



Valerie M. Donnan, M.Ed.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
August 27, 2020

The Executive Board meeting was structured to allow public viewing and public comment via webinar. Registration was through a link provided and up to the start of the webinar. The public was able to register for public comment until 8:30 a.m.

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Sefcik at 9:30 a.m. on Thursday, August 27, 2020 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Jason Lind, Superintendent, Millburn District #24
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education
Dr. Christine Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Dr. Julie Brua, Superintendent, Gavin District #37

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Educational Services
Ms. Rebecca Slye, Co-President, SEDOL Teachers' Union
Sara Martinez, Recording Secretary

Visitor

Ken Frank, Signature Development

PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Mrs. Carey McHugh, second by Mr. Bob Gold, to accept the agenda with addendum as presented.

Roll Call Vote:

Ayes:	Mr. Bob Gold Mrs. Roycealee Wood Mrs. Joanne Osmond Dr. Christine Sefcik	Mrs. Odie Pahl Mrs. Carey McHugh Dr. Jason Lind
Nays:	None	
Absent:	Dr. Julie Brua	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Odie Pahl, second by Mrs. Joanne Osmond, to approve the consent agenda as follows.

Approval of Minutes

Public session minutes of the regular meeting of July 23, 2020.

Amended Minutes

The following minutes were amended to include the Addendums and/or corrected grammatical errors: September 19, 2019, October 24, 2019, November 14, 2019, December 19, 2019, January 23, 2020, April 23, 2020, and June 25, 2020.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the August, 2020 accounts payable list:

Accounts Payable	\$2,001,087.83
Payroll Liabilities 06/28/20 & 07/27/20-07/31/20	\$681,524.58
Net Payroll 06/28/20	\$712,291.97
Net Payroll 06/29/20	\$657,335.78
Net Payroll 07/29/20	\$67,402.85
Net Payroll 07/30/20	\$74,104.66
Net Payroll 07/31/20	\$102,698.68
Net Payroll 08/13/20	\$1,532.06
Net Payroll 08/14/20	\$148,420.62
Payroll Liabilities 06/29/20 & 08/13/20-08/14/20	<u>\$633,775.24</u>
	\$5,080,174.27

Treasurer’s Report: Report for July, 2020

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Requests for Contracts

Educational Support Personnel

- | | |
|----------------------|--|
| <u>Cox, Susannah</u> | <ul style="list-style-type: none"> - Physical Therapist – Sector - Budget approved vacancy, part-time .4 - MS, Central Michigan University - \$30,650 - August 13, 2020 |
|----------------------|--|

- Mosconi, Jenna
 - Paraprofessional – Fairhaven School
 - Budget approved vacancy
 - \$15.23/hour
 - August 13, 2020

- Root, Joy
 - Paraprofessional – Fairhaven School
 - Budget approved vacancy
 - BA, National Louis University
 - \$19.37/hour
 - August 13, 2020

- Sanchez, Lisette
 - Paraprofessional – Gages Lake School
 - Budget approved vacancy
 - \$15.23/hour
 - August 13, 2020

- Schultz, Michelle
 - Paraprofessional – Fairhaven School
 - Budget approved vacancy
 - BA, University of Illinois
 - \$16.23/hour
 - August 13, 2020

Licensed Staff

- Beckman, Jill
 - Music Therapist (.6 FTE) – Fairhaven School
 - Budget approved vacancy
 - BA, University of Prince Edward Island
 - \$37,387
 - August 13, 2020

- Bercos, Andrea
 - School Social Worker – South School
 - Budget approved vacancy
 - MA, University of Illinois- Chicago
 - \$58,483
 - August 20, 2020

- Childs, Leticia
 - Vocational Coordinator
 - Budget approved vacancy
 - MA, DeVry University
 - \$68,000
 - August 3, 2020

- Espinosa, Renee
 - OI Paraprofessional – Gages Lake School
 - Budget approved vacancy
 - BA- Illinois State University
 - \$16.23/hour
 - August 31, 2020

- Karner, Michael
 - Principal – Regional Safe School Program
 - Budget approved vacancy
 - Ed.D., Aurora University
 - \$87,500
 - August 31, 2020

2. Resignations/Retirements

Educational Support Personnel

- Bolin, Mary - Paraprofessional – Sector
- Resigned August 10, 2020
- Brey, Alyssa - Paraprofessional – Sector
- Resigned August 11, 2020
- Burns, Tess - Paraprofessional – Sector
- Resigned August 17, 2020
- Castrejon, Gabriela - Paraprofessional – Gages Lake School
- Resigned August 21, 2020
- Childs, Leticia - Vocational Facilitator
- Resigned July 31, 2020 to accept the Vocational Coordinator position
- Contreras-Losch, Myrna - Paraprofessional – John Powers Center
- Resigned August 5, 2020
- DelValley, Analicia - Paraprofessional – South School
- Resigned August 11, 2020
- Faull-Teglia, Patricia - Paraprofessional – John Powers Center
- Resigned August 11, 2020
- Jespersen, Dawn - Paraprofessional – Sector
- Resigned August 7, 2020
- Jones, Cassandra - Paraprofessional – Fairhaven School
- Resigned August 10, 2020
- Kramer, Yelena - Paraprofessional – Sector
- Resigned August 16, 2020
- Plummer, Bonnie - Paraprofessional – Sector
- Resigned August 11, 2020
- Raia, Barbara - Building Attendant – Laremont
- Retiring at the end of the 2020-21 school year
- Romito, Mary - Paraprofessional – Laremont School
- Resigned July 23, 2020
- Russell, Christine - Paraprofessional – Cyd Lash Academy
- Resigned August 10, 2020
- Semler, Tonia - Paraprofessional – Gages Lake School
- Resigned August 12, 2020
- Sheth, Kruti - Paraprofessional – Gages Lake School
- Resigned July 30, 2020
- Walker, Julie - Paraprofessional – Laremont School
- Resigned August 25, 2020
- Zuluaga, Steven - Registered Nurse – Laremont School
- Resigned August 23, 2020
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Professional Vacancies Anticipated for 2020-21

- 1 Assistant Principal South School (Mundelein)
- 1 School Social Worker (Gages Lake School)
- 2 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Emotional/Behavioral Needs Teacher (South School)
- 1 Transition Teacher (John Powers Center)
- 1 LASSO I Teacher (Millburn)
- 1 Substitute Teacher (Various)

OLD BUSINESS

Return to School Discussion

Motion to Approve SEDOL Plan

Motion by Mrs. Joanne Osmond, second by Mr. Bob Gold, to approve the SEDOL Hybrid and Distance Learning Plan as presented.

Mrs. Donnan provided the Board an update on the continuation of parent and staff communication and the status of PPE orders related to returning to school. Administration recommended approval of the SEDOL Hybrid and Distance Learning Plan.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Roycealee Wood	Mrs. Carey McHugh
		Mrs. Joanne Osmond	Dr. Jason Lind
		Mr. Bob Gold	Mrs. Odie Pahl
		Dr. Christine Sefcik	
	Nays:	None	
	Absent:	Dr. Julie Brua	

MOTION CARRIED

Policy Revisions for Approval

Motion to Approve Policy Revisions

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to accept the policy revisions as presented.

Administration recommended approval of the revisions to policies 05:35 *Compliance with the Fair Labor Standards Act*; 05:60 *Expenses*; 6:135 *Accelerated Placement Program*; 07:70 *Attendance and Truancy*; 07:90 *Release During School Hours*.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh	Mrs. Joanne Osmond
		Mr. Jason Lind	Mr. Bob Gold
		Mrs. Odie Pahl	Mrs. Roycealee Wood
		Dr. Christy Sefcik	
	Nays:	None	
	Absent:	Dr. Julie Brua	

MOTION CARRIED

Construction Update

Mr. Ken Frank, Signature Development, updated the Board on the SEDOL construction projects.

- Fairhaven School has a few minor items remaining that should be taken care of by next week. The need for traffic barriers in the student drop-off area was brought up as a concern and is being addressed. The project should come in under budget by \$50,000- \$60,000. Any change orders will be presented for the September Board meeting. A ribbon cutting ceremony will be held on Monday, August 31. Administrative staff will move into the building next week.
- John Powers Center rooftop unit installation has been completed and the occupancy certificate has been received.
- Gages Lake School administration area and glass panel project for the OI area has been completed.
- Laremont School outdoor shading project will begin mid-September.

NEW BUSINESS

Social Security Tax Deferral

Ms. Watson discussed the Executive action from President Trump that would defer employee social security taxes from September 1, 2020 through December 31, 2020 for people with a bi-weekly income of less than \$4,000. Ms. Watson talked about possible effects on SEDOL employees. There are many questions that still need to be answered and we are awaiting guidance from the IRS.

PUBLIC COMMENT

Public Comment was afforded to the general public via the web-conference registration link. There was no public comment.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:49 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl, for the Board to enter into closed session to discuss:

- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Joanne Osmond Mr. Bob Gold Mrs. Roycealee Wood Dr. Christy Sefcik	Dr. Jason Lind Mrs. Odie Pahl Mrs. Carey McHugh
	Nays:	None	
	Absent:	Dr. Julie Brua	

MOTION CARRIED

Motion to Return to Public Session

At 10:04 a.m. Mrs. Carey McHugh moved, second by Mr. Bob Gold for the Board to return to public session.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Dr. Jason Lind Mrs. Odie Pahl Dr. Christy Sefcik	Mrs. Joanne Osmond Mr. Bob Gold Mrs. Roycealee Wood
	Nays:	None	
	Absent:	Dr. Julie Brua	

MOTION CARRIED

While in closed session, the Board discussed collective negotiating matters and employee matters.

OTHER BUSINESS

No Other Business was discussed.

PROGRAM/SCHOOL REPORTS

Announcements/Wins

1. SEDOL received a donation from Greater Lake County Bowling Congress in the amount of \$877 to support SEDOL programs.

2. Paul Gorski presented virtually to SEDOL staff to build our equity literacy.
3. National School Lunch Program has started and has been successfully out in the community. The Backpack program will be added.
4. The school year has started and the planning of all staff over the summer has helped to make it successful.
5. SEDOL has reached out to Antioch elementary and high school offering support.

BOARD MEMBER COMMENT

Ms. Osmond offered praise to everyone that worked on the Hybrid and Distance Learning Plan along with the technology support that has been offered.

COMMITTEE REPORTS

Dr. Lynch reported on the Personnel Committee meeting held on August 11, 2020.

ADJOURNMENT

Motion to Adjourn

At 10:13 a.m. Mrs. Joanne Osmond moved, second by Mrs. Carey McHugh to adjourn the meeting.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Dr. Jason Lind Mrs. Odie Pahl Dr. Christy Sefcik	Mrs. Joanne Osmond Mr. Bob Gold Mrs. Roycealee Wood
	Nays:	None	
	Absent:	Dr. Julie Brua	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Christine Sefcik
President of the Board

Mrs. Valerie M. Donnan
Secretary of the Board