

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**  
Superintendent

## Executive Board Meeting Summary Thursday, January 23, 2020

### CONSENT AGENDA

Minutes, financial & policy matters were approved along with the following personnel items:

- ☺ Request for Contracts for 6 educational support personnel (ESP)
- ☺ Resignations/retirements by 10 ESP and 1 licensed staff
- ☺ Request for Leave of Absence by 1 educational support personnel (ESP)
- ☺ A summary of professional vacancies is included at the end of this document.

### RECOGNITION



#### STARS Student

The Board recognized a student from Ms. Cirone's classroom in the Community Life Skills Program as the STARS Student for January. This student was recognized for her dedication to the Laremont students. She has been reading to them for 3 years and has a special way with them. She is smart, a good worker and her advocacy skills are amazing.



#### Employee of the Month

The Board recognized Allyce Mohr, LASSO III Teacher at Laremont School, as January's employee of the month. Allyce is a model teacher. She has served as a mentor for new LASSO III teachers, has developed training videos for new employees, and her work with students is outstanding. Allyce feels this is her dream job and is thankful for her entire educational team.

### OLD BUSINESS

#### Maintain Sub Pay

The Board approved maintaining a daily rate of sub pay by \$30.00 per day in addition to the base rate through March 19, 2020.

#### Fairhaven School Project

Ms. Watson presented to the Board on an increase to the potential construction costs. This increase is due to additional projects added after District 76 vacated the property. The list will be evaluated for necessity and bids will be accepted on February 7.

#### Current SEDOL Staffing

The Board approved maintaining the enrollment cap for the ED Program at Gages Lake School and maintaining the enrollment cap for the SAB Program at Gages Lake School. Gages Lake is currently staffed at 86% and the SAB Program at 85%. Contractual staff have been hired and are currently working in these programs or will be starting soon.

#### Articles of Joint Agreement

Mrs. Donnan and Ms. Watson reported on member district feedback from several meetings that were held. The districts requested a possible change from shared based services to fee-based services. The Board approved the changes and the Articles will be presented at the March 4<sup>th</sup> Governing Board meeting for first reading. Ms. Watson will continue to hold workshops and grant writing sessions to aid the districts.

#### Architect Master Agreement

The Board approved the Master Agreement with Wold Architect and Engineers for the Fairhaven School Project.

Garda World Supplemental Contract

The Board approved the supplemental contract clarifying payment terms (payment schedule, billing, etc.) with Garda World.

Change Order

The Board approved the Change Order from Efraim and Son in the amount of \$1800.32. This is a credit from the \$10,000 hardware allowance and closes out their contract.

SEDOL Task Force

Mrs. Donnan and Ms. Slye, STU Co-President updated the Board on the January 7<sup>th</sup> SEDOL Task Force meeting. Twenty-seven staff were in attendance. They broke into smaller groups to discuss stressors, challenges, and goals; tremendous feedback was received and then discussed in the large group setting. It was shared that the group is excited to give back to the community with the upcoming SEDOL 60 Year Celebration through volunteering. This will allow staff the opportunity to share with the community the positive sides of SEDOL. Changes to the philosophy of the ALE and OI to a more positive intervention area and the distribution of a Professional Development calendar are recent results of the Task Force. The committee continues to discuss setting goals as a team. The SEDOL Task Force will meet again on January 29<sup>th</sup>.

**NEW BUSINESS**

Resolution to Set Hearing

At the February meeting, the Executive Board will be asked to approve a resolution authorizing an interfund transfer from the Education Fund to the Transportation Fund (\$450,000) and from the Education Fund to the O & M Fund (\$4,000,000). In order to do this, there are specific criteria that must be met including holding a public hearing to discuss the interfund transfers.

Administration recommended the public hearing be held immediately prior to the regular Executive Board meeting on Thursday, February 20, beginning at 9:00 a.m. The Board adopted the resolution to set the public hearing.

Tuition Rate

Ms. Watson discussed member district estimated reset base tuition rates for FY21. These normally go out in April or May; however, the estimated rates will be sent to member districts early, allowing them to begin planning for the Fall. Ms. Watson is still working on non-member district rates.

Roof Top Replacement Units

Ms. Watson discussed the need for replacing the John Powers Center roof-top HVAC units. Wold Architect and Engineers provided an estimated project cost of \$289,400. Bid opening is scheduled for April 14, 2020 with contract approval planned for the April 23 Board meeting.

SRACLC Agreement

Ms. Watson discussed the third-party agreement with The Special Recreation Association of Central Lake County (SRACLC) for the purposes of providing after school daycare services to both its constituents and to SEDOL students at Fairhaven School. SEDOL and the SRACLC are in the process of finalizing an agreement.

Policy Revisions for First Reading

The following policies were presented to the Board for first reading. The second reading/approval is scheduled for the February 20<sup>th</sup> Board meeting.

Section 2A: Governing Board

*These 3 policies will be presented for 1<sup>st</sup> reading at the March Gov Board meeting.*

2:20 Powers and Duties of the Governing Board; Indemnification

2:100 Governing Member Conflict of Interest

2:105 Ethics and Gift Ban

Section 2B: Executive Board

2:110 Qualifications, Term and Duties of Board Officers

2:260 Uniform Grievance Procedure

Section 4: Operational Services

4:80 Accounting and Audits

4:175 Convicted Child Sex Offender; Screening; Notifications

Section 5: General Personnel

5:90 Abused and Neglected Child Reporting

5:120 Employee Ethics; Conduct; and Conflict of Interest

5:250 Leave of Absence

5:290 Employment Termination and Suspensions

5:330 Sick Days, Vacation, Holidays, and Leaves

Section 6: Instruction

6:180 Extended Instructional Program – **NEW**

6:320 High School Credit for Proficiency – **NEW**

Section 7: Students

7:20 Harassment of Students Prohibited

7:150 Agency and Police Interviews

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Section 8: Community Relations

8:30 Visitors to and Conduct on District Property

FOIA Request

Dr. Lynch reported on one request from:

Jennifer Smith Richards, Chicago Tribune & Jodi S. Cohen, ProPublica Illinois

March Governing Board Meeting

The Board reviewed a draft copy of the agenda for the March 4<sup>th</sup> meeting.

**PUBLIC COMMENT**

Ms. Rebecca Slye, President of the SEDOL Teachers' Union, read a prepared statement regarding feedback she received from staff. She discussed the hopefulness that Humanex will address big concerns with morale as this topic is consistently brought up. Also, that staff are heartbroken over the continued news reports and are looking forward to participating in community events (SEDOL 60 Year Celebration). Ms. Slye reported that there still seems to be a feeling of building administration's lack of support, continuing on to state that staff need to feel supported by their administration and enjoy when upper administration is present in the buildings. Safety is improving and there is an overall feeling of wanting things to get better.

**CLOSED SESSION**

The Board entered into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- The placement of individual students in special education programs and other matters relating to individual students.

**OTHER BUSINESS**

Items A. and B. were removed from the agenda.

**PROGRAM/SCHOOL REPORTS**

Announcements / Wins

1. The SEDOL Curriculum Department has facilitated the development of a professional development schedule for the spring for SEDOL and Member District staff that includes over 35 sessions. A variety of talented staff are providing the peer to peer learning opportunities!

2. The second semester of Stepping into College (SIC) called College Plus (CP) has started. CP will provide support on the CLC campus to ensure students get to and from class and help ease any anxieties. Students meet once a week to review their class progression and receive support if they need academic assistance or have questions regarding their CLC class or accounts.
2. The 8th graders in the LASSO 1 and TAB classrooms joined the 8th grade bowling trip at Millburn Middle School. It was a great experience for all!
3. Gurnee Rotary delivered coats for many SEDOL programs. We are so grateful for the community's generosity.
4. Millburn's 6<sup>th</sup> and 7<sup>th</sup> graders volunteered on ML King Day at Feed My Starving Children, Bernie's Books Bank, and Northern IL Food Bank.
5. Dr. Jason Lind, Superintendent from Millburn School District was named Superintendent of the Year.

### **BOARD MEMBER COMMENT**

- Mrs. Donnan and Dr. Lind attended an ISBE Stakeholders meeting on January 22 in Chicago. State and National school representation was present. The topics of discussion related to timeouts/restraints and developing legislation in these areas. Both felt this was an eye-opening experience and a privilege to have attended. The overall atmosphere was about a positive future for the students.
- Dr. Sefcik asked about the current status of the ISBE complaint. Mrs. Donnan shared the results from the ISBE audit. These will be shared with SEDOL parents, staff and member districts.

### **COMMITTEE REPORTS**

A meeting is scheduled for March 5 at 1:30 p.m. for the Personnel and Finance Committees.

### **ADJOURNMENT**

With no other items to discuss, the meeting was adjourned.

:sm 1/24/2020

### **2019-20 Executive Board Meeting Schedule** SEDOL Office Bay Room

Thursday, February 20, 2020 – 9:30 a.m.

Thursday, March 19, 2020 – 9:30 a.m.

Thursday, April 9, 2020 – 9:30 a.m.

***Special Meeting to Review Tentative Budget***

Thursday, April 23, 2020 – 9:30 a.m.

Thursday, May 28, 2020 – 9:30 p.m.

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

### **Governing Board Meeting Schedule**

*Gages Lake School Community Room unless noted*

*otherwise*

Wednesday, March 4, 2020 – 7:00 p.m.

Wednesday, June 3, 2020 – 7:00 p.m.

#### Professional Vacancies for 2019-20

- 1 School Psychologist (SEDOL)
- 1 School Social Worker (Gages Lake School)
- 1 Certified School Nurse (TBD)
- 1 Substitute RN (SEDOL)
- 1 Shaping Appropriate Behaviors (SAB) Teacher HS (Gages Lake School)
- 1 LASSO III Teacher EC (Gages Lake School)
- 1 LASSO II EC Teacher (Sector)