



Valerie M. Donnan, M.Ed.
Superintendent

Executive Board Meeting Summary
Thursday, April 9, 2020

The Executive Board meeting was set-up to allow public viewing and public comment via webinar. Registration was through the link provided and up to the start of the webinar. The public was able to register for public comment until 8:30 a.m.

OLD BUSINESS

Fairhaven School Project

Ms. Watson updated the Board on the Fairhaven School project stating that everything is running on schedule. Unit ventilators are scheduled to be installed the week of April 13, abatement should be completed that same week and the parking lot reconstruction will begin in late April.

TEM Environmental, Inc. Change Order

The Board approved Change Order #1 for TEM Environmental, Inc. in the amount of \$8,600.00 for additional asbestos removal in window caulking of Fairhaven School.

Midco Agreement

The Board approved the agreement with Midco to install the building-controlled access system at Fairhaven School in the amount of \$33,210.07. This should be completed in the next two weeks.

Architect Project Authorization Agreement

The Board approved the Project Authorization Agreement with Wold Architect and Engineers for the playground sunshade procurement and installation at Laremont School. Language in the agreement was updated.

NEW BUSINESS

Policy Revisions for First Reading

Proposed revisions to the following policies were reviewed by the Board: 4:60 *Purchases and Contracts* and 4:150 *Facilities Management and Building Programs*. The policies will be presented for second reading and approval at the April 23 meeting.

Tentative Budget

Ms. Watson presented information regarding the proposed tentative budget for FY21. The tentative budget will be presented for approval at the April 23 Executive Board meeting. Small group webinar budget meetings with member district administrators will be held at the end of April.

PUBLIC COMMENT

Public Comment was afforded to the general public via the web-conference registration link. There were no Public Comments.

CLOSED SESSION

Move the Board enter into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
- The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).

OTHER BUSINESS

Settlement Agreement and General Release

The Board approved the settlement agreement and general release between SEDOL and Dan Houlihan.

BOARD MEMBER COMMENTS

- Ms. Donnan shared with the Board how well remote learning was going and how staff have gone above and beyond. One staff member was even looking into virtual field trips for students.
- SEDOL was able to get over 300 technology devices out to families: chrome books, iPads, switches, etc.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

Executive Board Meeting Summary Thursday, April 23, 2020

The Executive Board meeting was set-up to allow public viewing and public comment via webinar. Registration was through the link provided and up to the start of the webinar. The public was able to register for public comment until 8:30 a.m.

CONSENT AGENDA

Minutes and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 2 licensed staff
- ~ Resignations/retirements by 5 ESP and 6 licensed staff
- ~ Request for Increase in Contract for 1 licensed staff
- ~ Employment Recommendations for 2020-21

RECOGNITION

A. March Employee of the Month

The Board recognized Rob Stone, Office Interventionist at Cyd Lash Academy, as March's employee of the month.

B. April Employee of the Month

The Board recognized Alex Letto, Paraprofessional in Ms. Wantoch's LASSO II classroom, as April's employee of the month.

OLD BUSINESS

Fairhaven School Project

Ms. Watson updated the Board on the Fairhaven School project stating that everything is running ahead of schedule. Two of the three unit ventilators were delivered, asbestos removal is complete, the masonry work has started, boilers will be installed the week of April 27 along with the electrical network and fob system, and the ceiling tile replacement is complete.

Current SEDOL Staffing

The Board approved maintaining the enrollment cap for the ED Program at Gages Lake School and maintaining the enrollment cap for the SAB Program at Gages Lake School through the end of the school year. The plan is to open both programs completely in the Fall. Gages Lake is currently staffed at 85% and the SAB Program at 81%.

Policy Revisions for Second Reading

The Board approved revisions to Policies: 4:60 *Purchases and Contracts* and 4:150 *Facilities Management and Building Programs*.

Tentative Budget for FY21

Administration presented two budgets for the Education Fund. The Board reviewed both and approved a tentative budget for FY21 with recommendation for approval by the Governing Board at its June 3 meeting. The first version of the tentative budget and overview were reviewed at the special Executive Board meeting on April 9. The tentative budget will be presented at small group webinars on the following dates:

Tuesday Apr 28, 2020 at 1:30 PM

OR

Wednesday Apr 29, 2020 (3 different times): 9:30 AM, 1:30 PM, or 6:30 PM.

NEW BUSINESS

Lakeside Contract

Ms. Watson discussed amending the Lakeside Contract for the remainder of the school year. She proposed constructing a contract for approval at the May Board meeting to allow SEDOL to make payment at 80%. The Board agreed stating that the norm right now is 80-85%.

Strategic Plan/Superintendent Goals

Mrs. Donnan presented an update to the 2018-2020 strategic plan summary, which also serves as the superintendent's goals. The updated summary included a detailed overview of the action steps Mrs. Donnan and the Administrative Team have taken in pursuit of each goal.

Request to Amend Administrator Contract

The Board approved a three-year contract for Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment. The contract is effective July 1, 2020 and also includes a title change to Assistant Superintendent Educational Services.

Salary/Benefit Recommendation for Administrative and Non-Union Staff

FY21 and FY22 salary/benefits for administrative and non-union staff were reviewed at the joint meeting of the Personnel and Finance Committees on March 5th. The Board approved the salary/benefit recommendation.

Planning for the June Governing Board Meeting

The Board reviewed a draft agenda for the June 3 Governing Board meeting.

PUBLIC COMMENT

Public Comment was afforded to the general public via the web-conference registration link.

There were no Public Comments.

CLOSED SESSION

The Board entered into closed session to discuss:

- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
- The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).

OTHER BUSINESS

There was no other business.

PROGRAM/SCHOOL REPORTS

Announcements / Wins

1. SEDOL staff has done an amazing job with remote learning. They are going above and beyond to connect with students and make sure they have their basic needs met.
2. SEDOL and the SEDOL Foundation donated non-perishable food to support Mundelein District 120, Fremont 79, Diamond Lake 76, and Mundelein Elementary 75.
3. SEDOL has distributed over 350 devices to students including iPads, Chromebooks and vocal output devices.

BOARD MEMBER COMMENT

There were no Board member comments.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

:sm 4/27/2020

2019-20 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, May 28, 2020 – 9:30 p.m.

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

Governing Board Meeting Schedule

Gages Lake School Community Room unless noted otherwise

Wednesday, June 3, 2020 – 7:00 p.m.