

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: **Wednesday, November 14, 2018**
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER / ROLL CALL (Mrs. Osmond)
- II. PLEDGE OF ALLEGIANCE (Mrs. Osmond)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)

Motion to Accept/Amend Agenda — *VOICE VOTE*

Move the agenda be accepted/amended as presented/recommended.

- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Mrs. Osmond)
 - A. Approval of Minutes: Public and closed session minutes of the regular meeting of October 25, 2018 are included in Board member agenda packets.
 - B. Financial Matters
 1. Paid Accounts Payable List: The following expenditures represent the November 2018 accounts payable list:

Accounts Payable	\$ 621,614.78
10/31/18 Payroll Liabilities	811,028.45
10/31/18 Net Payroll	<u>910,748.76</u>
	\$2,343,391.99

2. Treasurer's Report: The treasurer's report for October 2018 is included in Board member packets.

C. Closed Session Minutes/Recordings

Administration recommends the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed.

April 26, 2018	Employee matter and collective bargaining
May 24, 2018	Collective bargaining and pending litigation
July 26, 2018	Collective bargaining
August 23, 2018	Collective bargaining and employee matter
September 20, 2018	Employee matter

In addition, Administration recommends the destruction of verbatim recordings for the following closed session meetings:

December 15, 2016	March 23, 2017	April 27, 2017
January 26, 2017	April 13, 2017	May 25, 2017
February 23, 2017		

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Hayden, Justyn - Paraprofessional – Gages Lake School
- Budget approved vacancy/resignation
- \$13.94/hour
- November 5, 2018

Perez, Aura - Receptionist – Laremont School
- Budget approved vacancy/retirement
- \$11.29/hour
- October 29, 2018

Licensed Staff

Barkley, Michele - Assistant Principal – Gages Lake School
- Budget approved vacancy/resignation
- MA, Northeastern Illinois University
- \$87,963 to be prorated based on the start date of December 3, 2018

2. Resignations/Retirements

Educational Support Personnel

Gross, Jean - Paraprofessional – John Powers Center
- Resigning November 19, 2018

Medina, Adriana - Paraprofessional – Transition Program
- Resigned October 29, 2018

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

3. Vacancies: The following reflects professional vacancies for the 2018-19 school year.

- 1 Certified School Nurse (Gages Lake School)
- 1 School Psychologist
- 1 School Social Worker (LASSO-3/Laremont School)
- .2 Audiologist
- 1 SAB Teacher (Gages Lake School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 D/HH Itinerant Teacher

V. PUBLIC COMMENT (Mrs. Osmond)

President Osmond will recognize any visitors at the meeting.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Osmond)

Executive Board members are invited to make announcements or comments.

VII. RECOGNITIONS (Mrs. Donnan)

A. Students Taking Academic Responsibility Seriously (STARS) Award

The Board will recognize Julia McGarry, a student from Grayslake High School District #127, as the STARS student for November. Julia attends Transition Center South.

B. Employee of the Month

The Board will recognize Physical Therapist Maria Dungca as November's employee of the month.

VIII. OLD BUSINESS

- A. Update on Developing New Procedures for Distribution of IDEA Funds —
INFORMATIONAL (Mrs. Donnan)

On Friday, October 26, ISBE announced that an application would be available for special education cooperatives to request an extension of the timeline for redistribution of IDEA funds. SEDOL Member District superintendents, business officials and special education administrators discussed this at a planning meeting on Monday, October 29. Over 80 percent of SEDOL Member Districts had a representative at the meeting to collaborate on how IDEA funds will flow from member districts to SEDOL, which will replace the current subgranting process. Once procedures are developed, the SEDOL Governing Board will need to amend the Articles of Joint Agreement to reflect the new procedures.

The meeting with member districts also included discussion on SEDOL housing needs, audiology services, Infinitec, and approximate tuition adjustments based on the change in funding. Two subcommittees were suggested to examine at a deeper level the costs to districts for housing a SEDOL classroom and to make recommendations regarding audiological services.

- B. Policy Revisions for Second Reading — ***ACTION NEEDED*** (Dr. Lynch)

Proposed revisions to Policy 8:90 *Parent Organizations and Booster Clubs* were presented for first reading at the October meeting. The revised policy is presented for second reading and Board approval. A red-lined version of the policy is included in Board member agenda packets.

Motion to Approve Policy Revisions — *VOICE VOTE*

Move approval of proposed revisions to Policy 8:90 as presented.

- C. District #75 Solar Panel Project — ***ACTION NEEDED*** (Ms. Watson)

After much research and deliberation, Administration recommends the Board not enter into an intergovernmental agreement with Mundelein District #75 in conjunction with their potential solar panel project.

Motion Regarding Solar Panel Project — *VOICE VOTE*

Move approval of Administration's recommendation to not enter into an agreement with Mundelein District #75 as presented.

IX. NEW BUSINESS

- A. Request for Non-Member District Placement — ***ACTION NEEDED*** (Mrs. Donnan)

Administration recommends approval of the request by Richmond Burton District #157 for placement of a student at Cyd Lash Academy. The district will be billed based on the non-member district tuition schedule and will be responsible for the costs associated with transportation and any additional support needed as a result of the placement.

Motion to Approve Requests — *ROLL CALL VOTE*

Move approval of the request by Richmond Burton District #157 for placement of a student at Cyd Lash Academy as presented.

B. **Contractual/Itinerant Rates for FY20 — *ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of the proposed billing rates for contractual and itinerant services for the 2019-20 school year. The rates are included in Board member agenda packets.

Motion to Approve Billing Rates — *VOICE VOTE*

Move approval of the billing rates for contractual and itinerant services for FY20 as presented.

C. **Life Safety Report 2018-19 — *INFORMATIONAL*** (Ms. Watson)

The annual Life Safety Report on SEDOL buildings from the Lake County ROE is included in Board member agenda packets.

D. **SEDOL Future Growth Discussion — *INFORMATIONAL*** (Mrs. Donnan, Ms. Watson)

SEDOL continues to experience growth in three programs: Exploring, Learning and Participating (ELP); Language and Social Skills Opportunities-Level 3 (LASSO-3); and the Emotionally Disabled Alternate Programs. This growth has two of our buildings, Gages Lake School and Laremont School reaching capacity. In addition, the Deaf/Hard of Hearing and LASSO-1 Programs housed at John Powers Center continue to need access to regular education classrooms for integration options per students' IEPs. Hawthorn District #73's current housing concerns are impacting the scheduling of mainstreaming opportunities. In addition, students have to walk between buildings due to John Powers Center being a separate building on the District #73 Campus. Administration will discuss various options to support the future growth of SEDOL programs.

E. **Future Capital Project Needs — *INFORMATIONAL*** (Mrs. Donnan, Ms. Watson)

Administration will report on capital improvement projects. Information on these projects is included in Board member agenda packets.

F. **District #76 Fairhaven School — *INFORMATIONAL*** (Mrs. Donnan, Ms. Watson)

Diamond Lake District #76 has notified Administration that Fairhaven School is available. Information on Fairhaven School is included in Board member agenda packets.

X. CLOSED SESSION

The Board will be asked to enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss the appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters.

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

XI. OTHER BUSINESS

A. Termination — ***ACTION NEEDED***

Taylor-Cubias, Deidra - Paraprofessional
- Terminated during probationary
period effective November 2, 2018

Motion to Approve Termination — ROLL CALL VOTE

Move approval of the termination as recommended.

XII. COMMITTEE REPORTS

XIII. PROGRAM/SCHOOL REPORTS — ***INFORMATIONAL***

A. Announcements / Wins

- Sixty-one students attended the Laremont School Homecoming on November 2.
- Gages Lake School has formed a student council, which is comprised of 4th to 6th graders on Level 4 or 5. The council organized a candy drive to donate to Operation Gratitude's Halloween Candy Give-Back Program. Operation Gratitude is an organization that sends care packages to heroes serving overseas and here at home, including: active troops, first responders, veterans, new recruits, wounded heroes and their caregivers and military families.
- Warren High School is holding a food drive between Thanksgiving and Christmas to supplement the Backpack Program.
- Resource Development, in collaboration with the SEDOL Foundation, received a \$10,000 grant from the Grace A. Bersted Foundation. The funds will be used to support the Carole Brooks Backpack Program for sector students.
- The College of Lake County's Intro to Teaching class toured SEDOL schools on October 31. The students may take on the Best Buddies Program at the college level.

- John Powers Center had a successful Halloween Party and haunted hallway; over 120 people were in attendance.
- Students in Lyn Furth's class at Cyd Lash Academy are partnering with a women's shelter and using sewing machines to make bags for the women to use.

XIV. ADJOURNMENT

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2018-19 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, December 20, 2018 – 9:30 a.m.

Thursday, January 24, 2019 – 9:30 a.m.

Thursday, February 28, 2019 – 9:30 a.m.

Thursday, March 21, 2019 – 9:30 a.m.

Thursday, April 11, 2019 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 25, 2019 – 9:30 a.m.

Thursday, May 23, 2019 – 9:30 a.m.

Thursday, June 27, 2019 – 9:30 a.m.

Thursday, July 25, 2019 – 9:30 a.m.

Governing Board Meeting Schedule *Laremont School Gym unless noted otherwise*

Wednesday, November 28, 2018 – 7:00 p.m.

Wednesday, March 6, 2019 – 7:00 p.m.

Wednesday, June 5, 2019 – 7:00 p.m.