

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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www.sedol.us

Minutes

SEDOL EXECUTIVE BOARD MEETING

December 20, 2018

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Joanne Osmond at 9:32 a.m. Thursday, December 20, 2018, at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lonny Lemon, Superintendent, Oak Grove District #68
Dr. Stephen Mack, Governing Board Member, Community Cons. District #46
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Keely Roberts, Superintendent, Zion District #6
Dr. Guy Schumacher, Superintendent, Libertyville District #70
Dr. Christy Sefcik, Superintendent, Grant High School District #124
Hon. Roycealee Wood, Superintendent, Lake County Regional Office of Education

Board Members Absent

None

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Mrs. Laura Wojcik, Assistant Superintendent of Instruction, Curriculum and Assessment
Ms. Doris Marcinkus, Recording Secretary
Ms. Rebecca Slye, President, SEDOL Teachers' Union

Staff Members Absent

None

Pledge of Allegiance

President Osmond asked everyone to stand and join her in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept/Amend the Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to accept the agenda with addendum as presented.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Guy Schumacher, second by Dr. Lonny Lemon, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of November 14, 2018

Financial Matters

Paid Accounts Payable List: The following expenditures represent the December 2018 accounts payable list:

Accounts Payable	\$2,289,365.26
11/15/18 Payroll Liabilities	804,970.16
11/15/18 Net Payroll	914,720.74
11/30/18 Payroll Liabilities	810,703.04
11/30/18 Net Payroll	907,081.24
12/14/18 Payroll Liabilities	805,984.14
12/14/18 Net Payroll	<u>898,166.93</u>
	\$7,430,991.51

Treasurer's Report: Report for November 2018

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Boyd, Annette - Paraprofessional – Gages Lake School
 - Budget approved vacancy/resignation
 - \$14.29/hour
 - December 10, 2018

- Buenrostro, Liliana - Special Needs Parapro – LASSO-2
 - Approved expansion position
 - BS, University of Kentucky-Lexington
 - \$15.29/hour
 - Billed to North Chicago #187
 - November 7, 2018

- Edmond, Ashley - Paraprofessional – LASSO-3/Laremont School
 - Budget-approved vacancy/resignation
 - \$13.94/hour
 - December 17, 2018

- Gomez, Judith - Paraprofessional – Gages Lake School
 - Budget-approved vacancy/transfer
 - \$13.94/hour
 - November 28, 2018

- Hagan, Brittany - Paraprofessional – ELS Program
 - Budget-approved vacancy
 - BA, University of Central Florida
 - \$14.94/hour
 - November 26, 2018

- Jones, Bridgette - Paraprofessional – LASSO-2 Program
 - Budget-approved vacancy/resignation
 - BS, Eastern Illinois University
 - \$14.94/hour
 - December 11, 2018

- Kuc, Pricilla - Paraprofessional – LASSO-3/Laremont School
 - Budget-approved vacancy/transfer
 - \$13.94/hour
 - December 7, 2018

- Mejias, Ashley - Paraprofessional – LASSO-3/Laremont School
 - Approved expansion position
 - \$13.94/hour
 - November 12, 2018

- Russell, Christine - Paraprofessional – Cyd Lash Academy
 - Budget-approved vacancy/resignation
 - \$13.94/hour
 - November 12, 2018

- Rutledge, Lauren - Paraprofessional – LASSO-1/John Powers Center
 - Budget-approved vacancy/resignation
 - BA, American Academy of Art
 - \$16.79/hour
 - November 26, 2018

- Sniffen, Candice - Special Needs Parapro – Gages Lake School
 - Approved expansion position
 - MA, National-Louis University
 - \$16.02/hour
 - Billed to North Chicago #187
 - November 30, 2018

Licensed Staff

- Dellaria, Jenna - ED Teacher – Gages Lake School
 - Budget approved vacancy/transfer
 - BA, Bradley University
 - BA/step 1, \$37,000 prorated for the remainder of the year
 - January 7, 2019

- Goldstein, Mia - ED Teacher – Cyd Lash Academy
 - Budget approved vacancy
 - BA, Illinois State University
 - BA/step 1, \$37,000 prorated for the remainder of the year
 - January 7, 2019

- Knoll, Laura - Audiologist .2 FTE
 - Budget approved vacancy/resignation
 - Ed.D., Rush University
 - MA+75/step 6, \$63,122 prorated for .2 FTE for the remainder of the year
 - December 21, 2018

- Saam, Kaitlyn - ED Teacher – Cyd Lash Academy
 - Budget approved vacancy
 - BA, Illinois State University
 - BA/step 1, \$37,000 prorated for the remainder of the year
 - January 7, 2019

- Vaughn, Haley
- ED Teacher – Gages Lake School
 - Budget approved vacancy/transfer
 - BA, Illinois State University
 - BA/step 1, \$37,000 prorated for the remainder of the year
 - January 7, 2019

Resignations/Retirements

Educational Support Personnel

- Borrero, Elissa
- Paraprofessional – LASSO-2 Program
 - Resigning January 19, 2019
- Figueroa, Rosie
- Paraprofessional – Gages Lake School
 - Resigning December 21, 2018
- Foster, Yolunda
- Paraprofessional – LASSO-3 Program
 - Resigning December 21, 2018
- Fox, Laura
- Paraprofessional – LASSO-2 Program
 - Resigning December 21, 2018
- Mandzly, Nadiya
- Paraprofessional – LASSO-3 Program
 - Resigned December 11, 2018
- Price, Kevin
- Paraprofessional – Gages Lake School
 - Resigning December 21, 2018
- Rodriguez, Erica
- Paraprofessional – ROE Safe School
 - Resigned December 14, 2018
- Zamora, Juan
- Paraprofessional – Gages Lake School
 - Resigning December 21, 2018

Request to Rescind Resignation

Educational Support Personnel

- Radtke, Kayla
- Paraprofessional – Laremont School
 - Second semester student teaching has been postponed, so Ms. Radtke would like to rescind resignation that was scheduled to begin December 21, 2018

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Keely Roberts
	Dr. Stephen Mack	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	None	

MOTION CARRIED.

Professional Vacancies for 2018-19

- 1 School Psychologist
- 1 School Social Worker (LASSO-3/Laremont School)
- 1 School Social Worker (Cyd Lash Academy/M.S.)
- 1 Certified School Nurse (Gages Lake School)
- 1 DHH Itinerant Teacher
- 1 ED/BD Teacher (Gages Lake School)
- 1 LASSO-2 EC Teacher (Millburn)
- 2 ED/BD Teachers (Cyd Lash Academy/M.S.)

PUBLIC COMMENT

Public Comment: Ten visitors expressed their concern regarding the possibility that the SEDOL program for the Deaf and Hard of Hearing (DHH) may be relocated from John Powers Center to Millburn District #24. Moving the program is only part of a possible plan under consideration by the SEDOL Administration and Executive Board that would relocate several programs in order to accommodate growth at Laremont School and Gages Lake School. The Board heard from five parents from two families from John Powers Center, one from Grayslake North Deaf and Hard of Hearing Program, two alumni, one retired teacher of the DHH and a spokesperson for the Illinois Association of the Deaf. The Board also heard from a parent of a student in the LASSO-3 (Language and Social Skills Opportunities) Program, housed at Laremont School, who expressed concern about the overcrowded classrooms and the numerous times her child's program has been moved over the past few years. The following people addressed the Board.

Rosemary Edwards, Alumni - Wonder Lake, IL
Kevin McAuliffe, Parent – Vernon Hills, IL
Debbie Davis, Alumni and Sub Parapro – Wildwood, IL
Xan Bovill, Parent – Round Lake, IL
Terric Stephens, Parent – Round Lake, IL
Kim McAuliffe, Parent – Vernon Hills, IL
Alana Stephens, Parent – Round Lake, IL
Debbie Jahnke, Retired Teacher and Sub Teacher – Vernon Hills, IL
Corey Axelrod, Illinois Association of the Deaf – Arlington Heights, IL
Andrea Bedell, Retired Teacher – Cary, IL
Valencia Buxton Berry, Parent – Round Lake, IL

EXECUTIVE BOARD MEMBER COMMENT

Executive Board members did not make any comments.

RECOGNITIONS

Students Taking Academic Responsibility Seriously (STARS): Due to the student's absence the Board was unable to recognize the STARS student for December. The student will be recognized at the January Executive Board meeting.

Employee of the Month: The Board recognized Sarah Hilton, Speech and Language Pathologist as December's employee of the month.

OLD BUSINESS

Capital Improvement Projects

Motion to Authorize Capital Improvement Projects

Motion by Dr. Keely Roberts, second by Mrs. Odie Pahl, to authorize Administration to go out for bids to complete the capital improvement projects at John Powers Center and Transition Center South as presented.

Administration reminded the Board of the capital improvement projects that need to be done at some buildings. The Board reviewed a report prepared by Architect John Mauer on the work that would be needed at John Powers Center, Transition Center South and Fairhaven School. The work needed at Powers Center includes a secured entrance vestibule and an additional staff restroom on the first floor at an estimated cost of \$140,673. The work at Transition Center South also includes a secured entrance vestibule and replacing the carpet with tile at an estimated cost of \$100,000. Mr. Mauer was in attendance and answered Board member questions about the recommended work and the estimated costs. Ms. Watson noted that another project that will be needed at the north end of Laremont School is a motorized transport/lift system, which is used to reposition students. More information will be presented in January.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Dr. Keely Roberts
	Dr. Stephen Mack	Dr. Guy Schumacher
	Mrs. Carey McHugh	Dr. Christy Sefcik
	Mrs. Joanne Osmond	Mrs. Roycealee Wood
	Mrs. Odie Pahl	
Nays:	None	
Absent:	None	

MOTION CARRIED.

Planning for SEDOL Future Growth

Mrs. Donnan updated the board on the steps Administration has taken to explore all options to support the future growth of SEDOL programs as directed by the Board at the November meeting. Steps taken include: (1) collaborative meeting of parents, staff, Governing Board and Executive

Board members, and member district administrators held on December 11; (2) visit to and preliminary discussion with Millburn District #24; (3) visit to Fairhaven School and preliminary discussion with Diamond Lake District #76; (4) discussion on audiology booth; (5) meetings with Hawthorn District #73; and (6) the costs associated with the potential use of Fairhaven School, which were addressed in Mr. Mauer's report.

Mrs. Donnan noted that one new idea that came out of the collaborative meeting was to explore community partnerships with larger corporations. She is working with Ann Subry, Executive Director of the SEDOL Foundation, to see if this might be a possibility with any of the foundation's corporate sponsors.

Mrs. Donnan stressed that no final decision is being made as Administration is still gathering information. One of the big pieces of the puzzle is the status of Fairhaven School, and she asked Mr. Mauer to review his assessment with the Board.

Following Mr. Mauer's review, Mrs. Donnan explained that Administration has had preliminary discussions with Diamond Lake District #76 about the possibility of using the building, but they did not want to go further without the Board's authorization. She requested direction to start talking to District #76 about leasing the building and to enlist additional architectural services for life safety and full condition assessment of the building.

Dr. Lemon said prior to spending additional money on architectural fees, he would like to see whatever reports District #76 could make available to SEDOL regarding the condition of the building.

After discussion, Board consensus was for Administration to continue to explore all options, including discussions with District #76, to gather information necessary for Administration to develop recommendations to address growth of SEDOL programs.

Dr. Lemon noted that SEDOL's growth issues have been discussed for the past three years. SEDOL has to be in compliance with the law. We are trying to be proactive rather than reactive.

At approximately 11:20 a.m., Dr. Roberts, Dr. Schumacher and Mrs. Wood had to leave the meeting.

Revised List of Contractual/Itinerant Rates for FY20

Motion to Approve Revised List of Billing Rates

Motion by Mrs. Carey McHugh, second by Dr. Christy Sefcik, to approve the revised list of billing rates for contractual and itinerant services for FY20 as presented.

Ms. Watson explained that the list approved in November should not have included a rate for audiology/vision services, as that rate cannot be finalized until a decision is made regarding the change in the IDEA funding process.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

FY18 Audit Report

Motion to Approve Audit Report

Motion by Dr. Lonny Lemon, second by Dr. Stephen Mack, to approve the FY18 Audit report as presented.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Odie Pahl
	Dr. Stephen Mack	Dr. Christy Sefcik
	Mrs. Carey McHugh	
	Mrs. Joanne Osmond	
Nays:	None	
Absent:	Dr. Keely Roberts	Mrs. Roycealee Wood
	Dr. Guy Schumacher	

MOTION CARRIED.

NEW BUSINESS

District #75 Snow Removal Proposal

Motion to Approve Agreement

Motion by Mrs. Odie Pahl, second by Dr. Christy Sefcik, to approve the intergovernmental agreement with Mundelein District #75 to provide snow removal and salt application as presented.

Administration recommended approval of the intergovernmental agreement with Mundelein District #75 to provide snow removal and salt application at Transition Center South effective November 1, 2019 through November 1, 2021. The current agreement with Mundelein High School District #120 ends in June 2019.

ROLL CALL VOTE:

Ayes:	Dr. Lonny Lemon	Mrs. Joanne Osmond
	Dr. Stephen Mack	Mrs. Odie Pahl
	Mrs. Carey McHugh	Dr. Christy Sefcik
Nays:	None	
Absent:	Dr. Keely Roberts	Mrs. Roycealee Wood
	Dr. Guy Schumacher	

MOTION CARRIED.

IDEA, Housing and O&M Assessment

Mrs. Donnan reported on the work of the Audiology Subcommittee and the Housing Credit Subcommittee. The Board reviewed a draft overview of two different ways of charging for audiology services, one based on enrollment and one based on actual use. The next IDEA planning meeting was scheduled for January 9. The Board requested more time to review and discuss these matters before making a decision, so the planning meeting will be rescheduled.

FOIA Request

Administration reported on a FOIA request received via email on December 7 from Jennifer Richards of the Chicago Tribune and Jodi Cohen of ProPublica Illinois for all logs and related documents from August 1, 2017 to the present detailing instances when students were placed in isolated time out and/or physical restraint. SEDOL exercised its right to extend the response time, which will be provided on December 20.

COMMITTEE REPORTS

There were no committee reports. Ms. Watson noted that she would be contacting Board members who volunteered to serve on the Wellness Committee for possible meeting dates.

PROGRAM/SCHOOL REPORTS

Announcements / Wins

- Resource Development received a donation from promotional products vendor 4imprint of 44 backpacks and 180 durable tote bags. These items will be used to support the Carole Brooks Weekend Backpack Program. The approximate value of the donation is \$2,000.
- Gages Lake School Teachers Maggie Norton and Bob Salmons each received \$100 from the Meemic Foundation. The presentation was made at the school on December 6.
- Laremont School held a Fun with Santa and parents' day out on December 1. Staff volunteered during the parents' day out.
- The Ronald McDonald Care Mobile supported 8 students at Gages Lake School and 16 students at Cyd Lash Academy to get physicals and immunizations on November 19.
- The Cyd Lash Academy girls sponsored a mock restaurant for Foods Class.
- Stand for the Silent
- PUNS night was held December 6; 41 families received support with completing applications for services.
- Approximately 100 people attended the December 11 collaborative planning session. Participants reaffirmed the mission, vision and belief statements and also shared ideas on how to be able to support students' educational needs as SEDOL enrollment continues to grow.

CLOSED SESSION

Motion to Enter into Closed Session

At 11:34 a.m., Mrs. Carey McHugh moved, second by Dr. Lonny Lemon, for the Board to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Mrs. Joanne Osmond
 Dr. Stephen Mack Mrs. Odie Pahl
 Mrs. Carey McHugh Dr. Christy Sefcik

 Nays: None

 Absent: Dr. Keely Roberts Mrs. Roycealee Wood
 Dr. Guy Schumacher

MOTION CARRIED.

Motion to Return to Public Session

At 11:50 a.m., Mrs. Carey McHugh moved, second by Dr. Lonny Lemon, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the dismissal of a specific employee and collective bargaining matters.

It should be noted that Dr. Sefcik had to leave the meeting during closed session.

OTHER BUSINESS

Termination

Hayden, Justyn - Paraprofessional
 - Terminated during probationary period effective
 November 2, 2018

Motion to Approve Termination

Motion by Mrs. Carey McHugh, second by Mrs. Odie Pahl, to approve the termination as recommended.

ROLL CALL VOTE: Ayes: Dr. Lonny Lemon Mrs. Joanne Osmond
 Dr. Stephen Mack Mrs. Odie Pahl
 Mrs. Carey McHugh

 Nays: None

 Absent: Dr. Keely Roberts Dr. Christy Sefcik
 Dr. Guy Schumacher Mrs. Roycealee Wood

MOTION CARRIED.

Adjournment

With no other business to be considered, President Osmond adjourned the meeting at 11:50 a.m.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board