

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**

*Superintendent*

## Executive Board Meeting Summary

Thursday, August 22, 2019

## Governing Board Meeting Summary

Wednesday, August 28, 2019

### August 22 Executive Board Meeting

#### Consent Agenda

Financial matters were approved along with the following personnel items:

- ☺☺☺ Request for contracts for 27 educational support personnel (ESP) and 17 licensed staff
- ☺☺☺ Resignations/retirements by 13 ESP and 9 licensed staff
- ☺☺☺ Request for leave by 1 ESP staff
- ☺☺☺ Four staff earned Accelerated Tenure
- ☺☺☺ See last page of summary for list of professional vacancies.

#### Recognition

- A. Jill Goldberg – ASHA ACE: Speech Pathologist Jill Goldberg was recognized for receiving her **ninth** Award for Continuing Education from the American Speech-Language Hearing Association. The award recognizes continued study beyond entry-level requirements for the ASHA certificates of clinical competence. The award is earned by accumulating 7.0 CEUs (70 contact hours) in three years.

#### Old Business

- A. Fairhaven School Lease Agreement: The Board approved an agreement with Diamond Lake #76 to lease Fairhaven School beginning September 16, 2019 and ending June 30, 2023 at an annual cost of \$50,000. The lease goes before the District #76 BOE on September 7.

#### New Business

- A. Connections Consulting Agreement: The Board approved an agreement with Connections Day School to review educational programming and behavioral intervention/supports and make recommendations to Administration prior to the development of an action plan to strengthen programs and address any identified deficiencies.
- B. Extended Agreement for IAES Services: The Board approved a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school.

**Public Comment:** Ms. Rebecca Slye, President of the SEDOL Teachers' Union, read a prepared statement regarding staff shortages and working conditions at Gages Lake School and other programs.

**Board Member Comment:** There was no comment by Board members.

**Committee Reports:** There were no committee reports to present.

#### Program/School Reports

- A. Announcements/Wins

Mrs. Donnan showed pictures as she talked about each of the following events/items:

- Opening of 2019-20 School Year: All administrative staff returned to work on August 1. New staff attended orientation meetings and trainings August 7-9. All staff returned to work on August 12, and the first day of student attendance was August 14.
- The SEDOL Foundation golf outing will be held on Monday September 9, at Stonewall Orchard.
- The SEDOL Foundation 5K walk/run will be held on Saturday September 14, at Independence Grove.

**Closed Session:** The Board entered into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

**Other Business:** The Board approved a resignation agreement and general release with Kris Bacci.

**Adjournment:** With no other items to discuss, the meeting was adjourned.

### **August 28 Governing Board Meeting**

**Budget Hearing:** A public hearing on the FY20 final budget was held prior to the start of the regular meeting.

**Minutes and Introductions/Recognition:** Following approval of minutes, Governing Board members, Executive Board members and SEDOL administrators introduced themselves. Dr. Lynch explained that the employee of the year for 2018-19 has not been announced yet, so that person will be invited to the December Governing Board meeting.

**First Reading of Policy Revisions:** Dr. Lynch noted that the three policies presented for first reading (see below) would be presented for second reading and approval at the December meeting. Two of the policies needed updates to legal references, and the other policy is a new policy that outlines the Governing Board's authority with regard to incurring debt.

- 2:20 Powers and Duties of the Governing Board; Indemnification
- 2:34 Incurring Debt *New Policy*
- 2:38 Governing Board Delegation of Authority to the Executive Board

**Final Budget:** Ms. Watson presented a brief overview of the final budget and explained the changes from tentative to final budget. She noted that approval of the budget includes changes to the housing credit rates, which are outlined on pages 18 and 19 of the budget. The housing formula will change from a two-tiered system to a seven-tiered system, providing flexibility to cover the various ways SEDOL uses member district classrooms. The new rates are in effect for 2019-20; however, since housing credits are calculated one year in arrears, the credit would not be applied until the 2020-21 school year. She also explained that Capital Outlay under the O&M Fund includes \$4 million for the renovations needed at Fairhaven School. The Executive Board approved the lease with Diamond Lake #76 (effective 9/16/19 through 6/30/23) at an annual cost of \$50,000. The lease goes before the District #76 BOE on September 7. With that approval, the architect can start working on the renovations. The Board approved the FY20 final budget.

**SSSA Collective Bargaining Agreement:** Dr. Lynch presented an overview of the agreement with the SEDOL Support Staff Association (SSSA). The Board approved the three-year agreement, which was within the parameters set by the Executive Board.

### **Program Reports**

- A. **Extended School Year (ESY) Program:** Mrs. Wojcik reported on the Extended School Year Program, which was housed entirely on the SEDOL Campus. There were 479 students enrolled. Mrs. Wojcik shared some pictures taken during the summer program; this year's theme was amusement parks.
- B. **District Update:** Mrs. Donnan read a prepared statement to provide an update on current staffing levels throughout the district. She said she would send the statement to all stakeholders in the morning.

Open Forum: President McHugh encouraged Governing Board members to suggest agenda items for the December 4 meeting. She also asked if anyone would like to make a comment or if they had a win they would like to share.

Public Comment: Eighteen people (17 staff and 1 parent) addressed the Governing Board, expressing their concerns regarding working conditions and safety issues at Gages Lake School. One of the staff was Rebecca Slye, President of the SEDOL Teachers' Union. Ms. Slye concluded her remarks by presenting each Governing Board member with a copy of the Notice to Remedy issued by the STU regarding the working conditions at Gages Lake School and other SEDOL sites.

Closed Session: The Board entered into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees.

Adjournment: With no other items to discuss, the Board took action to adjourn the meeting.

:dm -- 9/10/19

**2019-20 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, September 19, 2019 – 9:30 a.m.

Thursday, October 24, 2019 – 9:30 a.m.

Thursday, November 14, 2019 – 9:30 a.m.

Thursday, December 19, 2019 – 9:30 a.m.

Thursday, January 23, 2020 – 9:30 a.m.

Thursday, February 20, 2020 – 9:30 a.m.

Thursday, March 19, 2020 – 9:30 a.m.

Thursday, April 9, 2020 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***

Thursday, April 23, 2020 – 9:30 a.m.

Thursday, May 28, 2020 – 9:30 p.m.

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

**Governing Board Meeting Schedule** *Gages Lake School Community Room unless noted otherwise*

Wednesday, December 4, 2019 – 7:00 p.m.

Wednesday, March 4, 2020 – 7:00 p.m.

Wednesday, June 3, 2020 – 7:00 p.m.

**Professional Vacancies for 2019-20**

- 1 Anticipated Assistant Principal (Laremont School)
- 2 School Social Workers (TBD)
- 1 Certified School Nurse (TBD)
- 1 Substitute Registered Nurse (Various Locations)
- 1 Anticipated Occupational Therapist
- 1 Adapted PE Teacher (Laremont School)
- 1 Office Intervention Teacher (South School)
- 1 PE Teacher (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 LASSO-2 EC Teacher part time (Lincoln School)
- 1 TAB Teacher (Millburn Elem)
- 1 Behavior Specialist (District Wide)
- 1 LASSO-2 EC Teacher (District Wide)