

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
18160 W. GAGES LAKE ROAD ** GAGES LAKE, ILLINOIS 60030-1819
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Minutes

SEDOL EXECUTIVE BOARD MEETING

March 21, 2019

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:30 a.m. Thursday, March 21, 2019, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Keely Roberts, Superintendent, Zion District #6
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

Dr. Stephen Mack, Governing Board Member, Community Cons. District #46

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary
Ms. Rebecca Slye, President, SEDOL Teachers' Union

Staff Members Absent

None

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Dr. Guy Schumacher, second by Dr. Lonny Lemon, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to approve the consent agenda as follows.

Approval of Minutes

Public session minutes of the regular meeting of February 28, 2019

Financial Matters

Paid Accounts Payable List: The following expenditures represent the March 2019 accounts payable list:

Accounts Payable	\$1,408,381.07
2/28/19 Payroll Liabilities	802,821.08
2/28/19 Net Payroll	786,708.93
3/15/19 Payroll Liabilities	905,657.04
3/15/19 Net Payroll	<u>897,516.22</u>
	\$4,801,084.34

Treasurer's Report: Report for February 2019

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Aranda, Claudia - Paraprofessional – Gages Lake School
- Budget approved vacancy/resignation
- \$13.94/hour
- March 5, 2019

- Cantu, Ana - Paraprofessional – LASSO-3 Program
 - Budget approved expansion
 - \$13.94/hour
 - March 21, 2019

- DeSantis, Roger - Paraprofessional – LASSO-3 Program
 - Budget approved expansion
 - \$14.65/hour
 - March 1, 2019

- Felt, Kathi - Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - BA, Carthage College
 - \$13.94/hour
 - March 13, 2019

- Garza, Idalia - Paraprofessional – Regional Safe School Program
 - Budget approved vacancy/resignation
 - BA, Robert Morris College
 - \$13.94/hour
 - March 20, 2019

- Ogunniyan, Adetokunbo - Paraprofessional – LASSO-3 Program
 - Budget approved expansion
 - \$15.65/hour
 - March 13, 2019

- Terronez, Jeffrey - Paraprofessional – Gages Lake School
 - Budget approved expansion
 - \$13.94/hour
 - March 19, 2019

Licensed Staff

- Assmann, Judith - Director of Special Services
 - Budget approved vacancy
 - QPE, Western Illinois University
 - \$108,902
 - July 1, 2019

- Olsen, Kelly - Assistant Director of Curriculum & Assessment
 - Budget approved vacancy
 - Ed.D., Northcentral University
 - \$100,874
 - July 1, 2019

Resignations/Retirements

Educational Support Personnel

- Curlott, Catherine - Paraprofessional – Gages Lake School
- Resigning March 22, 2019

- Gertz, Mary - Transition Specialist
- Resigning at end of 2018-19 school year

- Gorski, Eva - Community Experience Coach
- Resigning at end of 2018-19 school year

- Hennenfent, Kara - Assistive Technology Facilitator
- Resigning at end of 2018-19 school year

- Kane, Kevin - Paraprofessional – Cyd Lash Academy
- Resigned March 15, 2019

- Lewis, Virginia - Executive Assistant/Interpreter
- Resigning March 22, 2019

- Nielson, Carol - Paraprofessional – Transition Program
- Retiring at end of 2018-19 school year

- Sullivan, Michael - Paraprofessional – Transition Program
- Retiring at end of 2018-19 school year

Licensed Staff

- Assmann, Judith - Coordinator of Curriculum & Instruction and Interim
Coordinator of Therapeutic Services
- Resigning June 30, 2019 to accept new position as
Director of Special Services

- Balikov, Jennifer - Teacher – LASSO-2 Program
- Resigning at end of 2018-19 school year

- Jason, Salena - Teacher – LASSO-3 Program
- Resigning at end of 2018-19 school year

- Krieger, George - School Social Worker
- Resigning at end of 2018-19 school year

- Nicolosi, Melissa - Teacher – LASSO-2 Program
- Resigning at end of 2019-20 school year

- Olsen, Kelly - Supervisor – LASSO-2 Program
- Resigning June 30, 2019 to accept new position as
Assistant Director of Curriculum & Assessment

- Posey, Sarah - School Social Worker
- Resigning at end of 2018-19 school year

- Swopes, Ellis - Teacher – Cyd Lash Academy
- Resigning at end of 2018-19 school year

- Vasel, Carol - Teacher – Gages Lake School
- Resigning at end of 2018-19 school year

Request for Reduction in Contract Time

- Sator, Michelle - DHH Itinerant Teacher
- From 1.0 to .8 FTE
- May 31, 2019

ROLL CALL VOTE:

- | | | |
|---------|--------------------|---------------------|
| Ayes: | Dr. Lonny Lemon | Dr. Keely Roberts |
| | Mrs. Carey McHugh | Dr. Guy Schumacher |
| | Mrs. Joanne Osmond | Dr. Christy Sefcik |
| | Mrs. Odie Pahl | Mrs. Roycealee Wood |
| Nays: | None | |
| Absent: | Dr. Stephen Mack | |

MOTION CARRIED.

Professional Vacancies

- 1 Principal (John Powers Center)
- 1 School Psychologist
- 1 School Psychologist Intern
- 1 School Social Worker (LASSO-3/Laremont School)
- 1 School Social Worker (Cyd Lash Academy/M.S.)
- 1 School Social Worker (Cyd Lash Academy)
- 1 School Social Worker Intern
- 1 Certified School Nurse (Gages Lake School)
- 1 DHH Itinerant Teacher
- 1 Substitute Registered Nurse (Various Locations)

RECOGNITIONS

Students Taking Academic Responsibility Seriously (STARS): The Board recognized George Rateike, a student from Grant High School District #124, as the STARS student for March. George attends Transition Center South.

Hector Juarez, a 10th grade student in the ELS Program at North Chicago High School, was selected as the STARS student for February. Hector was not able to attend the February meeting or the March meeting due to transportation problems. Administration is making arrangements to recognize Hector in his classroom sometime in April.

Employee of the Month: The Board recognized Speech/Language Pathologist Janet Ognibene as March's employee of the month.

OLD BUSINESS

IDEA, Housing and O&M Assessment

Mrs. Donnan provided an update on the work of the IDEA planning group and the two subcommittees reviewing how audiology services should be paid for and how housing credits will be issued to member districts. Mrs. Donnan reported that Administration is currently working on a summary of the member district survey results. Approximately 77% of the districts have responded, and the districts that did not respond will be contacted. There were some themes observed in the responses, so Administration is developing proposals to bring back to the planning group in late April or early May.

Administration will apply for the extension on the implementation of the IDEA funding changes since the Governing Board gave that authorization at its meeting on March 13. This will give SEDOL an additional year to amend the Articles of Joint Agreement and work with member districts to develop and implement the new procedures.

NEW BUSINESS

Resolution Authorizing Interfund Transfer

Motion to Adopt Resolution

Motion by Dr. Lonny Lemon, second by Mrs. Carey McHugh, to adopt the Resolution Authorizing an Interfund Transfer as presented.

Administration recommended adoption of the resolution authorizing an interfund transfer of \$450,000 from the Education Fund to the Transportation Fund. Ms. Watson noted that the amount has been climbing each year as the state keeps reducing the reimbursement, which is now down to 86%.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Keely Roberts
	Mrs. Carey McHugh	Dr. Guy Schumacher
	Mrs. Joanne Osmond	Dr. Christy Sefcik
	Mrs. Odie Pahl	Mrs. Roycealee Wood
Nays:	None	
Absent:	Dr. Stephen Mack	

MOTION CARRIED.

Agreement for Camera Systems at Transition Center South & John Powers Center

Motion to Approve Agreements

Motion by Dr. Guy Schumacher, second by Dr. Keely Roberts, to approve the agreements with All Information Services, Inc., for camera systems at Transition Center South and John Powers Center as presented.

Administration recommended approval of the agreements with All Information Services, Inc., for camera systems at Transition Center South and John Powers Center. Total cost for equipment and installation at Transition Center South is \$22,765.76; the total cost at John Powers Center is \$22,570.76. Ms. Watson noted that work is being done at the entrances of both schools to make them safer.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Keely Roberts
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Dr. Christy Sefcik
 Mrs. Odie Pahl Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Stephen Mack

MOTION CARRIED.

New Floor at Transition Center South

Motion to Approve Bid

Motion by Dr. Lonny Lemon, second by Mrs. Odie Pahl, to approve the bid by Libertyville Tile and Carpet in the amount of \$44,000 for the purchase and installation of new flooring at Transition Center South as presented.

Administration reported that three bids were opened on March 13 for the purchase and installation of new flooring at Transition Center South in Mundelein. After reviewing the bids, Administration recommended approval of the bid by Libertyville Tile and Carpet in the amount of \$44,000. Although the low bid of \$31,950 was submitted by Iskalis American Floor Show, the bid was deemed non-responsive as it did not include floor prep and floor leveling as specified in the bid document.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Keely Roberts
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Dr. Christy Sefcik
 Mrs. Odie Pahl Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Stephen Mack

MOTION CARRIED.

School Calendar 2019-20 / Public Hearing Needed

The Board reviewed a draft of the calendar for the 2019-20 school year. The calendar was developed based on the suggested calendar from the Regional Superintendent of Schools, but it was modified to fit the special needs of SEDOL facilities. The calendar pertains to Laremont and Gages Lake Schools, Cyd Lash Academy, Community Life Skills sites, the Regional Safe School, the ALOP Program and the administrative office. All other programs follow the calendar as established by the host school district for the class/program/attached building.

Administration reported that a public hearing must be held prior to Board approval since Administration is recommending that Veterans' Day be removed as a school holiday and that Casimir Pulaski Day be designated as a possible emergency make-up day. The hearing has been scheduled for 9:15 a.m. on April 11, which is immediately prior to the special Executive Board meeting.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE BOARD MEMBER COMMENT

Dr. Lemon commended the Board negotiating team and the STU team on the Governing Board's approval of the new collective bargaining agreement.

COMMITTEE REPORTS

Personnel Committee Meeting: Dr. Lynch reported on the items discussed at the March 14 meeting, which included: projected enrollment for 2019-20, member district requests for contractual services, staff retirements and reduction in force dismissals.

PROGRAM/SCHOOL REPORTS

Announcements / Wins: Mrs. Donnan displayed photos as she talked about the following events/items:

- Week of Kindness at Gages Lake School; Spirit Days; Activity Day – 9 stations of kindness activities (e.g. thank-you notes, hugs, sensory bottles for Laremont)
- Tribute to Black History Month at Gages Lake School – decorated doors and fun facts
- Behavioral Specialist Team – Round Lake SRO training on autism awareness in collaboration with legal counsel
- MeMoves interactive professional development for SEDOL staff
- Laremont School celebration of Dr. Seuss's birthday for Read Across America – students read to each other using switches
- Deaf Ninja activities was hosted in Libertyville for DHH Programs within member districts and Powers Center. Over 80 students and 30 staff members participated in the two-hour event.
- Cyd Lash Academy received a grant of \$410 from the Holocaust Museum.
- Referrals decreased over 50% at the middle school level in the Alternate BD Program.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:55 a.m., Dr. Lonny Lemon moved, second by Mrs. Carey McHugh, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Keely Roberts
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Dr. Christy Sefcik
 Mrs. Odie Pahl Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Stephen Mack

MOTION CARRIED.

Motion to Return to Public Session

At 10:00 a.m., Dr. Keely Roberts moved, second by Dr. Lonny Lemon, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the discipline of specific employees and collective bargaining matters.

OTHER BUSINESS

Recommendations for FY20 Personnel Reductions in Force and Dismissals

Administration presented the following recommendations regarding personnel reductions and dismissals for the 2019-20 school year.

Motion to Adopt Document #1

Motion by Dr. Lonny Lemon, second by Dr. Christy Sefcik, to adopt the Resolution labeled Document #1 regarding the Honorable Dismissal of Teachers, including Maria Curcuru, Jasmine Harrison, Lisa Kent, Kaitlyn Privett, Randi Schwantner, Maria Sciacca, and Shirley Villacis.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Keely Roberts
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Dr. Christy Sefcik
 Mrs. Odie Pahl Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Stephen Mack

MOTION CARRIED.

Motion to Adopt Document #2

Motion by Dr. Lonny Lemon, second by Mrs. Carey McHugh, to adopt the Resolution labeled Document #2 regarding the Dismissal of First Year Probationary Teachers for Reasons Other Than Reduction-in-Force, including Carol Basel.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Keely Roberts
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Dr. Christy Sefcik
 Mrs. Odie Pahl Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Stephen Mack

MOTION CARRIED.

Motion to Adopt Document #3

Motion by Dr. Lonny Lemon, second by Mrs. Odie Pahl, to adopt the Resolution labeled Document #3 regarding the Honorable Dismissal of Educational Support Personnel, including Delsey Hughes and Jay Williams.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Dr. Keely Roberts
 Mrs. Carey McHugh Dr. Guy Schumacher
 Mrs. Joanne Osmond Dr. Christy Sefcik
 Mrs. Odie Pahl Mrs. Roycealee Wood

 Nays: None

 Absent: Dr. Stephen Mack

MOTION CARRIED.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 10:03 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board