

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819
847-548-8470 Fax 847-548-8472 VP 224-207-8476
www.sedol.us



Valerie M. Donnan, M.Ed.
Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING February 20, 2020

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Christy Sefcik at 9:30 a.m. on Thursday, February 20, 2020 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Jason Lind, Superintendent, Millburn District #24
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Rebecca Slye, President, SEDOL Teachers' Union
Khristine Haydock, Administrative Assistant/Interim Recording Secretary

Staff Members Absent

Sara Martinez, Recording Secretary

Guests

Ken Frank, Signature Development
Tom McGrath, LAMP Incorporated

PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Dr. Jason Lind, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

Voice Vote:

Ayes: All

Nays: None

MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mr. Bob Gold, second by Dr. Jason Lind, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of January 23, 2020.

Approval of Amended Agenda

Public and closed session minutes of the regular meeting were listed on the January 23, 2020 agenda for approval as November 14, 2019 minutes and should have read as December 19, 2019.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the February, 2020 accounts payable list:

Accounts Payable	\$2,846,977.64
01/31/20 Payroll Liabilities	\$832,796.35
01/31/20 Net Payroll	\$939,296.59
02/14/20 Payroll Liabilities	\$841,843.72
02/14/20 Net Payroll	<u>\$958,286.31</u>
	\$6,419,200.31

Treasurer's Report: Report for January, 2020

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Bannister, Charles - Paraprofessional – OI Gages Lake School
- Budget-approved vacancy
- \$15.30/hour
- January 28, 2020

Cole, Justin - Paraprofessional – OI Gages Lake School
- Budget-approved vacancy
- BA/BS – Southern Illinois University
- \$15.57/hour
- February 5, 2020

Felix, Maria Rachel - Paraprofessional – South School
- Budget-approved vacancy
- BA – Centro Escolar University, Manila Philippines
- \$15.57/hour
- January 27, 2020

- Horn, Morgan
- Paraprofessional – Transition, 1:1
 - Budget-approved Vacancy
 - \$14.57/hour
 - Billed to Dist. #127
 - March 2, 2020
- Korta, Mary
- Paraprofessional – Gages Lake School
 - Budget-approved vacancy
 - \$14.93/hour
 - January 24, 2020
- Nolan, Cynthia
- Paraprofessional – South School
 - Budget-approved Vacancy
 - BA/BS – Evangel University (Missouri)
 - \$18.56/hour
 - February 20, 2020
- Schacherer, Robin
- Paraprofessional – Gages Lake School, ALE
 - Budget-approved Vacancy
 - BA/BS – University of Wisconsin
 - \$18.56/hour
 - February 12, 2020
- Scharrer, Sara
- Paraprofessional – Laremont School
 - Budget-approved vacancy
 - MA/MS – Wilkes University
 - \$15.57/hour
 - January 3, 2020
- Schenning, Jerry
- Paraprofessional – Cyd Lash Academy, OI
 - Budget-approved Vacancy
 - \$15.30/hour
 - February 18, 2020
- Singh, Khushbu
- Paraprofessional – Sector
 - Budget-approved Vacancy
 - BA – Sikkim Manipal University, Tadong, Gangtok
 - \$17.48/hour
 - February 18, 2020
- Smith, Ana
- Paraprofessional – Sector – Millburn Elementary
 - Budget-approved vacancy
 - BA – Northeastern University
 - \$15.57/hour
 - January 28, 2020
- Vallier, Jennifer
- Paraprofessional – John Powers Center
 - Budget-approved Vacancy
 - BA – Michigan State University
 - \$16.30/hour
 - March 2, 2020

Licensed Staff

- Tortorella, Josephine - Teacher – Sector- Millburn Elementary
- Budget approved vacancy
- MA/MS – Marian College
- MA, Step 1
- \$44,285 – pro-rated
- February 3, 2020

2. Resignations/Retirements

Educational Support Personnel

- Andruszko, Veronica - Paraprofessional – Transition, Seymour
- Resigned February 21, 2020
- Bannister, Charles - Paraprofessional – Ol Gages Lake School
- Resigned January 31, 2020
- Boyd, Annette - Custodian – South School
- Resigned February 20, 2020
- DaMore, Jennifer - Administrative Assistant – Transition
- Resigned January 27, 2020
- Hall, Donalisa - Paraprofessional – Sector – Millburn Middle School
- Resigned January 24, 2020
- Jones, Bridgette - Paraprofessional – Gages Lake School
- Resigned February 7, 2020 – Date change to 1/24/2020
- McCarthy, Shana - Paraprofessional – Laremont School
- Resigned February 6, 2020- Resignation withdrawn
- Mendez, Roberto - Custodian – John Powers Center
- Resigned December 23, 2019 Correction from Jan. 23, 2020 agenda
- Roldan, Silvia - Paraprofessional – Laremont School
- Resigned January 28, 2020

Licensed Staff

- Harrison, Jasmine - Teacher – Regional Safe School Program
- Resigned end of the 2019-20 school year.
- Miller, Julie - Teacher – Laremont School
- Resigned February 28, 2020
- Settle, Deborah - Teacher – Laremont School
- Resigned May 22, 2020

2. Request for Leave of Absence

- McClendon, Lacey - Paraprofessional - Sector
- Effective February 5, 2020 through the end of the 2019-20 school year.

Section 5: General Personnel

- 5:90 Abused and Neglected Child Reporting
- 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 5:250 Leave of Absence
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leaves

Section 6: Instruction

- 6:180 Extended Instructional Program – **NEW**
- 6:320 High School Credit for Proficiency – **NEW**

Section 7: Students

- 7:20 Harassment of Students Prohibited
- 7:150 Agency and Police Interviews
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Section 8: Community Relations

- 8:30 Visitors to and Conduct on District Property

Voice Vote: Ayes: All Nays: None MOTION CARRIED.

Current SEDOL Staffing

Motion to Approve Maintaining Enrollment Cap for the ED Program at Gages Lake School

Motion by Mr. Bob Gold, second by Mrs. Odie Pahl, to approve the continuation of the enrollment cap for the ED Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the ED Program at Gages Lake School. This program is currently staffed at 84.5%. Administration will continue to monitor this program and future recommendations may be made based on enrollment. Resignations and substitute coverage continue to be a concern.

Roll Call Vote: Ayes: Dr. Jason Lind Mr. Bob Gold
 Mrs. Odie Pahl Mrs. Roycealee Wood
 Dr. Christy Sefcik

 Nays: None

 Absent: Dr. Lonny Lemon, Mrs. Carey McHugh, and Mrs. Joanne Osmond

MOTION CARRIED

Motion to Approve Maintaining Enrollment Cap for the SAB Program at Gages Lake School

Motion by Mrs. Odie Pahl, second by Dr. Jason Lind, to approve the continuation of the enrollment cap for the SAB Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the SAB Program at Gages Lake School. This program is currently staffed at 85%. Administration will continue to monitor this program and future recommendations may be made based on enrollment. Resignations and substitute coverage continue to be a concern.

Roll Call Vote: Ayes: Mrs. Roycealee Wood Dr. Jason Lind
 Mr. Bob Gold Mrs. Odie Pahl
 Dr. Christy Sefcik

 Nays: None

 Absent: Dr. Lonny Lemon, Mrs. Carey McHugh, and Mrs. Joanne Osmond

MOTION CARRIED

1. Ms. Adams from South School taught her class proper Restaurant Etiquette at The South Side Grill during their Friday reinforcer.
2. On February 8, SEDOL hosted a SibShop with author, Jessica Leving. The volunteers and children had an unexpected move to Gages Lake School as Laremont's water was out, but the transition to the alternate location went off without an issue and the children were able to enjoy their time learning and sharing together about what it is like to have a sibling with special needs.
3. Two CLA students were recognized by Grayslake Exchange Club in January as Students of the Month. Both students along with staff attended a meeting and gave a public address sharing their successes.
4. ELS students in Sandra Halevy's classroom received a \$250 Agriculture in the Classroom Teacher Grant from the Lake County Farm Bureau. The grant, titled 'Around the World in 90 Days with Plants that Changed the World' will be teaching students about Bamboo, Bonzai, Herbs and Succulents and their agricultural impact on society.
5. On February 14th, SEDOL students participated in a 'Day of Service.' 38 classrooms and more than 320 students worked together to make the day a success. Students made fleece blankets (113 total) for children, adults and animals. Students also wrote letters to Veterans, made dog biscuits and art for seniors. A Safe Place, House of Peace, Staben House, Fat Cat Rescue, North Chicago Animal Control and Save a Pet all benefited from the projects. A big thank you to the Rotary Club of Gurnee for their support and donations that helped make the day a success. The events were posted on social media. Mrs. Donnan talked of this becoming an annual event.

BOARD MEMBER COMMENTS

Dr. Sefcik and Dr. Lind recommended discussing the Board vacancy at the next LCS meeting.

COMMITTEE REPORTS

A joint Personnel and Finance Committee meeting is scheduled for March 5th at 1:30 p.m.

ADJOURNMENT

Motion to Adjourn

At 10:50 a.m. Dr. Jason Lind moved, second by Mrs. Odie Pahl to adjourn the meeting.

Voice Vote: Ayes, all. Nays, none. MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Christy Sefcik
President of the Board

Mrs. Valerie M. Donnan
Secretary of the Board