

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, August 22, 2019
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER/ROLL CALL (Dr. Sefcik)
- II. PLEDGE OF ALLEGIANCE (Dr. Sefcik)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Dr. Sefcik)

Motion to Accept/Amend Agenda — *VOICE VOTE*

Move the agenda be accepted/amended as presented/recommended.

- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Dr. Sefcik)
 - A. Approval of Minutes: Public and closed session minutes of the regular meeting of July 25, 2019 are included in Board member agenda packets.
 - B. Financial Matters
 1. Paid Accounts Payable List: The following expenditures represent the August 2019 accounts payable list:

Accounts Payable	\$2,291,814.42
7/26-7/31/19 Payroll Liabilities	751,623.28
7/26-7/31/19 Net Payroll	1,104,428.24
8/15/19 Payroll Liabilities	666,125.14
6/8, 6/29, & 8/14-8/15/19 Net Payroll	<u>865,056.43</u>
	\$5,679,047.51

2. Treasurer's Report: The treasurer's report for July 2019 is included in Board member packets.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|-------------------------------|---|
| <u>Brewer, Chanel</u> | - Paraprofessional – Laremont School
- Budget-approved vacancy/retirement
- \$14.65/hour
- August 12, 2019 |
| <u>Caravello, Christina</u> | - Paraprofessional – Sector Program
- Budget-approved vacancy/resignation
- BA, National-Louis University
- \$14.94/hour
- August 19, 2019 |
| <u>Cieciwa, Wendi</u> | - Paraprofessional – EC Program
- Budget-approved vacancy
- MA, National-Louis University
- \$16.79/hour
- September 3, 2019 |
| <u>Connolly, Beth</u> | - Paraprofessional – Laremont School
- Budget-approved vacancy/resignation
- BA, Eastern Illinois University
- \$16.02/hour
- August 12, 2019 |
| <u>Contreras, Erica</u> | - Paraprofessional – Laremont School
- Budget-approved vacancy
- \$13.94/hour
- August 12, 2019 |
| <u>Contreras-Losch, Myrna</u> | - Paraprofessional – Sector Program
- Budget-approved vacancy
- BA, Kendall College
- \$17.83/hour
- August 8, 2019 |

- Foster, Casey - Paraprofessional – Sector Program
- Budget-approved vacancy
- BA, University of Wisconsin-Whitewater
- \$15.29/hour
- August 19, 2019
- Head, Jacqueline - Paraprofessional – LASSO-3 Program
- Budget-approved vacancy
- \$13.94/hour
- August 12, 2019
- Herberg, Sylwia - Paraprofessional – Laremont School
- Budget-approved vacancy
- \$14.94/hour
- August 12, 2019
- Hergott, Melanie - Paraprofessional – LASSO-3 Program
- Budget-approved vacancy
- BA, Northern Michigan University
- \$13.94/hour
- August 12, 2019
- Jimenez, Maribel - Paraprofessional – LASSO-2 Program
- Budget-approved vacancy
- \$14.29/hour
- August 19, 2019
- Jozefowicz, Candice - Paraprofessional – Sector Program
- Budget-approved vacancy
- BA, Southern Illinois University
- \$15.29/hour
- August 19, 2019
- Kacos Shiu, Faya - Transition Specialist
- Budget-approved vacancy/resignation
- MA, Dominican University
- \$32.90/hour
- August 12, 2019
- Jones, Elizabeth - Paraprofessional – Sector Program
- Budget-approved vacancy
- BA, Northern Illinois University
- \$16.79/hour
- August 19, 2019
- Krengiel, Michelle - Paraprofessional – Sector Program
- Budget-approved vacancy
- \$14.29/hour
- August 19, 2019

- Martinez, Brenda - Paraprofessional – Laremont School
- Budget-approved vacancy
- \$13.94/hour
- August 12, 2019
- Navarrete, Sidney - Paraprofessional – LASSO-3 Program
- Budget-approved vacancy
- MA, Chicago School of Professional Psychology
- \$14.94/hour
- August 12, 2019
- Nolan, Cynthia - Paraprofessional – South School
- Budget-approved vacancy
- BA, Evangel University (Missouri)
- \$14.94/hour
- August 12, 2019
- Picco, Erin - Paraprofessional – Sector Program
- Budget-approved vacancy/transfer
- \$13.94/hour
- August 19, 2019
- Ramshaw, Christopher - Paraprofessional – Laremont School
- Budget-approved vacancy
- \$15.40/hour
- August 12, 2019
- Sorby, Jena - Paraprofessional – Laremont School
- Budget-approved vacancy
- \$14.65/hour
- August 12, 2019
- Toscano, Andrea - Paraprofessional – Sector Program
- Budget-approved vacancy
- \$14.29/hour
- August 19, 2019
- Winkler, Laurette - Special Needs Parapro – John Powers Center
- Budget-approved vacancy
- \$14.29/hour
- Billed to Kildeer District #96
- August 19, 2019

Licensed Staff

- Bennet, Luther - ED/BD Teacher – Gages Lake School
- Budget approved vacancy/resignation
- BA, Lewis University
- \$60,496
- August 12, 2019

- Byron, Lynn
- Teacher – TAB Program
 - Budget approved vacancy
 - MS, Northeastern Illinois University
 - MA/longevity, \$98,515
 - August 19, 2019
- Dittmer, Tegan
- Interim Principal – Laremont School
 - Budget approved vacancy/resignation
 - MA, Grand Canyon University
 - \$103,387
 - August 1, 2019
- Durrant, Marion
- Registered Nurse .3 FTE for Seymour Transition and Gages Lake School
 - Budget approved vacancy/resignation
 - BA, Northern Illinois University
 - RN/step 11, \$50,232 prorated for .3 FTE
 - August 12, 2019
- Finerty, Martha
- Art Therapist – Gages Lake Schools
 - Budget approved vacancy
 - MA, Adler University
 - MA/step 1, \$44,285
 - August 12, 2019
- Greenberg, Emily
- Speech Pathologist – SAB, Transition and Vernon Hills High School
 - Budget approved vacancy
 - MA, Western Michigan University
 - MA/step 1, \$44,285
 - August 12, 2019
- Hendee, Ashley
- Teacher – LASSO-3 Program
 - Budget approved vacancy/transfer
 - MA, Purdue University
 - MA/step 2, \$47,324
 - August 12, 2019
- LaMarre, Andrea
- Teacher – LASSO-3 Program
 - Budget approved vacancy
 - BA, Simpson College (Iowa)
 - BA/step 1, \$39,540
 - August 12, 2019
- Landau, Rose
- Behavior Specialist – All Programs
 - Budget approved expansion
 - MA, Vanderbilt University
 - MA/step 11, \$65,854
 - August 12, 2019

- Mayer, Patricia - Program Nurse – Gages Lake School
- Budget approved vacancy/transfer
- BA, Grand Canyon University
- RN/step 8, \$44,948
- August 22, 2019
- Mshaiel, Ahmad - Vision Itinerant Teacher – All Programs
- Budget approved vacancy/resignation
- BS, Illinois State University
- BA/step 2, \$41,003
- August 12, 2019
- Peterson, Laura - Teacher – Sector Program
- Budget approved vacancy/transfer
- MA, Northeastern University
- MA/step 10, \$61,643
- August 19, 2019
- Russert, Daniel - Office Intervention – Gages Lake School
- Budget approved vacancy/transfer
- MA, Concordia University
- MA+45/step 11, \$74,217
- August 12, 2019
- Wicks, Jennifer - ED/BD Teacher – Gages Lake School
- Budget approved vacancy/resignation
- BA, University of Wisconsin-Whitewater
- BA/step 4, \$44,127
- August 12, 2019
- Willkomm, Michelle - Teacher – SAB Program
- Budget approved vacancy/transfer
- MA, Concordia University
- MA/step 11, \$63,936
- August 12, 2019
- Zasklavsky, Rebecca - ED/BD Teacher – Gages Lake School
- Budget approved vacancy/transfer
- BA, National-Louis University
- BA+15/step 4, \$46,776
- August 22, 2019

2. Resignations/Retirements

Educational Support Personnel

- Abalos, Krystal - Vocational Facilitator
- Resigned August 2, 2019
- Adolphs, Lea - Paraprofessional
- Resigned July 26, 2019

Bullington, Jennifer - Paraprofessional
- Resigned August 8, 2019

Garza, Idalia - Paraprofessional
- Resigned August 13, 2019

Kyriazes, Lauren - Vocational Facilitator
- Resigned August 9, 2019

Mercado, Sarina - Paraprofessional
- Resigned August 5, 2019

Nelson, Wendy - Paraprofessional
- Resigned August 5, 2019

Pagliaroni, Gary - Paraprofessional
- Retired August 12, 2019

Santagato, Jeana - Paraprofessional
- Resigned August 16, 2019

Scovill, Jared - Paraprofessional
- Resigned August 1, 2019

Tomas, Rosemary - Paraprofessional
- Resigned August 2, 2019

Torres, Silvia - Paraprofessional
- Resigned July 30, 2019

Licensed Staff

Bastian, Wendy - Occupational Therapist
- Resigned July 29, 2019

Byron, Lynn - Assistant Principal – Gages Lake School
- Resigned August 6, 2019 to accept
position as TAB teacher

Dittmer, Tegan - Supervisor – LASSO-3
- Resigned August 5, 2019 to accept position as
Interim Principal at Laremont School

Lulofs, Deanna - School Psychologist
- Retiring at end of the 2022-23 school year

Malitz, Deborah - School Social Worker
- Resigned August 30, 2019

Oyemade, Katherine - School Social Worker
- Resigned August 5, 2019

Pike, Matt - School Social Worker
- Resigned August 5, 2019

Saran, Julia - School Social Worker
- Resigned July 31, 2019

3. Employment Recommendations for 2019-20

The following employees have earned Accelerated Tenure in accordance with Illinois School Code 105 ILCS 5/24-11.

<u>Name</u>	<u>Position</u>
Catherine Boornazian	Teacher
Lindsey Coburn	Speech Pathologist
Nadia Iftekhkar	Teacher
Nicole Winter	Teacher

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Professional Vacancies for 2019-20

- 1 Anticipated Assistant Principal (Laremont School)
- 2 School Social Workers (TBD)
- 1 Certified School Nurse (TBD)
- 1 Substitute Registered Nurse (Various Locations)
- 1 Anticipated Occupational Therapist
- 1 Adapted PE Teacher (Laremont School)
- 1 Office Intervention Teacher (South School)
- 1 PE Teacher (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 LASSO-2 EC Teacher part time (Lincoln School)
- 1 TAB Teacher (Millburn Elem)
- 1 Behavior Specialist (District Wide)
- 1 LASSO-2 EC Teacher (District Wide)

V. RECOGNITION (Mrs. Donnan)

- A. Jill Goldberg – ASHA Award

VI. OLD BUSINESS

- A. Fairhaven School Lease Agreement — ***ACTION NEEDED*** (Mrs. Donnan, Ms. Watson)

Administration recommends approval of the lease with Diamond Lake District #76 for Fairhaven School effective September 16, 2019 and ending June 30, 2023.

Motion to Approve Lease Agreement — ROLL CALL VOTE

Move approval of the lease agreement as presented.

VII. NEW BUSINESS

A. Connections Consulting Agreement — ***ACTION NEEDED*** (Mrs. Donnan, Ms. Watson)

Administration recommends approval of the agreement with Connections Day School to review educational programming and behavioral intervention/supports and make recommendations to SEDOL Administration prior to the development of an action plan to strengthen programs and address any identified deficiencies. The agreement is included in Board member packets.

Motion to Approve Consulting Agreement — *ROLL CALL VOTE*

Move approval of the consulting agreement with Connections Day School as presented.

B. Extended Agreement for IAES Services — ***ACTION NEEDED*** (Mrs. Wojcik)

Administration recommends approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school. The proposed extension and the original agreement are included in Board member packets.

Motion to Approve Extended Agreement — *ROLL CALL VOTE*

Move approval of a one-year extension of the agreement with Connections Day School as presented.

VIII. PUBLIC COMMENT (Dr. Sefcik)

President Sefcik will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

IX. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Sefcik)

Executive Board members are invited to make announcements or comments.

X. COMMITTEE REPORTS

XI. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. Announcements / Wins

- Opening of 2019-20 School Year: All administrative staff returned to work on August 1. New staff attended orientation meetings and trainings August 7-9. All staff returned to work on August 12, and the first day of student attendance was August 14.
- The SEDOL Foundation golf outing will be held on Monday, September 9, at Stonewall Orchard.
- The SEDOL Foundation 5K walk/run will be held on Saturday, September 14, at Independence Grove.

XII. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, and collective bargaining matters.

Motion to Return to Public Session — VOICE VOTE

Move the Board return to public session.

XIII. OTHER BUSINESS

A. Resignation Agreement and General Release — ACTION NEEDED (Mrs. Donnan, Dr. Lynch)

Motion to Approve Agreement — ROLL CALL VOTE

Move approval of the Resignation Agreement and General Release between SEDOL and Kristina Bacci as presented.

XIV. ADJOURNMENT

2019-20 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, August 22, 2019 – 9:30 a.m.
Thursday, September 19, 2019 – 9:30 a.m.
Thursday, October 24, 2019 – 9:30 a.m.
Thursday, November 14, 2019 – 9:30 a.m.
Thursday, December 19, 2019 – 9:30 a.m.
Thursday, January 23, 2020 – 9:30 a.m.
Thursday, February 20, 2020 – 9:30 a.m.
Thursday, March 19, 2020 – 9:30 a.m.
Thursday, April 9, 2020 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***
Thursday, April 23, 2020 – 9:30 a.m.
Thursday, May 28, 2020 – 9:30 p.m.
Thursday, June 25, 2020 – 9:30 a.m.
Thursday, July 23, 2020 – 9:30 a.m.

Governing Board Meeting Schedule *Gages Lake School Community Room unless noted otherwise*

Wednesday, August 28, 2019 – 7:00 p.m. ***Public Hearing on Budget @ 6:30 p.m.***
Wednesday, December 4, 2019 – 7:00 p.m.
Wednesday, March 4, 2020 – 7:00 p.m.
Wednesday, June 3, 2020 – 7:00 p.m.