROLL CALL VOTE**

**Move the Board Adjourn.**

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**2020-21 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, December 17, 2020 – 9:30 a.m.  
 Thursday, January 28, 2021 – 9:30 a.m.  
 Thursday, February 25, 2021 – 9:30 a.m.  
 Thursday, March 18, 2021 – 9:30 a.m.  
 Thursday, April 8, 2021 – 9:30 a.m.     *Special Meeting to Review Tentative Budget*  
 Thursday, April 22, 2021 – 9:30 a.m.  
 Thursday, May 27, 2021 – 9:30 a.m.  
 Thursday, June 24, 2021 – 9:30 a.m.  
 Thursday, July 22, 2021 – 9:30 a.m.

**2020-21 Governing Board Meeting Schedule**

Wednesday, December 2, 2020 – 7:00 p.m.  
 Wednesday, March 3, 2021 – 7:00 p.m.  
 Wednesday, June 2, 2021 – 7:00 p.m.