

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**  
Superintendent

## Minutes

### SEDOL EXECUTIVE BOARD MEETING

December 19, 2019

(revised to include Addendum items 8/27/20)

## CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Christy Sefcik at 9:30 a.m. on Thursday, December 19, 2019, at the SEDOL administrative offices in Gages Lake, Illinois.

## ROLL CALL

### Board Members Present

Mr. Bob Gold, Superintendent, Big Hollow #38  
Dr. Lonny Lemon, Superintendent, Oak Grove District #68  
Dr. Jason Lind, Superintendent, Millburn District #24  
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118  
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41  
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56  
Dr. Christy Sefcik, Superintendent, Grant High School District #124  
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

### Board Members Absent

None

### Staff Members Present

Mrs. Valerie Donnan, Superintendent  
Dr. Peggy Lynch, Assistant Superintendent for Human Resources  
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO  
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment  
Mrs. Sara Martinez, Recording Secretary  
Ms. Rebecca Slye, President, SEDOL Teachers' Union

### Staff Members Absent

None

## PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

## ACCEPTANCE OF AGENDA

### Motion to Accept/Amend the Agenda

Motion by Dr. Lonny Lemon, second by Mrs. Joanne Osmond, to accept the agenda with addendum as presented.

Voice Vote:

Ayes: All

Nays: None

MOTION CARRIED.

*Exceptional Services for Exceptional Students*

**CONSENT AGENDA**

Motion to Approve Consent Agenda

Motion by Mrs. Carey McHugh, second by Dr. Jason Lind, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of November 14, 2019.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the December 2019 accounts payable list:

Accounts Payable	\$2,025,815.68
11/15/19 Payroll Liabilities	\$823,321.60
11/15/19 Net Payroll	\$961,912.99
11/29/19 Payroll Liabilities	\$835,559.08
11/29/19 Net Payroll	\$965,999.13
12/13/19 Payroll Liabilities	\$824,032.07
12/13/19 Net Payroll	\$957,551.33
	<u>\$7,394,191.88</u>

Treasurer's Report: Report for November 2019

Policy Matters

The Board approved revisions to policy 2:230 Public Participation at Executive Board meetings and Petition to the Board.

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

DeJoseph, Diane

- Paraprofessional – Sector
- Budget-approved vacancy
- Au.D. – A.T. Still University of Health Science
- \$15.57/hour
- December 2, 2019

Falvey, William

- Paraprofessional – Gages Lake School
- Budget-approved vacancy
- BA – University of Wisconsin Parkside
- \$15.57/hour
- December 16, 2019

Gannon, Michelle

- Paraprofessional – Laremont School
- Budget-approved vacancy
- \$14.57/hour
- December 2, 2019

- Hall, Donalisa
- Paraprofessional – Sector
  - Budget-approved vacancy
  - BA/BS – Illinois State University
  - \$15.57/hour
  - December 9, 2019
- Johnson, Kyle
- Paraprofessional – Gages Lake School
  - Budget-approved vacancy
  - \$14.57/hour
  - November 11, 2019
- Klema Jr., Rory
- Maintenance
  - Budget-approved vacancy
  - \$21.23/hour
  - November 25, 2019
- Kramer, Yelena
- Paraprofessional – Sector
  - Budget-approved vacancy
  - BA – E.A. Buketov Karaganda State University
  - \$15.57/hour
  - January 6, 2020
- Rogers, Geralyn
- Paraprofessional – Gages Lake School
  - Budget-approved vacancy
  - BA/BS – Northeastern University
  - \$15.93/hour
  - December 16, 2019
- Semler, Tonia
- Paraprofessional – Gages Lake School
  - Budget-approved vacancy
  - BA/BS – Northern Illinois University
  - \$18.56/hour
  - December 11, 2019
- Wood-Agunloye, Jacqueline -
- Paraprofessional – Sector
  - Budget-approved vacancy
  - BA/BS – DePaul University
  - \$15.57/hour
  - November 4, 2019
- Worfel, Paul
- Job Coach
  - Budget-approved vacancy
  - Ph. D Indiana University
  - \$15.57/hour
  - December 2, 2019
- Licensed Staff
- Ciecwa, Wendy
- Teacher – Sector EC
  - Budget approved vacancy
  - MA/MS National Louis University
  - MA Step 7
  - \$55,198 – pro-rated
  - January 6, 2020
- Iliadis, Christina
- Counselor – ALE at Gages Lake School
  - Budget approved vacancy
  - MA/MS – Colorado State University
  - MA+15 Step 11
  - \$67,376 – pro-rated

- Marino, Matt
- December 6, 2020
  - Teacher – Sector
  - Budget approved vacancy
  - BA/BS Northeastern
  - \$39,540 – pro-rated
  - January 6, 2020

2. Resignations/Retirements

Educational Support Personnel

- Ciecwa, Wendy
- Paraprofessional – Sector EC
  - Resigned January 6, 2020 to accept EC teaching position

- Kacos-Shiu, Faya
- Transition Specialist
  - Resigned January 8, 2020

- Lellman, Joe
- Paraprofessional – DH/H Program
  - Resigned December 31, 2019

- McGruder, Alexis
- Paraprofessional – Cyd Lash Academy
  - Resigned December 6, 2019

- Naumann, Christina
- Paraprofessional – Sector
  - Resigned December 20, 2019

- Perez, Vanessa
- Paraprofessional - Sector
  - Resigned December 2, 2019

- Ramey, Kristin
- Paraprofessional – South School
  - Resigned November 19, 2019

- Schrader, Kyle
- Custodian- Gages Lake School
  - Resigned December 9, 2019

- Serafin, Krystal
- Paraprofessional – Cyd Lash Academy
  - Resigned December 16, 2019

- Wazny, April
- Paraprofessional - Sector
  - Resigned December 6, 2019

- Winkler, Laretta
- Paraprofessional – John Powers Center
  - Resigned December 19, 2019

Licensed Staff

- Bessette, Marcia
- Speech & Language Pathologist
  - Retiring at the end of the 2021-22 school year

- Pumala, Elizabeth
- Teacher – Laremont School
  - Resigned November 21, 2019

Roll Call Vote:

- |         |                     |                    |
|---------|---------------------|--------------------|
| Ayes:   | Mr. Bob Gold        | Mrs. Odie Pahl     |
|         | Mrs. Roycealee Wood | Mrs. Carey McHugh  |
|         | Dr. Lonny Lemon     | Mrs. Joanne Osmond |
|         | Dr. Jason Lind      | Dr. Christy Sefcik |
| Nays:   | None                |                    |
| Absent: | None                |                    |

MOTION CARRIED

4. Professional Vacancies for 2019-20
- 1 School Psychologist (SEDOL)
  - 1 School Social Worker (Gages Lake School)
  - 1 Certified School Nurse (TBD)
  - 1 Substitute RN (SEDOL)
  - 1 Shaping Appropriate Behaviors (SAB) Teacher HS (Gages Lake School)
  - 1 LASSO III Teacher EC (Gages Lake School)
  - 1 LASSO II EC Teacher (Sector)

**RECOGNITION**

STARS Student

The Board recognized a student from Ms. Boornazian’s classroom at John Powers Center, as the STARS Student for December. Ms. Boornazian spoke of his hard work, leadership skills, and overall positive presence in her classroom.

Employee of the Month

The Board recognized Patricia Steffens, 1:1 Paraprofessional at Laremont School, as December’s employee of the month. Tegan Dittmer, Acting Principal, spoke of Patricia as a positive role model, a dedicated, hardworking team member and how much it shows in her daily care for students.

**OLD BUSINESS**

**Maintain Sub Pay**

Motion to Maintain Sub Pay

Motion by Mr. Bob Gold, second by Mrs. Carey McHugh, to maintain the daily rate of sub pay as presented.

Administration recommended maintaining the daily rate of sub pay by \$30.00 per day in addition to the base rate through January 23, 2020.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Odie Pahl	Mrs. Roycealee Wood
		Mrs. Carey McHugh	Dr. Lonny Lemon
		Mrs. Joanne Osmond	Dr. Jason Lind
		Mr. Bob Gold	Dr. Christy Sefcik
	Nays:	None	
Absent:	None		

MOTION CARRIED

**Current SEDOL Staffing**

Motion to Approve Maintaining Enrollment Cap for the ED Program at Gages Lake School

Motion by Mrs. Odie Pahl, second by Mrs. Joanne Osmond, to approve the continuation of the enrollment cap for the ED Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the ED Program at Gages Lake School until program is staffed at 90%. This program is currently staffed at 88%. Administration will continue to monitor this program and future recommendations may be made based on enrollment. This will not affect the current budget.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Roycealee Wood	Mrs. Carey McHugh
		Dr. Lonny Lemon	Mrs. Joanne Osmond
		Dr. Jason Lind	Mr. Bob Gold
		Mrs. Odie Pahl	Dr. Christy Sefcik
	Nays:	None	
Absent:	None		

MOTION CARRIED





Mrs. Roycealee Wood Mrs. Carey McHugh  
Dr. Lonny Lemon Mrs. Joanne Osmond  
Dr. Jason Lind Dr. Christy Sefcik  
Nays: None  
Absent: None

MOTION CARRIED

**AIS (All Information Services, Inc. Agreement)**

Motion to Approve AIS Agreement

Motion by Mrs. Odie Pahl, second by Mrs. Joanne Osmond, to approve the AIS (All Information Services, Inc) Agreement to rewire and relocate the MDF Room at Fairhaven School in the amount of \$37,865.90 as presented.

Administration recommended approval of the agreement with AIS in the amount of \$37,865.90 for network rewiring and relocation of the MDF Room at Fairhaven School.

Roll Call Vote: Ayes: Mrs. Odie Pahl Mrs. Roycealee Wood  
Mrs. Carey McHugh Dr. Lonny Lemon  
Mrs. Joanne Osmond Dr. Jason Lind  
Mr. Bob Gold Dr. Christy Sefcik  
Nays: None  
Absent: None

MOTION CARRIED

**Garda World Contract**

Motion to Approve Garda World Contract

Motion by Mrs. Joanne Osmond, second by Mrs. Odie Pahl, to approve the security services contract with Garda World as presented.

Administration recommended approval of the contract with Garda World for four security personnel for the regular school year and three security personnel for the extended school year. These services will be provided at Gages Lake School and South School. The contract will be in effect from January 2020 – June 2020 at an hourly rate of \$36.69; July 2020 – June 2021 at \$38.51/hr.; and July 2021 – June 2022 at \$40.42/hr.

Roll Call Vote: Ayes: Mrs. Roycealee Wood Mrs. Carey McHugh  
Dr. Lonny Lemon Mrs. Joanne Osmond  
Dr. Jason Lind Mr. Bob Gold  
Mrs. Odie Pahl Dr. Christy Sefcik  
Nays: None  
Absent: None

MOTION CARRIED

**Food Allergy Pro, LLC Contract**

Motion to Approve Food Allergy Pro, LLC Contract

Motion by Mrs. Carey McHugh, second by Dr. Jason Lind, to approve the Food Allergy Pro, LLC Agreement in the amount of \$3,200.00 as presented.

Administration recommended approval of the agreement with Food Allergy Pros, LLC. Food Allergy Pros, LLC will provide a review and possibly an update to SEDOL's protocol and policies addressing the needs of staff with known, life threatening food allergies. The cost of this service is \$3,200.00 for a six-week term.

Roll Call Vote: Ayes: Mrs. Carey McHugh Dr. Lonny Lemon  
Mrs. Joanne Osmond Dr. Jason Lind  
Mr. Bob Gold Mrs. Odie Pahl  
Mrs. Roycealee Wood Dr. Christy Sefcik  
Nays: None  
Absent: None

MOTION CARRIED

### **SEDOL Task Force**

Ms. Rebecca Slye and Mrs. Donnan spoke to Board regarding the SEDOL Task Force meeting held Friday, December 13<sup>th</sup> in which twenty-eight teachers, support staff and administrators were in attendance. The group agreed to meet twice a month; Jan. 7 & 29; Feb. 11 & 24; and March 3.

As part of their process they highlighted three areas of ongoing concern:

1. The need to create a shared vision and professional development to increase student engagement and positive interventions.
2. Ongoing planning for consistency and teaming of dysregulated students including written procedures to support staff and students.
3. Developing a mindset for change and self-care supports for staff.

Also highlighted were positives that have been seen this school year:

1. A safer environment due to staff to student ratios.
2. The staff bonding as a more cohesive team.
3. Staff and students supporting each other when in crisis.

The groups next steps will include making measurable goals in each of the three areas of concern for all programs at GLS, ED-Alt, LASSO 3, and SAB.

The Task Force will provide the Executive Board monthly updates and update the Governing Board at the March 4, 2020 meeting.

### **FOIA Request**

Dr. Lynch reported on three requests from:

- Joe Hart, Illinois Education Association- NEA
- Jennifer Smith Richards, Chicago Tribune & Jodi S. Cohen, ProPublica Illinois (2)

### **PUBLIC COMMENT**

There were two present for Public Comment:

1. Ms. Kim McAuliffe, JPC parent, read a prepared statement regarding the concern of safety for the staff/students at Sedol. She also addressed the concern of a possible Illinois State Board of Education investigation and the outcome for SEDOL.
2. Ms. Rebecca Slye, President of the SEDOL Teachers' Union, read a prepared statement stating that staff felt a connection with the Governing Board and that their concerns were being taken seriously. She expressed the positive feedback from the SEDOL Task Force and asked that administration keep the STU in the loop on related discussions and that they are open to Board questions and offered them classroom tours.

### **CLOSED SESSION**

#### **Motion to Enter into Closed Session**

At 10:16 a.m. Dr. Lonny Lemon moved, second by Mrs. Odie Pahl, for the Board to enter into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- The placement of individual students in special education programs and other matters relating to individual students.

**Roll Call Vote:**

**Ayes:**

**Dr. Lonny Lemon**

**Mrs. Joanne Osmond**



3. Laremont School hosted Fun with Santa and Parent's Day Out.
4. Cyd Lash Academy social worker, Amy Lazzaretti was awarded a \$500 grant for sensory items.
5. DHH program received books from the CHOICES for Parents program.

**BOARD MEMBER COMMENTS**

The Board recognized the contributions of Dr. Stephen Mack after his resignation on December 2, 2019 from the SEDOL Executive Board. He will maintain his seat on the Governing Board as Secretary.

**COMMITTEE REPORTS**

There were no committee reports.

**ADJOURNMENT**

Motion to Adjourn

At 10:57 a.m. Mrs. Carey McHugh moved, second by Mrs. Odie Pahl to adjourn the meeting.

Voice Vote:                      Ayes, all.                      Nays, none.                      MOTION CARRIED

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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Dr. Christy Sefcik  
President of the Board

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Mrs. Valerie M. Donnan  
Secretary of the Board