

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819
847-548-8470 Fax 847-548-8472 VP 224-207-8476
www.sedol.us



Valerie M. Donnan, M.Ed.
Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING

June 25, 2020

(Amended 8/27/20)

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Christy Sefcik at 9:30 a.m. on Thursday, June 25, 2020 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Julie Brua, Superintendent, Gavin District #37
Mr. Bob Gold, Superintendent, Big Hollow District #38 *Tech issues, left meeting at 9:57 a.m.*
Dr. Jason Lind, Superintendent, Millburn District #24
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Christy Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Michelle Clark, Co-President, SEDOL Teachers' Union
Sara Martinez, Recording Secretary

Visitor

Ken Frank, Signature Development

OATH OF OFFICE

President Sefcik administered the oath of office to Dr. Julie Brua, Superintendent of Gavin District #37, who was appointed to fill the vacancy created by the retirement of Dr. Lonny Lemon. Dr. Brua will serve a two-year term.

PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

Roll Call Vote:

Ayes:	Mr. Bob Gold	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Julie Brua
	Mrs. Joanne Osmond	Dr. Jason Lind
		Dr. Christy Sefcik
Nays:	None	
Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Jason Lind, second by Mrs. Odie Pahl, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of May 28, 2020.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the ~~May~~ June, 2020 accounts payable list:

Accounts Payable	\$1,928,089.63
05/29/20 Payroll Liabilities	\$817,266.38
05/29/20 Net Payroll	\$900,864.67
06/15/20 Payroll Liabilities	\$864,282.49
06/15/20 Net Payroll	<u>\$973,915.77</u>
	\$5,484,418.94

Treasurer's Report: Report for May, 2020

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Requests for Contracts

Educational Support Personnel

- | | |
|-----------------------------|--|
| <u>Conoboy, Alyssa</u> | - COTA – LASSO 2 EC Fairhaven/Wauconda HS
- Budget approved vacancy
- BA – Governor's State University
- \$42,454
- August 13, 2020 |
| <u>Hoeller, Christopher</u> | - Paraprofessional – South School
- Budget approved vacancy
- BS – Minnesota State College & University
- \$19.01/hour
- August 11, 2020 |
| <u>Hunter, Tanya</u> | - Paraprofessional – Fairhaven School
- Budget approved vacancy
- BA – National Louis University
- \$19.01/hour
- August 13, 2020 |

Maynard, Heather

- Physical Therapist – Sector .6
- Budget approved vacancy
- MA – University of Rhode Island
- ~~\$52,491~~ \$51,462 corrected
- August 13, 2020

Licensed Staff

Brueck, Jennifer

- Social Worker – Gages Lake School- SAB
- Budget approved vacancy
- MA, Loyola University
- \$72,900
- August 13, 2020

Christiansen, Julia

- Teacher – Laremont
- Budget approved vacancy
- BA/BS IL State University
- \$43,821
- August 13, 2020

Connolly, Elizabeth

- Teacher – Laremont
- Budget approved vacancy
- BA Eastern IL University
- \$43,170
- August 13, 2020

Costa, Gina

- Assistant Principal – Laremont
- Budget approved vacancy
- MA/MS Northeastern IL University
- \$79,271
- August 1, 2020

Fishman, Carly

- Social Worker – DHH Program/JPC
- Budget approved vacancy
- MA Loyola University
- \$50,500
- August 13, 2020

Kaplan, Jennifer

- Teacher – Laremont
- Budget approved vacancy
- BS Grand Canyon University
- \$42,223
- August 13, 2020

Sturtewagen, Laura

- Assistant Principal – Fairhaven School
- Budget approved vacancy
- MA/MS Cardinal Stritch University
- \$75,850
- August 1, 2020

Walega, Samantha

- Teacher – Fairhaven School
- Budget approved vacancy
- BA IL State University
- \$40,726
- August 13, 2020

- Warrington, Amy
- Speech/Lang Pathologist – Laremont/Sector
 - Budget approved vacancy
 - MA Indiana University
 - \$48,057
 - August 13, 2020

Resignations/Retirements

Educational Support Personnel

- Carroll, Mary
- Administrative Assistant – Voc/Transition
 - Retiring June 1, 2022
(date change- July 7, 2020)

- Hergott, Melanie
- Paraprofessional - Laremont
 - Resigned June 8, 2020

- McClendon, Lacechia
- Paraprofessional - Sector
 - Resigned June 24, 2020

- Nakagi, Susan
- Transition Coach
 - Resigned May 26, 2020

- Scharrer, Sara
- Paraprofessional - Sector
 - Resigning July 9, 2020

- Thompson, Caitlin
- Data Specialist
 - Resigning June 30, 2020

- Worfel, Paul
- Job Coach
 - Resigned last day of the 2019-20 school year

Licensed Staff

- Adams, Jennifer
- Teacher – South School
 - Resigned June 22, 2020

- Carlson, Kimberly
- Teacher – Gages Lake School
 - Resigning July 9, 2020

- Dana Jamerson
- Coordinator – Transition
 - Resigning June 30, 2020

- Johnson, Rachel
- Teacher – Sector
 - Resigning July 9, 2020

- Kushner, Cassidy
- Speech/Lang Pathologist – Laremont
 - Resigned last day of the 2019-20 school year

- Lazzaretti, Amy
- Social Worker – Cyd Lash Academy
 - Resigned last day of the 2019-20 school year

- Lewis, Amanda
- Teacher – Gages Lake School
 - Resigned June 2, 2020

- Maldonado, Megan
- Social Worker – Gages Lake School
 - Resigning July 9, 2020

- Martinez, Tia
- Principal – South School
 - Resigning June 30, 2020

Return to School Discussion

Board members received a draft of samples to be included in the Return to School Plan. This plan includes results from the parent surveys, multi-systems of support, and information on personal protective equipment (PPE).

With 59% of parents who responded to the survey saying their child would return to the classroom in the fall if SEDOL was open, the buildings and committees have been working diligently on plans for their return and other case scenarios. Mrs. Donnan has been sending out correspondences to parents, member districts, and staff regarding these plans. Professional development planning is in the works for this fall. Community feedback and union discussions continue and a staff questionnaire will be sent by the end of the week.

The common goal for returning to school in the fall is to follow the ISBE guidelines while meeting the needs of the students, the staff, and the community but keeping everyone safe.

Policy Revisions for Approval

Motion to Approve Policy Revisions

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to accept the policy revisions as presented.

Administration recommended approval of the revisions to policies *2:125 Board Member Compensation; Expenses and 2:160 Board Attorney.*

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Mr. Jason Lind
		Mrs. Odie Pahl	Dr. Christy Sefcik
	Nays:	None	
	Tech Issues:	Mr. Bob Gold	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

NEW BUSINESS

Requests for Non-Member District Placements

Administration recommended approval of the requests by Deerfield High School District #113 for placement of one student in the Project SEARCH program at Sedgebrook. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

Motion to Approve Request for Placement

Motion by Dr. Jason Lind, second by Mrs. Odie Pahl, to approve the request by Deerfield High School District #113 for a non-member district placement in SEDOL programs as presented.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh	Dr. Junie Brua
		Mrs. Joanne Osmond	Dr. Jason Lind
		Mrs. Odie Pahl	Dr. Christy Sefcik
	Nays:	None	
	Tech Issues:	Mr. Bob Gold	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

PUBLIC COMMENT

Public Comment was afforded to the general public via a web-conference registration link. There were no Public Comments.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:59 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl, for the Board to enter into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
- The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).

<u>Roll Call Vote:</u>	Ayes:	Dr. Julie Brua	Mrs. Joanne Osmond
		Dr. Jason Lind	Mrs. Odie Pahl
		Mrs. Carey McHugh	Dr. Christy Sefcik
	Nays:	None	
	Tech Issues:	Bob Gold	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Motion to Return to Public Session

At 10:04 a.m. Mrs. Carey McHugh moved, second by Mrs. Joanne Osmond for the Board to return to public session.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Joanne Osmond	Dr. Jason Lind
		Mrs. Odie Pahl	Mrs. Carey McHugh
		Dr. Julie Brua	Dr. Christy Sefcik
	Nays:	None	
	Tech Issues:	Bob Gold	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

While in closed session, the Board discussed litigation, placement of and matters relating to individual students and the evaluation of the superintendent.

OTHER BUSINESS

Recommendations for FY21 Personnel Reduction in Force

Motion to Adopt Resolution Document

Motion by Mrs. Odie Pahl, second by Dr. Jason Lind to adopt the Resolution regarding the Honorable Dismissal of Christina Iliades.

<u>Roll Call Vote:</u>	Ayes:	Dr. Jason Lind	Mrs. Odie Pahl
		Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Dr. Christy Sefcik
	Nays:	None	
	Tech Issues:	Mr. Bob Gold	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

PROGRAM/SCHOOL REPORTS

Announcements/Wins

1. Extended School Year (ESY) began.
2. SEDOL community involved in return to school planning.
3. SEDOL Foundation committed funds to support 1:1 technology initiative individual sensory, and switch activators for students.
4. ISBE has accepted the GLS's SAB program into a program working with specialists from ISU to provide PD and coaching for students with behavioral and communication needs. The school based leadership team includes Candice Sniffen, paraprofessional, Bob Salmons, teacher, Carolyn Hoeffner, behavior specialist, Nicole Richter, assistant principal, and Meagan Dwyer, principal. As well as support from Dr. Kelly Olsen from the district office.
5. Dr. Christine Sefcik, Executive Board President, highlighted the gratitude of the whole board for the SEDOL teachers and staff regarding their continued innovation and dedication to students.

BOARD MEMBER COMMENT

The Board discussed projected 2020-21 Executive Board meeting dates. These dates will be added to the July agenda for Board approval.

2020-21 Executive Board Meeting Tentative Schedule *SEDOL Office Bay Room*

- Thursday, July 23, 2020 – 9:30 a.m.
- Thursday, August 27, 2020 – 9:30 a.m.
- Thursday, September 17, 2020 – 9:30 a.m.
- Thursday, October 22, 2020 – 9:30 a.m.
- Thursday, November 12, 2020 – 9:30 a.m.
- Thursday, December 17, 2020 – 9:30 a.m.
- Thursday, January 28, 2021 – 9:30 a.m.
- Thursday, February 25, 2021 – 9:30 a.m.
- Thursday, March 18, 2021 – 9:30 a.m.
- Thursday, April 8, 2021 – 9:30 a.m.
- Thursday, April 22, 2021 – 9:30 a.m.
- Thursday, May 27, 2021 – 9:30 a.m.
- Thursday, June 24, 2021 – 9:30 a.m.
- Thursday, July 22, 2021 – 9:30 a.m.

Special Meeting to Review Tentative Budget

*The Executive Board will approve the 2020-21 meeting schedule at its July meeting.

COMMITTEE REPORTS There were no committee reports.

ADJOURNMENT

Motion to Adjourn

At 10:11 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl to adjourn the meeting.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Odie Pahl	Mrs. Carey McHugh
		Dr. Julie Brua	Mrs. Joanne Osmond
		Dr. Jason Lind	Dr. Christy Sefcik
	Nays:	None	
	Tech Issues:	Mr. Bob Gold	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Christy Sefcik
President of the Board

Mrs. Valerie M. Donnan
Secretary of the Board