

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.
Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING

April 23, 2020

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Christy Sefcik at 9:31 a.m. on Thursday, April 23, 2020 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Dr. Jason Lind, Superintendent, Millburn District #24 – logged in at 9:37 a.m.
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Christy Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Rebecca Slye, President, SEDOL Teachers' Union
Sara Martinez, Recording Secretary

PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Dr. Lonny Lemon, second by Mrs. Joanne Osmond, to accept the agenda with addendum as presented.

Voice Vote:

Ayes: All

Nays: None

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Joanne Osmond, second by Dr. Lonny Lemon, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of March 19, 2020, and public and closed session minutes of the special meeting of April 9, 2020.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the April, 2020 accounts payable list:

Accounts Payable	\$1,816,901.80
03/31/20 Payroll Liabilities	\$825,460.83
03/31/20 Net Payroll	\$924,408.80
04/15/20 Payroll Liabilities	\$816,613.68
04/15/20 Net Payroll	<u>\$895,776.36</u>
	\$5,279,161.47

Treasurer's Report: Report for March, 2020

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Licensed Staff

- Olsen, Kelly
- Director of Instructional Services
 - Budget approved vacancy
 - Ed.D., Northcentral University, AZ
 - \$110,874
 - July 1, 2020

2. Resignations/Retirements

Educational Support Personnel

- Carcamo, Marta
- Paraprofessional- Cyd Lash Academy
 - Retiring last day of the 2019-20 school year

- Gottmann, Colleen
- Paraprofessional- Cyd Lash Academy
 - Resigned March 30, 2020

- Jakimauskas, Diane
- Paraprofessional – Laremont School
 - Retiring last day of the 2019-20 school year

Licensed Staff

- Johnson, Kwanita
- Social Worker – Gages Lake School
 - Resigned the last day of the 2019-20 school year-
date change to April 24, 2020

- Olsen, Kelly
- Assistant Director of Curriculum
 - Resigning June 30, 2020 to accept position as
Director of Instructional Services

Victor, Molly - Assistant Principal – Laremont School
- Resigning June 30, 2020

Yeh-Shinbrood, Jody - Social Worker
- Retiring the last day of the 2019-20 school year

3. Request for Increase in Contract Time

Seyfert, Elizabeth - Social Worker
- From .4 to 1.0 FTE
- 2020-21 school year

4. Employment Recommendations for 2020-21

Part-Time Non-Tenure Staff

<u>Name</u>	<u>Position</u>	<u>#Days Worked</u>
Wendi Ciecwa	Teacher	2.5
Debra Draskovich	OT	2
Dawn Hernandez	OT	2
Laurie Johansen	SLP	4
Joel Kay	Music Teacher	3
Laura Knoll	Audiologist	1

First Year Full-Time Probationary Staff - (2020-21 School Year)
(Hired after 11/1/2019)

<u>Name</u>	<u>Position</u>
Myungjin Kim	SLP
Matt Marino	Teacher
Elizabeth Seyfert	SSW
Josephine Tortorella	Teacher

Second Year Full-Time Probationary Staff - (2020-21 School Year)(Hired on/before 11/1/2019)

<u>Name</u>	<u>Position</u>
Jennifer Adams	Teacher
Justin Baker	SSW
Luther Bennet	Teacher
Claire Cerny	SSW
Rachel Ferrigan	SLP
Elizabeth Field	SSW
Marissa Friese	Teacher
Mia Goldstein	Teacher
Emily Greenberg	SLP
Brittany Greig	SLP
Ashley Hendee	Teacher
Shaina James	SSW
Grace Kuffell	RN
Andrea LaMarre	Teacher
Rose Landau	BCBA
Eliana Lehrman	SLP
Megan Maldonado	SSW
Patricia Mayer	RN
Kimberly Meyer	SSW
Shayna Mortensen	Teacher
Ahmad Mshaiel	BPS
Jessica Pietro	Teacher

Daniel Russert	Teacher
Megan Swirsley	Teacher
Michelle Willkomm	Teacher
Rebecca Zaslavsky	Teacher
Molly Zielger	SLP

Third Year Full-Time Probationary Staff - (2020-21 School Year)(Hired on/before 11/1/2018)

<u>Name</u>	<u>Position</u>
Jaime Block	Audiologist
Alicia Brite	Teacher
Julie Channell	OT
Monserrat Cortes	Teacher
Barbara Joy	Teacher
Susan Kruckman	Coordinator of Nursing Program
Colleen Landshof	Teacher
Tobie Lapin	SSW
Larisa Leader	SSW
Cindy Leprich-Gort	Physical Therapist
Erin MacDonald	SLP
Naomi Monk	RN
Elizabeth Nasci	Teacher
Casey Neu	Teacher
Kelsey Nowak	Music Therapist
Michael Paloucek	Teacher
Crystal Reda	Teacher
Kate Schmuttenmaer	Teacher
Kristen Sepe	SSW
Marci Simmons	OT
Megan Sowle	Audiologist
Lauren Tebben	RN
Karen Thomas	SSW
Lisa Rae Treslo	Audiologist
Elizabeth Zambo	Teacher

Fourth Year Full-Time Probationary Staff - (2020-21 School Year)(Hired on/before 11/1/17)

<u>Name</u>	<u>Position</u>
Nancy Johnson	RN
Clark Kopelman	School Psychologist
Amy Larish	PT
John Larson	Teacher
Amanda Lewis	Teacher
Marika Mayer	RN
Venessa Medved	RN
Maria Michna	OT
Bryan Rottweiler	Teacher
Carolyn Smith	RN
Linda Trocke	Teacher

Non-Tenured Full-Time Staff - (4+ Years at SEDOL)

<u>Name</u>	<u>Position</u>
Lori Basten	OT
Stacy Calcagnino	OT
Sandra Callahan	COTA
Ana Corona	RN
Ann Dehmlow	RN

RECOGNITION

A. March Employee of the Month

The Board recognized Rob Stone, Office Interventionist at Cyd Lash Academy, as March’s employee of the month.

B. April Employee of the Month

The Board recognized Alex Letto, Paraprofessional in Ms. Wantoch’s LASSO II classroom, as April’s employee of the month.

OLD BUSINESS

Fairhaven School Project

Ms. Watson updated the Board on the Fairhaven School project stating that everything is running ahead of schedule. Two of the three unit ventilators were delivered, asbestos removal is complete, the masonry work has started, boilers will be installed the week of April 27 along with the electrical network and fob system, and the ceiling tile replacement is complete.

Current SEDOL Staffing

Motion to Approve Maintaining Enrollment Cap for the ED Program at Gages Lake School through the 2019-20 school year

Motion by Dr. Lonny Lemon, second by Mr. Bob Gold, to approve the continuation of the enrollment cap for the ED Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the ED Program at Gages Lake School through the end of the 2019-20 school year. The program is currently staffed at 85%.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Mrs. Joanne Osmond Mr. Bob Gold	Dr. Lonny Lemon Dr. Jason Lind Mrs. Odie Pahl Dr. Christy Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Motion to Approve Maintaining Enrollment Cap for the SAB Program at Gages Lake School through the 2019-20 school year.

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to approve the continuation of the enrollment cap for the SAB Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the SAB Program at Gages Lake School through the end of the 2019-20 school year. The program is currently staffed at 81%.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Mrs. Joanne Osmond Mr. Bob Gold	Dr. Lonny Lemon Dr. Jason Lind Mrs. Odie Pahl Dr. Christy Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Projections for the 2020-21 school year are down 34% from last Fall. This year 22 classrooms opened, next year expecting 14 classrooms. With enrollment down, there will be a need for less staff which have been absorbed by other SEDOL programs. The Gages Lake School Administration is committed to returning fall, 2020 and both SAB and the BD Alt programs will re-open for enrollment.

Salary/Benefit Recommendations for Administrative and Non-Union Staff

Motion to Approve Recommendations

Motion by Mrs. Joanne Osmond, second by Mrs. Odie Pahl to approve the Salary/Benefit increase for administrative and non-union staff for FY21 and FY22 as presented.

Administration recommended approval of the salary/benefits for administrative and non-union staff for FY21 and FY22 that were reviewed at the joint meeting of the Personnel and Finance Committees on March 5th.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Mrs. Odie Pahl
		Mrs. Carey McHugh	Dr. Lonny Lemon
		Mrs. Joanne Osmond	Dr. Jason Lind
			Dr. Christy Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

June Governing Board Meeting

The Board reviewed and recommended a draft agenda for the June 3 Governing Board meeting.

PUBLIC COMMENT

Public Comment was afforded to the general public via a web-conference registration link. There were no Public Comments.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:05 a.m. Dr. Lonny Lemon moved, second by Mrs. Carey McHugh, for the Board to enter into closed session to discuss:

- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
- The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).

<u>Roll Call Vote:</u>	Ayes:	Mrs. Odie Pahl	Mrs. Carey McHugh
		Dr. Lonny Lemon	Mrs. Joanne Osmond
		Dr. Jason Lind	Mr. Bob Gold
			Dr. Christy Sefcik
	Nays:	None	
	Absent:	Mrs. Roycealee Wood	

MOTION CARRIED

Motion to Return to Public Session

At 10:08 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	All	Nays:	None	MOTION CARRIED
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While in closed session, the Board discussed litigation and placement of and matters relating to individual students.

OTHER BUSINESS

There was no other business.

PROGRAM/SCHOOL REPORTS

Announcements/Wins

- SEDOL staff has done an amazing job with remote learning. They are going above and beyond to connect with students and make sure they have their basic needs met.
- SEDOL and the SEDOL Foundation donated non-perishable food to support Mundelein District 120, Fremont 79, Diamond Lake 76, and Mundelein Elementary 75.
- SEDOL has distributed over 350 devices to students including iPads, Chromebooks and vocal output devices.

BOARD MEMBER COMMENT

There were no Board member comments.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

Motion to Adjourn

At 10:11 a.m. Mrs. Joanne Osmond moved, second by Mrs. Odie Pahl to adjourn the meeting.

Voice Vote:

Ayes, all.

Nays, none.

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Christy Sefcik
President of the Board

Mrs. Valerie M. Donnan
Secretary of the Board