



Valerie M. Donnan, M.Ed.
Superintendent

Executive Board Meeting Summary
Thursday, October 22, 2020

The Executive Board meeting was structured to allow public viewing and public comment via webinar due to the Governor's Emergency Proclamation. Registration was through the link provided and up to the start of the webinar. The public was able to register for public comment until 8:30 a.m.

RESOLUTION HEARING

A public hearing on the Resolution to Adopt eLearning was held prior to the start of the regular meeting.

CONSENT AGENDA

- Minutes, policies and financial matters were approved along with the following personnel items:
- ~ Request for Contracts for 15 educational support personnel (ESP)
 - ~ Resignations/retirements by 5 ESP and 3 licensed staff
 - ~ Request for Leave of Absence by 1 ESP and 1 licensed staff

RECOGNITION

STARS Student

The Board recognized a student from Ms. Thomas's classroom at North Chicago High School, as the STARS Student for October. This student was recognized for her tremendous social/emotional growth this school year. She continues to make academic progress and has adapted to the normalcy of e-learning.

Employee of the Month

The Board recognized Elizabeth Zambo, Teacher at Gages Lake School, as October's Employee of the Month. Elizabeth has been a huge part of Gages Lake School's success these past few years. She cares for her students as people not just students while providing a structured, rigorously academic nurturing classroom. She credits SEDOL for allowing her to be the best she can be.

PUBLIC COMMENT

Public Comment was afforded to the general public via the web-conference registration link.
There was no public comment.

OLD BUSINESS

Construction Update

Mr. Ken Frank, Signature Development, updated the Board on Fairhaven School. The bollards for the area along the sidewalk/grass north and east of the building are scheduled to arrive today and should be installed within 2-3 days. The pond has been regraded and the area reseeded. Mr. Frank is working with LAMP to close out final documents.

Ms. Watson updated the Board on the Laremont shade project stating that the project is nearly complete.

Laremont Shade Project Change Order

Change order #1 from All Surface Installers was approved by the Board in the amount of \$2,480. This change order is necessary due to concrete being found underneath the playground surface which needs to be broken through in order to place footings for the shade.

Approval of Policy Revisions

The following policies were approved by the Board. Most of these changes were due to Title IX.

- 2:220 Executive Board Meeting Procedure
- 2:260 Uniform Grievance Procedure
- 2:265 Title IX Harassment Grievance Procedure
- 4:180 Pandemic Preparedness: Management; and Recovery
- 05:10 Equal Employment Opportunity and Minority Recruitment
- 05:20 Workplace Harassment Prohibited
- 5:100 Staff Development Program
- 07:20 Harassment of Students Prohibited
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185 Teen Dating Violence Prohibited
- 7:190 Student Behavior
- 7:345 Use of Educational Technologies; Student Data Privacy and Security

E-Learning Approval

A public hearing on the Resolution to Adopt eLearning was held prior to the start of the today's regular meeting. Mrs. Donnan reviewed the e-Learning/Distance Learning Plan with the Board at the September 17th meeting. The plan meets all State specifications and was approved by the Board. The plan will now be forwarded for final approval to the Regional office of Education. The e-Learning/Distance Learning plan will be in effect for three years beginning with the 2020-21 school year and will allow e-learning days to be used instead of emergency days if needed. This plan is not the same as the SEDOL Distance Learning/Hybrid plan.

NEW BUSINESS

Fairhaven Project Change Order

Owner Contract Change Order #6 received from Lamp, Inc. was approved by the Board in the amount of \$50,032.96. The final change order is expected for the November 12th Board meeting and should be a deduct.

Lakeside Contract Amendment

The contract with Lakeside Transportation Company was amended for 2020-21 reducing each remote day to \$2,132 which equates to 37% of the original contract. The Board approved this amended contract.

Preferred Meals Contract Amendment

The amended Preferred Meals NSLP COVID contract was approved by the Board. This program allows free meals for SEDOL students.

Industrial Appraisal

The agreement with Industrial Appraisal in the amount of \$5,945 was approved by the Board. The appraisal will include Fairhaven School and occur sometime in the spring or summer of 2021. It has been nine years since the last appraisal.

Contractual/Itinerant Rates for FY22

The billing rates for the 2021-22 school year were approved by the Board. These rates will be provided to member districts for budgeting purposes when considering contractual and itinerant services.

SEDOL Respiratory Protection Program

The Special Education District of Lake County Respiratory Protection Program is designed to protect employees by establishing accepted practices for respirator use, providing guidelines for training and respirator selection, and explaining proper storage, use and care of respirators. Administration explained how this program serves to help the employer and its employees comply with Occupational Safety and Health Administration (OSHA) respiratory protection requirements as found in 29 CFR 1910.134. The Board approved this program.

FY20 Audit Update

The ROE approved SEDOL's request to extend the audit due date of October 15. This year's audit was later than usually as the auditors wanted to include as much final IDEA information as possible. The audit should be ready in November for submission.

Update on Technology

SEDOL continues to analyze and evaluate the current needs of students and staff. SEDOL staff and administration have been evaluating and sharing how students require more robust technology tools for related service staff. Administration reviewed the recommendation and the future plan to ensure related service staff have technology tools to support students during this time of more remote instruction. Funding will be provided through donations, the SEDOL Foundation, and additional funding sources.

CLOSED SESSION

The Board entered into closed session to discuss:

- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

OTHER BUSINESS

Tentative Memorandum of Understanding with the STU

The Board Negotiation Team provided a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Teachers' Union regarding items relating to COVID-19. The Board approved the tentative MOU and a summary of the tentative agreement will be disseminated to Governing Board members prior to the December 2nd meeting.

Tentative Memorandum of Understanding with the SSSA

The Board Negotiation Team provided a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Support Staff Association regarding items relating to COVID-19. The Board approved the tentative MOU and a summary of the tentative agreement will be disseminated to Governing Board members prior to the December 2nd meeting.

Planning for December Board Meeting

The Board reviewed the draft agenda for the December 2nd Governing Board meeting.

PROGRAM/SCHOOL REPORTS

Announcements / Wins

1. Laremont staff continue to partner with parents and member districts to navigate remote and hybrid learning for students with unique educational supports.
2. Project SEARCH has begun to intern with the SEDOL Backpack program and will provide much needed food to families throughout SEDOL programs.
3. The SEDOL Technology Department continues to support the district by assisting parents and staff with tech support, providing professional development and working to get the self-certification process in place for students and staff.
4. The SEDOL Nurses created supports to assist staff and families with additional PPE information including bulletin boards and videos.
5. SEDOL released its Health and Safety Procedures with the assistance of a cross district team to assist with clearly articulating procedures for working with students as they return and may become ill.

BOARD MEMBER COMMENT

There were no Board comments.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

2020-21 Executive Board Meeting Schedule *SEDOL Office Bay Room*

- Thursday, November 12, 2020 – 9:30 a.m.
- Thursday, December 17, 2020 – 9:30 a.m.
- Thursday, January 28, 2021 – 9:30 a.m.
- Thursday, February 25, 2021 – 9:30 a.m.
- Thursday, March 18, 2021 – 9:30 a.m.
- Thursday, April 8, 2021 – 9:30 a.m. *Special Meeting to Review Tentative Budget*
- Thursday, April 22, 2021 – 9:30 a.m.
- Thursday, May 27, 2021 – 9:30 a.m.
- Thursday, June 24, 2021 – 9:30 a.m.
- Thursday, July 22, 2021 – 9:30 a.m.

2020-21 Governing Board Meeting Schedule

- Wednesday, December 2, 2020 – 7:00 p.m.
- Wednesday, March 3, 2021 – 7:00 p.m.
- Wednesday, June 2, 2021 – 7:00 p.m.

Professional Vacancies Anticipated for 2020-21

- 1 School Social Worker (Gages Lake School)
- 1 Full-Time Nurse (Fairhaven School)
- 2 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Emotional/Behavioral Needs Teacher (South School)
- 1 LASSO Autistic Teacher (Millburn)
- 1 LASSO Autistic Teacher (Fairhaven School)
- 1 Substitute Teacher (Various)

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