

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.
Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING

November 14, 2019

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Christy Sefcik at 9:33 a.m. on Thursday, November 14, 2019, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Mr. Bob Gold, Superintendent, Big Hollow #38
Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Dr. Jason Lind, Superintendent, Millburn District #24
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Dr. Christy Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Dr. Stephen Mack, Governing Board Member, Community Cons. District #46
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Mrs. Sara Martinez, Recording Secretary
Ms. Rebecca Slye, President, SEDOL Teachers' Union

Staff Members Absent

None

PLEDGE OF ALLEGIANCE

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

President Sefcik asked that the agenda be amended under *Other Business* to include the removal of A. Settlement Agreement and B. Settlement Agreement.

Motion by Mrs. Joanne Osmond, second by Dr. Lonny Lemon, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Jason Lind, second by Mrs. Joanne Osmond, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of October 24, 2019.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the November 2019 accounts payable list:

Accounts Payable	\$1,705,073.52
10/31/19 Payroll Liabilities	\$823,649.44
10/31/19 Net Payroll	\$951,444.76
11/15/19 Payroll Liabilities- <i>not available</i>	\$0.00
11/15/19 Net Payroll- <i>not available</i>	<u>\$0.00</u>
	\$3,480,167.72

Treasurer’s Report: Report for October 2019

Closed Session Minutes/Recordings

Administration recommends the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed:

April 25, 2019	Employee matter, collective bargaining
May 23, 2019	Employee matter, collective bargaining, and Supt Eval
June 27, 2019	Employee matter, collective bargaining, and Supt Eval
July 25, 2019	Employee matter
August 22, 2019	Employee matter and collective bargaining
September 11, 2019	Employee matter
September 19, 2019	Employee matter, collective bargaining, and safety/security

In addition, Administration recommends the destruction of verbatim recordings for the following closed session meetings:

November 29, 2017	December 21, 2018	April 26, 2018
November 30, 2017	January 25, 2018	May 24, 2018
December 4, 2017	March 22, 2018	
December 6, 2017	April 12, 2018	

Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|------------------------------|---|
| <u>Arnold, Melissa</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget-approved vacancy- BA/BS – University of WI, Parkside- \$15.57/hour- October 28, 2019 |
| <u>Avramovska, Margarita</u> | <ul style="list-style-type: none">- Paraprofessional – Gages Lake School- Budget-approved vacancy- MA/MS – Academie fuer Angewandte Kunst- \$15.57/hour- October 15, 2019 |
| <u>Corley, Jean</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget-approved vacancy- BA/BS – Crown College, St. Bonifacius, MN- \$18.22/hour- October 28, 2019 |
| <u>Jones, Bridgette</u> | <ul style="list-style-type: none">- Paraprofessional – Gages Lake School- Budget-approved vacancy- BA/BS – Eastern Illinois University- \$15.57/hour- October 21, 2019 |
| <u>Jones, Cassandra</u> | <ul style="list-style-type: none">- Paraprofessional – Laremont School- Budget-approved vacancy- \$15.30/hour- November 5, 2019 |
| <u>Wazny, April</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget-approved vacancy- BA/BS – VA-Liberty University- \$15.57/hour- November 4, 2019 |
| <u>Wene, Sadie</u> | <ul style="list-style-type: none">- Paraprofessional – Sector- Budget-approved vacancy- \$14.57/hour- November 1, 2019 |

Licensed Staff

- | | |
|----------------------|---|
| <u>Kim, Myungjin</u> | <ul style="list-style-type: none">- Speech/Lang Pathologist- Budget approved vacancy- MA/MS University of Illinois- MA+30/step 2, \$50,848 – pro-rated- November 15, 2019 |
|----------------------|---|

- Richter, Nicole
- Assistant to the Principal – Gages Lake School/SAB
 - Budget approved vacancy
 - BA/BS, Grand Valley University
 - \$74,000 – pro-rated, *Correction from 10/24/19 agenda*
 - October 21, 2019

2. Resignations/Retirements

Educational Support Personnel

- Brieschke, Caryn
- Educational Sign Language Interpreter
 - Resigned November 15, 2019

- Bryant, Tyisha
- Paraprofessional
 - Resigned October 25, 2019

- Cantu, Ana
- Paraprofessional
 - Resigned December 11, 2019

- Fefferman, Michael
- Paraprofessional
 - Resigned October 24, 2019

- Nelson, Tiffany
- Paraprofessional
 - Resigned November 8, 2019

- Simons, Jennifer
- Educational Sign Language Interpreter
 - Resigned November 15, 2019

Licensed Staff

- Peterson, Laura
- Teacher – Sector
 - Resigned November 8, 2019

3. Request for Decrease in Contract Time

- Seyfert, Elizabeth
- Social Worker – Sector
 - From 1.0 to .7 FTE
 - November 6, 2019

ROLL CALL VOTE:

Ayes: Dr. Jason Lind Dr. Lonny Lemon
Mr. Bob Gold Mrs. Joanne Osmond
Mrs. Carey McHugh Dr. Christy Sefcik

Nays: None

Absent: Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood

MOTION CARRIED

4. Professional Vacancies for 2019-20

- 3 School Social Worker (Gages Lake School)
- 1 Certified School Nurse (TBD)
- 1 EC Teacher (Diamond Lake School) 0.5 FTE
- 1 LASSO II EC Teacher (Sector)
- 1 TAB Teacher (Sector)
- 1 ALE Teacher (Gages Lake School)

RECOGNITION

STARS Student

The Board recognized a student from Ms. Mohr's LASSO 3 classroom at Laremont School as the STARS Student for November. This student holds the class record for the most green zone days and is consistently a positive role model for his peers.

Employee of the Month

The Board recognized Linsey Wypych, Speech Pathologist at John Powers Center, as November's employee of the month. Linsey is a great advocate for her students, always bringing the student's perspective to their meeting. She modifies the bilingual curriculum to support her students' lessons when communicating in ASL and is key to the success of the John Powers Center Drama Club, having greatly increased student participation.

OLD BUSINESS

Current SEDOL Staffing

Motion to Approve Maintaining Enrollment Cap for the ED Program at Gages Lake School

Motion by Mr. Bob Gold, second by Mr. Joanne Osmond, to approve the continuation of the enrollment cap for the ED Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the ED Program at Gages Lake School. This program is currently staffed at 81%. Administration will continue to monitor this program and future recommendations may be made based on enrollment. This will not affect the current budget. Due to the request for enrollment within the LASSO 3 program, District Administration is exploring different housing options for expansion.

ROLL CALL VOTE:

Ayes: Dr. Lonny Lemon Mrs. Carey McHugh
Dr. Jason Lind Mrs. Joanne Osmond
Mr. Bob Gold Dr. Christy Sefcik

Nays: None

Absent: Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood

MOTION CARRIED

Motion to Approve Maintaining Enrollment Cap for the SAB Program at Gages Lake School

Motion by Mrs. Carey McHugh, second by Joanne Osmond, to approve the continuation of the enrollment cap for the SAB Program at Gages Lake School as presented.

Administration recommended maintaining the enrollment cap for the SAB Program at Gages Lake School. This program is currently staffed at 80%. Administration will continue to monitor this program and future recommendations may be made based on enrollment. This will not affect the current budget. Due to the request for enrollment within the LASSO 3 program, District Administration is exploring different housing options for expansion.

ROLL CALL VOTE:

Ayes: Mrs. Carey McHugh Dr. Lonny Lemon
Dr. Jason Lind Mrs. Joanne Osmond
Mr. Bob Gold Dr. Christy Sefcik

Nays: None

Absent: Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood

MOTION CARRIED

Proposal for New, District-wide Phone System

Ms. Watson informed the Board that she has been working on a proposal with Midco for the new, district-wide phone system. She asked Donna Strollo, SEDOL Technology Coordinator, to present to the Board information on the new Mitel phone system. Donna stated that this system will work with all SEDOL buildings and is easy to operate. The average life span of the system is 20 years. The Mitel system is from a national bid- Sourcewell (formally NJPA). The plan is to begin installation on the system this summer.

Fairhaven School Update

Mrs. Donnan and Ms. Watson updated the Board on Fairhaven School capital projects. Ms. Donnan discussed feedback from parent, staff, and district informational meetings that were held. She also notified the Board of an upcoming meeting with the Mundelein Police Department to discuss the opening of Fairhaven School scheduled for this fall.

Ms. Watson discussed the Univent System (on national bid) and that she should have more information for the Board at the December meeting. The building water pressure was also discussed and identified as needing improvement with a high-end estimate of up to \$50,000.

Lake County SRO Agreement

Motion to Approve the Lake County SRO Agreement

Motion by Dr. Lonny Lemon, second by Dr. Jason Lind, to approve the new 3-year SRO agreement from January 1, 2020 thru December 31, 2022 with the Lake County Sheriff's Department in the amount of \$314,704.31 as presented.

Administration recommended the approval of a 3-year agreement with the Lake County Sheriff's Department for the provision of a full-time police officer on the SEDOL Campus when school is in session, this includes ESY. The agreement will begin January 1, 2020 and run thru December 31, 2022, with a total cost of \$314,704.31.

ROLL CALL VOTE:

Ayes: Mr. Bob Gold Dr. Jason Lind
Mrs. Carey McHugh Dr. Lonny Lemon
Mrs. Joanne Osmond Dr. Christy Sefcik

Nays: None

Absent: Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood

MOTION CARRIED

Humanex Agreement

Motion to Approve Humanex Agreement

Motion by Mrs. Joanne Osmond, second by Dr. Jason Lind, to approve the 3-year agreement with Humanex in the amount of \$26,500.00 per year as presented.

Administration recommended approval of a 3-year agreement with Humanex in the amount of \$26,500.00 per year. Humanex will gather staff feedback and create goals within different programs/buildings of the SEDOL organization.

ROLL CALL VOTE:

Ayes: Mrs. Joanne Osmond Mr. Bob Gold
Mrs. Carey McHugh Dr. Lonny Lemon
Dr. Jason Lind Dr. Christy Sefcik

Nays: None

Absent: Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood

MOTION CARRIED

NEW BUSINESS

Life Safety Report 2019-20

Administration discussed the results of the annual Life Safety Report on SEDOL buildings from the Lake County ROE.

Architect Master Agreement

Ms. Watson informed the Board that Wold Architects and Engineers is updating the agreement for the Fairhaven School project and she should have it for the December 19 Board meeting.

Construction Management Agreement

Ms. Watson informed the Board that she is working with legal counsel to finalize a contract with a construction management company. Ms. Watson stated she is hoping to have it finalized for the December 19 Board meeting.

Gewalt Hamilton Associates, Inc. Agreement

Motion to Approve Gewalt Hamilton Associates, Inc. Agreement

Motion by Mrs. Joanne Osmond, second by Dr. Jason Lind, to approve the agreement with Gewalt Hamilton Associates, Inc. (GHA) in the amount of \$12,000 as presented.

Administration recommended approval of the agreement with Gewalt Hamilton Associates, Inc. for the Fairhaven School project, including the additional fee for water detention/flood plain and permitting services in the amount of \$12,000. This would allow for needed parking space and still maintain the required 50% green space.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Carey McHugh
	Dr. Jason Lind	Mrs. Joanne Osmond
	Mr. Bob Gold	Dr. Christy Sefcik
Nays:	None	
Absent:	Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood	

MOTION CARRIED

FOIA Request

Dr. Lynch reported on two requests, one from the Daily Herald for information pertaining to records sent to the Chicago Tribune and/or its representatives within the past six months and the second from the Chicago Tribune/ProPublica Illinois for information pertaining to records sent to the Occupational Health and Safety Administration or its representatives since May 21, 2019.

PUBLIC COMMENT

Ms. Rebecca Slye, President of the SEDOL Teachers' Union, read a prepared statement as to the overall feeling regarding lack of support from administration.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:14 a.m. Mrs. Joanne Osmond moved, second by Mrs. Carey McHugh, for the Board to enter into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
- The placement of individual students in special education programs and other matters relating to individual students.

ROLL CALL VOTE:

Ayes: Dr. Lonny Lemon Mrs. Carey McHugh
Dr. Jason Lind Mrs. Joanne Osmond
Mr. Bob Gold Dr. Christy Sefcik

Nays: None

Absent: Dr. Stephen Mack, Mrs. Odie Pahl, and Mrs. Roycealee Wood

MOTION CARRIED

Motion to Return to Public Session

At 10:48 a.m., Dr. Lonny Lemon moved, second by Mrs. Carey McHugh for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the compensation, discipline, performance or dismissal of specific employees, collective bargaining matters and school building safety and security, and placement of and matters relating to individual students.

OTHER BUSINESS

Settlement Agreement

Items removed from agenda.

PROGRAM/SCHOOL REPORTS

Announcements/Wins

Mrs. Donnan talked about each of the following events/items:

1. The Intermediate and HS pods engaged in Science Fair activities.
2. The Craft/Vendor & Resource Fair raised \$2,000 for items for the sensory and gross motor rooms at Laremont School.
3. CLA Spirit Week was a success. Classrooms made minigolf holes and student participation was high in all areas.
4. South School finished 2nd in CAAEL for their first season. Several students earned sportsmanship awards.
5. South School first Level 4/5 Field Trip was a success to Didier Farms.
6. Students are successfully transitioning back to home school from both GLS and TAB.

BOARD MEMBER COMMENTS

- The Board discussed preparing for the December Governing Board meeting.
- Dr. Lind shared that Millburn students have learning opportunities that allow them to help and interact with the Sedol classrooms.
- Dr. Sefcik shared positive feedback she received regarding the SEDOL program at CLC.

COMMITTEE REPORTS

The Board is in the process of scheduling a finance committee meeting.

ADJOURNMENT

Motion to Adjourn

At 11:03 a.m. Mrs. Carey McHugh moved, second by Dr. Jason Lind to adjourn the meeting.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

President of the Board

Secretary of the Board