

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

847-548-8470 Fax 847-548-8472 VP 224-207-8476

[www.sedol.us](http://www.sedol.us)



Valerie M. Donnan, M.Ed.  
Superintendent

## LOCATION CHANGE - MEETING NOW VIRTUAL

Please register for June 3, 2020 SEDOL Governing Board Meeting at:

<https://attendee.gotowebinar.com/register/2091138482048808720>

After registering, you will receive a confirmation email containing information about joining the webinar.

You will need to be registered by 6:00 p.m. on June 3, 2020.

### SEDOL Governing Board Meeting

Date: Wednesday, June 3, 2020

Time: 7:00 P.M.

Place: Gages Lake School Community Room  
18180 W. Gages Lake Road  
Gages Lake, Illinois

**Important Reminder: If you cannot attend, please send an alternate to the meeting.**

### AGENDA

I. CALL TO ORDER (Mrs. Donnan)

Once a quorum is present, Superintendent Valerie Donnan will call the meeting to order.

II. PLEDGE OF ALLEGIANCE (Mrs. Donnan)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Mrs. Donnan)

**Motion to Accept/Amend Agenda — VOICE VOTE**

**Move the agenda be accepted/amended as presented/recommended.**

IV. ELECTION OF GOVERNING BOARD OFFICERS — **ACTION NEEDED** (Mrs. Donnan)

The Governing Board Nominating Committee recommends Mrs. Carey McHugh (Wauconda #118) be reappointed to serve another one-year term as Governing Board President and Dr. Stephen Mack (Community Consolidated District #46) be reappointed to serve another one-year term as Governing Board Secretary.

**Motion to Elect Officers — VOICE VOTE**

**Move approval of the Nominating Committee's recommendations as presented.**

V. APPROVAL OF MINUTES — **ACTION NEEDED** (Mrs. McHugh)

Public and closed session minutes from the meeting of March 4, 2020 are included in Board member packets.

**Motion to Approve Minutes — VOICE VOTE**

**Move approval of the minutes as presented.**

VI. SPECIAL RECOGNITION (Mrs. Donnan)

- A. Service to Executive Board: The Governing Board will recognize Dr. Lonny Lemon, Superintendent of Oak Grove District #68, who is retiring at the end of the school year. Dr. Lemon has served on the Executive Board since June 2017.

VII. ANNUAL MEETING ACTIONS

- A. Executive Board Member Appointments — **ACTION NEEDED** (Mrs. McHugh)

The terms of four Executive Board members expire in June:

- Bob Gold, Superintendent, Big Hollow District #38
- Odie Pahl, Governing Board Member, Gurnee District #56
- Dr. Lonny Lemon, Superintendent, Oak Grove #68
- Open, Governing Board Member

Mr. Gold and Ms. Pahl would like to serve another two-year term, and the Executive Board Nominating Committee recommends they be reappointed. The Nominating Committee also recommends the Governing Board appoint Dr. Julie Brua, Superintendent of Gavin District #37, to replace Dr. Lemon who is retiring. All three would serve a two-year term expiring in June 2022.

**Motion to Appoint Executive Board Members — VOICE VOTE**

**Move approval of the Nominating Committee's recommendations as presented.**

- B. Delegation of Executive Board Authorities — **ACTION NEEDED** (Mrs. McHugh)

The Governing Board will be asked to delegate Executive Board authorities for FY21. The authorities are delineated in Governing Board Policy 2:38, which is included in the agenda packet.

**Motion to Approve Delegation of Authorities — VOICE VOTE**

**Move approval of the delegation of authorities as presented.**

- C. Appointment of Treasurer 2020-21 — **ACTION NEEDED** (Mrs. McHugh)

It is recommended that Ms. Barbara Watson, Assistant Superintendent of Business, CSBO, continue to serve as treasurer for the district.

**Motion to Appoint Treasurer — VOICE VOTE**

**Move Ms. Barbara Watson continue to serve as treasurer for the 2020-21 school year**

- D. Establish Meeting Dates — **ACTION NEEDED** (Mrs. McHugh)

The Governing Board will be asked to establish meeting dates for the 2020-21 school year. Suggested meeting dates are:

Wednesday, August 26, 2020	Wednesday, March 3, 2021
Wednesday, December 2, 2020	Wednesday, June 2, 2021

**Motion to Establish Meeting Dates — VOICE VOTE**

**Move approval of the meeting schedule as recommended.**

VIII. ARTICLES OF JOINT AGREEMENT SECOND READING – ***ACTION NEEDED*** (Ms. Watson)  
The proposed amendments to the Articles of Joint Agreement were presented for first reading in March and are presented for second reading and approval.

**Motion to Approve Amended Articles — *ROLL CALL VOTE***

**Move approval of the amended Articles of Joint Agreement as presented.**

IX. PRESENTATION OF TENTATIVE BUDGET — ***ACTION NEEDED*** (Ms. Watson)

Ms. Watson will present the tentative budget for the 2020-21 school year. At its April meeting, the Executive Board unanimously recommended the Governing Board approve the tentative budget with recommendations as follows:

1. The tentative budget be based on the accrual basis, which includes Evidence-Based Funding and tuition revenues being calculated accordingly;
2. Due to the ISBE directive, the IDEA-B flow thru has not been included in this budget;
3. For tentative budget purposes, total expenditures in the Education Fund for FY21 be set at \$48,397,750 and that those expenditures be offset by tuition, district contractual and grant revenue, leaving a fund balance of \$10,314,042;
4. Total expenditures in the Operations and Maintenance Fund be set at \$7,092,000; in the Debt Service Fund at \$468,600; in the Transportation Fund at \$1,229,950; in the IMRF Fund at \$1,625,000; and in the Capital Projects Fund at \$-0-; and,
5. The Board Treasurer be directed to post/publish notice of a budget hearing scheduled for 6:30 p.m. on Wednesday, August 26, 2020, in the community room at Gages Lake School or a remote meeting, if necessary.

**Motion to Approve Tentative Budget — *ROLL CALL VOTE***

**Move approval of the tentative budget recommendations as presented.**

X. POST-ISSUANCE TAX COMPLIANCE REPORT FOR THE SERIES 2015-B BONDS —  
***INFORMATIONAL*** (Ms. Watson)

Ms. Watson will report on the procedures completed to comply with federal tax rules related to the tax-exempt status of the outstanding bond. The memo is attached to this agenda.

XI. FILING FINANCIAL INFORMATION WITH EMMA FOR THE SERIES 2015-B BONDS —  
***INFORMATIONAL*** (Ms. Watson)

Ms. Watson will report on the filing of financial information with the Electronic Municipal Marketing Access (EMMA) pursuant to the continuing disclosure undertaking for Series 2015 Bonds.

- XII. Public participation is being afforded to the general public via web-conference. To participate, please register by clicking on this link: <https://attendee.gotowebinar.com/register/2091138482048808720>
- Public comment is being afforded to the general public via web-conference. Anyone who would like to address the Board during public participation may do so by following particular registration requirements that are described on our agenda. The individual needs to register by clicking on this link: <https://attendee.gotowebinar.com/register/2091138482048808720> prior to 6:00 p.m. on Wednesday, June 3<sup>rd</sup> with their name, address and phone number.
  - Speakers for public comment are asked to strictly observe SEDOL's Public Participation Guidelines, including limiting their comments to five minutes.
  - Certain groups that are impacted by the agenda topics for SEDOL's meeting are being afforded the opportunity to have a very limited number of pre-approved attendees physically present for the Board meeting and those attendees may give in-person public comment. Only approved attendees will be permitted to be present in person for the meeting.
  - SEDOL plans to revise this plan to the extent the Governor issues an Emergency Order relaxing the OMA or providing flexibility to public boards.

#### PUBLIC COMMENT (Mrs. McHugh)

President McHugh will recognize any visitors at the meeting. The Governing Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

#### XIII. SECOND READING OF POLICY REVISIONS — ***ACTION NEEDED*** (Dr. Lynch)

The policies listed below are presented for second reading/approval. The policies are included in the agenda packet.

- 2:20 Powers and Duties of the Governing Board; Indemnification
- 2:100 Governing Member Conflict of Interest
- 2:105 Ethics and Gift Ban

#### **Motion to Approve Revised Policies – *VOICE VOTE***

**Move approval of revisions to Policies 2:20, 2:100, and 2:105 as presented.**

XIV. STU RETIREMENT INCENTIVE

A. Approval of Memorandum of Understanding Re: Retirement Incentive – ACTION NEEDED (Dr. Lynch)

Dr. Lynch of the Board Negotiating Team will provide a brief overview of the Memorandum of Understanding Re: Retirement Incentive reached with the SEDOL Teacher's Union. This agreement was presented and approved by the Executive Board on March 19, 2020. A copy is included in the Governing Board member agenda packet.

**Motion to Approve Memorandum of Understanding  
Re: Retirement Incentive – ROLL CALL VOTE**

**Move approval of the Memorandum of Understanding  
Re: Retirement Incentive with the SEDOL Teacher's Union and  
the SEDOL Board by the SEDOL Governing Board as presented.**

B. Approval of Memorandum of Understanding Re: Retirement Incentive Language for Teachers Who Submitted Their Irrevocable Notice of Intent to Resign for the Purpose of Retirement Between August 16, 2018 and March 3, 2020 – ACTION NEEDED (Dr. Lynch)

Dr. Lynch of the Board Negotiating Team will provide a brief overview of the Memorandum of Understanding reached with the SEDOL Teacher's Union. Retirement Incentive Language Teachers who submitted their irrevocable notice of intent to resign for the purpose of retirement between August 16, 2018 and March 3, 2020. This agreement was presented and approved by the Executive Board on March 19, 2020. A copy is included in the Governing Board member agenda packet.

**Motion to Approve Memorandum of Understanding  
Re: Retirement Incentive – ROLL CALL VOTE**

**Move approval of the Memorandum of Understanding  
Re: Retirement Incentive with the SEDOL Teacher's Union and  
the SEDOL Board by the SEDOL Governing Board as presented.**

XV. SEDOL STRATEGIC GOALS UPDATE – INFORMATIONAL (Mrs. Donnan)

The SEDOL Administration will update the Board on the SEDOL Strategic Goals, SEDOL programs and the SEDOL Task Force.

XVI. OPEN FORUM – INFORMATIONAL (Mrs. McHugh)

Governing Board members are encouraged to suggest agenda items for the next regular meeting. Governing Board members are invited to make whatever comments they feel appropriate.

XVII. ADJOURNMENT

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Enclosures

**Executive Board Meeting Schedule SEDOL Office Bay Room**

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.