

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819  
847-548-8470 Fax 847-548-8472 VP 224-207-8476  
www.sedol.us



**Valerie M. Donnan, M.Ed.**  
Superintendent

## Minutes

### SEDOL EXECUTIVE BOARD MEETING

September 19, 2019

(revised to include Addendum items 8/27/20)

## CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Christy Sefcik at 9:32 a.m. on Thursday, September 19, 2019, at the SEDOL administrative offices in Gages Lake, Illinois.

## ROLL CALL

### Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68  
Dr. Jason Lind, Superintendent, Millburn District #24  
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118  
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41  
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56  
Dr. Christy Sefcik, Superintendent, Grant High School District #124

### Board Members Absent

Dr. Stephen Mack, Governing Board Member, Community Cons. District #46  
Dr. Keely Roberts, Superintendent, Zion District #6  
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

### Staff Members Present

Mrs. Valerie Donnan, Superintendent  
Dr. Peggy Lynch, Assistant Superintendent for Human Resources  
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO  
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment  
Sara Martinez, Recording Secretary  
Ms. Rebecca Slye, President, SEDOL Teachers' Union

### Staff Members Absent

None

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**OATH OF OFFICE**

President Sefcik administered the oath of office to Mr. Bob Gold, Superintendent from Big Hollow District #38, who was appointed to serve a two-year term to replace Dr. Keeley Roberts who resigned from the Board.

**PLEDGE OF ALLEGIANCE**

President Sefcik asked everyone to stand and join her in the pledge of allegiance.

**ACCEPTANCE OF AGENDA**

Motion to Accept/Amend the Agenda

President Sefcik asked that the agenda be amended to remove Kelly Olsen from Personnel Matters under Request for Contracts and Resignations/Retirements.

Motion by Mrs. Carey McHugh, second by Dr. Lonny Lemon, to accept the agenda with addendum as presented.

VOICE VOTE:                      Ayes, all.                      Nays, none.                      MOTION CARRIED.

**CONSENT AGENDA**

Motion to Approve Consent Agenda

Motion by Mrs. Odie Pahl, second by Dr. Jason Lind, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of August 22, 2019 and the special meeting of September 11, 2019.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the September 2019 accounts payable list:

Accounts Payable	\$771,309.22
8/23/19 Payroll Liabilities	\$1,274.20
8/23/19 Net Payroll	\$5,410.91
8/30/19 Payroll Liabilities	\$661,359.28
6/30/19 Net Payroll	\$691,388.77
8/29/19 Net Payroll	\$15,325.24
8/30/19 Net Payroll	\$155,312.57
9/13/19 Payroll Liabilities	\$842,301.97
9/13/19 Net Payroll	<u>\$1,010,251.97</u>
	\$4,153,934.13

Treasurer’s Report: Report for August 2019

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Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

Alexander, Ashley - Special Needs Parapro - Gages Lake School  
- Budget-approved vacancy  
- BA/BS, Robert Morris University  
- \$15.57/hour  
- Billed to District #37  
- September 16, 2019

Axelsson, Sam - Paraprofessional – Sector Program  
- Budget-approved vacancy  
- BS, Northern IL University  
- \$14.57/hour  
- September 4, 2019

Burg, Raanan - Paraprofessional – LASSO-3 Program  
- Budget-approved vacancy  
- \$14.57/hour  
- September 16, 2019

Falcon, Estefani - Paraprofessional – Laremont School  
- Budget-approved expansion position  
- \$14.93/hour  
- August 12, 2019

Fefferman, Michael - Paraprofessional – South School  
- Budget-approved vacancy  
- \$14.93/hour  
- August 27, 2019

Jespersen, Dawn - Paraprofessional – Sector Program  
- Budget approved vacancy/transfer  
- BA/BS, University of Alabama  
- \$15.57/hour  
- September 9, 2019

Katz-Uribe, Paula - Paraprofessional – John Power Center- DHH  
- Budget-approved vacancy  
- BA/BS, Northern IL University  
- \$14.57/hour  
- August 19, 2019

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Kopystynsky, Natasha - OI Paraprofessional – Gages Lake School  
- Budget-approved vacancy  
- BA/BS, Pine Manor University  
- \$14.57/hour  
- September 23, 2019

Perez, Vanessa - Paraprofessional – Sector Program  
- Budget-approved vacancy  
- \$14.93/hour  
- August 19, 2019

Ramey, Kristen - Paraprofessional – South School  
- Budget-approved vacancy/resignation  
- \$14.57/hour  
- September 16, 2019

Sances, Jennifer - Paraprofessional – Gages Lake School  
- Budget-approved vacancy  
- \$16.88/hour  
- September 3, 2019

Schrader, Kyle - Custodian .5 – Gages Lake School  
- Budget-approved vacancy/resignation  
- \$12.72/hour  
- August 20, 2019

Sorensen, Bethany - Admin Assistant to Assistant Superintendent for  
Instruction, Curriculum and Assessment  
- Budget-approved vacancy  
- \$20.39/hour  
- September 30, 2019

Soto, Jacqueline - Paraprofessional – Laremont School  
- Budget-approved vacancy  
- \$14.57/hour  
- September 16, 2019

Tomas, Rosemary - Special Needs Parapro – Laremont School  
- Budget-approved vacancy  
- BA, State University of New York-Buffalo  
- \$19.27/hour  
- Billed to Zion-Benton H.S. #126  
- September 16, 2019

Wetterberg, Julianna - Paraprofessional – Powers Center Transition  
- Budget-approved vacancy  
- \$15.30/hour  
- August 30, 2019

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Licensed Staff

- Baker, Justin
- School Social Worker – SAB/Gages Lake School
  - Budget-approved vacancy/resignation
  - MSW, Loyola University
  - MA+30/step 11, \$70,777
  - September 23, 2019

- Papp, David
- Social Worker – Gages Lake School
  - Budget approved vacancy
  - MS, Northeastern Illinois University
  - \$45,945
  - September 9, 2019

Resignations/Retirements

Educational Support Personnel

- Contreras, Migueila
- Paraprofessional – Laremont School
  - Resigned August 30, 2019

- Durrant, Marion
- Nurse
  - Resigned September 4, 2019

- Fuentes, Ulises
- Nurse
  - Resigned September 6, 2019

- Head, Jacqueline
- Paraprofessional – Laremont School
  - Resigned September 25, 2019

- Hohensee, Mark
- Maintenance
  - Resigned August 27, 2019

- Hooper, Kelly
- Paraprofessional – Sector
  - Resigned September 5, 2019

- McGuire, Megan
- Paraprofessional – Gages Lake School
  - Resigned August 27, 2019

- Nelson, Anna
- Paraprofessional – Laremont
  - Retiring November 26, 2019

- Zvirblis, Cheryl
- Paraprofessional – Sector
  - Resigned August 1, 2019

Licensed Staff

- Barkley, Michele
- Asst. Principal – Gages Lake School
  - Resigned September 13, 2019

- Brydon, Camilla
- Teacher – Sector
  - Retiring at the end of the 2022- 2023 school year

- Cherian, Ashvin
- Teacher – Sector
  - Declined Position August 22, 2019

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Cobb-Olson, Nicole - Teacher – Sector  
- Retiring at the end of the 2020-2021 school year

Geshelin, Keiko - School Social Worker  
- Resigning October 18, 2019

Ives-Brezinski, Sarah - Teacher – Gages Lake School  
- Resigned September 6, 2019

Penna, Jessica - Teacher – Sector  
- Resigned September 27, 2019

Sweet, Nathan - Art Therapist – Gages Lake  
- Resigned August 22, 2019

Wolbers, Catherine - ED/BD Teacher – Gages Lake School  
- Resigning October 17, 2019

Request for Increase of Contract Time

Draskovich, Debra - Occupational Therapist  
- From .4 FTE to .6 FTE  
- Effective September 9, 2019

Request for Adjustment in Salary

Hendee, Ashley - Teacher LASSO 3 Program  
- Upon hiring, Ashley was quoted salary based on 2020-21 salary schedule (\$47,324) instead of the 2019-20 salary schedule (\$45,945).  
- Effective August 12, 2019

Landau, Rosie - Behavior Specialist  
- Upon hiring, Rosie was quoted salary based on 2020-21 salary schedule (\$65,854) instead of the 2019-20 salary schedule (\$63,936).  
- Effective August 12, 2019

ROLL CALL VOTE:

Ayes: Dr. Lonny Lemon Mrs. Odie Pahl  
Dr. Jason Lind Dr. Christy Sefcik  
Mr. Bob Gold Mrs. Joanne Osmond  
Mrs. Carey McHugh

Nays: None

Absent: Dr. Stephen Mack Mrs. Roycealee Wood

MOTION CARRIED

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Professional Vacancies for 2019-20

- 1 Assistant Principal (Gages Lake School)
- 1 Anticipated Assistant Principal (Gages Lake School)
- 1 Assistant Principal (Laremont School)
- 4 School Social Workers (TBD)
- 1 Certified School Nurse (TBD)
- .3 Registered Nurse (Sector)
- 1 ED/BD Teacher (Gages Lake School)
- 1 SAB Teacher (Gages Lake School)
- 1 EC Teacher (Diamond Lake School) 0.5 FTE
- 1 LASSO II EC Teacher (Sector)

**RECOGNITION**

STARS Student

The Board will recognize Taylor Kailin, a student from Warren HS District #121 as the STARS Student for September. Taylor is a 12<sup>th</sup> grade student at Cyd Lash Academy and is their school mascot. Taylor volunteers with Stand for the Silent and is a great role model.

Employee of the Year 2018-19

The Board will recognize Sarah Hilton, Speech Pathologist for LASSO 3, as employee of the year for the 2018-19 school year. Sarah has been with Sedol since 2015 and has worked countless hours preparing for her students. Sarah has earned over 250 hours of professional development.

Employee of the Month

The Board will recognize Amy Gross, LASSO 3 Teacher, as September's employee of the month. Amy received multiple write ups nominating her for employee of the month. It was noted "she always goes above and beyond for her students". Amy has volunteered at Pucks for Autism, provides respite care, and was recently awarded the Meemic Grant.

**OLD BUSINESS**

Hiring of Temporary Administrators

SEDOL Administration provided an update on hiring temporary administrators to facilitate IEP meetings and complete other administrative tasks. Administration has already hired on two retirees with and has had additional retirees offer their assistance.

Current SEDOL Staffing

SEDOL administration provided an update regarding staffing across the district including current remedies and other ideas discussed to support educational programming. As of September 19, 2019, Gages Lake School is staffed at 70%, South School 82% and LASSO 3 88%. Enrollment remained capped for Gages Lake School, South School, and LASSO 3.

Fairhaven School

District #76 Board approved the lease between Fairhaven School and SEDOL beginning September 16, 2019 and ending June 30, 2023 at an annual cost of \$50,000. The Board asked the administrative team to begin prioritizing the work that needs to be completed in the building with the hopes of student occupancy by fall, 2020.

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**NEW BUSINESS**

Amend Contract for Principal, John Powers Center

Motion to Approve Contract Amendment

Motion by Ms. Joanne Osmond, second by Mrs. Odie Pahl, to approve the amended contract with the John Powers Center Principal as presented.

Administration recommends the contract for Ms. Pam Evans, Principal at John Powers Center, be amended. The amendment is included in Board member agenda packets.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mr. Bob Gold	Mrs. Joanne Osmond
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

Non-Member District Placement

Motion to Approve Non-Member District Placement

Motion by Ms. Carey McHugh, second by Mrs. Odie Pahl, to approve the Non-Member District Placement.

Administration recommends approval of the request by Community High School #155 to place a 9<sup>th</sup> grade student at Grayslake Central High School in the Deaf and Hard of Hearing program for 2019-20. The district will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement. This placement would not impact member district placement of students in this program.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mr. Bob Gold
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

Thursday, September 19, 2019

**PUBLIC COMMENT**

Ms. Christine Berek, SEDOL Transition Program, read a prepared statement regarding staff shortages and working conditions at Gages Lake School and the impact on other SEDOL programs.

Ms. Rebecca Slye, President of the SEDOL Teachers’ Union, read a prepared statement regarding staff shortages and working conditions at Gages Lake School and other programs.

**CLOSED SESSION**

Motion to Enter into Closed Session

At 10:15 a.m. Dr. Lonny Lemon moved, second by Mrs. Joanne Osmond, for the Board to enter into closed session to discuss:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
- The placement of individual students in special education programs and other matters relating to individual students.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mr. Bob Gold	Mrs. Joanne Osmond
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

Motion to Return to Public Session

At 11:01 a.m., Mrs. Carey McHugh moved, second by Mrs. Joanne Osmond, for the Board to return to public session.

<u>VOICE VOTE:</u>	Ayes, all.	Nays, none.	MOTION CARRIED.
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While in closed session, the Board discussed the discipline and/or dismissal of specific employees and collective bargaining matters.

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**OTHER BUSINESS**

Termination

Motion to Approve Termination

Dr. Lonny Lemon moved, second by Dr. Jason Lind, to approve the Termination of Angela Hawkins as presented.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mr. Bob Gold	Mrs. Joanne Osmond
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

Contract with Facility Engineering Associates

Motion to Approve Contract

Motion by Ms. Carey McHugh, second by Mrs. Joanne Osmond, to approve contract with Facility Engineering Associates as presented.

Administration recommends approval of contract with Facility Engineering Associates (FEA) for the purpose of receiving a physical security assessment for Gages Lake School at a cost of \$2500.00.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mr. Bob Gold	Mrs. Joanne Osmond
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

Agreement with Lake County Sheriff

Motion to Approve Agreement

Motion by Mrs. Joanne Osmond, second by Mrs. Odie Pahl, to approve agreement with Lake County Sheriff as presented.

Administration recommends approval of Limited and Temporary Supplemental Intergovernmental Agreement with Lake County Sheriff. The Agreement will cover the dates of September 16, 2019 thru October 15, 2019 at a cost of \$99.50 per hour.

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ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mr. Bob Gold	Mrs. Joanne Osmond
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

Contract with MIDCO

Motion to Approve Contract

Motion by Mrs. Joanne Osmond, second by Mrs. Odie Pahl, to approve contract with MIDCO as presented.

Administration recommends approval of contract with MIDCO for the purpose of installing an overhead paging system at Gages Lake School at a cost of \$33,301.31 as presented.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Jason Lind	Dr. Christy Sefcik
	Mr. Bob Gold	Mrs. Joanne Osmond
	Mrs. Carey McHugh	

Nays: None

Absent:	Dr. Stephen Mack	Mrs. Roycealee Wood
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MOTION CARRIED

**PROGRAM/SCHOOL REPORTS**

Announcements/Wins

Mrs. Donnan talked about each of the following events/items and shared pictures of the SEDOL Foundation 5K walk/run:

- The SEDOL Foundation golf outing was held on Monday, September 9, at Stonewall Orchard.
- The SEDOL Foundation 5K walk/run was held on Saturday, September 14, at Independence Grove. Over 350 people attended.
- Behavior Modification System training at South School and Gages Lake School
- An initial CPI training was held on Saturday, September 14th for new and current staff.

**EXECUTIVE BOARD MEMBER COMMENTS**

There were no comments from the Executive Board members.

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**COMMITTEE REPORTS**

There were no committee reports.

**ADJOURNMENT**

Motion to Adjourn

At 11:14 a.m. Mrs. Carey McHugh moved, second by Dr. Lonny Lemon to adjourn the meeting.

VOICE VOTE:      Ayes, all.                      Nays, none.                      MOTION CARRIED.

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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President of the Board

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Secretary of the Board