

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Superintendent

Executive Board Meeting Summary Thursday, February 20, 2020

PUBLIC HEARING

A Public Hearing to receive comment regarding an interfund transfer was held on Thursday, February 20, 2020, at 9:00 a.m. in the Bay Room at the SEDOL district office.

CONSENT AGENDA

Minutes and financial matters were approved along with the following personnel items:

- ☺ Request for Contracts for 12 educational support personnel (ESP) and 1 licensed staff
- ☺ Resignations/retirements by 7 ESP and 3 licensed staff
- ☺ Request for Leave of Absence by 2 educational support personnel (ESP)
- ☺ A summary of professional vacancies is included at the end of this document.

RECOGNITION

STARS Student

The Board recognized a student from Ms. Goldstein's classroom at South School as the STARS Student for February. This student was recognized for his tremendous efforts in self-regulation towards level 5 and his goal is to mainstream back to his home school. His success has generally improved his overall self-esteem and attitude where he now has a permanent smile across his face.

Employee of the Month

The Board recognized Michelle Dvorak, COTA, as February's employee of the month. Michelle is incredibly dedicated, hardworking, and goes above and beyond what is expected of her. She was key in setting up the sensory room at Millburn and is always finding ways to support her students' needs. Michelle also finds time to help support staff as well when needed.



OLD BUSINESS

Policy Revisions for Second Reading

The following policies were presented again for second reading and Board approval.

Section 2B: Executive Board

2:110 Qualifications, Term and Duties of Board Officers

2:260 Uniform Grievance Procedure

Section 4: Operational Services

4:80 Accounting and Audits

4:175 Convicted Child Sex Offender; Screening; Notifications

Section 5: General Personnel

5:90 Abused and Neglected Child Reporting

5:120 Employee Ethics; Conduct; and Conflict of Interest

5:250 Leave of Absence

5:290 Employment Termination and Suspensions

5:330 Sick Days, Vacation, Holidays, and Leaves

Section 6: Instruction

6:180 Extended Instructional Program – NEW

6:320 High School Credit for Proficiency – NEW

Section 7: Students

7:20 Harassment of Students Prohibited

7:150 Agency and Police Interviews

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
Section 8: Community Relations
8:30 Visitors to and Conduct on District Property

Current SEDOL Staffing

The Board approved maintaining the enrollment cap for the ED Program at Gages Lake School and maintaining the enrollment cap for the SAB Program at Gages Lake School. Gages Lake is currently staffed at 84.5% and the SAB Program at 85%. Resignations and substitute coverage continue to be a concern.

Fairhaven School Project

The Board approved the resolution to award the assigning of certain trade contractor agreements for 2020 summer work at Fairhaven School. The resolution is written to allow Dr. Sefcik and/or Mrs. Donnan authorization to sign the contracts. Bids came in lower than expected due to work being able to start right away.

Asbestos

Additional asbestos was found in Fairhaven School that was not on the original report from Diamond Lake School. Bids for removal will be sought prior to the March 19th Board meeting.

SRACLC Agreement

The Board approved the agreement with The Special Recreation Association of Central Lake County (SRACLC) for the purposes of providing after school childcare services to both its constituents and to SEDOL students at Fairhaven School.

Tuition Rate

Ms. Watson discussed non-member district rates and split TRS vs non-TRS rates for FY21.

Gages Lake School Hallway Project

Ms. Watson recommended to the Board installation of two locked doors in the administration hallway. This is an area that students tend to run through. The door by the conference room would need to be moved as well. The OI door was also recommended to be upgraded.

Food Service Contract

Fairhaven School will be added to the SEDOL Preferred Food Service Contract. This will not need to be rebid. SEDOL will purchase a refrigerator and dishwasher, freezers are already available at the school.

Resolution Authorizing Interfund Transfer

The Board approved the resolution authorizing an interfund transfer of \$4,000,000 from the Education Fund to the Operations and Maintenance Fund and \$450,000 from the Education Fund to the Transportation Fund.

SEDOL Task Force

Mrs. Donnan and Ms. Slye, STU Co-President updated the Board on the progress of the SEDOL Task Force. They discussed the need to focus on skill building and other more therapeutic approaches. Some staff are hesitant regarding this however, they continue to make positive changes and move forward as a team. The staff lounge is getting a facelift which is helping staff morale. A Day of Kindness was held this week with positive feedback. Gages Lake School staff will attend on March 2nd to make up for the September 20th closing (due to staff shortage in that building). They will attend morning professional development geared towards selfcare. Dr. Lind stressed the need to continue to focus on trauma informed practices and that this is a need in that member district as well.

NEW BUSINESS

Request for Non-Member District Placement

The Board approved the request by Stevenson High School D125 to continue placement of a 9th grade

student at Laremont School in the LASSO III program for the remainder of the 2019-20 school year. This student aged out of District 76 (member district). Tuition for the non-member rate will be prorated for the remainder of the year.

Policy Revisions for First Reading

Proposed revision to policy 7:270 *Administering Medicines to Students* was presented to the Board for first reading. The policy will be presented for second reading at the March meeting.

FY19 Audit Report

The Board approved the FY19 audit report.

Laremont Playground Project

Ms. Watson and Mrs. Donnan discussed a three-level shade area for the playground. The SEDOL Foundation would provide \$70,000 towards the estimated \$120,000 project cost. The balance would be paid from the SEDOL O & M fund.

Architect Project Authorization Agreement

The Board approved the Project Authorization Agreement with Wold Architect and Engineers for Fairhaven School and the John Powers Center RTU project.

FOIA Request

Dr. Lynch reported on five requests from:
Ms. Christine Brandl, District 308
Ms. Katie Kim, NBC5 Chicago
Ms. Jennifer Smith Richards, Chicago Tribune
Mr. Mihelich, IRTA
Ms. Jodi Cohn, ProPublica

PUBLIC COMMENT

There were no Public Comments

CLOSED SESSION

The Board entered into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- The placement of individual students in special education programs and other matters relating to individual students.

OTHER BUSINESS

Settlement Agreement

The Board approved the settlement agreement.

PROGRAM/SCHOOL REPORTS

Announcements / Wins

1. Ms. Adams from South School taught her class proper Restaurant Etiquette at The South Side Grill during their Friday reinforcer.
2. On February 8, SEDOL hosted a SibShop with author, Jessica Leving. The volunteers and children had an unexpected move to Gages Lake School as Laremont's water was out, but the transition to the alternate location went off without an issue and the children were able to enjoy their time learning and sharing together about what it is like to have a sibling with special needs.
3. Two CLA students were recognized by Grayslake Exchange Club in January as Students of the Month. Both students along with staff attended a meeting and gave a public address sharing their successes.

4. ELS students in Sandra Halevy's classroom received a \$250 Agriculture in the Classroom Teacher Grant from the Lake County Farm Bureau. The grant, titled 'Around the World in 90 Days with Plants that Changed the World' will be teaching students about Bamboo, Bonzai, Herbs and Succulents and their agricultural impact on society.
5. On February 14th, SEDOL students participated in a 'Day of Service.' 38 classrooms and more than 320 students worked together to make the day a success. Students made fleece blankets (113 total) for children, adults and animals. Students also wrote letters to Veterans, made dog biscuits and art for seniors. A Safe Place, House of Peace, Staben House, Fat Cat Rescue, North Chicago Animal Control and Save a Pet all benefited from the projects. A big thank you to the Rotary Club of Gurnee for their support and donations that helped make the day a success. The events were posted on social media.

BOARD MEMBER COMMENT

Dr. Sefcik and Dr. Lind recommended discussing the Board vacancy at the next LCSA meeting.

COMMITTEE REPORTS

A meeting is scheduled for March 5th at 1:30 p.m. for the Personnel and Finance Committees.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

:sm 2/24/2020

2019-20 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, March 19, 2020 – 9:30 a.m.

Thursday, April 9, 2020 – 9:30 a.m.

Thursday, April 23, 2020 – 9:30 a.m.

Thursday, May 28, 2020 – 9:30 p.m.

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

Special Meeting to Review Tentative Budget

Governing Board Meeting Schedule

otherwise

Wednesday, March 4, 2020 – 7:00 p.m.

Wednesday, June 3, 2020 – 7:00 p.m.

Gages Lake School Community Room unless noted

Professional Vacancies for 2019-20

- 1 School Social Worker (Gages Lake School)
- 1 Certified School Nurse (TBD)
- 1 LASSO III Teacher EC (Gages Lake School)
- 1 LASSO II EC Teacher (Sector)
- 1 LASSO III Teacher (Laremont School)