

## SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**  
Superintendent

### Summary of Executive Board Meetings

**Special Meeting - Thursday, April 11, 2019**

**Regular Meeting – Thursday, April 25, 2019**

#### April 11 Special Meeting

The special meeting in April is an opportunity for Administration to provide a detailed presentation of the proposed tentative budget before it is presented for approval at the regular April meeting. This meeting also included approval of the calendar for 2019-20 and information on the possible leasing of Fairhaven School. The minutes of the April 11 meeting are attached to the email.

#### April 25 Executive Board Meeting

##### **Consent Agenda**

Minutes and financial matters were approved along with the following personnel items:

- 👤 Requests for contracts for 5 educational support personnel (ESP) and 9 licensed staff
- 👤 Resignations/retirements by 13 ESPs and 25 licensed staff
- 👤 Request for increase in contract time for 1 ESP
- 👤 Employment recommendations for 2019-20
- 👤 Request for reduction of contract time for 1 ESP
- 👤 See last page of summary for professional vacancies anticipated for 2019-20.

**Student Recognition:** Daniel Granados, an 8<sup>th</sup> grade student from Oak Grove District #68, was selected to receive the **STARS** Award for April – **Students Taking Academic Responsibility Seriously**. Daniel attends the LASSO-1 Program at John Powers Center.



*Pictured with Daniel in front row (l-r) are: Daniel's grandma and Teacher Therese Oliveri. In the back row (l-r) are: Daniel's uncle, his dad and his aunt; Dr. Lonny Lemon, Executive Board Member and Superintendent of Oak Grove #68; Superintendent Val Donnan, and Terri Nilson-Bugella, Principal of John Powers Center.*

April Employee of the Month: School Psychologist Dr. Jennifer Hillbo was recognized as April's Employee of the Month.



*Pictured in front row (l-r) are: Jennifer, her daughter and her mom. In the back row (l-r) are: Gages Lake School Assistant Principals Michele Barkley and Tia Martinez and Principal Kris Bacci; Judith Assmann, Interim Coordinator of Therapeutic Services; Jennifer's dad; and Superintendent Val Donnan.*

### **Old Business**

- A. Approval of Revised Calendar: The Board approved a revised calendar for the 2019-20 school year. The calendar approved at the April 11 special meeting had an incorrect date for Yom Kippur.

### **New Business**

- A. Planning for June Governing Board Meeting: The Board reviewed a draft agenda for the June 5 Governing Board meeting.
- B. Request to Amend Administrator Contract: The Board approved an amendment to the contract for Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment.
- C. Contractor and Bids for Summer Projects: The Board approved Administration's recommendation to award a single cost plus fee contract to Efraim Carlson & Son in the amount of \$295,779.68 to renovate and improve security at the entrances of John Powers Center and Transition Center South (future South School). Individual trade bids for these projects were received by Efraim Carlson & Son acting as a CM at Risk during the bidding process.
- D. Fire Alarm System for Admin Building: The Board approved the bid by Kwasigroch Electric, Inc., in the amount of \$83,000 to replace the fire alarm system at the admin building.
- E. Agreement with Perspectives, Ltd.: The Board approved a one-year agreement with Perspectives, Ltd., an employee assistance program, providing employees access to a variety of online services. The cost of the service is \$1.55 per month per employee based on 600 employees, for a total cost of \$11,160 per year.
- F. Revised Housing Credit System: The Board approved the Housing Subcommittee's recommendation to establish a seven-tier system to determine the housing credit a district would earn for providing space for SEDOL programs. An overview of the new system can be found at the end of this summary.
- G. Request for Non-Member District Placement: The Board approved a request from Richmond Burton District #157 for one student to continue his placement at Cyd Lash Academy for the 2019-20 school year.

- H. Food Service Renewal: The Board approved the renewal agreement with Preferred Meal Systems, Inc., to provide school breakfasts and lunches for the 2019-20 school year.
- I. Lease with Grayslake H.S. District #127: The Board approved a ten-year lease agreement with Grayslake High School District #127 for the use of one classroom and a breakout room to house the high school program for deaf/hard of hearing students.
- J. Tentative Budget for FY20: The Board approved the tentative budget for FY20 and recommended approval by the Governing Board at its June 5 meeting. The tentative budget will be presented at small group budget meetings. We hope you are able to attend one of the following meetings.

Monday, May 6 – 1:30 p.m.

Community HS D117  
Antioch/Lake Villa Township Bldg. (Silo Rm)  
1625 Deep Lake Road  
Lake Villa, IL 60046 847-838-7180

Wednesday, May 8 – 9:30 a.m.

Hawthorn District #73  
Administration Bldg. (Board Rm)  
841 West End Court  
Vernon Hills, IL 60061 847-990-4215

Wednesday, May 8 – 1:30 p.m.

SEDOL Administration Building (Bay Rm)  
18160 W Gages Lake Road  
Gages Lake, IL 60030 847-548-8470

Wednesday, May 8 – 6:30 p.m.

SEDOL Administration Building (Bay Rm)  
18160 W Gages Lake Road  
Gages Lake, IL 60030 847-548-8470

- K. Honorable Dismissal of ESP: The Board adopted a resolution for the honorable dismissal of an educational support personnel at the Regional Safe School Program who was hired after the initial reduction-in-force dismissals presented at the March meeting.
- L. Strategic Plan/Superintendent Goals: Mrs. Donnan presented an update to the 2018-2020 strategic plan summary, which also serves as the superintendent's goals. The updated summary included a detailed overview of the action steps Mrs. Donnan and the Administrative Team have taken in pursuit of each goal.

**Public Comment / Executive Board Member Comment**: No comments were made.

**Committee Reports**: There were no committee reports.

### **Program/School Reports**

#### A. Announcements/Wins:

Mrs. Donnan showed pictures as she talked about each of the following events/items:

- The CAAEL basketball game and art show for middle school and high school students was a success for Cyd Lash Academy and Gages Lake School, and it was featured by CBS News.
- The SEDOL Foundation Dinner Dance was a success with Enchanted Backpack and Shawn and Eva Pfiefer being recognized for all they do to support SEDOL students.
- John Powers Center hosted a career day.
- Miles of Smiles – Dentist visited Laremont School, Cyd Lash Academy and Gages Lake School to support students' dental health
- Best Buddies Prom at Vernon Hills High School had students dancing the night away.
- The SEDOL Foundation and Pucks for Autism held a sensory friendly event at the Wolves game.
- Physical Therapist Laurie Earley worked with Libertyville District #70 to create a sensory path at Butterfield School.
- Mrs. Donnan presented the STARS trophy to Hector Juarez, the STARS student for February.

Closed Session: The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and collective bargaining matters.

Other Business

- A. Termination: This item was withdrawn from the agenda, which was presented in the addendum to the agenda.

With no other items to discuss, the meeting was adjourned.

:dm – 4/29/19

Professional Vacancies Anticipated for 2019-20

- 1 School Psychologist
- 6 School Social Workers
- 1 School Social Worker Intern
- 4 Speech/Language Pathologists
- 1 Certified School Nurse (Gages Lake School)
- 1 Adapted PE Teacher
- 1 Substitute Registered Nurse (Various Locations)

**Executive Board Meeting Schedule**      *SEDOL Office Bay Room unless noted otherwise*

Thursday, May 23, 2019 – 9:30 a.m.

Thursday, June 27, 2019 – 9:30 a.m.      *SEDOL Office Boardroom*

Thursday, July 25, 2019 – 9:30 a.m.      *SEDOL Office Boardroom*

**Governing Board Meeting Schedule**      *Laremont School Gym unless noted otherwise*

Wednesday, June 5, 2019 – 7:00 p.m.

## Overview of SEDOL Revised Housing Credit System

The Housing Subcommittee was formed from members of the IDEA Planning Committee, which has been meeting regularly during the 2018-19 school year. As it had been a number of years since housing credit rates were reviewed, the subcommittee was charged with analyzing the current rates to determine if the credit amounts being used to reimburse member districts for classroom space were appropriate. The subcommittee analyzed one member district's actual cost to host a classroom; this included actual operation and maintenance, utilities, integration and supervision costs.

After analyzing the data, the subcommittee recommended a seven-tier rate system. The tiers are as follows:

Tier	Description	Recommended Amount	Current Amount	Program
7	Physical space only-no custodial	\$10,000	-----	
6	Physical space – office space	\$20,000	-----	
5	No integration	\$33,000	\$15,000	EC
4	Avg. 2 periods integration, under 25% students with BIPS	\$39,500	\$15,000	ELS
3	Avg. 3 periods integration, under 10% students with BIPS	\$42,000	\$15,000	LASSO-1, DHH, VI
2	Avg. 2 periods integration, 100% students with BIPS	\$43,000	\$30,000	LASSO-2
1	Avg. 3 periods integration, 100% students with BIPS	\$45,500	\$30,000	TAB

### Other Pertinent Information

- Per Policy 4:152 a classroom is to be at least 850 square feet. If the space is smaller than 850 square feet, the rate will be prorated.
- A district hosting a .50 full-time equivalent classroom will receive the full credit amount.
- The rates will be effective with the 2019-20 school year; however, since the housing credit is calculated one year in arrears, the credit would not be applied until the 2020-21 school year.

:dm – 4/29/19