

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, June 25, 2020  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

If you would like to attend this public meeting via webinar please register through this link  
<https://attendee.gotowebinar.com/register/1824147372695812878>  
To participate in Public Comment, please go to page 6 of this agenda and use the link to register.  
You will need to be registered by 8:30 a.m. on June 25, 2020.

I. CALL TO ORDER/ROLL CALL (Dr. Sefcik)

II. OATH OF OFFICE (Dr. Sefcik)

President Sefcik will administer the following oath of office to Dr. Julie Brua, Superintendent from Gavin District #37, who was appointed to fill the vacancy created by the retirement of Dr. Lonny Lemon. This term expires in June 2022.

**"I, (name), do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Executive Board of the Special Education District of Lake County, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

**I further swear** (or affirm) that:

**I shall respect** taxpayer interests by serving as a faithful protector of the District's assets;

**I shall encourage** and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

**I shall recognize** that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

**I shall abide** by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

**As part of the Executive Board**, I shall accept the responsibility for my role in the equitable and quality education of every student in the District;

**I shall foster** with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for SEDOL;

**I shall assist** in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

**I shall strive** to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

**I shall serve** as education’s key advocate on behalf of students and our community’s schools to advance the vision of SEDOL; and

**I shall strive** to work together with the District Superintendent to lead the District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.”

III. PLEDGE OF ALLEGIANCE (Dr. Sefcik)

IV. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Dr. Sefcik)

**Motion to Accept/Amend Agenda — ROLL CALL VOTE**

**Move the agenda be accepted/amended as presented/recommended.**

V. CONSENT AGENDA — **ACTION NEEDED** (Dr. Sefcik)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of May 28, 2020 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the June, 2020 accounts payable list:

|                              |                     |
|------------------------------|---------------------|
| Accounts Payable             | \$1,928,089.63      |
| 05/29/20 Payroll Liabilities | \$817,266.38        |
| 05/29/20 Net Payroll         | \$900,864.67        |
| 06/15/20 Payroll Liabilities | \$864,282.49        |
| 06/15/20 Net Payroll         | <u>\$973,915.77</u> |
|                              | \$5,484,418.94      |

2. Treasurer’s Report: The treasurer’s report for May, 2020 is included in Board member packets.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

## 1. Requests for Contracts

### Educational Support Personnel

- Hoeller, Christopher
- Paraprofessional – South School
  - Budget approved vacancy
  - BS – Minnesota State College & University
  - \$19.01/hour
  - August 11, 2020
- Hunter, Tanya
- Paraprofessional – Fairhaven School
  - Budget approved vacancy
  - BA – National Louis University
  - \$19.01/hour
  - August 13, 2020
- Maynard, Heather
- Physical Therapist – Sector .6
  - Budget approved vacancy
  - MA – University of Rhode Island
  - \$52,491
  - August 13, 2020

### Licensed Staff

- Brueck, Jennifer
- Social Worker – Gages Lake School- SAB
  - Budget approved vacancy
  - MA, Loyola University
  - \$72,900
  - August 13, 2020
- Christiansen, Julia
- Teacher – Laremont
  - Budget approved vacancy
  - BA/BS IL State University
  - \$43,821
  - August 13, 2020
- Connolly, Elizabeth
- Teacher – Laremont
  - Budget approved vacancy
  - BA Eastern IL University
  - \$43,170
  - August 13, 2020
- Costa, Gina
- Assistant Principal – Laremont
  - Budget approved vacancy
  - MA/MS Northeastern IL University
  - \$79,271
  - August 1, 2020
- Fishman, Carly
- Social Worker – DHH Program/JPC
  - Budget approved vacancy
  - MA Loyola University
  - \$50,500
  - August 13, 2020

- Kaplan, Jennifer
- Teacher – Laremont
  - Budget approved vacancy
  - BS Grand Canyon University
  - \$42,223
  - August 13, 2020
- Sturtewagen, Laura
- Assistant Principal – Fairhaven School
  - Budget approved vacancy
  - MA/MS Cardinal Stritch University
  - \$75,850
  - August 1, 2020
- Walega, Samantha
- Teacher – Fairhaven School
  - Budget approved vacancy
  - BA IL State University
  - \$40,726
  - August 13, 2020
- Warrington, Amy
- Speech/Lang Pathologist – Laremont/Sector
  - Budget approved vacancy
  - MA Indiana University
  - \$48,057
  - August 13, 2020

## 2. Resignations/Retirements

### Educational Support Personnel

- Carroll, Mary
- Administrative Assistant – Voc/Transition
  - Retiring June 1, 2022 (*date change- July 7, 2020*)
- Hergott, Melanie
- Paraprofessional - Laremont
  - Resigned June 8, 2020
- Nakagi, Susan
- Transition Coach
  - Resigned May 26, 2020
- Scharrer, Sara
- Paraprofessional - Sector
  - Resigning July 9, 2020
- Thompson, Caitlin
- Data Specialist
  - Resigning June 30, 2020
- Worfel, Paul
- Job Coach
  - Resigned last day of the 2019-20 school year

### Licensed Staff

- Johnson, Rachel
- Teacher – Sector
  - Resigning July 9, 2020
- Kushner, Cassidy
- Speech/Lang Pathologist – Laremont
  - Resigned last day of the 2019-20 school year
- Lazzaretti, Amy
- Social Worker – Cyd Lash Academy
  - Resigned last day of the 2019-20 school year

- Lewis, Amanda - Teacher – Gages Lake School  
- Resigned June 2, 2020
- Pecoraro, Vickie - Teacher - Laremont  
- Retiring at the end of the 2023-24 school year
- Pietro, Jessica - Teacher – South School  
- Resigned June 4, 2020

**Motion to Approve Consent Agenda — *ROLL CALL VOTE***

**Move approval of consent agenda items and addendum as presented.**

3. Professional Vacancies Anticipated for 2020-21

- 1 Chief School Business Official 2021-22 (Administration)
- 1 Bookkeeper/Payroll Assistant (Administration)
- 1 School Social Worker (Gages Lake School)
- 1 Building Administrative Assistant (Fairhaven School)
- 1 1:1 Registered Nurse (Laremont)
- 2 LASSO III Teacher (Fairhaven School)
- 1 School Psychologist Compliance Data (Various)
- 1 Art Therapist (Various)
- 1 Full-Time Speech Language Pathologist (Various)
- 1 Teacher of the Deaf (John Powers Center)
- 1 LASSO Autistic Itinerant Teacher (Various)
- 1 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Office Intervention Teacher (South School)
- 6 Sign Language Interpreters (Various)
- 2 Occupational Therapist and One Part-Time (Various)
- 1 Physical Therapist Part-Time (Various)
- 1 Substitute Teachers (Various)

VI. OLD BUSINESS

A. Fairhaven School Project Update – **INFORMATIONAL** (Ms. Watson)

Ms. Watson will update the Board on the Fairhaven School project.

B. Return to School Discussion – **INFORMATIONAL** (Mrs. Donnan)

SEDOL Administration will provide an update regarding planning for the return to school in the fall.

C. Second Reading of Policy Revisions — **ACTION NEEDED** (Dr. Lynch)

The following policies are presented for second reading/approval: 2:125, *Board Member Compensation; Expenses* and 2:160, *Board Attorney*.

The policies are included in the Board member agenda packet.

**Motion to Approve Revised Policies – *ROLL CALL VOTE***

**Move approval of revisions to Policies 2:125 and 2:160 as presented.**

## VII. NEW BUSINESS

### A. Request for Non-Member District Placement — ***ACTION NEEDED*** (Mrs. Donnan)

Administration recommends approval of the request by Deerfield High School District #113 for placement of one student in the Project SEARCH program at Sedgebrook. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

### **Motion to Approve Requests — *ROLL CALL VOTE***

**Move approval of the requests by Deerfield High School District #113 for placement in SEDOL program as presented.**

## VIII. PUBLIC COMMENT (Dr. Sefcik)

- Public participation is being afforded to the general public via web-conference. To participate, please register by clicking on this link:  
<https://attendee.gotowebinar.com/register/1824147372695812878>
- Public comment is being afforded to the general public via web-conference. Anyone who would like to address the Board during public participation may do so by following particular registration requirements that are described on our agenda.  
The individual needs to register by clicking on this link:  
<https://attendee.gotowebinar.com/register/1824147372695812878>  
prior to 8:30 a.m. on Thursday, May 28<sup>th</sup> with their name, address and phone number.
- Speakers for public comment are asked to strictly observe SEDOL's Public Participation Guidelines, including limiting their comments to five minutes.
- Certain groups that are impacted by the agenda topics for SEDOL's meeting are being afforded the opportunity to have a very limited number of pre-approved attendees physically present for the Board meeting and those attendees may give in-person public comment. Only approved attendees will be permitted to be present in person for the meeting.
- SEDOL plans to revise this plan to the extent the Governor issues an Emergency Order relaxing the OMA or providing flexibility to public boards.

President Sefcik will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.

5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

## IX. CLOSED SESSION

### **Motion to Enter into Closed Session – ROLL CALL VOTE**

**Move the Board enter into closed session to discuss:**

- **The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
- **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**
- **The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).**

### **Motion to Return to Public Session — ROLL CALL VOTE**

**Move the Board return to public session.**

## X. OTHER BUSINESS

### A. Recommendations for FY21 Personnel Reductions in Force —

***ACTION NEEDED*** (Mrs. Donnan, Dr. Lynch)

Administration recommends the Executive Board approve necessary personnel reductions for the 2020-21 school year by taking action on the following motions.

### **Motion to Adopt Resolution — ROLL CALL VOTE**

**Move adoption of the Resolution regarding the Honorable Dismissal of an Educational Support Personnel Employee.**

## XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Mrs. Donnan)

### A. Announcements / Wins

1. Extended School Year (ESY) began.
2. SEDOL community involved in return to school planning.
3. SEDOL Foundation committed funds to support 1:1 technology initiative individual sensory, and switch activators for students.

4. ISBE has accepted the GLS's SAB program into a program working with specialists from ISU to provide PD and coaching for students with behavioral and communication needs. The school based leadership team includes Candice Sniffen, paraprofessional, Bob Salmons, teacher, Carolyn Hoeffner, behavior specialist, Nicole Richter, assistant principal, and Meagan Dwyer, principal. As well as support from Dr. Kelly Olsen from the district office.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Sefcik)

Executive Board members are invited to make announcements or comments.

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT – ***ACTION NEEDED*** (Dr. Sefcik)

**Motion to Adjourn — ROLL CALL VOTE**

**Move the Board Adjourn.**

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**2019-20 Executive Board Meeting Schedule** SEDOL Office Bay Room .

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

**2020-21 Executive Board Meeting Schedule** SEDOL Office Bay Room

Thursday, July 23, 2020 – 9:30 a.m.

Thursday, August 27, 2020 – 9:30 a.m.

Thursday, September ~~24~~ 17, 2020 – 9:30 a.m. ***Conflict with IASA Conference***

Thursday, October 22, 2020 – 9:30 a.m.

Thursday, November ~~19~~ 12, 2020 – 9:30 a.m. ***Conflict with Tri-Conference***

Thursday, December 17, 2020 – 9:30 a.m.

Thursday, January 28, 2021 – 9:30 a.m.

Thursday, February 25, 2021 – 9:30 a.m.

Thursday, March 18, 2021 – 9:30 a.m.

Thursday, April 8, 2021 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***

Thursday, April 22, 2021 – 9:30 a.m.

Thursday, May 27, 2021 – 9:30 a.m.

Thursday, June 24, 2021 – 9:30 a.m.

Thursday, July 22, 2021 – 9:30 a.m.

\*The Executive Board will approve the 2020-21 meeting schedule at its July meeting.

**2020-21 Governing Board Meeting Schedule** Gages Lake School Community Room unless noted otherwise

Wednesday, August 26, 2020 – 7:00 p.m.

***Public Hearing on Budget @ 6:30 p.m.***

Wednesday, December 2, 2020 – 7:00 p.m.

Wednesday, March 3, 2021 – 7:00 p.m.

Wednesday, June 2, 2021 – 7:00 p.m.